



ETON TOWN COUNCIL

Standing Committee

Any councillor may sit on the Standing Committee.

The Committee will:

- i) review and/or scrutinise matters brought to the committee by The Mayor or Deputy Mayor or as and when agreed by the Town Council in connection with the discharge of any of the Council's functions.
- ii) be responsible for the overview and scrutiny of the Council's finances, administrative issues, staffing, budgeting, insurance, risk management and legislative implementation.
- iii) play a leading role in examining and developing protocols and policies and making recommendations on such matters to the Council. In particular, the that the Standing Committee will be active in its role of monitoring the following documents and their application:

- Standing Orders
- Financial Regulations
- Code of Conduct
- Email guidelines
- Council Policies

scrutinise the performance of the Council in relation to its policies, activities and services as directed by the Mayor, the Deputy Mayor or by the Council, in particular:

- the effective reporting and control of Council activities
 - key projects and their planning, implementation and delivery
- iv) The Committee will consider and report on any changes to policy necessary to the efficient running of Council business as a result of legislation or suggestions from within and without the Council.