

Eton Town Council

Minutes of the Council Meeting

Held via a Zoom Conference Call

Thursday 1st October 2020 at 7.00pm

Present: Cllrs G. Fussey (Mayor), D. Bishop, S. Evans, D. Hill, P. Lawless, J. Lovell, M. Leach, Y. Olney, D. Reed, K. Robertson

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Ms L. Bryant (ECA), Ms C. Taylor (EWVA/EWWG), Ms J. Walker (Eton College) part, Mr J. Hemmings (ETC Councillor in Waiting) & 3 Members of the Public

Apologies: Cllrs M. Blightman & L. Tarbox, Cllrs S. Rayner & J. Bowden (RBWM) & TVP

CM 5472 Welcome

The Mayor opened the meeting by welcoming everyone present, including Mr Jake Hemmings who will be the new councillor for Eton Wick. Until the paperwork has been completed Mr Hemmings would only be an observer at this Meeting.

The Mayor paid the following tribute to Michael Cadwallader who had recently passed away:

It is with great regret that we mourn the passing of our fellow councillor, Michael Cadwallader on Friday 5th September. Michael gave great service to this community for many years trading at Michael's Eton Bakery at 45 High Street from 1979 for 18 years.

Michael was an active member of the National Association of Master Bakers and its chairman for two years.

He gave exemplary service to the public life of Eton as a town councillor.

He also served in countless other ways including serving on the St. Augustine's Church Council, the Eton Trader's Association, the Baldwin's Bridge Trust, Eton Poor Estate.

We owe him a huge debt of gratitude for his dedicated service to residents. I have heard many tributes to Michael from residents and he will be sadly missed.

Our thoughts are with Mona-Liza and his family at this sad time.

The Mayor asked the Town Clerk to say a prayer in his capacity as a Lay Minister:

Father, we thank you for the life of Michael and the contribution that he made to the people of Eton over many years, serving on the Town Council and other organisations in the town.

We pray for Mona-Liza and the family and friends who mourn the loss of Michael, and may they find comfort in the knowledge that he is now safe and well, wrapped in the arms of Jesus and perfect in every way. Thank you Lord. Amen.

CM 5473 Apologies

The apologies listed above were recorded.

CM 5474 Coronavirus Pandemic

a) Current Situation:

Dr Rivaz confirmed that the situation in Eton was dormant.

Ms Taylor advised that 2 residents of Eton Wick were being supported with a weekly shop

The Mayor spoke of a hot spot in Slough but infection levels across the area were generally low.

Ms Walker explained the situation at Eton College. At the start of term all boys and staff were tested by a private screening company and a few boys were sent home to isolate. Any future cases will mean that person being sent home.

There were some issues with groups of boys gathering in local shops, however this has improved lately and boys are instructed to observe the Government rules on social distancing and wearing face masks in the High Street. Masters go out early evening to check that all is compliant.

Ms Walker concluded by asking that any incidents that may arise be reported to her for action.

Cllr Lovell reported that there was 1 case in Eton Wick and 1 case of an Eton Wick student away at university.

b) Council Offices Risk Assessment:

The Mayor presented the Risk Assessment for the Council Offices which had been revised by the Standing Committee. The Mayor thanked Cllr Tarbox in particular for her work in keeping abreast of recent government advice. The Risk Assessment was approved by all Members.

The Mayor advised that the Council Offices would remain closed for the remainder of 2020 when the situation will be reviewed.

CM 5475 Councillor Vacancies

The Mayor outlined the process for the vacancy in Eton which the Town Clerk was managing, and stressed the importance of maintaining a full Council to assist in the democratic process, hopefully with a view to widening inclusivity.

Cllr Reed stated his regrets that the Council did not reduce the number of Members when it had the opportunity.

CM 5476 Crown Farm

The Mayor enumerated the problems currently being handled by RBWM with trees, hedgerows and hard-standing.

An email from Victoria Goldberg via Cllr Rayner had been circulated to Members which gave an update on these issues.

Cllr Olney expressed her wish that ETC maintains close communication with RBWM to ensure officers are responsive to the various concerns as they arise.

The Mayor advised that he had still not received a response from Adam Afriyie MP to a letter that he wrote 5 weeks before.

CM 5477 Public Forum

The Town Clerk reported that he had received no requests from the public to speak at the Meeting.

Cllr Lawless expressed his belief that there would be more uptake from next month onwards when there was more awareness of the opportunity. The Mayor agreed and believed that with more social media activity it could attract interest from younger members of the community.

