

Held in the Council Chamber

Thursday 2nd September 2021 at 7.00pm

Present:	Cllrs J. Lovell (Mayor), M. Alexander, M. Blightman, S. Evans, M. Hayes-Powell, D. Hill, N. Howarth, M. Leach (Deputy Mayor), Y. Olney, K. Robertson, J. Stanforth & L. Tarbox
In Attendance:	Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Ms C. Taylor & Mr A. Pearn-Rowe (EWVA) & Ms L. Regazzacci (EWWA). Mr I. Mellor (Eton College) (part) & Mr D. Treder
Apologies:	Cllrs D. Bishop & P. Lawless, Cllr. S. Rayner (RBWM), Ms L. Bryant (ECA) & TVP

CM 5674 Welcome

The Mayor opened the meeting by welcoming everyone present. The Covid-19 precautions in place in the Council Chamber had been circulated.

CM 5675 New Councillor for Eton Wick Ward

The Mayor bade a warm welcome to Cllr Nik Howarth who was appointed this week.

CM 5676 Apologies

The apologies noted above were recorded.

CM 5677 Presentation by Ian Mellor of Eton College on Proposed New Boarding House

The Mayor welcomed Mr Mellor to speak on the plans for a new boarding house.

Mr Mellor displayed plans for the building including an artist's impression. This would be the first new boarding house in 75 years. It would be situated on Eton Wick Road in the space currently occupied by two cottages and The Briary. There was a need for more residential space, close to the College and the town centre. It would be of a high quality design, the architects being Hopkins, and would house 55 boys and 4 adults and would include catering and games rooms. There will be a public consultation on 27th September in the College.

In response to questions, Mr Mellor confirmed that there would be increased traffic at the beginning and end of terms but this would be managed by College staff. The building would be a sustainable development in terms of materials and insulation. Development offset work would include lowering the level of playing fields to improve the flood plain, and increased biodiversity. The cottages to be demolished were not listed and were of no significant architectural interest. The timescale would be within 3 years and the actual building work would take 18 months. During construction, vehicle access would be Eton Wick Road and a Traffic Management Plan will be formulated.

The Mayor thanked Mr Mellor for his presentation and wished him success with the project.

CM 5678 Finance

1. The Mayor presented the July and August monthly schedules of payments to the Meeting which had been circulated to Members ahead of the meeting. There being no questions, it was proposed by Cllr Tarbox and seconded by Cllr Hill that the schedules be approved, and this was agreed unanimously.

2. Mr Reynolds presented the July and August accounts to the Meeting. There had been overspends due to unbudgeted expenditure on the ASB measures but expenditure otherwise was in line with budget. It was proposed by Cllr Tarbox and seconded by Cllr Leach that the accounts be approved and this was agreed unanimously.
3. Expenditure of £294.92 for No Mow signs in Eton Wick was ratified. The Standing Committee had previously supported this expenditure on 25.8.21.
4. Expenditure of £623.40 plus VAT with Elementary Signs Ltd for a Welcome Sign at Stockdales Recreation Ground, and the installation charge from My Handyman, was considered. This expenditure would come from S106 Funds – Community Facilities. It was agreed that some wording would be removed. The expenditure was proposed by Cllr Evans and seconded by Cllr Tarbox, and agreed unanimously. **Action: Town Clerk**
5. A proposal to change football pitch charges for the 2021/22 season and the following two seasons was considered. These would be £500 per team for adult teams (unchanged) and £250 for junior teams (increased from £175). The Standing Committee had previously supported these new charges on 25.8.21. These charges were proposed by Cllr Robertson and seconded by Cllr Hill and were agreed unanimously. **Action: Town Clerk**
6. A proposal to purchase new mini Christmas trees for Eton High Street at a cost of £9,300 plus VAT, to be funded from £16,900 Eton CIL funds expected on 30.9.21, was considered. The Standing Committee had previously supported this expenditure on 25.8.21. Subject to the CIL funds arriving, it was proposed by Cllr Robertson and seconded by Cllr Hayes-Powell that the expenditure be approved and this was agreed unanimously. Dr Rivaz agreed to manage the project on ETC behalf. **Action: Dr Rivaz**
7. A quotation from Manley Galleries of £337.74 for a frame with multiple openings – ‘Meet Your Councillor’ - to be installed in the window of the Council Chamber was considered. The Standing Committee had previously supported this expenditure on 25.8.21. A smaller version would be available for the Eton Wick notice board and the Eton Wick library. There would also be business cards available for councillors. This expenditure was proposed by Cllr Alexander and seconded by Cllr Tarbox and was agreed unanimously. **Action: Cllr Leach**
8. Cllr Tarbox requested that Eton Wick councillors consider plans for spending Eton Wick CIL funds. **Action: EW Members**

CM 5679 Public Forum

The Town Clerk reported that he had received no requests to address the meeting.

