

Held in the Council Chamber

Thursday 4th November 2021 at 7.00pm

Present:	Cllrs J. Lovell (Mayor), M. Alexander, D. Bishop, M. Blightman, S. Evans, M. Hayes-Powell, N. Howarth, D. Hill, P. Lawless, M. Leach (Deputy Mayor), Y. Olney, J. Stanforth & L. Tarbox
In Attendance:	Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz & Ms L. Bryant (ECA) & Ms L. Oatway (Resident)
Apologies:	Cllr. K. Robertson & Cllr. S. Rayner (RBWM)

CM 5712 Welcome

The Mayor opened the Meeting by welcoming everyone present. The Covid-19 risk assessment in place in the Council Chamber had been circulated.

CM 5713 Apologies

The apologies noted above were recorded.

CM 5714 Declarations of Interest

The following declarations of interest were noted:

Cllr Stanforth: All planning matters involving Eton College

The Mayor, Cllr Evans & Cllr Howarth: Planning Application 21/01649 – 21 Tilstone Avenue, Eton Wick

Cllr Hayes-Powell: Issues involving Windsor Bridge Court

Cllr Leach: Issues involving ECA

CM 5715 Finance

1. The Mayor presented the October monthly schedule of payments which had been circulated to Members ahead of the meeting. There being no questions, it was proposed by Cllr Hill and seconded by Cllr Bishop that the schedule be approved, and this was agreed unanimously.
2. Mr Reynolds presented the October accounts to the meeting. The second part of the precept had been received minus a duplicated amount of CIL and so this was adjusted in these accounts. Expenditure was broadly in line with budget. It was proposed by Cllr Tarbox and seconded by Cllr Evans that the accounts be approved and this was agreed unanimously.

Cllr Alexander suggested that ETC might be able to reclaim election costs from RBWM and so the Town Clerk will follow this up. **Action: Town Clerk**

3. The draft 2022/23 budget had been circulated to Members ahead of the meeting. Members were requested to examine this in detail and advise the Town Clerk of any proposed changes, by Friday 19th November. This will permit a re-evaluation of the budget prior to the next ETC meeting on 2.12.21 when the budget could be approved.

Cllr Blightman requested that the budget for IT & Website Management & Support be doubled from £3K to £6K and referred Members to his report which had been circulated prior to the Meeting. The main concern was the need to move away from depending on volunteers and to involve professionals in future. There may need to be changes to the amount of material which is posted on the website. A meeting of the IT Task & Finish Group was agreed for 16.11.21 at 9.00am in the Council Chamber.

Cllr Tarbox suggested that the Town Clerk salary be increased by 2% to cover the likely RBWM increase for 2021/22 and 2022/23.

Cllr Tarbox also suggested that the utilities be further increased to cover the actual and anticipated increased costs of these, especially as the Council Offices are in greater use post lockdown.

CM 5716 Presentation from Ben Willcox of WaM Architecture re 119 High Street, Eton

The Mayor advised that Mr Willcox was unable to attend due to sickness.

CM 5717 Public Forum

The Town Clerk advised that he had received no requests from the public.

CM 5718 RBWM Councillors' Issues

The report from Cllr Rayner had been circulated to Members and there were no questions.

CM 5719 Thames Valley Police Liaison

The Town Clerk advised that he had not received a report from TVP.

Cllr Tarbox advised that Haywards Mead was not included in the drone No Fly Zone. It was pointed out that flying drones over recreation grounds and play areas was not permitted and signs to this effect had been distributed.

CM 5720 ECA & EWVA/EWWG Liaison.

- **ECA**

The report from ECA had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz made the following comments:

1. A meeting had taken place in the Council Chamber with TVP and the following crime figures for October in Eton had been reported:
 - 1 x stolen TV
 - 1 x stolen till
 - 1 x car theft.
2. The 50 x illuminated Christmas trees are on their way from Lamps & Tubes Installations Ltd, paid from Eton CIL funds.
3. The Cockpit has finally been sold, the name of the purchaser was withheld.
4. Christmas plans for Eton were well advanced.

