

Eton Town Council

Minutes of the Council Meeting

Held via a Zoom Conference Call

Thursday 3rd September 2020 at 7.00pm

- Present:** Cllrs G. Fussey (Mayor), D. Bishop, M. Blightman, S. Evans, D. Hill, P. Lawless, M. Leach, J. Lovell (left the meeting at 2130), D. Reed, K. Robertson & L. Tarbox
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz & Ms L. Bryant (ECA), Ms C. Taylor (EWVA/EWWG) & 5 Members of the Public
- Apologies:** Cllrs M. Cadwallader & Y. Olney, Cllrs J. Bowden & S. Rayner (RBWM), Thames Valley Police

CM 5451 Welcome

The Mayor opened the meeting by welcoming everyone present and asked that we remember Cllr Michael Cadwallader who was gravely ill.

The Mayor stated his intention that ETC needed to be more inclusive, more transparent, more engaged with our residents and better at representing their interests. ETC also needed to ensure compliance at every level and provide value for money wherever possible. The Mayor said that the Council must ensure that there is parity of esteem between Eton Wick and Eton and that it was a cause for regret when language is used, and questions asked, which were polarising and essentially divisive.

The Mayor paid tribute to the past Mayor, Mr Ron Lewandowski for all he had achieved during his tenure, and to the Town Clerk for his help and advice in enabling him to get to grips with the mayoral role. The Mayor stated that these are challenging times, not just because of the pandemic but also because of the behaviour of some developers who are keen to push the Borough's representatives and its officers to the limits and beyond. The Mayor proposed setting up a Planning Committee and an Environment Committee to enable the Council to better focus on these crucial issues.

The Mayor concluded his introduction by stressing that, at a time when it was likely that we would all have to tighten our belts, it was vitally important that ETC delivered value for money to the community and to this end there will be rigorous cost/benefit analysis of all proposals in future budgets.

CM 5452 Apologies

The apologies listed above were recorded.

CM 5453 Coronavirus Epidemic

- a) The Mayor reported that the numbers of new cases in Windsor was reducing but the need to be vigilant remains paramount. Dr Rivaz reported that there was now only 1 resident in Eton still receiving help and there had been no phone calls on the emergency line. Cllr Robertson reported that things were back to normal in Eton Wick and there had been no phone calls recently.
- b) The Mayor expressed his thanks to Cllr Tarbox for her help in compiling risk assessments for the play areas and the Council Offices. It was agreed that the current wording on the play area signs was satisfactory but the signs needed replacing. Dr Rivaz would deal with this at Eton and and Cllr Lawless at Eton Wick. **Action: Dr Rivaz & Cllr Lawless**

The Town Clerk advised the Meeting that the Council Offices would reopen w/c 28.9.20 with normal office hours. Supplies of hand sanitiser and cleaning products had been purchased and signage had been prepared. A deep clean would be arranged for w/c 21.9.20. It was agreed that visits to the Council Offices would need to be by appointment in future.

It was agreed that the risk assessments would be reviewed and ratified at the next meeting of the Standing Committee in September. The Town Clerk will arrange a date for this. **Action: Town Clerk**

CM 5454 Crown Farm

The Mayor referred Members to the recent message from Cllr Rayner which updated the situation. He sympathised with residents over the anxiety caused following ongoing developments and thanked them for their vigilance. Concern was expressed over the build up of flammable debris and the Town Clerk was directed to report this to the Fire Service.

Action: Town Clerk

There was regret over the loss of hedgerows and trees and the resultant loss of biodiversity.

The Mayor expressed thanks to Cllr Rayner, RBWM Enforcement Officers and TVP for their efforts in keeping the situation under constant review. The Mayor had reported the situation to Adam Afriyie MP and was awaiting a reply. Cllr Lawless advised that Crown Farm was a constantly changing and volatile issue, and most recently fences and gates had been erected. Victoria Goldberg from RBWM is due to attend the site on 4.9.20.

Dr Rivaz advised that she had informed Eton College of the state of the hedges opposite the site. The reported planned hotel development at the old animal sanctuary at Dorney was briefly discussed but there was insufficient information to proceed.

CM 5455 Finance

1. Mr Reynolds presented the July and August monthly and YTD accounts to the Meeting These were quiet months with an overall positive variance of £1.9K against budget. The YTD situation showed expenditure at £30K against a budget of £35K. The accounts were approved unanimously.
2. The Town Clerk presented the July and August Schedules of Payments to the Meeting. There was nothing special to report and there being no questions, the schedules were approved unanimously.
3. Expenditure of £180 for repainting Haywards Mead Recreation Ground gate and ironwork by My Handyman was agreed unanimously. **Action: Town Clerk**
4. Expenditure of £105 for a replacement planter at Eton Wick (Dorney end) by My Handyman was approved unanimously following a discussion of the sustainability/longevity of planters. There would be additional costs for planting subsequently. **Action: Town Clerk**
5. Following a lengthy discussion, it was agreed by a majority vote that ETC would take on the contract for 2 hanging baskets outside the Council Offices at £220 per annum plus VAT by Windowflowers Ltd. **Action: Town Clerk**
6. Expenditure of £300 plus VAT for removing and disposing two broken branches overhanging Common Brook at Bell Lane Open Area by Greentouch Ltd was approved unanimously. **Action: Town Clerk**
7. The request for a grant by Eton Wick Fireworks Association (from EWVA annual grant of £2,500) for the annual fireworks display had been withdrawn as the event was no longer going ahead. In the circumstances alternative proposals for expenditure would be considered at future meetings.
8. Expenditure of £391 plus VAT for a replacement water heater in the gents toilet in the Council Offices was approved unanimously. Cllr Tarbox stressed that this would need to be installed before the Council Offices reopened. **Action: Town Clerk**
9. The proposal for expenditure of £2,000 plus VAT for the replacement of 2 goalposts at South Meadow Lane Recreation Ground was discussed at length. The Mayor stressed the importance of making this purchase for health and safety reasons and heeding professional advice from Lee Marshallsay of Eton College, which manages the ground on ETC's behalf at a cost saving to ETC of £4K per annum. Paul Mitchell, the Chairman of Windsor Youth FC who are the exclusive Saturday hirers of the Ground, had indicated that their Club may contribute towards the cost and the Town Clerk had made a grant application to the Football Foundation to cover the expenditure. Cllr Reed expressed his opposition on the grounds that he did not believe the goalposts needed replacing.