Cllr Olney suggested that ETC invites Adam Afriyie MP to a future Council meeting, and Cllr Evans agreed to issue an invitation.

Action: Cllr Evans

CM 5478 Finance

1. Mr Reynolds presented the September YTD accounts to the Meeting. There was an underspend against budget, due to the lack of activity during the Coronavirus Pandemic and the delay in receiving

invoices from Greentouch Ltd. The large payment to Excellent Plants Ltd for Eton Greenery (inc Barnes Pool) will be offset by contributions from Baldwins Bridge Trust and Eton College (already received).

Mr Reynolds concluded by confirming the ETC accounts were in good shape and the accounts were approved unanimously.

2. The Town Clerk presented the monthly schedule of payments to the Meeting and there being no questions the schedule was approved unanimously.
3. The retrospective expenditure of £500 on the removal of a fallen tree at Bell Lane Open Area by Tarrant's Tree Surgery Ltd was approved. It was noted that this was the same tree for which expenditure of £300 had been approved at the September ETC Meeting for the removal of part of the tree.
4. A request for expenditure of £630 for repairs to 2 further willow trees at Bell Lane Open Area by Tarrant's Tree Surgery Ltd was not approved at this time, pending the outcome of the tree survey which the Town Clerk is progressing. This is expected to be presented to the next ETC Meeting on 5th November when Members will be able to decide which survey quotation to accept. This decision was proposed by Cllr Lawless, seconded by Cllr Reed and agreed.

CM 5479 RBWM Councillors' Issues

The Mayor expressed his regret that there was no representation from RBWM at recent ETC Meetings and hoped that this would change in the future.

The report from Cllr Rayner had been circulated to Members ahead of the Meeting and it was emphasised that the content of this report should not be circulated via social media.

Cllr Lovell reported on a complaint that he had received from a resident about overgrown tree canopies by the old police houses in Eton Wick. Cllr Lovell will send location details to the Town Clerk to follow up with RBWM. It was also suggested by Cllr Reed that Cllr Lovell complete the RBWM on-line incident form which usually brings results.

Action: Cllr Lovell and the Town Clerk

CM 5480 Thames Valley Police (TVP) Liason

The report from PC Bullett had been circulated to Members ahead of the Meeting and the Town Clerk read this out to the Meeting.

Dr Rivaz reported that ASB was an ongoing problem but TVP had been responsive. ECA was holding a public meeting on 6th October at which TVP would address current issues facing Eton Town.

CM 5481 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

Dr Rivaz made the following points:

1. The situation regarding begging in Eton was under review, made slightly easier now by the changing weather. RBWM is planning to introduce the tap and donate scheme into shops but Dr Rivaz believed that they needed to be at the locations where the beggars operate.
2. The refuse collection situation in the town remained deplorable and ECA continues to report issues to RBWM.
3. Overgrown trees in Eton Court Car Park are blocking CCTV cameras and will be reported to RBWM and ETC may be asked to fund the removal if a free service cannot be found.
4. Awaiting larger signs from RBWM for the PSPO on the Brocas and and ETC may be asked to fund the printing if a free solution cannot be found.
5. Cafes in the High Street are keen to place benches outside their premises to improve business and Paul Roach of RBWM is dealing with this.

6. The new business that has taken over the former Zeros café will be placing seating at the front and the back of the premises.
7. Fine n Fresh intends to hold cooking lessons for under-privileged young people.
8. Christmas lights will shortly be installed and RBWM is planning one cross-Borough switch on at the same time to enhance business.
9. There are plans to renovate the Wendy Ramshaw sculpture.
10. The Eton Action List is getting a good response from RBWM. This group is composed of Dr Rivaz, the Mayor, Peter Eaton and the Town Clerk.
11. All the damaged York stones by the bridge have been replaced following the gas works.
12. Pollution levels in Eton have reduced for 3 years in a row.
13. Dr Rivaz is chasing RBWM to install electric car charging points in the town as per the Action List.
14. The Eton Information Centre is performing well.
15. The Eton Litter Pick will go ahead on Sunday 4th October. (Post meeting: the event was postponed because of heavy rain and will take place on Sunday 11th, October.)
16. A violent incident occurred in the High Street recently and TVP and the Ambulance Service attended.

Cllr Leach inquired whether ETC could take on responsibility for refuse collection in the town. The Mayor responded that this was not possible as this is not a service that can be devolved from the Borough.

The Mayor thanked Dr Rivaz for her report.

