

Eton Town Council

Minutes of the Council Meeting

Held via a Zoom Conference Call

Thursday 5th November 2020 at 7.00pm

Present: Cllrs G. Fussey (Mayor), D. Bishop, M. Blightman, S. Evans, J. Hemming, D. Hill, P. Lawless, J. Lovell, M. Leach, Y. Olney, D. Reed, K. Robertson & L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Ms L. Bryant (ECA), Ms C. Taylor (EWVA/EWWG), & 2 Members of the Public

Apologies: Cllr S. Rayner & TVP

CM 5495 Welcome

The Mayor opened the meeting by welcoming everyone present, and particularly extended a warm welcome to Cllr Hemming for his first meeting. He advised that the meeting was being recorded.

CM 5496 Apologies

The apologies listed above were recorded.

CM 5497 Public Forum

The Town Clerk reported that there had been no requests from the public.

The Mayor advised that this item would be monitored to assess whether it is actually required and that our standing orders may need to be revisited as a result.

CM 5498 Coronavirus Pandemic

It was reported that the two community associations had posted messages to residents advising that help for vulnerable residents was available if required.

The Mayor advised that testing at Eton College was now being targeted at those with symptoms and that the circulation of boys along the High Street was under review.

CM 5499 Crown Farm

Cllr Lawless reported the following:

- 1) Crown Farm was a complex site with different planning rules applying to the various plots.
- 2) RBWM was monitoring the situation with the arrival of materials and shipping containers.
- 3) Legal action was being taken regarding the removal of the oak tree.
- 4) There had been no planning application yet from the owner of the site.
- 5) The Environment Agency (EA) was also monitoring the site.

The Mayor thanked Cllr Lawless for his helpful report.

CM 5500 Jubilee River

The report from Julia Simpson of the EA had previously been circulated to Members. Dr Rivaz advised that the urgent repairs to the weir had only been identified in August. There had been communication with the EA regarding the vulnerable properties in Eton and a flood mitigation plan was in place.

CM 5501 Finance

1. Mr Reynolds presented the October YTD accounts to the Meeting. There was an overspend against budget of £3K due to the large expenditure to HAGS-SMP for playground maintenance.

Mr Reynolds concluded by confirming the ETC accounts were in good shape and the accounts were approved unanimously. The Mayor wished to express ETC thanks to Mr Reynolds for his work for the Council.

2. The Town Clerk presented the October monthly schedule of payments to the Meeting and there being no questions the schedule was approved unanimously. Cllr Reed queried why the recent October HAGS-SMP Inspection Report included work to the surface at SML Play Area when this was supposed to have been carried out following the June Inspection Report. The Town Clerk advised that the earlier remedial work costing £1,200 (and agreed at the September ETC Meeting) was concentrated on the area around the see-saw and the more recent report included other areas which had become worn. The Town Clerk would forward supportive information to Members. **Action: Town Clerk**
 3. The options for the proposed tree survey had been previously circulated to Members and following a brief discussion, it was agreed that the quotation from Maydencroft for £1,420 plus VAT be accepted. The Town Clerk will make the necessary arrangements. **Action: Town Clerk**
 4. The request for a contribution from ETC towards cleaning the Eton Wick war memorial was withdrawn as funding had been achieved elsewhere. Cllr Robertson advised that maintaining war memorials was generally a parish/town council responsibility and it was agreed that in future there would be a line in the budget to cover this. **Action: Town Clerk**
 5. The request from the football club for a reduction in their rent for the hire of the football pitches at Haywards Mead Recreation Ground due to the loss of usage was considered, and it was agreed that a discount of £100 be applied. The Town Clerk to follow up. **Action: Town Clerk**
 6. Expenditure of £651 plus VAT to Neil Jenkins for plumbing work in the Council Offices kitchen (following a Legionella inspection) was considered and it was agreed that Cllr Lovell would visit the offices to determine whether this was value for money and advise councillors accordingly so that a decision could be made over email. **Action: Cllr Lovell**
- Cllr Bishop requested the plumber be asked to check the central heating boiler. **Action: Town Clerk**
7. The proposal to purchase a new computer for £699 plus VAT and a printer for £190 plus VAT for the Council Offices was explained by Cllr Blightman. This expenditure was budgeted in this financial year and was approved. **Action: Cllr Blightman & Town Clerk**
 8. Dr Rivaz requested expenditure of £95 plus VAT for 3 x PSPO signs on the Brocas. The Mayor said that this was a positive way of the Town Council supporting local residents. The expenditure was agreed. **Action: Dr Rivaz & Town Clerk**

CM 5502 RBWM Councillors' Issues

The Mayor expressed his continued regret that there was no representation from RBWM at this and recent ETC Meetings, in part due to ETC meetings clashing with RBWM Cabinet meetings. There may be a need to change the date of future ETC meetings.