A proposal by Cllr Lovell to allocate the expenditure pending the result of the grant application was agreed by a majority vote, with one against. **Action: Town Clerk**

10. The request for a grant by Eton Community Association (from ECA annual grant of £2,500) for the Christmas Lights repair and storage was approved unanimously. Cllr Leach declared an interest.
11. The Town Clerk raised a supplementary proposal for expenditure on repairs to the 3 play areas following recent inspections, and apologised to Members for his oversight in omitting it from the agenda. Details as follows:

South Meadow Lane; £1,505 plus VAT for topping up soil and turf around the top of the stepping stones (£305) and black wet pour repairs (£1,200)

Stockdales Road: £6,397 plus VAT for black wet pour repairs (£5,511), roundabout bearing (£61), repaint bench (£75), replace fixings on fence (£20) and removing and replacing gate (£730)

Haywards Mead: £365.44 plus VAT for black wet pour repairs (£365.44)

Cllr Lawless (responsible for Stockdales) stressed the importance of the black wet pour repairs which are essential to ensure trip hazards are eliminated. Cllr Tarbox agreed that there was a hazard arising from trip hazards and that the expenditure was required. Cllr Reed (responsible for SML) expressed his opposition to the repairs at South Meadow Lane on the grounds that he did not believe the work was necessary as the inspection report had indicated only low risk issues and requested that South Meadow Lane be excluded from the proposal. It was agreed by a majority vote with one against that the expenditure across all 3 play areas be approved.

Action: Town Clerk

CM 5456 RBWM Councillors' Issues

In the absence of a RBWM Councillor and no written reports, there was nothing to report.

CM 5457 Thames Valley Police (TVP) Liason

The report from PC Peter Bullett had been circulated to Members ahead of the Meeting:

Reported crime from the 1st August 2020

Residential burglaries: None reported

Business Burglaries: None reported

Theft from Motor vehicles: None reported

Theft or unauthorised taking of a bicycle; Three reported

- 1) 06/08/20-High Street, Eton, suspect arrested same day. On-going enquires. This also incorporates the bike rack being removed.
- 2) 18/08/20- Eton Park field, No suspects, no further lines of enquiry
- 3) 30/08/20- The Hop Garden, Eton College bike shed, good images of suspect from Eton College CCTV. On-going investigation.

Eton High Street- Cycling. This is on-going, a PCSO was out Friday 21st August giving warnings and it has been monitored whilst patrols are being completed on the Brocas and surrounding areas.

Patrols on the Brocas and surrounding area

Twice daily patrols until 21st September 20 at the present moment in time.

Dr Rivaz reported that she had toured the town with Inspector Tracey Croucher and PC Bullett to point out areas of concern in Eton, including ASB on the Brocas, rough sleeping and begging in the High Street and on the Bridge, and cycling the wrong way down the High Street.

CM 5458 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

Dr Rivaz notified the Meeting of the following points:

1. The gas works are nearing the end.
2. High Street retailers seemed to be recovering well compared to those in Windsor.
3. Windsor Museum and Tourist Centre are unlikely to reopen during the pandemic. However, Eton Information Centre is up and running again and thanks are due to Cllr Bishop for erecting the screens and the team of volunteers.
- 4.
5. Barnes Pool is looking well thanks to regular attention from Peter Eaton and others.
6. Waste bin issues at R/O Eton Mess is causing significant concern.
7. The last ECA meeting looked at ETC finances and there was satisfaction expressed at the information provided.
8. Concerns over the naming of Wild Eton and Eton Wick were expressed at the ECA meeting.

The Mayor thanked Dr Rivaz for her report..

EWVA & EWWG

The report from Ms Taylor of EWVA/EWWG had been circulated prior to the Meeting and there were no questions. Cllr Robertson confirmed that the main issue of concern in the village was Crown Farm.

CM 5459 Confirmation of the Minutes of the Town Council

The minutes of the ETC Meeting held on 2nd July 2020 had been circulated and a typo was identified on page 2. With no other alterations requested, the minutes were approved.