5. Refuse collection issues in Brocas Street /Emlyn Buildings were of major concern and there had been significant correspondence with RBWM to resolve the problems. Ms Oatway expressed dissatisfaction from the lack of action by RBWM. The Town Clerk was directed to follow this matter up.

Dr Rivaz later reported that the matter had been resolved.

6. The ivy in Meadow Lane Car Park had been cleared.

- **EWVA/EWWG**

A brief report from EWVA had been circulated to members ahead of the Meeting and there were no questions.

The Town Clerk subsequently located a full report in a redundant email inbox and circulated this to Members.

CM 5721 Confirmation of the Minutes of the Town Council

The draft minutes of the meeting held on 7.10.21 had been circulated to Members, and with no changes required Cllr Tarbox proposed and Cllr Hill seconded that they be approved as a correct record. This was agreed unanimously.

CM 5722 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5695 Finance**

- 1.) Arrange for work to proceed with My Handyman for bus shelter refurbishment at Eton Wick. **Actioned**
- 2.) Arrange to pay £1,000 grant to Eton Wick Fireworks Association. **Actioned**
- 3.) Arrange to pay £2,388 to EWVA for Christmas Lights (from EWVA £2,500 grant). **Actioned**
- 4.) Arrangements for work to proceed with Greentouch Ltd for tree pruning at Haywards Mead. **Actioned**

- **CM 5701 Matters Arising**

- 1) Progress with Cllr Rayner what has happened to the Cockpit stocks. **Actioned-Pending**
- 2) Write to Victoria Goldberg of RBWM re ownership status of the Cockpit. **Actioned**

- **CM 5703 Reports from Committees**

- 1) Advise RBWM of decision to support the reinstatement of the benches on Windsor & Eton Bridge. **Actioned**

- **CM 5705 Development Control**

- 1) Progress with Ian Mellor public consultations on the proposed Eton College boarding house. **Actioned**

- **CM 5706 Other Organisations**

- 1) Approach Olivier Pickard, the Eton pharmacist, regarding becoming an ETC representative on Eton Pools Estate. **Actioned-Pending**

- **CM 5709 Electric Charging Points Proposal**

- 1) Arrange meeting with RBWM to progress this proposal. **Actioned-Pending**

- **CM 5710 Minor Matters**

- 1) Progress with RBWM double yellow lines outside Wiggington House. **Actioned**

ETC Members' Actions

- **CM 5701 Matters Arising**
 - 1) Cllrs Alexander & Hayes Powell to investigate the potential for ETC to adopt the public hard/slipway. **In Progress**
- **CM 5708 Windsor & Eton Facelift Project 2022**
 - 1) Cllr Stanforth to approach Eton College for support. **Actioned**
- **CM 5710 Minor Matters**
 - 1) Mayor to progress Eton Wick CIL proposals. **In Progress by Cllrs Howarth & Tarbox**
 - 2) Volunteer councillor from Eton Wick to be responsible for Bunces Close. **Actioned**

CM 5723 Reports from Committees

- **Standing Committee Meeting on 26.10.21**

The report of this meeting had been circulated to Members.

- 1) Members agreed with the proposal that the RBWM Planning Process should encompass all Enforcement Officers across the RBWM spectrum. The Town Clerk had written to RBWM accordingly and was awaiting a response.
- 2) Members agreed with the policy of planning applications being referred to the ETC Councillor responsible for that area who would report any concerns to Cllr Lawless (Eton Wick) or Cllr Alexander (Eton). This was proposed by Cllr Lawless and seconded by Cllr Leach and was agreed unanimously.
It was pointed out that this policy would permit greater input from developers/architects which in turn would add gravitas to ETC comments on planning applications.
The Planning Committee would continue.
- 3) Cllrs Alexander & Hayes-Powell explained the background to the public hard/slipway in Eton and the importance of ensuring that it does not fall into disrepair and/or used for other purposes. The proposal for ETC and Windsor Bridge Management Company to jointly adopt the site was explained which will involve appending a sign to advise of this adoption. NB this does not mean ownership. The following motion was presented, proposed by Cllr Alexander and seconded by Cllr Hayes-Powell.