Members reported the following issues for follow-up:

1. Cllr Tarbox reported on refuse collection problems in Eton Wick and will advise details to Town Clerk. **Action: Cllr Tarbox & Town Clerk**
2. Cllr Lawless reported on the need to exercise strong monitoring of RBWM activity at Crown Farm. **Action: Members & Town Clerk**

3. Cllrs Leach and Robertson expressed concern over the continued lack of electric car charging points in Eton and Eton Wick. Cllr Rayner was well aware of these concerns. In Eton the charging points are recorded in the Action List which is reviewed monthly.

CM 5503 Thames Valley Police (TVP) Liason

The report from TVP had previously been circulated to Members.

Cllr Leach requested that details be made available on actions taken by TVP on cycling and scooter misuse in the town. The Town Clerk will follow up. **Action: Town Clerk**

CM 5504 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

Dr Rivaz reported as follows:

- Eton war memorial and stones had been cleaned at no cost.
- The Christmas trees were being installed over the weekend to replace the flags. There will be one Borough-wide lighting ceremony as yet to be decided.
- Eton Information Centre will be closed in line with Government guidelines.
- A residents' survey is planned on what the community wants in the town.
- There was filming in the High Street this week in the Antique Bookshop.
- Incorrect signage at the Keates Lane junction had caused severe problems with sizeable lorries this week. This has now been rectified.
- There is still general dissatisfaction with the quality of refuse collection.

The Mayor thanked Dr Rivaz for her report.

EWVA & EWWG

Cllr Robertson and Ms Taylor made the following points:

- Funding for the bridge over Common Ditch on Bell Lane Open Area had been sourced and Cllr Bishop had been asked to build it. Ms Taylor agreed to send the plans for the bridge to the Mayor.
- The telephone box had been purchased from BT and its use was under consideration.
- Bulb planting had taken place across Eton Wick.
- The Remembrance poppies had been installed.
- A meeting of EWWG and stakeholders was held on 4.11.20 chaired by the Mayor and Cllr Robertson expressed the need for technical help. Over 600 hours of volunteer time had been spent on helping to keep the waterways clear.

The Mayor thanked Ms Taylor for her report.

CM 5505 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1st October had been circulated and with no alterations requested at the Meeting, were approved. The minutes will be signed by the Mayor in due course.

CM 5506 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5489 Development Control**

1) Advise RBWM expressing concern over 53, 55 and 93 High Street, Eton

Actioned

Members Actions:

- **CM 5477 Public Forum**

1) Cllr Evans to invite Adam Afriyie MP to an ETC Meeting. **Actioned**

- **CM 5479 RBWM Councillors' Issues**

1) Cllr Lovell to report on RBWM on-line incident form concern about overgrown trees. **N/A**

- **CM 5484 Standing Committee**

1) The Mayor to recruit members for Environment Committee. **Actioned**

- **CM 5491 Other Organisations**

1) Cllr Bishop to chase payment of ETC invoices from Baldwins Bridge Trust. **Pending**

2) Cllr Lovell to ask Cllr Hemmings to replace him on the EWF&SC committee.

It was established at the Meeting that Cllr hemming was unwilling to serve on the committee.

- **CM 5492 Recreation Grounds & Open Spaces**

1) Cllr Lawless to email estimate from My Handyman for repairs to slide at Stockdales. **Actioned**

2) Cllr Lovell to email a copy of the risk assessment from Jemma of the keep fit group on Haywards Mead. **Pending**

RBWM Members' Actions

Cllr Rayner

- **CM 5312 Recreation Grounds & Open Spaces**

1) Progress proposed woodland area at Bell Farm with Ms Taylor of EWVA. **Pending**

CM 5507 Standing Committee

The Mayor reported the following:

- 1) There will be 2 meetings of the Committee in November to discuss the 2021/22 budget and other matters.
- 2) The Council is aiming to draw up new policies regarding employment, health and safety etc. and these will be posted on the website. The Mayor expressed his thanks to Cllr Tarbox for her help in this area.
- 3) Cllr Hemming outlined his proposal for introducing social media, starting with a facebook page. This will be considered by the Standing Committee.
- 4) There is growing activity with graffiti and this will be discussed at the Environment Committee. There are currently 30 instances of graffiti in Eton and many more in Eton Wick. It was suggested that a self-help community group could be formed to clean up the mess although it is understood that there would be ownership issues to be addressed, as well as necessary training, risk assessments and PPE.