EWVA & EWVG

Cllr Robertson made the following points:

1. There had been an excellent community response to the fence painting project at the Church.
2. The Eton Wick Litter Pick took place successfully on Saturday 26th September.
3. Community volunteer work on the waterways is continuing and has now clocked well over 600 hours so far this year
4. The next EWVA meeting will be held in the Autumn when a RBWM councillor is able to attend.
5. Christmas lights are being planned.
6. Volunteers have tidied up the graveyard in the Church.

The Mayor expressed his congratulations to the Eton Wick residents for their excellent community involvement.

CM 5482 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 3rd September had been circulated and with no alterations requested at the Meeting, were approved. The minutes will be signed by the Mayor in due course.

CM 5483 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5454 Crown Farm**

- 1) Write to Fire Service and report flammable debris.
Actioned

- **CM 5455 Finance**

- 1) Action work at Haywards Mead gate and ironwork by My Handyman. **Actioned**
- 2) Action contract for 2 x hanging baskets at Council Offices by Windowflowers. **Actioned**
- 3) Action removal of broken branches at Bell Lane Open Area by Greentouch Ltd.
Actioned
- 4) Action replacement water heater in Council Offices.
Actioned

- 5) Action replacement goalposts at South Meadow Lane, pending result of FA Grant.
Actioned
- 6) Action play areas repairs and maintenance by HAGS Ltd.
Actioned

- **CM 5461 Standing Committee**

- 1) Add email protocol to Standing Committee agenda.
Actioned
- 2) Add item 'Public Forum' to future ETC agendas, commencing 1st October 2020. **Actioned**
- 3) Circulate bios of 2 candidates for Eton Wick vacancy to all Members.
Actioned
- 4) Arrange interviews for candidates.
Actioned
- 5) Circulate list of questions to interviewing panel.
Actioned

- **CM 5466 Development Control**

- 1) Circulate comments on Planning Applications to Members prior to reporting to RBWM. **Actioned**

- **CM 5469 Recreation Grounds & Open Spaces**

- 1) Arrange meeting of Haywards Mead Sub Committee to discuss the management plan.
Actioned
- 2) Write to Laura Regazzacci to express ETC appreciation for her riparian efforts in Eton Wick. **Actioned**

Pending Items:

- 1) Notices advising public speaking times at ETC meetings of 3 minutes maximum to be placed on seats at future meetings.
Pending
- 2) Take steps to enable a new tree survey.
Actioned

Members Actions:

- **CM 5452 Coronavirus Epidemic**

- 1) Cllr Lawless to renew signs as necessary at play areas in Eton Wick.
Actioned

- **CM 5461 Standing Committee**

- 1) Cllr Blightman to remove separate Eton and Eton Wick email groups.
Actioned

- **CM 5463 Action List**

- 1) The Mayor to convene a meeting of South Meadow Lane Task & Finish Group.
Pending

RBWM Members' Actions

- **CM 5312 Recreation Grounds & Open Spaces**

- 1) Cllr Rayner to progress proposed woodland area at Bell Farm with Ms Taylor of EWVA. **Pending**

CM 5484 Standing Committee

The Mayor reported on the Standing Committee meeting held on 23rd September:

- 1) The Covid Risk Assessment of the Council Offices (discussed earlier).
- 2) The draft Email Guidance document, incorporating changes suggested by Cllr Leach, had been circulated to Members earlier. There was agreement that such a policy was essential and the Mayor proposed that the policy be ratified, seconded by Cllr Lawless and agreed by Members.
- 3) The proposal for a Planning Committee had been circulated to Members earlier. The Mayor proposed that he would support Cllr Blightman for Eton planning applications and Cllr Robertson supports Cllr Lawless for Eton Wick planning applications. Cllr Reed emphasised that it would still be the responsibility of all councillors to be actively involved in the process of scrutinising planning applications. The formation of the Planning Committee was agreed by all Members.
- 4) The proposal to form an Environment Committee was approved. The mayor would write to all councillors to recruit members. **Action: Mayor**

CM 5485 Mayor's Report

The Mayor presented a report on activities during September:

Date	Activity/Meeting with	Duration generally 1 hr unless stated
5 Sept	EWVG (Roundmoor)	3 hrs
10 Sept	Town Clerk	
10 Sept	Cllr Blightman (Zoom)	
11 Sept	RBWM All Parish and Clerks Update Meeting (Zoom)	1.25
12 Sept	Eton Wick Church fencing/grave gardening	2
15 Sept	Ms V. Farmer (EW Resident) Litterpick	
17 Sept	Funeral: Cllr Michael Cadwallader	>1
22 Sept	Standing Committee	1.5
22 Sept	Chair of ECA (Telephone)	
26 Sept	Fence panel creosoting @ Eton Wick Church	2
29 Sept	Co-option interviews for an Eton Wick councillor	1.5
29 Sept	Town Clerk	0.5
30 Sept	All Parish Clerks' and Chairs' meeting on Zoom	