CM 5680 RBWM Councillors’ Issues

In the absence of any RBWM councillor there was nothing to report.

Cllr Tarbox advised the meeting that she was chasing RBWM for action on grasscutting and removing a blue bin by the shops.

CM 5681 Thames Valley Police Liaison

The report from TVP had been circulated to Members ahead of the Meeting and there were no questions.

CM 5682 ECA & EWVA/EWWG Liaison.

- **ECA**

The report from ECA had been circulated to Members ahead of the Meeting. The Mayor congratulated ECA on the depth of their activity.

Dr Rivaz expressed concern that the RBWM Walking & Cycling Consultation proposed two-way cycle lanes in Eton High Street which was counter to the Neighbourhood Plan and was therefore illegal. Dr Rivaz had written to Duncan Sharkey and Cllr Rayner on this issue.

Cllr Olney pointed out that she had attended the initial presentation in Windsor.

Cllr Robertson advised that he would be inviting Tim Golabek of RBWM to attend the next meeting of the Environment Committee to discuss the project.

- **EWVA/EWWG**

Ms Taylor advised that work was due to commence on installing a disabled ramp for the Bell Lane footbridge. The grass on Bell Lane Open Area was due to be cut in readiness.

Ms Regazzacci expressed appreciation to ETC for the work on clearing weeds from the Boveney.

CM 5683 Confirmation of the Minutes of the Town Council

The draft minutes of the Meeting held on 14th July 2021 had been circulated to Members, and with no changes required Cllr Olney proposed and Cllr Tarbox seconded that they be approved as a correct record. This was agreed unanimously.

CM 5684 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5669 Other Organisations**

- 1) Advise Sue Milne of BBT that Cllr Leach is the new ETC representative.

Actioned

ETC Members' Actions:

- **CM 5664 Reports from Committees**

- 1) All Members to confirm to Cllr Leach that their particulars on the posters are correct. **Pending**
- 2) Cllr Leach to progress proposals for ETC Promotion to the Community. **Actioned**

- **CM 5668 Development Control**

- 1) Cllr Lawless to ask Dr Rivaz if planning applications for 88A and 88B are aligned with NP. **Not Required Anymore**
- 2) Cllrs Alexander & Lawless to draft a response to RBWM regarding these applications and Town Clerk to send to RBWM Planning. **Actioned**

RBWM Members' Actions:

- 1) Cllr Rayner to investigate what has happened to the Cockpit stocks **Pending**
- 2) Cllr Rayner to advise who is responsible for cutting the grass verge between the fence and the road at Crown Farm, **Confirmed that it is RBWM**

CM 5685 Reports from Committees

- **Environment Committee on 29.7.21**

- 1) The proposed ETC Policy on Memorial Trees & Benches which had been circulated to Members ahead of the meeting was approved unanimously.
- 2) The date for the next meeting is 28.9.21.

- **Planning Committee Meeting with RBWM on 19.8.21**

The Mayor outlined the discussions that took place at this meeting. There had been concern that the NP was being weakened by Government planning legislation, and staff shortages at RBWM meant that planning enforcement was not sufficiently effective.

- **Standing Committee on 25.8.21**

- 1) The proposed Areas of Responsibilities Terms of Reference which had been circulated to Members ahead of the meeting was approved unanimously.
- 2) The new Members' Code of Conduct which had been circulated to Members ahead of the meeting was approved unanimously. Members signed a form to confirm their acceptance.
- 3) It was agreed that Cllrs Hayes-Powell and Alexander would investigate the potential for ETC to adopt the public hard/slipway. **Action: Cllrs Hayes-Powell & Alexander**

CM 5686 Correspondence

Items of correspondence received during July and August 2021 had been circulated to Members ahead of the Meeting.