CM 5460 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5433 Finance**

- 1) Progress silt clearance work at Bell Lane Open Area. **Pending Response from Eton College**
- 2) Progress installation of bollards at Stockdales Road Recreation Ground. **Actioned**
- 3) Audit forms sent to PKF Littlejohn. **Actioned**
- 4) Audit forms & Public Rights sent to Cllr Blightman for posting on website. **Actioned**

- **CM 5444 Development Control**

- 1) Communicate comments on Planning Application 20/01488 **Actioned**
- 2) Communicate comments on extension at The George. **Actioned**

- **CM 5447 Recreation Grounds & Open Spaces**

- 1) Ask Cllr Lovell to set up sub committee to manage Haywards Mead football pitches. **Actioned**

Pending Items:

- 1) Attend to falling branch at SML Recreation Ground. **Awaiting Tree Survey**

- 2) Notices advising public speaking times at ETC meetings of 3 minutes maximum to be placed on seats at future meetings.
- 3) Make enquiries of a new tree survey. **Awaiting**

Response

Members' Actions: None

RBWM Members' Actions

Cllr Rayner

- **CM 5312 Recreation Grounds & Open Spaces**

- 1) Progress proposed woodland area at Bell Farm with Ms Taylor of EWVA. **Pending**

CM 5461 Standing Committee

The Mayor led discussion on the following:

a) Email Protocol

- There is a desire to reduce the number of unnecessary emails in circulation.
- If any Member has a criticism of the Town Clerk, it is not appropriate to send this out to all councillors. Under the code of conduct, it is essential that Members treat each other and the Town Clerk with due respect.
- Cutting and pasting content of ETC emails on social media is not appropriate.

This subject will be delegated to the Standing Committee to review and produce a single A4 sheet of guidelines. The Town Clerk will add this to the Standing Committee agenda.

Action: Town Clerk

Cllr Reed questioned why there were two separate email groups for Eton and Eton Wick Councillors? It was agreed that this was no longer necessary and Cllr Blightman advised that he would remove them and the Mayor thanked him in advance.

Action: Cllr Blightman

Cllr Leach and Cllr Evans believed that emails should be circulated to all councillors so that everyone can be kept informed of what is going on.

The Mayor reaffirmed that the Code of Conduct which had been circulated needs to be understood by all put into practice. A new Code is being formulated by NALC.

Declaring an Interest – The Mayor stated that if a Member has a prejudicial interest in a subject, then after making statement he/she should leave the Meeting whilst it is being discussed.

Standing Orders – The Mayor expressed a wish to see Council meetings become less conversational and more business-focused. At the next ETC meeting on 1.10.20 there will be an item on the agenda 'Public Forum' whereby members of the public can speak. Again, Councillors were asked to familiarise themselves with the Standing Orders.

Action: Town Clerk

b) Co-opting New Councillor for Eton Wick

It was agreed that an interviewing panel be established, composed of the following Members:

The Mayor
Cllr Lovell
Cllr Robertson
Cllr Lawless
Cllr Leach
Town Clerk

The two candidates are Jake Hemming and Peter Shearman

The Town Clerk will circulate the brief bios of the two candidates to all councillors. **Action: Town Clerk**

The Town Clerk will arrange interviews via Zoom one evening in September at 6.00pm. **Action: Town Clerk**

The Town Clerk will circulate list of questions to members of the interviewing panel.

Action: Town Clerk

CM 5462 Mayor's Report

The following activities and attendances were made during July and August:

Date	Activity/Meeting with	Duration generally 1 hr unless stated
3 July	CHAIRMAN ECA	
4 July	EWVG (Roundmoor)	3 hrs
7 July	Cllr Bishop	
7 July	Deputy Mayor	
7 July	Haywards Mead soccer pitch with Cllrs Lovell, Robertson & Olney and CT	45 mins
7 July	Bell Lane Green Space with Cllr Olney, Robertson and CT	30 mins
8 July	Victoria Farmer (EW Resident) to walk the Colenorton Brook	
10 July	RL	
10 July	CHAIRMAN ECA	
11 July	EWVG (Boveney Ditch)	
13 – 26 July	Playground inspections daily	5 mins
14 July	Town Clerk	
16 July	Town Clerk (Zoom)	30 mins
16 July	Phil Jacob	45 mins
18 July	EWVG (Haywards Mead)	3 hrs
18 July	Angela Jackson (Felling of Ash Tree)	45 mins
20 July	Haywards Mead soccer pitch with Lee Marshallsay, Charles Jarnet, Cllr Lovell,	45 mins
20 July	Haywards Mead bund inspection with Lee Marshallsay, Cllr Lovell	15 mins
21 July	EWVG meeting to discuss meeting (!), LR and CT	
22 July	Chairing EWVG stakeholders' meeting on Zoom	1 hr 30
23 July	RBWM All Parish Chairs and Clerks Update (Teams)	
24 July	RL	
26 July	ECA Street Clean (as First-Aider)	2 hrs
26 July	Cllr Leach	
27 July	Green Space Inspection of Eton Wick with Cllrs Tarbox, Rayner and Stimson, CT and Town Clerk	1hr 30 mins
27 July	Town Clerk	
28 July	Consultation webinar on the LGA draft model Member Code of Conduct	
28 July	CT (Zoom)	
28 July	Paul Mitchell	
29 July	Town Clerk	
4 Aug	Town Clerk (telephone call)	20 mins
6 Aug	BBOWT Wild Parishes Webinar	1hr 30 mins
11 Aug	Town Clerk (telephone call)	
13 Aug	BBOWT Wild Parishes Webinar	1hr 30 mins

18 Aug	Town Clerk (telephone call)	
19 Aug	RL (telephone call)	
20 Aug	BBOWT Wild Parishes Webinar	1hr 30 mins
25 Aug	Town Clerk	1hr 30 mins
26 Aug	Town Clerk, Paul Mitchell, Lee Marshallsay about SML	
26 Aug	RBWM Environment and Climate Workshop (Teams)	
26 Aug	CHAIRMAN ECA (telephone call)	45 mins
26 Aug	Wilds CCE webinar (Zoom)	1hr 30 mins
27 Aug	Cllr Reed, Town Clerk about SML etc	1hr 30 mins
27 Aug	Wild Windsor with CT (Zoom)	
27 Aug	BBOWT Wild Parishes Webinar	1hr 30 mins
29 Aug	EWVG Boveney Ditch	3hrs
1 Sept - onwards	Playground inspections daily	15 mins
2 Sept	Cllr Robertson	
2 Sept	CHAIRMAN ECA (telephone)	1hr 20 mins