The Mayor explained the purpose of the Clerks and Chairs meeting held on 30th September which was also attended by the Town Clerk. This was to address the possibility of the devolution of some services from RBWM to parish/town councils following the outcome of the RBWM mid-term financial statement which was due in November. The Mayor noted that services including verges and gully maintenance might allow more local control to be exercised with a possibility of involving volunteers. Members would be kept informed on progress. The Mayor also noted that there were economies of scale with the delivery of such services and there would need to be a proper cost-benefit analysis before any action was taken.

Cllr Reed expressed his concern that plans for a Windsor Town Council may divert resources from neighbouring councils like ETC.

CM 5486 Action List

Issue Status

<p>Haywards Mead Play Area Redevelopment</p>	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllrs Tarbox and Lawless advised that they would be meeting soon to discuss progress.</p> <p>At the ETC Meeting on 7.5.20 Cllr Tarbox advised that she would be applying for grants for play area equipment renewal.</p> <p>At the ETC Meeting on 4.6.20 Cllr Tarbox reported that she had discussed with Cllr Lawless their plans which included grant applications, repainting the ironwork and replacing the ETC sign..</p> <p>At the ETC Meeting on 2.7.20 Cllr Tarbox advised that progress was being made on repainting the gate and ironwork.</p> <p>At the ETC Meeting on 3.9.20 expenditure on repainting the gate and ironwork was approved. Cllr Tarbox is seeking quotes for repainting the ETC sign.</p>
<p>Cycling Problems in Eton High Street</p>	<p>The Mayor is leading this project</p> <p>At the ETC Meeting on 3.10.19 it was reported on regular cycle watches by TVP</p> <p>At the ETC Meeting on 6.2.20 it was reported that a cycle watch had taken place that week. Town Clerk to write to TVP requesting notification of future cycle watches so that Members could assist. A positive response had been received, with dates.</p> <p>At the ETC Meeting on 5.3.20 it was reported that the gasworks in the High Street had delayed the cycle watch programme.</p> <p>At the ETC Meeting on 7.5.20 Cllr Fussey advised that the problem still existed but confirmed that whenever TVP is present, they take immediate action.</p> <p>At the ETC Meeting on 4.6.20 Cllr Fussey reported on increased instances of cyclists ignoring the one-way system and also using footpaths, both of which are potentially very dangerous. Better signage was being considered but TVP cycle watches seemed to be the only deterrent that actually works. A suggestion by Cllr Leach to hire private security was considered unlikely to work as they would have no official powers. Cllr Lovell's proposal of a cycle lane going against the traffic flow was also considered unlikely to work as this would involve removing the build-outs which are necessary for speed control and parking spaces. It was agreed that a separate meeting be held between Cllrs Fussey and Leach, Dr Rivaz and Ms Bryant to discuss this matter further. Cllr Olney recommended that contact be made with Sustrans for their advice as part of this meeting.</p> <p>Cllr Fussey reported that he had met with Dr Rivaz and Ms Bryant on 11.6.20 to review the signage and what improvements could be made. It was established from RBWM that no further signs were possible. Two signs in particular were identified as being ineffective, namely the white painted turn left sign on the cobbles and the left hand no entry sign. The opinion of the Highways Officer at RBWM was that the main deterrent was enforcement and PCSO's had been most effective in this in the past although their availability was strained during the pandemic. In addition, RBWM Community Wardens had the power to fine cyclists using footways. Cllr Fussey agreed to pursue the matter with Phil Jacob.</p> <p>At the ETC Meeting on 3.9.20 The Mayor reported on his meeting with Phil Jacob of RBWM when it was established that there was no possibility of increasing the signage on Windsor Bridge. He stated that the continuing need was for greater vigilance from TVP PCSO's and RBWM Community Wardens. The Mayor submitted a question to the Chief Constable of TVP at the RBWM Communities Overview and Scrutiny Panel about regular monitoring and enforcement of illegal cycling in the High Street.</p>

**Plans for
Bio-
Diversity &
Climate
Change
Emergency**

The Mayor is leading this project.

The 2020/21 budget includes £4,200 for sustainability projects in Eton & Eton Wick. Plans, to be formulated.