- 5) Gulley cleaning was a problem in Eton and on Eton Wick Road and the Mayor suggested that a voluntary effort could be organised to clear these blockages. This would need RBWM authorisation and training, along with appropriate PPE and risk assessments. The Environment Committee would consider this proposal. Cllr Reed asked whether these problems were being reported to RBWM and Dr Rivaz confirmed that they were constantly reported and where necessary are included on the Eton Action List.
- 6) The Environment Committee will consist of the following Members but other councillors were encouraged to serve:

The Mayor, Cllr Hill, Cllr Evans, Cllr Robertson, Cllr Lovell, Cllr Olney, Cllr Leach

CM 5508 Mayor's Report

The Mayor belatedly presented his report on activities since the last meeting:

Date	Activity/Meeting with	Duration generally 1 hr unless stated
5	Chair of ECA (Telephone)	.75
6	Town Clerk	.75
6	ECA Meeting with TVP	
17 Oct – 5 Nov	Playground Duty	0.1 repeated
9	Mr Simon Weston	
13	Town Clerk	
15	Advisory Committee	
20	Town Clerk and Mike Reynolds	
21	Barclays Bank (with the Town Clerk)	
22	SMLP Meeting: informal survey	
22	SMLP Task & Finish Group	
24	EWVG working party (Boveney Ditch, Hayward's Mead)	2.5
25	Chair ECA	1.25
27	Town Clerk and Mr Reynolds	1.75
27	Town Clerk	
27	SMLP Task & Finish Group	
1 Nov	EWVG Planning meeting	
2 Nov	SMLP Committee	.5
2 Nov	Planning Committee	
4 Nov	EWVG meeting as Chair	1.5
4 Nov	Secretary EWVG	.5

CM 5509 Action List

Activity

Status

Eton & Eton Wick Footpaths

Cllr Olney is leading this project.

The purpose of this project is to monitor the condition of the footpaths.

At the ETC Meeting on 5.3.20 Cllr Olney reported that she had met with Anthony Hurst of RBWM and had an interesting discussion. Plans are being made for a residents' ramble of lesser known footpaths. Cllr Olney is working closely with Ms Taylor of EWVA and Ms Taylor has walked all the footpaths.

At the ETC Meeting on 7.5.20 Cllr Olney advised that she had reported instances of a broken gate and signs to RBWM.

At the ETC Meeting on 4.6.20 Cllr Olney reported that the broken signs had been repaired and the broken gate would be left as this was not causing any obstruction. Ms Taylor identified another broken sign and she would pass this information on to Cllr Olney for reporting to RBWM.

At the ETC Meeting on 2.7.20 Cllr Olney reported that there were a few signage issues which she was following up with RBWM.

At the ETC Meeting on 1.10.20 Cllr Olney reported that she had walked the footpaths in September and noted that the damaged gate had been replaced and missing signs had been reported to RBWM. Dr Rivaz had walked the footpaths in Eton and confirmed that all was well. The Mayor asked Dr Rivaz to include Cuckoo Weir in the litter pick planned for 4th October.

At the ETC Meeting on 5.11.20 Cllr Olney reported that there were outstanding issues with RBWM regarding signage.

**South Meadow
Lane Pavilion,
Eton**

At the ETC Meeting on 5.3.20 Cllr Reed advised through a written report that he had not received a response from RBWM regarding the £5K grant towards drawings already approved, or to wait for notice of whether the ETC capital bid for £100K had been successful as it is understood that ETC cannot have both payments. The Town Clerk had progressed this with Cllrs Bowden and Rayner. Subsequent information from RBWM confirmed that capital bids had been cancelled for 2020/2021. Cllr Reed also advised that he would submit further applications to third party funds for grant applications in March.

A meeting with the Chairman of Windsor FC with the Mayor and Town Clerk had taken place on 5.2.20 and opportunities were discussed. The Club will come back with their proposals in due course.

A meeting with the Chairman of Windsor Youth FC with the Mayor and Town Clerk took place on 21.2.20 and that Club will come back with their proposals.

At the ETC meeting on 7.5.20 Cllr Reed advised that there had been no response from either Club to date, and he was continuing to apply for grants.

At the ETC Meeting on 4.6.20 Cllr Reed reported that a grant application he had made to Hargreaves for £150K had been unsuccessful.

At the ETC Meeting on 2.7.20 Cllr Reed reported no progress had been made.

At the ETC Meeting on 3.9.20 the Mayor expressed his embarrassment at the state of the pavilion and his disappointment at the lack of progress over a number of years. He proposed a motion that 'This Council resolves to form a new task and finish group to consider the future of South Meadow Lane Pavilion'. This was seconded by Cllr Bishop and was passed unanimously. The Mayor will request volunteers for this group which will include Paul Mitchell of Windsor Youth FC, and arrange a meeting.

At the ETC Meeting on 1.10.20 The Mayor asked Cllr Reed to report on the proposal from Paul Mitchell (Windsor Youth FC) for the pavilion which had been circulated to Members earlier. The Mayor considered this initiative had been stimulated following a meeting with Paul in August, and stated that this proposal will be dealt with by the Task and Finish Group which will be formed in October. Cllr Reed reminded the Meeting that time was of the essence.