CM 5463 Action List

Issue	Action / Status
Cycling Problems in Eton High Street	<p>The Mayor is leading this project</p> <p>At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place.</p> <p>At the ETC Meeting on 6.2.20 it was reported that a cycle watch had taken place that week. Town Clerk to write to TVP requesting notification of future cycle watches so that Members could assist. A positive response had been received, with dates.</p> <p>At the ETC Meeting on 5.3.20 it was reported that the gasworks in the High Street had delayed the cycle watch programme.</p> <p>At the ETC Meeting on 7.5.20 Cllr Fussey advised that the problem still existed but confirmed that whenever TVP is present, they take immediate action.</p> <p>At the ETC Meeting on 4.6.20 Cllr Fussey reported on increased instances of cyclists ignoring the one-way system and also using footpaths, both of which are potentially very dangerous. Better signage was being considered but TVP cycle watches seemed to be the only deterrent that actually works. A suggestion by Cllr Leach to hire private security was considered unlikely to work as they would have no official powers. Cllr Lovell's proposal of a cycle lane going against the traffic flow was also considered unlikely to work as this would involve removing the build-outs which are necessary for speed control and parking spaces. It was agreed that a separate meeting be held between Cllrs Fussey and Leach, Dr Rivaz and Ms Bryant to discuss this matter further. Cllr Olney recommended that contact be made with Sustrans for their advice as part of this meeting.</p> <p>Cllr Fussey reported that he had met with Dr Rivaz and Ms Bryant on 11.6.20 to review the signage and what improvements could be made. It was established from RBWM that no further signs were possible. Two signs in particular were identified as being ineffective, namely the white painted turn left sign on the cobbles and the left hand no entry sign. The opinion of the Highways Officer at RBWM was that the main deterrent was enforcement and PCSO's had been most effective in this in the past although their availability was strained during the pandemic. In addition, RBWM Community Wardens had the power to fine cyclists using footways. Cllr Fussey agreed to pursue the matter with Phil Jacob of RBWM.</p> <p>At the ETC Meeting on 3.9.20 The Mayor reported on his meeting with Phil Jacob when it was established that there was no possibility of increasing the signage on Windsor Bridge. He stated that the continuing need was for greater vigilance from TVP PCSO's and RBWM Community Wardens. The Mayor had submitted a question to the Chief Constable of TVP at the RBWM Communities Overview and Scrutiny Panel- Questions about regular monitoring and enforcement of illegal cycling in the High Street.</p>

<p>Haywards Mead Play Area Redevelopment</p>	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllrs Tarbox and Lawless advised that they would be meeting soon to discuss progress.</p> <p>At the ETC Meeting on 7.5.20 Cllr Tarbox advised that she would be applying for grants for play area equipment renewal.</p> <p>At the ETC Meeting on 4.6.20 Cllr Tarbox reported that she had discussed with Cllr Lawless their plans which included grant applications, repainting the ironwork and replacing the ETC sign..</p> <p>At the ETC Meeting on 2.7.20 Cllr Tarbox advised that progress was being made on repainting the gate and ironwork.</p> <p>At the ETC Meeting on 3.9.20 expenditure on repainting the gate and ironwork was approved. Cllr Tarbox is seeking quotes for repainting the ETC sign.</p>
<p>South Meadow Lane Pavilion, Eton</p>	<p>Cllr Reed is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllr Reed advised through a written report that he had not received a response from RBWM regarding the £5K grant towards drawings already approved, or to wait for notice of whether the ETC capital bid for £100K had been successful as it is understood that ETC cannot have both payments. The Town Clerk had progressed this with Cllrs Bowden and Rayner and was awaiting a response.</p> <p>Subsequent information from RBWM confirmed that capital bids had been cancelled for 2020/2021. Cllr Reed also advised that he would submit further applications to third party funds for grant applications in March.</p> <p>A meeting with the Chairman of Windsor FC with the Mayor and Town Clerk had taken place on 5.2.20 and opportunities were discussed. The Club will come back with their proposals in due course.</p> <p>A meeting with the Chairman of Windsor Youth FC with the Mayor and Town Clerk took place on 21.2.20 and that Club will come back with their proposals in due course.</p> <p>At the ETC meeting on 7.5.20 Cllr Reed advised that there had been no response from either Club to date, and that he was continuing to apply for grants.</p> <p>At the ETC Meeting on 4.6.20 Cllr Reed reported that a grant application he had made to Hargreaves for £150K had been unsuccessful.</p> <p>At the ETC Meeting on 2.7.20 Cllr Reed reported no progress had been made.</p> <p>At the ETC Meeting on 3.9.20 the Mayor expressed his embarrassment at the state of the pavilion and his disappointment at the lack of progress over a number of years. He proposed a motion that 'This Council resolves to form a new task and finish group to consider the future of South Meadow Lane Pavilion'. This was seconded by Cllr Bishop and was passed unanimously. The Mayor will request volunteers for this group which will include Paul Mitchell of Windsor Youth FC, and arrange a meeting.</p> <p>Action: Mayor</p>

The Mayor is leading this project.

The 2020/21 budget includes £4,200 for sustainability projects in Eton & Eton Wick. Plans, to be formulated.

