

Held in the Council Chamber

Thursday 2<sup>nd</sup> December 2021 at 7.00pm

<b>Present:</b>	Cllrs J. Lovell (Mayor), M. Alexander, D. Bishop, M. Blightman, S. Evans, N. Howarth, D. Hill, P. Lawless, M. Leach (Deputy Mayor), K. Robertson & L. Tarbox
<b>In Attendance:</b>	Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant) & Mr D. Treder
<b>Apologies:</b>	Cllrs M. Hayes-Powell, Y. Olney, J. Stanforth (ETC) & Cllr. S. Rayner (RBWM), Dr Rivaz & Ms L. Bryant (ECA), Ms C. Taylor (EWVA) & Ms L. Regazzacci (EWWG)

**CM 5732 Welcome**

The Mayor opened the Meeting by welcoming everyone present. The Covid-19 risk assessment in place in the Council Chamber had been circulated.

**CM 5733 Apologies**

The apologies noted above were recorded.

**CM 5734 Declarations of Interest**

There were no declarations of interest forthcoming.

**CM 5735 Finance**

1. The Mayor presented the November monthly schedule of payments which had been circulated to Members ahead of the meeting. There being no questions, it was proposed by Cllr Robertson and seconded by Cllr Bishop that the schedule be approved, and this was agreed unanimously.
2. Mr Reynolds presented the November accounts to the meeting. There is an over-spend of £1,140 YTD due to the cost of the EWF&SC lease (unbudgeted) and the extra cost of dog waste collection due to the change of contract earlier in the year. VAT for 2020/21 had been recovered from HMRC, amounting to £9K. It was proposed by Cllr Lawless and seconded by Cllr Tarbox that the accounts be approved and this was agreed unanimously.
3. The quotation from HAGS-SMP for £160.50 plus VAT for repairs to the play area at Stockdales Recreation Ground was considered. It was proposed by Cllr Lawless and seconded by Cllr Tarbox that the quotation be accepted and this was agreed unanimously. **Action: Town Clerk**
4. The 3 quotes for 2 new benches at Haywards Mead Recreation Ground were considered. It was proposed by Cllr Lawless and seconded by Cllr Evans that the quotation from Glasdon for £1,108.00 plus VAT be accepted and this was agreed unanimously. This expenditure will come from the Eton Wick CIL fund. Cllrs Howarth and Tarbox will progress the purchase of the benches at the appropriate time. **Action: Cllrs Howarth & Tarbox**
5. The revised draft 2022/23 budget had been circulated to Members ahead of the meeting. The following changes were identified:
  - National Insurance: Increase by 1.5%
  - RBWM Rates: Increase by 5%
  - Dog Waste Removal: Increase by £1,000 to cover contractual rate and replacement waste bags.

The Town Clerk will make the changes to the draft budget and the precept document will be signed off at the ETC meeting on 13.1.22. **Action: Town Clerk**

#### **CM 5736 Public Forum**

The Town Clerk advised that he had received no requests from the public within the time frame.

#### **CM 5737 RBWM Councillors' Issues**

There was no RBWM councillor present and no report had been submitted.

The Town Clerk was directed to write to the 3 Borough councillors, expressing ETC concern over their lack of attendance at ETC meetings. It was noted that Cllr Rayner was invariably unable to attend due to RBWM Cabinet commitments, however it was felt that the Borough councillors should ensure that one of them attends in the future.

Cllr Tarbox requested that the results of the RBWM/Tivoli contract negotiations are made known.

**Action: Cllr Rayner**

Cllr Tarbox requested the identity of the current RBWM Community Warden. The Town Clerk would obtain this information.

**Action: Town Clerk**

#### **CM 5738 Thames Valley Police Liaison**

The Town Clerk advised that he had not received a report from TVP and would request a crime report for circulation.

**Action: Town Clerk**

#### **CM 5739 ECA & EWVA/EWWG Liaison.**

- **ECA**

The report from ECA had been circulated to Members ahead of the Meeting and there were no questions.

It was noted that residents of Baldwins Shore had been requested to remove their refuse bins following collection.

- **EWVA/EWWG**

The reports from EWVA and EWWG had been circulated to Members ahead of the Meeting and there were no questions.

#### **CM 5740 Confirmation of the Minutes of the Town Council**

The draft minutes of the meeting held on 4.11.21 had been circulated to Members, and with no changes required Cllr Leach proposed and Cllr Robertson seconded that they be approved as a correct record. This was agreed unanimously.