At the ETC Meeting on 6.2.20 Ms Taylor reported on the formation of Wild Eton and Eton Wick group which will encompass biodiversity issues across the two communities. A 'wish list' had already been published and circulated to Members and this will work in harmony with the Neighbourhood Plan. Other 'Wild' groups had been established in neighbouring parishes, forming a chain of groups within RBWM and following their policy of Climate Change Emergency initiatives.

The Mayor confirmed the commitment of ETC to Wild Eton and Eton Wick and to be part of the ongoing process with Cllr Fussey as the lead member. EWWG Stakeholder Meetings had been well supported with both ETC and RBWM Members in attendance. Eton College boys are very enthusiastic and need to be involved in the group. The Mayor concluded that biodiversity is just one aspect of climate change and the objective of attaining carbon neutrality across the Borough has the full support of ETC.

At the ETC Meeting on 5.3.20 Cllr Fussey reported that he had attended 3 meetings of the RBWM Climate Change Emergency Group with two College boys and was due to attend the next one on 25.3.20. It is hoped that this next meeting will produce some actions. This meeting was subsequently cancelled.

Ms Taylor reported on the formation of River Rangers who will report bi-annually and meet monthly to survey the areas and get a better picture of what is needed to go into the Biodiversity Action Plan.

Earth Watch will involve schoolchildren in examining the biodiversity of the River Thames and its tributaries to help determine the health of the watercourses.

Ms Taylor had walked the watercourses with the Fisheries Officer and Biodiversity Officer at RBWM and will come back with plans for review by ETC and Eton College. Cllr Fussey wished to involve College boys in this activity and they are available on Saturday afternoons.

Cllr Fussey outlined College plans for an orchard alongside Eton Wick Road which is planned for Tree Week in November.

At the ETC Meeting on 7.5.20 Cllr Fussey advised that activity in Eton was on hold due to the Coronavirus epidemic. On behalf of Eton Wick, Ms Taylor reported that the wild flowers planted in Bell Lane were flourishing, a survey had taken place in Cooley's Meadow and RBWM was making plans for tree planting. There was no activity with the waterways at present. Cllr Leach expressed his pleasure at seeing all the wild flowers growing on South Meadow.

At the ETC Meeting on 4.6.20 Cllr Fussey reported that the RBWM Cabinet had met on 28.5.20 to discuss Climate Emergency and the following subjects were addressed:

- Circular Economy (recycling)
- Renewable Energy
- Sustainable Transport
- Natural Capital (biodiversity projects)

Cllr Fussey expressed gratitude to Ms Taylor for her work in this area.

At the ETC Meeting on 2.7.20 Cllr Fussey advised that he had been waiting for the RBWM Climate Change Emergency strategy to be approved to engage with the communities.

At the ETC Meeting on 3.9.20, Cllr Leach expressed his concern about whether the name of Wild Eton and Eton Wick was appropriate. The Mayor explained the rationale behind Wild Eton and Eton Wick and expressed his disappointment at the reaction to this from ECA who wished to remove the 'Eton' from the title. He explained once again that he (from Eton) and Miss Taylor (from Eton Wick) had set up WEEW in response to the Climate Emergency declared by RBWM. He explained that all tiers of government, including parish councils, have a duty to conserve biodiversity that is set out in the Natural Environment and Rural Communities Act 2006. The Environment Bill, once enacted, will go further and expect local authorities not only to conserve but also to enhance biodiversity.