At the ETC Meeting on 6.2.20 Ms Taylor reported on the formation of Wild Eton and Eton Wick group which will encompass biodiversity issues across the two communities. A 'wish list' had already been published and circulated to Members and this will work in harmony with the Neighbourhood Plan. Other 'Wild' groups had been established in neighbouring parishes, forming a chain of groups within RBWM and following their policy of Climate Change Emergency initiatives.

The Mayor confirmed the commitment of ETC to Wild Eton and Eton Wick and to be part of the ongoing process with Cllr Fussey as the lead member. EWWG Stakeholder Meetings had been well supported with both ETC and RBWM Members in attendance. Eton College boys are very enthusiastic and need to be involved in the group. The Mayor concluded that biodiversity is just one aspect of climate change and the objective of attaining carbon neutrality across the Borough has the full support of ETC.

At the ETC Meeting on 5.3.20 Cllr Fussey reported that he had attended 3 meetings of the RBWM Climate Change Emergency Group with two College boys and was due to attend the next one on 25.3.20. It is hoped that this next meeting will produce some actions. This meeting was subsequently cancelled.

Ms Taylor reported on the formation of River Rangers who will report bi-annually and meet monthly to survey the areas and get a better picture of what is needed to go into the Biodiversity Action Plan.

Earth Watch will involve schoolchildren in examining the biodiversity of the River Thames and its tributaries to help determine the health of the watercourses.

Ms Taylor had walked the watercourses with the Fisheries Officer and Biodiversity Officer at RBWM and will come back with plans for review by ETC and Eton College. Cllr Fussey wished to involve College boys in this activity and they are available on Saturday afternoons.

Cllr Fussey outlined College plans for an orchard alongside Eton Wick Road which is planned for Tree Week in November.

At the ETC Meeting on 7.5.20 Cllr Fussey advised that activity in Eton was on hold due to the Coronavirus epidemic. On behalf of Eton Wick, Ms Taylor reported that the wild flowers planted in Bell Lane were flourishing, a survey had taken place in Cooley's Meadow and RBWM was making plans for tree planting. There was no activity with the waterways at present. Cllr Leach expressed his pleasure at seeing all the wild flowers growing on South Meadow.

At the ETC Meeting on 4.6.20 Cllr Fussey reported that the RBWM Cabinet had met on 28.5.20 to discuss Climate Emergency and the following subjects were addressed:

- Circular Economy (recycling)
- Renewable Energy
- Sustainable Transport
- Natural Capital (biodiversity projects)

Cllr Fussey expressed gratitude to Ms Taylor for her work in this area.

At the ETC Meeting on 2.7.20 Cllr Fussey advised that he had been waiting for the RBWM Climate Change Emergency strategy to be approved to engage with the communities.

At the ETC Meeting on 3.9.20, Cllr Leach expressed his concern about whether the name of Wild Eton and Eton Wick was appropriate. The Mayor explained the rationale behind Wild Eton and Eton Wick and expressed his disappointment at the reaction to this from ECA who wished to remove the 'Eton' from the title. He explained once again that he (from Eton) and Miss Taylor (from Eton Wick) had set up WEEW in response to the Climate Emergency declared by RBWM. He explained that all tiers of government, including parish councils, have a duty to conserve biodiversity that is set out in the Natural Environment and Rural Communities Act 2006. The Environment Bill, once enacted, will go further and expect local authorities not only to conserve but also to enhance biodiversity.

Eton & Eton Wick Footpaths	<p>Cllr Olney is leading this project.</p> <p>The purpose of this project is to monitor the condition of the footpaths and report any problems to the Town Clerk.</p> <p>At the ETC Meeting on 5.3.20 Cllr Olney reported that she had met with Anthony Hurst of RBWM and had an interesting discussion. Plans are being made for a residents' ramble of lesser known footpaths. Cllr Olney is working closely with Ms Taylor of EWVA and Ms Taylor has walked all the footpaths.</p> <p>At the ETC Meeting on 7.5.20 Cllr Olney advised that she had reported instances of a broken gate and signs to RBWM.</p> <p>At the ETC Meeting on 4.6.20 Cllr Olney reported that the broken signs had been repaired and the broken gate would be left as this was not causing any obstruction. Ms Taylor identified another broken sign and she would pass this information on to Cllr Olney for reporting to RBWM.</p> <p>At the ETC Meeting on 2.7.20 Cllr Olney reported that there were a few signage issues which she was following up with RBWM.</p>
---------------------------------------	---

CM 5464 Correspondence

The following correspondence had been received and circulated to Members during July and August 2020:

1	Email from NALC dated 1.7.20 regarding CV 19 Information to Councils.	Emailed to Members 1.7.20
2	Email CEO Bulletin from NALC dated 2.7.20.	Emailed to Members 2.7.20
3	Email from NALC dated 2.7.20 re Supporting Local Councils to Reopen Playgrounds.	Emailed to Members 2.7.20
4	Email RBWM Residents' Newsletter dated 3.7.20.	Emailed to Members 3.7.20
5	Email from Keep Britain Tidy dated 4.7.20 regarding September Clean.	Emailed to Members 4.7.20
6	Email from Nick Cooper of CEC Ltd dated 7.7.20 regarding Closure of M4.	Emailed to Members 8.7.20
7	Email RBWM News Release dated 7.7.20 regarding Next Step to Tackle Homelessness	Emailed to Members 8.7.20
8	Email from NALC dated 8.7.20 regarding Plans for Online Events.	Emailed to Members 8.7.20
9	Email Newsletter from RBWM dated 8.7.20 regarding New Lsisure Trust - Run Centres	Emailed to Members 8.7.20
10	Email RBWM Residents' Newsletter dated 10.7.20.	Emailed to Members 10.7.20
11	Email CEO Bulletin from NALC dated 10.7.20	Emailed to Members 10.7.20
12	Email RBWM Highways Newsletter dated 10.7.20.	Emailed to Members 10.7.20
13	Email from Planning Appeals at RBWM dated 10.7.20 re 20/60046 - 127/128 High St.	Emailed to Members 11.7.20
14	Email from Planning Appeals at RBWM dated 10.7.20 re 20/60047 - 127/128 High St.	Emailed to Members 11.7.20
15	Email from Calum McGregor of CPRE dated 11.7.20 re Regenerating the Countryside.	Emailed to Members 11.7.20
16	Email from NALC dated 17.7.20 regarding CV-19 Info for Parish & Town Councils.	Emailed to Members 17.7.20
17	Email from Highways England dated 17.7.20 reagrding M4 Smart Motorway.	Emailed to Members 17.7.20
18	Email CEO Bulletin from NALC dated 17.7.20.	Emailed to Members 17.7.20
19	Email RBWM Residents' Newsletter dated 17.7.20.	Emailed to Members 17.7.20
20	Email from Mark Robertson of CPRE dated 18.7.20 regarding Countryside Recovery.	Emailed to Members 18.7.20
21	Email from NALC dated 21.7.20 regarding Parish & Town Councils ref Coronavirus.	Emailed to Members 21.7.20
22	Email from Paul Roach of RBWM dated 21.7.20 regarding Windsor Museum Survey.	Emailed to Members 21.7.20
23	Email RBWM News Release dated 21.7.20 regarding Battlemead Common Eco Plan.	Emailed to Members 21.7.20
24	Email from Kate Meads of CCB dated 22.7.20 regarding Newsletter & Covid 19 Update.	Emailed to Members 22.7.20

25	Email from Open Spaces Society dated 23.7.20 regarding 2020 AGM.	Emailed to Members 23.7.20
26	Email from Joanna Bolim of RBWM dated 24.7.20 regarding Parish Council Catch Up.	Emailed to Members 24.7.20
27	Email RBWM Residents' Newsletter dated 24.7.20.	Emailed to Members 24.7.20
28	Email CEO Bulletin from NALC dated 24.7.20.	Emailed to Members 24.7.20
29	Email from Matthew Barber dated 24.7.20 regarding Police & Crime Bulletin.	Emailed to Members 24.7.20
30	Email from Achieving for Children dated 24.7.20 regarding RBWM Family Hub Service.	Emailed to Members 24.7.20
31	Email from Louise Cornforth of Threshold Group dated 24.7.20 re McMillan Hike.	Emailed to Members 24.7.20
32	Email from Paul Roach of RBWM dated 24.7.20 regarding Eat Out to Help Out.	Emailed to Members 24.7.20
33	Email from Rosemary Jury of Bucks Garden Trust dated 25.7.20 re Eton Cemetery.	Emailed to Members 25.7.20
34	Email from Windsor NP Forum dated 28.7.20 regarding Proposed New Windsor TC.	Emailed to Members 28.7.20
35	Email from Nick Cooper of Highways England dated 28.7.20 regarding M5 Closures.	Emailed to Members 28.7.20
36	Email from Sara Plowman of RBWM dated 29.7.20 regarding Elizabeth Bridge Works.	Emailed to Members 29.7.20
37	Email from Matthew Wicks of Groundwork South dated 29.7.20 re ESFA Grants.	Emailed to Members 29.7.20
38	Email from Jane Thorpe of RBWM dated 29.7.20 regarding Draft Climate Change.	Emailed to Members 29.7.20
39	Email from Rebecca Radford of HALC/BALC dated 29.7.20 regarding Code of Contact.	Emailed to Members 29.7.20
40	Email from NALC dated 29.7.20 regarding 6 On Line Courses.	Emailed to Members 29.7.20
41	Email from Stephen Cox dated 30.7.20 regarding Save Windsor Museum.	Emailed to Members 30.7.20
42	Email from Paul Roach of RBWM dated 30.7.20 regarding Elizabeth Bridge Closures.	Emailed to Members 30.7.20
43	Email from NALC dated 30.7.20 regarding CV 19 Information for Parish/Town Councils.	Emailed to Members 30.7.20
44	Email Highways Newsletter from RBWM dated 31.7.20.	Emailed To Members 31.7.20
45	Email CEO Bulletin from NALC dated 31.7.20.	Emailed to Members 31.7.20
46	Email from RBWM dated 31.7.20 regarding Climate Change Consultation.	Emailed to Members 31.7.20
47	Email Residents' Newsletter from RBWM dated 31.7.20.	Emailed to Members 31.7.20
48	Email from Police & Crime Commission dated 3.8.20 regarding Facebook Launch.	Emailed to Members 3.8.20
49	Email from Shilpa Manek of RBWM dated 4.8.20 re Questions to the Chief Constable.	Emailed to Members 4.8.20
50	Email from NALC dated 4.8.20 re High St Guru to Speak at NALC online event series.	Emailed to Members 4.8.20
51	Email Highways Newsletter from RBWM dated 4.8.20.	Emailed to Members 4.8.20
52	Email from Rebecca Radford of HALC dated 6.8.20 regarding BALC August Newsletter	Emailed to Members 6.8.20
53	Email from Kate Moss of CCB dated 6.8.20 re Face Masks in Community Buildings.	Emailed to Members 6.8.20
54	Email RBWM News Release dated 6.8.20 re Weekly Bin Collection Resuming on 17/8.	Emailed to Members 6.8.20
55	Email from Open Spaces Society dated 6.8.20 regarding Better Deal for Open Spaces.	Emailed to Members 6.8.20
56	Email from Matthew Wicks of Groundwork South regarding Community Grant.	Emailed to Members 6.8.20
57	Email RBWM Highways Newsletter dated 7.8.20.	Emailed to Members 7.8.20
58	Email RBWM Residents' Newsletter dated 8.8.20	Emailed To Members 8.8.20
59	Email NALC CEO Bulletin dated 8.8.20	Emailed to Members 8.8.20
60	Email from Callum McGregor dated 8.8.20 regarding Planning System Shake-Up.	Emailed to Members 8.8.20
61	Email from Nick Cooper of Highways England dated 7.8.20 regarding M4 Closures.	Emailed to members 8.8.20
62	Email from Open Spaces Society dated 6.8.20 regarding Better Deal for Open Spaces.	Emailed to Members 9.8.20
63	Email from Paul Roach of RBWM dated 10.8.20 regarding LA Discretionary Grant Fund.	Emailed to Members 10.8.20
64	Email from NALC dated 11.8.20 regarding Rebuilding Consultation On Line Event.	Emailed to Members 11.8.20
65	Email RBWM News Release dated 11.8.20 re Consultation for Family Hub Services.	Emailed to Members 11.8.20