'This Council in conjunction with Windsor Bridge Management Company adopts the public hard/slipway in Eton'.

This motion was passed unanimously.
- 4) The proposal to post draft minutes of ETC meetings on the website was discussed. This would lead to greater transparency and would require a draft watermark which Cllr Blightman would arrange. The Town Clerk would pass the draft minutes for posting following agreement on their content from the Mayor and Deputy Mayor. This policy was proposed by the Mayor, seconded by Cllr Leach and was approved unanimously.

- **Environment Committee Meeting on 26.10.21**

The report of this meeting had been circulated to Members.

In the absence of the Chair Cllr Robertson, the following points were discussed;

- 1.) Bell Lane Footbridge: the official opening was taking place on 13.11.21 at 1.00pm. Members attending were requested to advise Ms Taylor to ensure adequate provision for refreshments.
- 2.) Haywards Mead Recreation Ground Benches: Cllr Howarth will liaise with Ms Taylor as to what is required. **Action: Cllr Howarth**
- 3.) Thames Water Proposed Pipeline: public consultations are due to be arranged by Thames Water. Dr Rivaz pointed out that 2 x Eton residents were liaising with Ms Regazacci.
- 4.) Adhesive 'No Dog Waste' signs: these are with the Mayor and will be distributed to Cllr Lawless.
- 5.) Dogs on Cooleys Meadow: Cllr Evans reported on large groups of dogs being 'exercised' on this site and the Town Clerk will advise Ms Taylor accordingly. **Action: Town Clerk**

CM 5724 Correspondence

Items of correspondence received during October 2021 had been circulated to Members ahead of the Meeting and there were no questions.

CM 5725 Website & Social Media

Cllr Blightman reported that the numbers viewing the website was stable at around 500 per month.

Cllr Stanforth requested feedback from Members on what they wish reporting on facebook. Cllr Alexander reported that 'We Love Windsor' facebook page contains many articles of local interest, although Cllr Leach advised that the corresponding 'Eton Life' page was not used much. The Mayor asserted that the ETC facebook page should be used for information only, not to become involved in gossip. Cllr Tarbox suggested that facebook users could be referred to the ETC website. It was also suggested that ETC should send out press releases to the local media on good news stories.

The subject of IT & Website Management had been covered earlier in the Meeting. Cllr Howarth stressed the importance of being specific about what we are asking of the providers.

CM 5726 Development Control – Town Council Consultation

The following planning applications had been received and circulated during October 2021 and ETC responses were invited.

01649	21 Tilstone Avenue, Eton Wick – Also see response from RBWM Enforcement.	No Comment
02367	109 High Street, Eton	Awaiting Date of Panel
02368	Ditto	
02715	38 Haywards Mead, Eton Wick	No Comment
02777	127-128 High Street, Eton	No Comment
02778	Ditto	
02819	41 Eton Wick Road, Eton Wick	No Comment
02843	97 High Street, Eton	Agreed to leave to RBWM
02898;	Holland House, Eton College	No Comment
03006	Jourdelay's, Eton College	No Comment
03239	Burnham Thorpe, Eton College	No Comment

The appointment of Cllr Alexander as the Chair of the Planning Committee was proposed by Cllr Lovell, seconded by Cllr Leach and was agreed unanimously.

It was reported that 10/11 people attended the presentation by Ian Mellor of Eton College on the proposed new boarding house. No issues were raised.