<p>South Meadow Lane Pavilion, Eton</p>	<p>Task and Finish Group to be appointed</p> <p>At the ETC Meeting on 5.3.20 Cllr Reed advised through a written report that he had not received a response from RBWM regarding the £5K grant towards drawings already approved, or to wait for notice of whether the ETC capital bid for £100K had been successful as it is understood that ETC cannot have both payments. The Town Clerk had progressed this with Cllrs Bowden and Rayner and was awaiting a response.</p> <p>Subsequent information from RBWM confirmed that capital bids had been cancelled for 2020/2021. Cllr Reed also advised that he would submit further applications to third party funds for grant applications in March.</p> <p>A meeting with the Chairman of Windsor FC with the Mayor and Town Clerk had taken place on 5.2.20 and opportunities were discussed. The Club will come back with their proposals in due course.</p> <p>A meeting with the Chairman of Windsor Youth FC with the Mayor and Town Clerk took place on 21.2.20 and that Club will come back with their proposals in due course.</p> <p>At the ETC meeting on 7.5.20 Cllr Reed advised that there had been no response from either Club to date, and that he was continuing to apply for grants.</p> <p>At the ETC Meeting on 4.6.20 Cllr Reed reported that a grant application he had made to Hargreaves for £150K had been unsuccessful.</p> <p>At the ETC Meeting on 2.7.20 Cllr Reed reported no progress had been made.</p> <p>At the ETC Meeting on 3.9.20 the Mayor expressed his embarrassment at the state of the pavilion and his disappointment at the lack of progress over a number of years. He proposed a motion that ‘This Council resolves to form a new task and finish group to consider the future of South Meadow Lane Pavilion’. This was seconded by Cllr Bishop and was passed unanimously. The Mayor will request volunteers for this group which will include Paul Mitchell of Windsor Youth FC, and arrange a meeting.</p> <p>At the ETC Meeting on 1.10.20 The Mayor asked Cllr Reed to report on the proposal from Paul Mitchell (Windsor Youth FC) for the pavilion which had been circulated to Members earlier. The Mayor considered this initiative had been stimulated following a meeting with Paul in August, and stated that this proposal will be dealt with by the Task and Finish Group which will be formed in October. Cllr Reed reminded the Meeting that time was of the essence.</p>
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Eton & Eton Wick Footpaths	<p>Cllr Olney is leading this project.</p> <p>The purpose of this project is to monitor the condition of the footpaths.</p> <p>At the ETC Meeting on 5.3.20 Cllr Olney reported that she had met with Anthony Hurst of RBWM and had an interesting discussion. Plans are being made for a residents' ramble of lesser known footpaths. Cllr Olney is working closely with Ms Taylor of EWVA and Ms Taylor has walked all the footpaths.</p> <p>At the ETC Meeting on 7.5.20 Cllr Olney advised that she had reported instances of a broken gate and signs to RBWM.</p> <p>At the ETC Meeting on 4.6.20 Cllr Olney reported that the broken signs had been repaired and the broken gate would be left as this was not causing any obstruction. Ms Taylor identified another broken sign and she would pass this information on to Cllr Olney for reporting to RBWM.</p> <p>At the ETC Meeting on 2.7.20 Cllr Olney reported that there were a few signage issues which she was following up with RBWM.</p> <p>At the ETC Meeting on 1.10.20 Cllr Olney reported that she had walked the footpaths in September and noted that the damaged gate had been replaced and missing signs had been reported to RBWM. Dr Rivaz had walked the footpaths in Eton and confirmed that all was well. The Mayor asked Dr Rivaz to include Cuckoo Weir in the litter pick planned for 4th October.</p>
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CM 5487 Correspondence

Members had received the following correspondence during September 2020:

- 1 Email Newsletter from RBWM dated 1.9.20 regarding Local Healthwatch Service Provider Selected.
- 2 Email from Wendy Allum of RBWM dated 2.9.20 regarding Windsor Town Council Review Consultation.
- 3 Email RBWM Highways Newsletter dated 4.9.20.
- 4 Email RBWM Residents' Newsletter dated 4.9.20.
- 5 Email from Adrien Waite of RBWM dated 4.9.20 regarding Borough Local Plan.
- 6 Email NALC CEO Bulletin dated 4.9.20.
- 7 Email RBWM News Release dated 4.9.20 regarding Waste Collection Service.
- 8 Email from CPRE dated 4.9.20 regarding Communities Shaping their Future.
- 9 Email from NALC dated 7.9.20 regarding Rebuilding Communities.
- 10 Email Newsletter from Clare Wallen of Thames & Chilterns in Bloom Competition.
- 11 Email from Rebecca Radford of BALC/HALC dated 8.9.20 re Consultations on Planning System Reform.
- 12 Email RBWM News Release regarding Library Opening Times Consultation.
- 13 Email from BHIB Council Insurance regarding September Spring Clean.
- 14 Email from NALC dated 9.9.20 regarding New Online Event on Planning.
- 15 Email from RBWM dated 9.9.20 regarding 'My Account' is now on line.
- 16 Email News Release from RBWM dated 10.9.20 regarding Braybrooke Leisure Centre opens 12.9.20.
- 17 Email from Kate Meads of CCB dated 10.9.20 regarding Community Buildings Advice Survey.
- 18 Email BALC Newsletter dated 10.9.20.
- 19 Email from Calum McGregor of CPRE dated 10.9.20 regarding New Film.
- 20 Email from Tim Golaber of RBWM dated 11.9.20 regarding A308 Corridor Study.
- 21 Email RBWM Residents' Newsletter dated 11.9.20.
- 22 Email RBWM Highways Newsletter dated 11.9.20.
- 23 Email NALC CEO Bulletin dated 11.9.20.
- 24 Email from Calum McGregor of CPRE dated 12.9.20 regarding Sign the petition re Deregulating Planning.
- 25 Email from NALC dated 14.9.20 regarding Coronavirus Update.
- 26 Email from Sarah Rowland of HALC/BALC dated 14.9.20 regarding Training of New Councillors.
- 27 Email NALC Newsletter dated 14.9.20 regarding Climate Emergency.
- 28 Email from Charlotte Glancy of Banks Solutions dated 15.9.20 regarding RBWM Borough Local Plan.
- 29 Email from South Central Ambulance Service dated 16.9.20 regarding AGM.
- 30 Email from EWVA dated 17.9.20 regarding September Green Update.