## CM 5741 Matters Arising from the Minutes

### Town Clerk Actions:

- **CM 5715 Finance**
  - 1) Check with RBWM whether election costs can be reclaimed (answer no). **Actioned**
- **CM 5722 Matters Arising**
  - 1) Progress with Cllr Rayner what has happened to the Cockpit stocks (now located). **Actioned**
  - 2) Arrange meeting with RBWM-progress proposal for electric charging points (not budgeted) **Actioned**

The Town Clerk was directed to write to RBWM pointing out that the offer was for free installation at the two car parks and would not incur any cost to RBWM. **Action: Town Clerk**

- **CM 5723 Reports from Committees**
  - 1) Advise Ms Taylor of packs of dogs being exercising on Cooleys Meadow. **Actioned**
- **CM 5727 Other Organisations**
  - 1) Approach Olivier Pickard, the Eton pharmacist, again regarding becoming an ETC representative on Eton Pools Estate (no further response) **Actioned**
- **CM 5730 Minor Matters**
  - 1) Check with RBWM whether Meadow Lane Car Park can be used for a Christmas tree recycling site. (confirmed not possible)

The Town Clerk was directed to write to RBWM pointing out that there was space at the bottom of the car park, over the fence. **Action: Town Clerk**

### ETC Members' Actions

- **CM 5722 Matters Arising**
  - 1) Cllrs Alexander & Hayes-Powell to investigate the potential for ETC to adopt the public hard/slipway. **In Progress**

The Town Clerk was directed to arrange the printing of the sign to be appended to Windsor Bridge Court by the slipway. **Action: Town Clerk**

The Town Clerk was directed to request Catriona Cairns to contact Cllrs Alexander and Hayes Powell regarding drafting a Service Level Agreement between ETC and Windsor Bridge Court Management Company. **Action: Town Clerk**

- **CM 5723 Reports from Committees**
  - 1) Cllr Howarth to liaise with Ms Taylor regarding Haywards Mead Recreation Ground benches. **Actioned**
- **CM 5728 Recreation Grounds & Open Spaces Reports**
  - 1) Cllr Leach to email SML Play Area maintenance issues to Town Clerk. **Actioned**

### CM 5742 Reports from Committees

- **IT Task & Finish Group – 1.12.21**

It was reported that this meeting had been postponed to the New Year owing to Cllr Stanforth catching Covid-19.

- **Environment Committee**

Cllr Robertson advised that there would be a meeting of this Committee on Tuesday 7.1.21 at 7.00pm in the Council Chamber. The Town Clerk would circulate to the Advisors. **Action: Town Clerk**

- **Standing Committee**

The Mayor advised that there would be a meeting of this Committee in the New Year.

Cllrs Howarth & Tarbox updated members on the current situation regarding Eton Wick CIL funds:

- Benches on Haywards Mead Recreation Ground – in progress.
- Clock tower – potential under investigation.
- Grounds maintenance work along Eton Wick Road towards Dorney Common – it was agreed that RBWM should be directed to undertake this work as per their obligations, and it was suggested that a site visit with RBWM be arranged. **Action: Cllrs Howarth & Tarbox**
- The ETC noticeboard will be replaced.
- Other projects are under consideration.

Cllr Leach recommended that ETC should be firm with RBWM regarding their lack of attention to grounds maintenance, and this was accepted by all Members.

Cllr Alexander asked where the RBWM share of ETC CIL money is allocated? ETC receives 20%, where does the remaining 80% go? The Town Clerk will obtain an answer from RBWM. **Action: Town Clerk**

### CM 5743 Correspondence

Items of correspondence received during November 2021 had been circulated to Members ahead of the Meeting and there were no questions.

### CM 5744 Website & Social Media

Cllr Blightman reported that November was a typical month.

The Town Clerk will in future be responsible for checking Webmaster emails. **Action: Town Clerk**

**CM 5745 Development Control – Town Council Consultation**

The following planning applications had been received and circulated during November 2021 and ETC responses were invited:

Received	Number	Dated	Type	Address	Decision
<b>ETON</b>					
8.11.21	21/02367	6.8.21	FULL	109 High Street)	Awaiting RBWM Planning Panel
8.11.21	21/02368	6.8.21	LBC	109 High Street)	
11.11.21	21/02915	9.11.21	FULL	Eton Mess, 55 High Street	<b>Cllr Blightman declared an interest</b>
				<ul style="list-style-type: none"> <li>ETC had already raised its objections to this development and the Town Clerk will reaffirm.</li> </ul>	<b>Action: Town Clerk</b>
5.11.21	21/02935	4.11.21	FULL	Herschel Astronomical Observatory, Eton College	<b>No Objection</b>
15.11.21	21/03164	12.11.21	FULL	119-120 High Street	
				<ul style="list-style-type: none"> <li>Town Clerk to arrange a new meeting with Ben Willcox of WaM Architecture.</li> </ul>	<b>Action: Town Clerk</b>
16.11.21	21/03205	15.11.21	C of L	8 Chantry Place	<b>No Objection</b>
8.11.21	21/03245	5.11.21	TCA	4-19 King Stable Street	<b>No Objection</b>
10.11.21	21/03345	10.11.21	LBC	88B High Street	<b>No Objection</b>
1.12.21	21/03530	30.11.21	TCA	Caxton House, Eton College	<b>No Objection</b>
1.21.21	21/03532	30.11.21	TCA	Manor House, Eton College	<b>No Objection</b>
<b>ETON WICK</b>					
15.11.21	21/03073	15.11.21	FULL	27 Princes Close	Objections regarding: <ul style="list-style-type: none"> <li>Insufficient parking; likely to cause blocked entrance to Haywards Mead Recreation Ground</li> <li>Over-development</li> <li>Lack of light for neighbouring property.</li> </ul>
				Town Clerk to advise RBWM of ETC concerns.	<b>Action: Town Clerk</b>
23.11.21	21/03249	2.11.21	FULL	99 Eton Wick Road	<b>No Objection</b>
30.11.21	21/03446	30.11.21	FULL	156 Eton Wick Road	
				<ul style="list-style-type: none"> <li>Cllr Lawless will forward recommendations to the Town Clerk.</li> </ul>	<b>Action: Cllr Lawless</b>

### CM 5746 Other Organisations

The following reports were received from the nominated Members:

1. **Baldwins Bridge Trust:** Cllrs Bishop & Tarbox advised that the next meeting is scheduled for 14.12.21.
2. **Eton Wick Football & Social Club:** Cllr Lawless advised that all was well.

The Mayor requested any feedback on the draft ETC/EWF&SC lease that had been circulated prior to the Meeting. Members expressed satisfaction with the content and it was proposed by Cllr Robertson and seconded by Cllr Tarbox that the draft lease be ratified. This was agreed unanimously. The Town Clerk will advise Catriona Cairns accordingly and will request a meeting with Catriona, the Mayor, Deputy Mayor and the Town Clerk with EWF&SC representatives to progress. **Action: Town Clerk**

3. **Eton Poores Estate:** Cllr Hill reported that all was well. The Charteris Club numbers were increasing and Cllr Evans requested that Cllr Hill speaks to Christine Boyd. **Action: Cllr Hill**

The Mayor expressed his support for Dr Rivaz to be the new ETC representative on the Board, as the replacement for George Fussey. It was confirmed from the Eton Poores Estate constitution that the representative does not need to be an ETC councillor, what is needed is someone that knows the community well and Dr Rivaz is the ideal choice. ETC representatives are not responsible to ETC and vice versa.

Cllr Evans wished to point out that ETC councillors were not asked at the ETC meeting on 4.11.21 whether they wished to be considered.

The Town Clerk stressed the need for trustees to be aware of their responsibilities.

Members expressed satisfaction with the situation and the appointment of Dr Rivaz was met with widespread approval. The Town Clerk will advise Dr Rivaz and Philip Highy of the Eton Poores Estate accordingly. **Action: Town Clerk**

### CM 5747 Recreation Ground & Open Spaces Reports

The following reports were received from the nominated Members:

- 1) **Stockdales Recreation Ground:** Cllr Lawless reported that all was well.
- 2) **Haywards Mead Recreation Ground:** The Mayor reported that a quote was being obtained from Greentouch Ltd for removal of waste from the rear of 9 Princes Close, and a further quote for removal of the long mound of garden waste from the rear of the properties abutting the Recreation Ground. The latter cost could be borne from Eton Wick CIL funds as a landscaping project and this is under consideration by Cllrs Howarth and Tarbox.
- 3) **South Meadow Lane Recreation Ground:** Cllr Hill reported that all was well.

Cllr Leach advised members that he would be reporting on pavilion progress at the next ETC meeting on 13.1.21.

- 4) **Bell Lane Open Area:** Cllr Robertson reported all was well. Trees had been planted during November.
- 5) **Jubilee Square & Waterman's Arms:** Cllr Hayes-Powell was not present to report.

- 6) **Barnes Pool & Baldwins Shore:** Cllr Bishop reported that Green Eton had been active working on the East side during November. The flow of the brook is a continual concern and Eton College is aware of this. Flowers from the Rotary Club had been planted.
- 7) **Allotments:** Cllr Olney was not present to report.

**CM 5748 Minor Matters & Items to be Included in Future Agendas**

- The Mayor requested that Members try and reduce the 'All Councillors' response on emails where possible, to reduce the number of emails being circulated.
- The Mayor requested that guests arrive at 6.30pm for the ETC Christmas Dinner at the Christopher Wren.

**CM 5749 Date of Next Meeting**

Thursday 13<sup>th</sup> January 2022 at 7.00pm in the Council Chamber.

The Meeting concluded at 8.45pm.

DRAFT