The Task & Finish Group met on 22.10.20 and 27.10.20 with Cllr Reed as Chair (the latter meeting with representatives of Windsor Youth FC) to review the proposal. A Heads of Agreement document was prepared by Cllr Reed and circulated to Members.

At the ETC Meeting on 5.11.20 Cllr Reed reported that the Task and Finish Group had met on a number of occasions. He requested feedback from Members regarding the Heads of Agreement document that had been drafted to allow further planning to be done by Windsor Youth FC. It was stressed that the document was not legally binding on ETC in any way but was a measure to 'get things moving' with WYFC. There followed a lengthy discussion. The Mayor noted that the Rec was almost certainly Lammas land and that this may complicate any arrangements. The Mayor also noted that three quotes to remedy the current dilapidation/barbed wire should be pursued, though acknowledging that we should minimise spending on the building prior to any development being carried out by WYFC. The Mayor also suggested that a quote for demolition of the building would also be useful. Cllr Lovell raised concerns about item 7 of the agreement and asked whether the subsequent building of a 3G pitch was essential for the agreement to work for WYFC. The Mayor stated that the Town Council cannot predetermine its response to a subsequent planning application. Dr Rivaz reminded the meeting that the Rec was a critical facility included in the Neighbourhood Plan and the ancient hedgerows were also key environmental assets. After a lengthy discussion it was agreed that the Council would adopt the draft Agreement and Cllr Reed would pursue with the officers of WYFC. In response to a question from Dr Rivaz, Cllr Reed confirmed that the community would be invited to comment on the proposals at the appropriate time.

<p>Haywards Mead Play Area Redevelopment</p>	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllrs Tarb</p> <p>At the ETC Meeting on 5.11.20 Cllr Reed reported that the Task and Finish Group had met on a number of occasions. He requested feedback from Members regarding the Heads of Agreement document that had been drafted to allow further planning to be done by Windsor Youth FC. It was stressed that the document was not legally binding on ETC in any way but was a measure to 'get things moving' with WYFC. There followed a lengthy discussion. The Mayor noted that the Rec was almost certainly Lammas land and that this may complicate any arrangements. The Mayor also noted that three quotes to remedy the current dilapidation/barbed wire should be pursued, though acknowledging that we should minimise spending on the building prior to any development being carried out by WYFC. The Mayor also suggested that a quote for demolition of the building would also be useful. Cllr Lovell raised concerns about item 7 of the agreement and asked whether the subsequent building of a 3G pitch was essential for the agreement to work for WYFC. The Mayor stated that the Town Council cannot predetermine its response to a subsequent planning application. Dr Rivaz reminded the meeting that the Rec was a critical facility included in the Neighbourhood Plan and the ancient hedgerows were also key environmental assets. After a lengthy discussion it was agreed that the Council would adopt the draft Agreement and Cllr Reed would pursue with the officers of WYFC. In response to a question from Dr Rivaz, Cllr Reed confirmed that the community would be invited to comment on the proposals at the appropriate time.</p> <p>ox and Lawless advised that they would be meeting soon to discuss progress.</p> <p>At the ETC Meeting on 7.5.20 Cllr Tarbox advised that she would be applying for grants for play area equipment renewal.</p> <p>At the ETC Meeting on 4.6.20 Cllr Tarbox reported that she had discussed with Cllr Lawless their plans which included grant applications, repainting the ironwork and replacing the ETC sign..</p> <p>At the ETC Meeting on 2.7.20 Cllr Tarbox advised that progress was being made on repainting the gate and ironwork.</p> <p>At the ETC Meeting on 3.9.20 expenditure on repainting the gate and ironwork was approved. Cllr Tarbox is seeking quotes for replacing the ETC sign.</p> <p>At the ETC Meeting on 5.11.20 Cllr Tarbox advised that she would circulate quotations for replacing the entrance sign.</p>
<p>South Meadow Lane Traffic Flow</p>	<p>At the ETC Meeting on 5.11.20 the Mayor expressed his wish for this matter to be an ongoing focus for the Council, following several problems that had arisen in the past and a recent closure of Keate's Lane due to repairs to a gas main. He pointed out that it was also on the RBWM Action List reviewed monthly but that no progress had been made in the last year to produce a working solution.</p>