66	Email from Berks, Bucks & Oxon Wildlife Trust dated 24.7.20 regarding Parish Webinar	Emailed to Members 11.8.20
67	Email from Kate Meads of CCB dated 12.8.20 regarding Face Coverings.	Emailed to Members 12.8.20
68	Email from Kate Meads of CCB dated 12.8.20 regarding CCB Annual Review.	Emailed to Members 12.8.20
69	Email CEO Bulletin from NALC dated 14.8.20.	Emailed to Members 15.8.20
70	Email from EWVA dated 17.8.20 regarding August Update.	Emailed to Members 18.8.20
71	Email from NALC dated 18.8.20 regarding Rebuilding Communities.	Emailed to Members 18.8.20
72	Email from Rev La Stacey dated 18.8.20 regarding no emails until 1.9.20. Email RBWM News Release dated 19.8.20 regarding Themed Crossings	Emailed to Members 18.8.s0
73	Consultation.	Emailed to Members 19.8.20
74	Email from Kate Meads of CCB dated 19.8.20 re Community Buildings Advice Service.	Emailed to Members 19.8.20
75	Email RBWM Highways Newsletter dated 21.8.20	Emailed to Members 21.8.20
76	Email from Anu Vashist of Highways England regarding M4 Smart Motorway.	Emailed to Members 21.8.20
77	Email CEO Bulletin from NALC dated 21.8.20. Email from Adrien White of Banks Solutions regarding RBWM Local Plan	Emailed to Members 21.8.20
78	Examination.	Emailed to Members 21.8.20
79	Email RBWM Residents' Newsletter dated 21.8.20	Emailed to Members 22.8.20
80	Email RBWM News Release dated 24.8.20 regarding Borough Local Plan Progress.	Emailed to Members 24.8.20
81	Email from NALC dated 25.8.20 regarding Building Communities.	Emailed to Members 25.8.20
82	Email from Susie Emerton of Window Wanderings dated 25.8.20 re Festival. Email from Katie Mead of CCB dated 26.8.20 regarding Covid-19 Updated	Emailed to Members 25.8.20
83	Documents.	Emailed to Members 25.8.20

CM 5465 Website

The July and August 2020 reports from Cllr Blightman had been circulated ahead of the Meeting and there were no questions.

CM 5466 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in August 2020:

Planning Application	ETC Comment
<p>1. Details required by condition 2 (historic record) of Listed Building Consent 19/03433 for the comprehensive refurbishment of School Hall including demolition and replacement of external structures between Durnford House and School Hall</p> <p>Memorial Buildings And Durnford House Eton College Slough Road Eton Windsor Ref. No: 20/02140/CONDIT Validated: Wed 19 Aug 2020</p>	<p>The Mayor declared an interest.</p> <p>No Comment</p>
<p>2. Part change of use of the ground floor unit from A1/A3 use (Hairdressers and Coffee Shop) to use class A4 (Wine Bar).</p> <p>Murrays 19 High Street Eton Windsor SL4 6AX Ref. No: 20/02092/FULL Validated: Mon 17 Aug 2020</p>	<p>Concern expressed about late night noise.</p> <p>To seek a condition to limit the opening hours to 11.00pm</p>
<p>3. Consent for part change of use of the ground floor unit from A1/A3 use (Hairdressers and Coffee Shop) to use class A4 (Wine Bar) and internal alterations</p> <p>Murrays 19 High Street Eton Windsor SL4 6AX Ref. No: 20/02093/LBC Validated: Fri 14 Aug 2020</p>	<p>As above</p>
<p>4. Part single part two storey rear extension, following demolition of the existing single storey rear element.</p> <p>20 Emlyn Buildings Brocas Street Eton Windsor SL4 6BP Ref. No: 20/02071/FULL Validated: Thu 20 Aug 2020</p>	<p>No Objection</p>
<p>5. Single storey rear timber extension, first floor roof enclosure and relocation of air conditioning units - part retrospective.</p> <p>The Eton Mess 55 High Street Eton Windsor SL4 6BL Ref. No: 20/02056/FULL Validated: Thu 13 Aug 2020</p>	<p>Cllr Blightman declared an interest.</p> <p>Drawings inadequate Lack of detail in application Relocation of bins a major concern Fire hazard – blocking fire escape and wood construction Noise Lighting inappropriate Grille not included in app.</p>
<p>6. Details required by condition 33 (Phase II Geotechnical and Geoenvironmental Assessment) of planning permission 18/02033</p> <p>College Eton College Slough Road Eton Windsor SL4 6DJ Ref. No: 20/02019/CONDIT Validated: Tue 11 Aug 2020</p>	<p>The Mayor declared an interest.</p> <p>No Comment</p>