- 31 Email Newsletter from EWVA dated 17.9.20.
 - 32 Email from Open Spaces Society dated 17.9.20 regarding Neighbourhood Planning Groups.
 - 33 Email from Kate Meads of CCB dated 17.9.20 regarding Update on Village Halls.
 - 34 Email from Calum McGregor of CPRE regarding 'Don't Regulate Planning'.
 - 35 Email Action for All email Bulletin from CCB dated 17.9.20.
 - 36 Email NALC CEO Bulletin dated 18.9.20.
 - 37 Email RBWM Residents' Newsletter dated 18.9.20.
 - 38 Email RBWM Highways Newsletter dated 18.9.20.
 - 39 Email News from EWVA dated 21.9.20.
 - 40 Email from Kate Mead of CCB dated 22.9.20 regarding Community Advice Service - Latest Update.
 - 41 Email from Paul Roach of RBWM dated 22.9.20 re Venues Required to Enforce Rule of 6 & NHS QR Code.
 - 42 Email Police & Crime Commissioner's Newsletter dated 22.9.20.
 - 43 Email from Gemma Pearce of CCB dated 23.9.20 regarding Training Opportunities.
 - 44 Email from Kate Mead of CCB dated 23.9.20 regarding QR Codes & Village Halls.
 - 45 Email RBWM Residents' Newsletter dated 25.9.20.
 - 46 Email RBWM Highways Newsletter dated 25.9.20.
 - 47 Email NALC CEO Bulletin dated 25.9.20.
 - 48 Email from Paul Roach of RBWM dated 26.9.20 regarding Covid 19 Restrictions for Businesses.
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CM 5488 Website

The September 2020 report from Cllr Blightman had been circulated to Members. Cllr Reed expressed concern over email boxes and this was being dealt with by Cllr Blightman.

CM 5489 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in September:

1. Single storey rear extension and alterations to fenestration following the demolition of the existing single storey element.

4 Sunbury Road Eton Windsor SL4 6BA

Ref. No: 20/02399/FULL | Validated: Tue 15 Sep 2020 | Awaiting decision

Modest conversion of existing building

ETC Decision: No Comment

2. Details required by condition 5 (lighting scheme) of Planning Permission 19/03524/FULL for Demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's entrance, car parking spaces, landscaping and associated works.

Durnford House Eton College Slough Road Eton Windsor SL4 6DS

Ref. No: 20/02367/CONDIT | Validated: Fri 11 Sep 2020 | Awaiting decision

The Mayor declared an interest

ETC Decision: No Comment

3. Temporary demolition and reinstatement of the wall nib forming the gateway between Hawtrey House and Durnford House.

Hawtree House And Durnford House Eton College Slough Road Eton Windsor

Ref. No: 20/02337/FULL | Validated: Mon 14 Sep 2020 | Awaiting decision

The end result is the same as existed previously

The Mayor declared an interest

ETC Decision: No Comment

4. Consent for temporary demolition and reinstatement of the wall nib forming the gateway between Hawtrey House and Durnford House

Hawtree House And Durnford House Eton College Slough Road Eton Windsor

Ref. No: 20/02338/LBC | Validated: Mon 14 Sep 2020 | Awaiting decision

Listed Building Consent for above

The Mayor declared an interest.

ETC decision: No Comment

5. Construction of semi-detached dwelling following demolition of existing single storey rear element.

Land To The Rear of 96 To 97 High Street Eton Windsor

Existing Plans Proposed Plans

Ref. No: 20/02344/FULL | Validated: Thu 17 Sep 2020 | Awaiting decision

Cllr Lawless suggested that it was a significant extension and might constitute overdevelopment. However, when the background to the application was reviewed it was felt appropriate to leave the judgement to RBWM.

ETC Decision: Leave it to RBWM.