<p>Cycling Problems in Eton High Street</p>	<p>The Mayor is leading this project</p> <p>At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP had taken place.</p> <p>At the ETC Meeting on 6.2.20 it was reported that a cycle watch had taken place that week. Town Clerk to write to TVP requesting notification of future cycle watches so that Members could assist. A positive response had been received, with dates.</p> <p>At the ETC Meeting on 5.3.20 it was reported that the gasworks in the High Street had delayed the cycle watch programme.</p> <p>At the ETC Meeting on 7.5.20 Cllr Fussey advised that the problem still existed but confirmed that whenever TVP is present, they take immediate action.</p> <p>At the ETC Meeting on 4.6.20 Cllr Fussey reported on increased instances of cyclists ignoring the one-way system and also using footpaths, both of which are potentially very dangerous. Better signage was being considered but TVP cycle watches seemed to be the only deterrent that actually works. A suggestion by Cllr Leach to hire private security was considered unlikely to work as they would have no official powers. Cllr Lovell's proposal of a cycle lane going against the traffic flow was also considered unlikely to work as this would involve removing the build-outs which are necessary for speed control and parking spaces. It was agreed that a separate meeting be held between Cllrs Fussey and Leach, Dr Rivaz and Ms Bryant to discuss this matter further. Cllr Olney recommended that contact be made with Sustrans for their advice as part of this meeting.</p> <p>At the ETC Meeting on 2.7.20 Cllr Fussey reported that he had met with Dr Rivaz and Ms Bryant on 11.6.20 to review the signage and what improvements could be made. It was established from RBWM that no further signs were possible. Two signs in particular were identified as being ineffective, namely the white painted turn left sign on the cobbles and the left hand no entry sign. The opinion of the Highways Officer at RBWM was that the main deterrent was enforcement and PCSO's had been most effective in this in the past, although their availability was strained during the pandemic. In addition, RBWM Community Wardens had the power to fine cyclists using footways. Cllr Fussey agreed to pursue the matter with Phil Jacob of RBWM.</p> <p>At the ETC Meeting on 3.9.20 The Mayor reported on his meeting with Phil Jacob of RBWM when it was established that there was no possibility of increasing the signage on Windsor Bridge. He stated that the continuing need was for greater vigilance from TVP PCSO's and RBWM Community Wardens. The Mayor had submitted a question to the Chief Constable of TVP at the RBWM Communities Overview and Scrutiny Panel about regular monitoring and enforcement of illegal cycling in the High Street and is awaiting a response.</p> <p>At the ETC Meeting on 5.11.20 it was agreed that the Town Clerk would seek details of TVP activity in terms of the times when patrols were monitoring the problem and the enforcement actions that had been taken.</p> <p style="text-align: right;">Action: Town Clerk</p>
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The Mayor is leading this project.

The 2020/21 budget includes £4,200 for sustainability projects in Eton & Eton Wick. Plans to be formulated.

At the ETC Meeting on 6.2.20 Ms Taylor reported on the formation of Wild Eton and Eton Wick group which will encompass biodiversity issues across the two communities. A 'wish list' had already been published and circulated to Members and this will work in harmony with the Neighbourhood Plan. Other 'Wild' groups had been established in neighbouring parishes, forming a chain of groups within RBWM and following their policy of Climate Change Emergency initiatives.

The Mayor confirmed the commitment of ETC to Wild Eton and Eton Wick and to be part of the ongoing process, with Cllr Fussey as the lead member. EWWG Stakeholder Meetings had been well supported with both ETC and RBWM Members in attendance. Eton College boys are very enthusiastic and need to be involved in the group. The Mayor concluded that biodiversity is just one aspect of climate change and the objective of attaining carbon neutrality across the Borough has the full support of ETC.

At the ETC Meeting on 5.3.20 Cllr Fussey reported that he had attended 3 meetings of the RBWM Climate Change Emergency Group with two College boys and was due to attend the next one on 25.3.20. It is hoped that this next meeting will produce some actions. This meeting was subsequently cancelled.

Ms Taylor reported on the formation of River Rangers who will report bi-annually and meet monthly to survey the areas and get a better picture of what is needed to go into the Biodiversity Action Plan.

Earth Watch will involve schoolchildren in examining the biodiversity of the River Thames and its tributaries to help determine the health of the watercourses.

Ms Taylor had walked the watercourses with the Fisheries Officer and Biodiversity Officer at RBWM and will come back with plans for review by ETC and Eton College. Cllr Fussey wished to involve College boys in this activity and they are available on Saturday afternoons.

Cllr Fussey outlined College plans for an orchard alongside Eton Wick Road which is planned for Tree Week in November.

At the ETC Meeting on 7.5.20 Cllr Fussey advised that activity in Eton was on hold due to the Coronavirus epidemic. On behalf of Eton Wick, Ms Taylor reported that the wild flowers planted in Bell Lane were flourishing, a survey had taken place in Cooley's Meadow and RBWM was making plans for tree planting. There was no activity with the waterways at present. Cllr Leach expressed his pleasure at seeing all the wild flowers growing on South Meadow.

At the ETC Meeting on 4.6.20 Cllr Fussey reported that the RBWM Cabinet had met on 28.5.20 to discuss Climate Emergency and the following subjects were addressed:

- Circular Economy (recycling)
- Renewable Energy
- Sustainable Transport
- Natural Capital (biodiversity projects)

Cllr Fussey expressed gratitude to Ms Taylor for her work in this area.