Planning Application	ETC Comment
<p>7. Construction of x2 dwellings, following demolition of the existing dwelling, garage and shed. 36 Victoria Road Eton Wick Windsor SL4 6LY Ref. No: 20/02026/FULL Validated: Fri 07 Aug 2020</p>	<p>Cllr Tarbox declared an interest.</p> <p>In common with a previously refused application 20/00213, this application would not comply with HD4 of the Neighbourhood Plan and has similar parking concerns. It represents overdevelopment.</p>
<p>8. Certificate of lawfulness to determine whether the proposed hip to gable, rear dormer, gable end window and 2no. front rooflights to facilitate a loft conversion is lawful. 144 Eton Wick Road Eton Wick Windsor SL4 6NP Ref. No: 20/01969/CPD Validated: Thu 06 Aug 2020</p>	<p>The vehicular crossover will set a precedent in this area if Highways accepts it.</p>
<p>9. Single storey wrap around extension, 2no. parking spaces and new vehicular access following the demolition of the existing outbuilding. 144 Eton Wick Road Eton Wick Windsor SL4 6NP Ref. No: 20/01968/FULL Validated: Thu 06 Aug 2020</p>	<p>See above.</p>
<p>10. details required by condition 12a (external materials) of planning permission 18/02033 for the construction of a new school sports centre College Eton College Slough Road Eton Windsor SL4 6DJ Ref. No: 20/02175/CONDIT Validated: Tue 25 Aug 2020</p>	<p>The Mayor declared an interest.</p> <p>No Comment</p>
<p>11. (012C) Cypress - Fell. 22 High Street Eton Windsor SL4 6AX Ref. No: 20/02167/TCA Validated: Fri 21 Aug 2020</p>	<p>No Objection</p>
<p>12. Variation (under Section 73) of Condition 11 (Approved Plans) to substitute those plans approved under 19/01548/FULL for the erection of 6no. dwellings including a raised walkway, change of use of former Shepherds Hut to cafe following demolition of 49 Vi 49 Victoria Road And Shepherds Hut 17 And Including Land To Rear of 17 Eton Wick Road Eton Wick Windsor Ref. No: 20/02139/VAR Validated: Thu 27 Aug 2020</p>	<p>Cllr Tarbox declared an interest.</p> <p>Concern over the possibility of more cars/parking.</p>
<p>Also of ongoing concern to the community to be followed up and reported upon at the next Council meeting:</p>	
<ul style="list-style-type: none"> The George 	<p>Alterations to property. Awaiting retrospective planning permission</p>
<ul style="list-style-type: none"> Premier Stores 93 High Street 53 High Street 	<p>Change of use from retail to residential</p> <p>To follow up and report to the next ETC Meeting 1.10.20</p> <p>Cllr Reed declared a prejudicial interest and expressed his disappointment that ETC had not objected to the recent proposed plan.</p>

CM 5467 Planning Decisions & Information

This information is available on the RBWM Planning website.

CM 5468 Other Organisations

The following reports were received from the nominated Members:

- 1) **Baldwins Bridge Trust:** Cllr Bishop advised that the next meeting will be in October.
- 2) **Eton Wick Football & Social Club:** As Cllr Lovell had left the meeting there was nothing to report.
- 3) **Eton Poors Estate:** The Mayor reported that the next meeting would be held in October.
- 4) **Heathrow Airport Expansion:** Cllr Reed advised there was nothing new to report.

CM 5469 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that all was well. Waiting for tree work and dredging.
- 2) **Stockdales Recreation Ground:** Cllr Lawless reported that all was well.
- 3) **Haywards Mead Recreation Ground:** In the absence of Cllr Lovell, the Mayor requested a meeting of the sub committee, to comprise himself, Ms Taylor, Cllrs Lovell, Olney and Robertson, the Town Clerk to discuss the management plan for the area. The Town Clerk will arrange this.
Action: Town Clerk
- 4) **South Meadow Lane Recreation Ground:** already discussed earlier in the meeting.
- 5) **Jubilee Square, Watermans Arms & Memorial Garden:** Cllr Leach advised that all was well.
- 6) **Barnes Pool:** Cllr Bishop reported that the area was looking well and expressed continued thanks to Peter Eaton and Dr Rivaz for their maintenance of the area.
- 7) **Riparian Works:** Cllr Fussey reported that work has continued on clearing the Boveney Stream and Ms Taylor confirmed that over 600 voluntary hours had been spent in this task. A meeting is to be arranged to discuss dredging the stream.
The Town Clerk was directed to write to Laura Regazzacci to express ETC appreciation for her efforts on the Haywards Mead stretch of the Boveney Stream.
Action: Town Clerk
- 8) **Allotments:** This is a new inclusion in the minutes and reflects the importance of the allotments as part of the ETC estate. The need for a reporting councillor will be discussed at the next ETC meeting on 1.10.19.

CM 5470 Any Other Business

- 1) The Town Clerk reminded Members of the Windsor Town Council Community Governance Review Consultation, which requests feedback by 28.10.20.
- 2) The Town Clerk pointed out the professional advice from the Clerk at Cox Green Parish Council regarding the proposal to install life-savings rings adjacent to the River Thames.

CM 5471 Date of Next Meeting

Thursday 1st October at 7.00pm. This will almost certainly be in the current virtual format. Cllr Tarbox gave her apologies.

The Meeting concluded at 10.30pm