6. Erection of a pergola on the existing decking in the beer garden - retrospective.

The George 77 High Street Eton Windsor SL4 6AF

Ref. No: 20/02050/FULL | Validated: Thu 10 Sep 2020 | Awaiting decision

An open frame without any fixed roof and below all existing rooflines and over 3 metres from the property boundary to enable social distancing

ETC Decision: Leave it to RBWM.

Also of concern to our community:

- Premier Stores Change of use from Retail to Residential refused but not complied with

ETC Decision: Town Clerk to write to RBWM Planning Enforcement expressing ETC concern.

- 53 High Street (Age Concern) 20/01488/CONDIT undecided
- 55 High Street (Eton Mess) Undecided but Conservation Officer recommends refusal
- 93 High Street (Mostly Boxes) Planning Contravention Notice (PCN) was to be issued to the landowner to ascertain whether a breach of planning control has occurred

ETC Decision: Town Clerk to continue to monitor the situation regarding RBWM action.

CM 5490 Planning Decisions

Members were requested to refer to the RBWM website if they wished to review planning decisions.

CM 5491 Other Organisations

The following reports were received from the nominated Members:

- 1) **Baldwins Bridge Trust:** Cllr Bishop had nothing to report. In response to a question from the Town Clerk, Cllr Bishop confirmed that he would chase up payment of ETC invoices for Eton Greenery. **Action: Cllr Bishop**
- 2) **Eton Wick Football & Social Club:** Cllr Lovell reported that all was well. The roof repairs will be starting w/c 5th October. Cllr Lovell advised that he had stood down from EWFSC Committee and would be talking to Jake Hemmings about possibly replacing him. **Action: Cllr Lovell**
- 3) **Eton Poors Estate:** The Mayor reported that the October meeting is cancelled. Applications for grants should be passed to the Mayor or other trustees.
- 4) **Heathrow Airport Expansion:** Cllr Reed had nothing to report.

CM 5492 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that we are awaiting feedback from Eton College regarding riparian work to Common Ditch. The tree situation had been reported earlier in the Meeting.
- 2) **Stockdales Recreation Ground:** Cllr Lawless reported that the play area matting had been repaired satisfactorily. There has been damage caused to the slide steps by a boy riding his bicycle up and down, and all the steps will need to be repaired. An estimate is awaited from My Handyman and Cllr Lawless will email this to the Town Clerk. **Action: Cllr Lawless**
- 3) **Haywards Mead Recreation Ground:** Cllr Lovell reported that the grass has greened up although the ground is still rough in places. A meeting of the Haywards Mead Sub Committee will be held on site on Monday 5th October at 5.00pm, to review the football pitches and the proposals for the river margins.
Cllr Lovell had met with Jemma of the keep fit group and a space has been allocated for her activities. A copy of the risk assessment will be emailed to the Town Clerk **Action: Cllr Lovell**
EWVA plans for an Oak Apple Day on 31st May 2021 were approved, assuming such activity is possible under Government Coronavirus regulations.
- 4) **South Meadow Lane Recreation Ground:** Cllr Fussey confirmed that the ground is in excellent condition.
- 5) **Jubilee Square, Watermans Arms & Memorial Garden:** Cllr Leach reported that all was well. Plans for developing the space behind the old Zeros café will be a great improvement.
- 6) **Barnes Pool:** Cllr Bishop reported that all was well, and paid tribute to Peter Eaton for his excellent husbandry of the area.
- 7) **Riparian Works:** Cllr Fussey advised that over 600 hours of volunteer manpower had been spent on the waterways. Ms Taylor was following up with the Environment Agency the work required on the Boveney Ditch which would help direct the Council in discharging its riparian responsibilities.

CM 5493 Any Other Business

- The Mayor announced with great sadness that he had received the resignation of the Town Clerk . He paid him a warm tribute for his efforts over the past 6 years for the Town Council and the communities of Eton and Eton Wick. He also thanked the Town Clerk for agreeing to stay on beyond his notice period to help in the transition.
- Dr Rivaz echoed the words of Cllr Fussey regarding the departure of the Town Clerk and on behalf of ECA she thanked the Town Clerk and expressed the sentiment that the Town Clerk would be sorely missed.
- The Mayor announced that as a result of the Town Clerk's resignation that the meeting would move to part 2. He proposed a motion "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw". This was seconded by Cllr Lovell and passed unanimously.

CM 5494 Date of Next Meeting

Thursday 5th November at 7.00pm in the Zoom format.

The Meeting concluded at 9.20pm