At the ETC Meeting on 2.7.20 Cllr Fussey advised that he had been waiting for the RBWM Climate Change Emergency strategy to be approved to engage with the communities.

At the ETC Meeting on 3.9.20, Cllr Leach expressed his concern about whether the name of Wild Eton and Eton Wick was appropriate. The Mayor explained the rationale behind Wild Eton and Eton Wick and expressed his disappointment at the reaction to this from ECA who wished to remove the 'Eton' from the title. He explained once again that he (from Eton) and Miss Taylor (from Eton Wick) had set up WEEW in response to the Climate Emergency declared by RBWM. He explained that all tiers of government, including parish councils, have a duty to conserve biodiversity that is set out in the Natural Environment and Rural Communities Act 2006. The Environment Bill, once enacted, will go further and expect local authorities not only to conserve but also to enhance biodiversity.

At the ETC Meeting on 5.11.20 the Mayor advised that the Environment Committee would be looking at Haywards Mead Recreation Ground improvements and ETC riparian responsibilities across Eton Wick.

CM 5510 Correspondence

Members had received the following correspondence during October 2020:

1	Email from NALC dated 30.9.20 regarding Rebuilding Communities.	30.9.20
2	Email from Fields in Trust dated 30.9.20 regarding People Need Parks.	30.9.20
3	Email from EWVA dated 30.9.20 regarding Flower Towers.	30.9.20
4	Email News Release from RBWM dated 30.9.20 re Closure of Pedestrian Crossings Consultation.	30.9.20
5	Email from EWVA dated 30.9.20 regarding Consultations.	30.9.20
6	Email from Matthew Barber dated 30.9.20 regarding Police & Crime Bulletin.	1.10.20
7	Email from NALC dated 1.10.20 regarding Rebuilding Communities.	1.10.20
8	Email from Kate Meads of CCB dated 1.10.20 regarding QR Codes.	1.10.20
9	Email from RBWM dated 1.10.20 regarding Advantage Card Offers.	1.10.20
10	Email RBWM Highways Newsletter dated 2.10.20.	2.10.20
11	Email NALC CEO Bulletin dated 2.10.20.	2.10.20
12	Email RBWM Residents; Newsletter dated 2.10.20.	2.10.20
13	Email from NALC dated 5.10.20 regarding Rebuilding Communities.	5.10.20
14	Email from NALC dated 7.10.20 regarding Rebuilding Communities.	7.10.20
15	Email from Gemma Pearce of CCB dated 8.10.20 regarding CCB AGM on 5.11.20.	8.10.20
16	Email from Gemma Pearce of CCB dated 8.10.20 regarding Covid 19 Update	8.10.20
17	Email from NALC dated 8.10.20 regarding Rebuilding Communities.	8.10.20
18	Email from RBWM Electoral Services regarding Windsor TC Governance Review.	9.10.20
19	Email from Environment Agency dated 9.10.20 regarding Black Potts Weir Repairs.	9.10.20
20	Email RBWM Residents' Newsletter dated 9.10.20	9.10.20
21	Email RBWM Highways Newsletter dated 9.10.20.	9.10.20
22	Email NALC CEO Bulletin dated 9.10.20	9.10.20
23	Email from Calum McGregor of CPRE dated 10.10.20 regarding Planning Campaign.	9.10.20
24	Email from Charlotte Glancy of Banks Solutions dated 12.10.20 regarding RBWM BLP	12.10.20
25	Email from Shilpa Manek dated 12.10.20 regarding Tap & Donate Scheme	12.10.20
26	Email from NALC dated 12.10.20 regarding Rebuilding Communities	12.10.20
27	Email from NALC dated 13.10.20 regarding Rebuilding Communities.	13.10.20
28	Email from NALC dated 14.10.20 regarding Rebuilding Communities.	14.10.20
29	Email BALC Newsletter dated 14.10.20.	14.10.20
30	Email from NALC dated 15.10.20 regarding Rebuilding Communities.	15.10.20
31	Email RBWM Residents' Newsletter dated 16.10.20.	14.10.20
32	Email NALC CEO Bulletin dated 16.10.20.	16.10.20
33	Email CCB Action for All bulletin dated 20.10.20.	20.10.20
34	Email from NALC dated 20.10.20 regarding How do Tiers of Local Government Co-Operate?	20.10.20
35	Email from NALC dated 20.10.20 regarding What Are the Challenges Post Covid-19?	20.10.20
36	Email CCB Bulletin dated 20.10.20.	20.10.20
37	Email from Paul Roach of RBWM dated 21.10.20 regarding Covid-19.	21.10.20
38	Email from Matthew Barber dated 20.10.20 regarding Police & Crime Bulletin.	20.10.20
39	Email from CCB dated 22.10.20 regarding Invitation to AGM.	22.10.20
40	Email RBWM Highways Newsletter dated 23.10.20	23.10.20
41	Email from BALC/HALC dated 23.10.20 regarding LCPD People News.	23.10.20
42	Email NALC CEO Bulletin dated 23.10.20.	23.10.20
43	Email from Chris Joyce of RBWM dated 28.10.20 regarding CIL at 30.10.20	28.10.20
44	Email Member Update from Open Spaces Society dated 29.10.20.	29.10.20

CM 5511 Website

The October 2020 report from Cllr Blightman had been circulated to Members. Cllr Blightman confirmed that previous councillors' email boxes cannot be accessed.

