

**Eton Town Council**  
**Minutes of the Annual Town Meeting**  
**Held at Eton Wick Village Hall, Eton Wick**  
**21<sup>st</sup> May 2021 at 6.30pm**

**Present:** Cllrs G. Fussey (Mayor), M. Alexander, D. Bishop, M Blightman, S. Evans, M. Hayes-Powell, J. Hemming, P. Lawless, M. Leach, J. Lovell, Y. Olney, L. Tarbox

**In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllr S Rayner (RBWM) & Dr R. Rivaz & L. Bryant (ECA)

**Apologies:** Cllrs D. Hill & K. Robertson, Cllrs J. Bowden & S. Shelim (RBWM), C. Taylor (EWVA) & TVP

**ACM 62 Welcome:**

The Mayor opened the Meeting by welcoming everyone present and proceeded to outline the Covid-19 risk assessment guidelines for everyone to follow. The meeting would be recorded on YouTube and the Mayor expressed his appreciation to Cllr Hemming for organising this.

The Mayor then announced his retirement from Eton Town Council and expressed his thanks to the Town Clerk for his invaluable support during his term of office, to Cllr Blightman for his tireless work helping with IT and to Cllr Lovell for his help and support as Deputy Mayor.

The Mayor identified the following topics which needed attention going forwards:

- ETC Office Location
- ETC Risk Register
- Keep working on Standing Orders – essential

The Mayor concluded by welcoming Cllrs Malcolm Alexander and Margaret Hayes-Powell onto the Council and wished them success in their new roles.

**ACM 63 Apologies:**

The apologies listed above were recorded.

**ACM 64 Election of Mayor for 2021/22:**

Cllr Lovell was proposed by Cllr Leach and seconded by Cllr Bishop. With no other nominations, Cllr Lovell was duly elected and took the Chair from the retiring George Fussey. All agreed.

The new Mayor paid tribute to Mr Fussey, and on behalf of all the Members thanked him for his huge contribution to the Council as both councillor and Mayor.

**ACM 65 Election of Deputy Mayor for 2021/22:**

Cllr Leach was proposed by Cllr Olney and seconded by Cllr Tarbox. With no other nominations, Cllr Leach was elected as Deputy Mayor. All agreed.

**ACM 66 Membership of Committees & Working/Task Groups:**

The list of membership of the various committees and working/task groups was circulated to Members ahead of the Meeting and was confirmed as being accurate. Details are available to view on the ETC website.

**ACM 67 Membership of Outside bodies**

The following ETC membership of outside bodies was confirmed:

- Baldwins Bridge Trust: The Mayor & Cllrs Bishop, Evans & Tarbox.
- Eton Poors Estate: Cllrs Bishop, Blightman, Hill & Olney
- Eton Wick Football & Social Club: Cllr Hemming

**ACM 68 Minutes of Previous Meeting:**

The Minutes of the Annual Council Meeting held on 14<sup>th</sup> May 2019 had been circulated to Members prior to the Meeting and it was proposed by Cllr Bishop and seconded by Cllr Tarbox that they be confirmed as a true record. All agreed.

**ACM 69 Matters Arising**

There were no matters arising.

**ACM 70 Review of Committees & Working/Task Groups Terms of Reference:**

Members had reviewed the Terms of Reference of the various groups from the ETC website prior to the Meeting and all agreed that they be ratified for 2021/22.

**ACM 71 Review and Adoption of Standing Orders & Financial Regulations:**

Members had reviewed the Standing Orders & Financial Regulations from the ETC website prior to the Meeting and all agreed that they be adopted for 2021/22.

**ACM 72 Review of ETC Inventory:**

The inventory had been circulated to Members ahead of the Meeting and all agreed that this be ratified for 2021/22.

**ACM 73 Review of ETC Insurance Policy:**

The insurance policy had been circulated to Members ahead of the Meeting and all agreed that this be ratified for 2021/22.

**ACM 74 Review of ETC Subscriptions to Other Bodies:**

The list of subscriptions had been circulated to Members ahead of the Meeting and all agreed that this be ratified for 2021/22.

**ACM 75 Review of ETC Policies:**

Members had reviewed the various policies which govern ETC operations from the ETC website prior to the Meeting and all agreed that they be ratified for 2021/22.

**ACM 76 Review and Approve 2020/2021 Accounts:**

The accounts for the 2020/2021 financial year had been circulated to Members ahead of the Meeting and these were approved.

**ACM 77 Annual Report of the Council**

The Town Clerk's Report had been circulated to Members ahead of the Meeting and will be posted on the ETC website.

**ACM 78 Dates of 2021/22 ETC Meetings:**

The list of dates had been circulated to Members ahead of the Meeting and will be posted on the ETC website.

**ACM 79 Any Other Business**

Cllr Leach suggested that the Chairs of the various committees and working/task groups be spread around ETC councillors in future. The Mayor confirmed that this was already in hand.

The Annual Council Meeting business concluded at 7.00pm