The email from Ms Regazzacci regarding drone activity was discussed. The Town Clerk advised that he had requested advice from RBWM Legal and this was awaited. He was directed to write to TVP on the subject. **Action: Town Clerk**

The Town Clerk was directed to discover whether there were by-laws that could be introduced to prevent drone activity over Haywards Mead Recreation Ground and Eton Wick village. **Action: Town Clerk**

CM 5687 Website & Social Media/YouTube

The August 2021 website report from Cllr Blightman had been circulated to Members ahead of the Meeting. Activity was less due to holidays.

CM 5688 Development Control – Town Council Consultation

The following planning applications had been received and circulated and ETC responses were invited. Cllr Stanforth declared an interest in all Eton College applications.

Application 21/02262/CLASSDO 104-105 High Street, Eton	No Comment
Application 21/02218/CPD 52 Tilstone Close, Eton Wick	No Comment
Application 21/02052/TCA 117 High Street, Eton	No Comment
Application 21/02053/TCA Garages at Sunbury Court, Sunbury Road, Eton	No Comment
Application 21/002367/FULL 109 High Street, Eton	Cllr Rayner has been requested to call this in

Cllr Leach advised that following a recommendation from RBWM at the meeting on 19.8.21 that parish councils engage with architects/developers before planning applications are made, he is seeking to arrange a meeting with Lewandowski Architects. **Action: Cllr Leach**

It was pointed out that ETC needs to be represented at the RBWM Planning Panels where applications are called in.

CM 5689 Other Organisations

The following reports were received from the nominated Members:

1. **Baldwins Bridge Trust:** Cllr Tarbox (in Cllr Bishop's absence) advised that the next meeting was scheduled for 14.9.21.
2. **Eton Wick Football & Social Club:** Cllr Evans (in Cllr Lawless' absence) advised that she had spoken with Don Thorne at the AGM on 1.9.21 when it was confirmed that all was OK.
3. **Eton Poors Estate:** Cllr Hill was nominated as the new ETC representative. The next meeting was scheduled for 4.10.21.

CM 5690 Recreation Ground & Open Spaces Reports

The following reports were received from the nominated Members:

- 1) **Stockdales Recreation Ground:** Cllr Evans (In Cllr Lawless' absence) reported that she had met with Excellent Plants Ltd to plan the rearrangement of the untidy area alongside the play area. An estimate will be forthcoming.
The Mayor agreed to investigate the entry point for the recent incursion by the horse and cart. It was understood that this activity was probably a one-off. **Action: The Mayor**
- 2) **Haywards Mead Recreation Ground:** The Mayor reported that dog fouling remains a problem. The grass looks in good condition and all else is OK.
- 3) **South Meadow Lane Recreation Ground:** Cllr Hill reported that all was well with the recreation ground and the play area.
- 4) **Bell Lane Open Area:** Cllr Robertson advised that all was well. The ramp for the bridge will be installed soon.
- 5) **Jubilee Square & Waterman's Arms:** Cllr Hayes-Powell reported that all was well.

- 6) **Barnes Pool & Baldwins Shore:** Cllr Leach (in Cllr Bishop's absence) reported that all was looking fine on the East side. The bridge had recently been repainted.

Dr Rivaz advised that she had met with Janet Walker of Eton College regarding the appearance of the West side and assurances had been given that College will be more attentive in future. The flow of the brook was of particular concern.

- 7) **Allotments:** Cllr Olney advised that a produce stall will be held over the next weekend. It was reported that Footpath 3 needed cutting and Cllr Olney would follow this up. **Action: Cllr Olney**
Ms Taylor confirmed that the nature study was pending.

CM 5691 Minor Matters & Items to be Included in Future Agendas

- It was agreed that the ETC Risk Register would be formalised at the next meeting of the Standing Committee.
- Dr Rivaz advised that the Anti-Social Behaviour activity was led by ECA with £1,860 contribution from Eton Town Council, towards the approx £5,500 total cost. ETC welcomed the documents that were pre-circulated; the specification for the work; the financial reconciliation and the summary of findings. The trial was successful and is likely to be proposed again next year.

CM 5692 Date of Next Meeting

Thursday 7th October 2021 at 7.00pm in the Council Chamber.

The Meeting concluded at 8.45 and was followed by a Part 2 session.