CM 5512 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in October 2020.

Cllr Reed expressed his concern over the absence of explanations against Conditions, and the implication being that no comment needs to be made against the item. He referred Members to the case of 53 High Street when (as a resident) he expressed his displeasure at the September ETC Meeting that no comment had been made on the CEMP, and now that it had been approved by RBWM he believed that it would make life in the High Street very difficult.

Cllr Reed concluded by stating that the Council needs to put effort into conditions as well as planning applications in future.

<p>Certificate of lawfulness to determine whether the proposed installation of a ground source heat pump is lawful</p> <p>Thames Valley Athletics Centre Pococks Lane Eton Windsor SL4 6HN</p> <p>Ref. No: 20/02665/CPD Validated: Wed 14 Oct 2020 : Awaiting decision</p>	<p>No Objection</p>
<p>1. Alterations to doors and windows and change of use of part of the workshop to create a two-bedroom self-contained dwelling and associated works.</p> <p>The Red Carpet Flooring Company 125 High Street Eton Windsor SL4 6AN</p> <p>Ref. No: 20/02800/FULL Validated: Fri 23 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection after due consideration of the viability of the shop in relation to the Neighbourhood Plan.</p>
<p>2. Details required by condition 5 (schedule of repairs) of Listed Building Consent 19/03525 for consent for external and internal alterations; including principally the demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's stair and boy's entrance, car parking spaces, landscaping and associated works.</p> <p>Durnford House Eton College Slough Road Eton Windsor SL4 6DS</p> <p>Ref. No: 20/02777/CONDIT Validated: Tue 20 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>

<p>3. Details required by condition 3 (protection of features) and 4 (identifying scheme) of Listed Building Consent 19/03433 for the comprehensive refurbishment of School Hall including demolition and replacement of external structures between Durnford House and School Hall to extend School Hall; internal alterations and refurbishment works throughout including removal and replacement of the ceiling; and associated external alterations and refurbishment works</p> <p>Memorial Buildings And Durnford House Eton College Slough Road Eton Windsor</p> <p>Ref. No: 20/02776/CONDIT Validated: Tue 20 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>4. Single storey rear extension.</p> <p>13 Victoria Road Eton Wick Windsor SL4 6LY</p> <p>Ref. No: 20/02736/FULL Validated: Thu 29 Oct 2020 : Awaiting decision</p>	<p>No Objection</p>
<p>5. Details required by condition 4 (bat licence) of planning permission 19/03524 for demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's entrance, car parking spaces, landscaping and associated works.</p> <p>Durnford House Eton College Slough Road Eton Windsor SL4 6DS</p> <p>Ref. No: 20/02752/CONDIT Validated: Mon 19 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>6. Replacement windows and doors to Blocks 6 - 11, Blocks 14 - 17 and the courtyard, repair and redecoration to the first and second floor windows facing the High Street.</p> <p>Wiggington House High Street Eton Windsor</p> <p>Ref. No: 20/02681/FULL Validated: Tue 20 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>7. Consent for replacement windows and doors to Blocks 6 - 11, Blocks 14 - 17 and the courtyard, repair and redecoration to the first and second floor windows facing the High Street.</p> <p>Wiggington House High Street Eton Windsor</p> <p>Ref. No: 20/02682/LBC Validated: Tue 20 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>8. Consent for a new internal lighting scheme and the addition of an external lantern to the town entrance elevation</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>