CM 5727 Other Organisations

The following reports were received from the nominated Members:

1. **Baldwins Bridge Trust:** Cllrs Bishop & Tarbox advised that all was well. Christmas vouchers are in progress. Repairs to the Institute are in hand. The next meeting is scheduled for 14.12.21.
2. **Eton Wick Football & Social Club:** Cllr Lawless advised that he had attended the committee meeting on 1.11.21. The Club is struggling financially due to loss of revenue during the Covid pandemic, however live music had re-started and there are encouraging plans for the future.
3. **Eton Poors Estate:** Cllr Hill reported that all was well. The Trust was awaiting feedback on the Charteris Club and Cllr Evans advised that there were 17 attendees the previous week.

The Town Clerk was still hoping to encourage Olivier Pickard, the pharmacist at Eton, to be an ETC representative on the Trust, despite an initial rebuttal.

Action: Town Clerk

CM 5728 Recreation Ground & Open Spaces Reports

The following reports were received from the nominated Members:

- 1) **Stockdales Recreation Ground:** Cllr Lawless reported that he had met with My Handyman regarding installing the Welcome sign and a date had been agreed. Quotes for removing the graffiti and repaint the swings were also being arranged with My Handyman.
- 2) **Haywards Mead Recreation Ground:** The Mayor reported that the trees alongside Princes Close had been trimmed by Greentouch Ltd.
- 3) **South Meadow Lane Recreation Ground:** Cllr Hill reported that all was well. Cllr Leach will email the play area maintenance issues to the Town Clerk. **Action: Cllr Leach**

The latest proposal for developing the pavilion had been circulated to Members ahead of the Meeting. Cllr Leach explained the proposal which would result in a design that accommodates community activities as well as a football pavilion. It was estimated to cost around £100K of which £30K was already available from Section 106 funds held. There would be a need to contact other stakeholders in order to raise the additional sums. Requests for quotes for preparing the plans had been sent out to 3 companies; Philip Tilbury, CSK and Lewandowski. Quotes had been received from Philip Tilbury and CSK but Lewandowski was not interested. A replacement company – WaM – was being approached and Cllr Leach will be meeting them on site in due course. Cllr Leach was seeking approval to appoint an architect to handle the plans and manage the project, at a price within £4K and £10K.

Cllr Tarbox suggested that the Council should wait until the 3 quotes had been received before asking Members for a decision. This was agreed unanimously. This would be managed by email in order to avoid delay.

- 4) **Bell Lane Open Area:** Cllr Robertson was absent but it was understood that all was well.

- 5) **Jubilee Square & Waterman's Arms:** Cllr Hayes-Powell reported that all was well. The instances of dog fouling by Windsor & Eton Bridge had ceased although it would appear that the person/s responsible were now using Atherton Court gardens. The installation of a permanent residents parking sign on Brocas Street was being attended to by RBWM.
- 6) **Barnes Pool & Baldwins Shore:** Cllr Bishop reported that all was well on the East side but the West side still needed attention from Eton College.
- 7) **Allotments:** Cllr Olney advised that she had attended the AGM on 13.10.21 and had joined the committee.

CM 5729 Eton Wick CIL

Cllrs Howarth & Tarbox updated members on the plans for using the Eton Wick CIL funds held. The most popular subjects from Eton Wick councillors were as follows:

- Village clock
- Disabled parking outside shops
- Grass verges cut more regularly
- Install benches by the Boveney watercourse on Haywards Mead Recreation Ground
- New Christmas lights

Others were being considered.

Quotes were being obtained and these will be reported at a future ETC meeting.

CM 5730 Minor Matters & Items to be Included in Future Agendas

- Cllr Leach summarised plans for Remembrance Sunday on 14.11.21.

2 x wreaths for Eton Wick (The Mayor)
1 x wreath for Eton (Cllr Leach)
1 x wreath for Ex Servicemen's Club (Cllr Hill)
1 x wreath for ECA

- The Town Clerk advised Members that the usual RBWM Christmas tree recycling site at Haywards Mead Car Park had been confirmed. The Town Clerk will seek to establish whether Meadow Lane Car Park can be used for Eton residents. **Action: Town Clerk**

CM 5731 Date of Next Meeting

Thursday 2nd December 2021 at 7.00pm in the Council Chamber.

The Meeting concluded at 9.05pm.