<p>St Marys Chapel Eton College Slough Road Eton Windsor</p> <p>Ref. No: 20/02671/LBC Validated: Fri 09 Oct 2020 : Awaiting decision</p>	
<p>9. Details required by condition 7 (historic recording) of Listed Building Consent 19/03525 for consent for external and internal alterations; including principally the demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's stair and boy's entrance, car parking spaces, landscaping and associated works.</p> <p>Durnford House Eton College Slough Road Eton Windsor SL4 6DS</p> <p>Ref. No: 20/02657/CONDIT Validated: Thu 08 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>10. (G1) - Group/line of yew trees - reduce in height to give a final height between 1.5m - 2.5m (sloping ground) from ground level. Reduce laterally by up to 4m.</p> <p>The Vicarage Sun Close Eton Windsor SL4 6AR</p> <p>Ref. No: 20/02641/TCA Validated: Tue 06 Oct 2020 : Awaiting decision</p>	<p>The Mayor declared an interest</p> <p>No Objection</p>
<p>11. Replacement boundary treatment</p> <p>26 Stonebridge Field Eton Windsor SL4 6PS</p> <p>Ref. No: 20/02834/FULL Validated: Mon 26 Oct 2020 : Awaiting decision</p>	<p>No Objection</p>
<p>Also of Concern</p>	
<p>12. Crown Farm</p>	
<p>13. Premier Stores</p>	
<p>14. 93C High Street (behind Mostly Boxes)</p>	
<p>15. Single storey rear timber extension, first floor roof enclosure and relocation of air conditioning units - part retrospective.</p> <p>The Eton Mess 55 High Street Eton Windsor SL4 6BL</p> <p>Ref. No: 20/02056/FULL Validated: Thu 13 Aug 2020 Awaiting decision</p>	<p>Application Refused</p>
<p>16. Details required by condition 3 (construction environment management plan) of planning permission 17/00243 for demolition of existing building and construction of a new building comprising 4 x residential units and a ground floor commercial</p>	<p>Application discharged.</p> <p>Consequences for adjacent buildings, Eton High Street and Brocas Street</p>

[unit and new shopfront.](#)

Age Concern 53 High Street Eton Windsor SL4 6BL

Ref. No: 20/01488/CONDIT | Validated: Wed 24 Jun
2020 | Awaiting decision

CM 5513 Planning Decisions

Members were requested to refer to the RBWM website if they wished to review planning decisions.

CM 5514 Other Organisations

The following reports were received from the nominated Members:

- 1) **Baldwins Bridge Trust:** Cllr Bishop reported that the Trust had made a grant to EWVA for renovating the Eton Wick war memorial. Cllr Bishop confirmed that he would chase up payment of ETC invoices for Eton Greenery at their forthcoming meeting. **Action: Cllr Bishop**
- 2) **Eton Wick Football & Social Club:** Cllr Lovell had nothing to report.
- 3) **Eton Pools Estate:** The Mayor had nothing to report..
- 4) **Heathrow Airport Expansion:** Cllr Reed confirmed that we are waiting for the result of the appeal against the February judgement.

CM 5515 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that we continue to await feedback from Eton College regarding riparian work to Common Ditch. The Mayor advised that he was progressing a meeting with Eton College to confirm joint actions on riparian responsibilities.
- 2) **Stockdales Recreation Ground:** Cllr Lawless reported that the play area slide had been repaired and all is well. The hedge has been tidied up by Greentouch Ltd. Cllr Lawless expressed appreciation to Ms Taylor for the bulb planting.
- 3) **Haywards Mead Recreation Ground:** Cllr Lovell reported that the grass has greened up with all the rain although the ground remains rough in places. A meeting of the Haywards Mead Sub Committee was held on site on 5.10.20 and reviewed the football pitches and the proposals from Wild Eton & Eton Wick group for the boundaries.
- 4) **South Meadow Lane Recreation Ground:** Cllr Reed advised that the wooden beams situated on the ground had rotted and he proposed that they be removed. The Mayor asked to be given time to check the status of these fixtures. **Action: The Mayor**

The Mayor requested that Members continue their daily visits to the 3 play areas, to confirm that all is in order. New signs will be made available from Dr Rivaz and the Mayor.

- 5) **Jubilee Square, Watermans Arms & Memorial Garden:** Cllr Leach reported that all was well.
- 6) **Barnes Pool:** Cllr Bishop reported that all was well.
- 7) **Riparian Works:** Cllr Fussey reported that he had chaired a virtual meeting of EWWG and stakeholders on 4.11.20 and paid tribute to the work of the volunteers done on a more or less weekly basis. Cllr Robertson and the Town Clerk also attended the meeting.
- 8) **Allotments:** The Mayor advised that this will be covered by the Environment Committee and included within the Terms of Reference.

CM 5516 Any Other Business

- 1) The Town Clerk is arranging payment of the £1,500 Christmas Decorations grant to EWVA. Cllr Leach expressed concern that this should be paid on production of invoices which is what happens with the ECA Christmas Decorations grant. Ms Taylor confirmed that this was being done.

CM 5517 Date of Next Meeting

Thursday 3rd December 2020 at 7.00pm in the Zoom format.

CM 5518 Part 2 Local Government Act 1972 – Exclusion of the Public

The Mayor introduced this motion:

‘That in view of the confidential nature of the business about to be transacted in items 24-26, it is advisable in the public interest that the press and public be excluded for the remainder of the meeting and they are instructed to withdraw’.

This motion was proposed by the Mayor and seconded by Cllr Lovell, all agreed.

The Meeting concluded at 9.55pm