

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 5th March 2020 at 7.00pm

- Present:** Cllrs R. Lewandowski (Mayor), M. Cadwallader, G. Fussey, D. Hill, P. Lawless, Y. Olney, K. Robertson & L. Tarbox
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), , Ms C. Taylor & Mr A. Pearn-Rowe (EWVA/EWWG) & Sgt E. Pendry (TVP)
- Apologies:** Cllrs D. Bishop, M. Blightman, S. Evans, M. Leach, J. Lovell & D. Reed, Cllrs J. Bowden & S. Rayner (RBWM)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5353 Finance

Mr Reynolds presented the February financial situation to the Meeting.

1. The February monthly schedule of payments was examined and approved unanimously..
2. The YTD accounts were also examined and Mr Reynolds forecasted a break even at year end. The February accounts were approved unanimously and the Town Clerk was thanked for his good management.

CM 5354 Thames Valley Police (TVP) Issues

Sgt Pendry reported on the crime figures for February in Eton and Eton Wick:

- Burgaries from houses: 0
- Theft from vehicles: 4

Sgt Pendry pointed out that Meadow Lane Car Park is a particular problem and it was suggested that a sign be installed warning users to take away their valuables (storing in the boot of the car is no longer safe). Sgt Pendry advised that TVP would need permission to do this. This issue would be discussed at an Eton Action List meeting.

Cllr Tarbox questioned why some thefts from cars in Eton Wick had not been included. Sgt Pendry replied that these cases had not been reported to TVP and urged the community to report all such cases.

- Theft of pedal cycles: 0

Sgt Pendry reported that scheduled cycle watches in the High Street had not taken place owing to the gas works, but the two PCSO's Melita and Liz had apprehended 3 drug dealers who had subsequently been arrested.

Premier Stores had experienced trouble with young people stealing and creating a nuisance. Sgt Pendry asked Members to keep an eye on this and report any ASB to TVP as there is inadequate CCTV provision. In this shop.

The Mayor thanked Sgt Pendry for her report.

CM 5355 RBWM Councillors' Issues

In the absence of Cllrs Bowden and Rayner, the Town Clerk read out the two reports that he had received and had circulated to Members ahead of the Meeting.

1. Cllr Fussey raised a motion that this Council 1. deplored the proposed removal of the discounted parking for Advantage Card holders and the effect it will have on the vitality of the High Street in Eton, and 2. Authorises the Mayor to write to the Cabinet members of RBWM to communicate the profound concern felt by local residents and traders.

Cllr Fussey pointed out that a recent RBWM press release had favoured the 'user pays' policy and this had enabled RBWM to maintain one of the lowest council tax rates in the country.

The motion was proposed by Cllr Fussey and seconded by Cllr Lawless and was approved unanimously.

The Mayor confirmed that a communication to this effect had been sent to our Borough Councillors ahead of the RBWM budget meeting but had not carried the authority of a motion.

2. The Town Clerk advised the Meeting of a new RBWM Community Warden for Eton and Eton Wick – Liam Smith. He pointed out that this was only a temporary appointment and changes to the structure are expected in April.
3. The Town Clerk had asked Cllr Rayner to respond to a message from local resident Mr Treder regarding the proposed monetizing of Residents' Parking Permits, and was awaiting the outcome.

CM 5356 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

The February ECA report had been circulated to Members ahead of the Meeting and Dr Rivaz highlighted the following points:

1. The Golden Curry evening had been a great success
2. The Mary Jo Jacobi afternoon at Eton College had been very successful
3. The gasworks in the High Street are progressing well. The potential problems of no access to Eton Square for residents' cars had been averted by an agreement with Neil Walter of RBWM to issue temporary passes for the car parks.
The Town Clerk was directed to write to Cadence expressing ETC appreciation of their efforts so far.
Action: Town Clerk
4. There was concern that the letter from RBWM to residents regarding the use of wheelie bins and sacks had still not been distributed. Refuse has become a major problem in the town with footpaths blocked by bins and other issues.
5. The proposed homeless centre at the Charteris Centre had not been progressed in any way with no communication from RBWM on the subject.
6. Three shops in the High Street had closed down recently and this matter will be addressed following the gasworks.

EWVA & EWWG

The February EWVA & EWWG report had been circulated ahead of the Meeting and Ms Taylor highlighted the following points:

1. VE Day 75 Celebrations taking place in Eton Wick are progressing well. There were activities throughout the day on Haywards Mead Recreation Ground and in the evening at Eton Wick Football and Social Club.

On behalf of the Members the Mayor expressed appreciation for all the hard work that Ms Taylor and Cllr Robertson had put in to this event.

2. The £3K grant from the Prince's Trust for developing the play area at Haywards Mead Recreation Ground would be paid into the ETC bank account forthwith. This money had been ring-fenced. Plans for new environmental projects at Eton Wick would be presented at the next ETC Meeting.

CM 5359 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 6th February were presented and with no alterations requested were approved and signed.

CM 5360 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5338 Thames Valley Police**
 - 1) Write to Sgt Emma Pendry of TVP for a report. **Actioned**
- **CM 5341 Matters Arising**
 - 1) CM 5333 Recreation Grounds: Write to RBWM to remove discarded Christmas trees at Haywards Mead Car Park. **Actioned**
- **CM 5344 Action List**
 - 1) Cycling Problems in High Street: Write to Sgt Emma Pendry of TVP to request notification of future cycle watches. **Actioned**
 - 2) South Meadow Lane Pavilion: Write to Cllrs Bowden & Rayner regarding £5K and £100K grant applications. **Actioned**
- **CM 5346 Website**
 - 1) Arrange with Cllr Blightman to change templates. **Actioned**
- **CM 5347 Development Control**
 - 1) Application 20/00160/VAR: Write to RBWM regarding concern over final paragraph of consent letter; does RBWM agree? **Actioned**
- **CM 5351 Any Other Business**
 - 1) Write to Margaret Everitt regarding use of Eton Wick Village Hall for an ETC meeting in 2020/21. **Actioned**

The Town Clerk pointed out that it had not been possible to set a date, however Cllr Tarbox suggested that Eton Wick School would be a suitable location. This was met with Members' agreement and the Town Clerk will write to the Head Ms Karen Waller to arrange a suitable date. **Action: Town Clerk**
 - 2) Write to Dr Rivaz of ECA regarding access to 53 High Street (Age Concern) to tidy up. **Actioned**
 - 3) Write to RBWM Conservation Officer regarding condition of 47-49 High Street. **Actioned**
 - 4) Arrange for a copy of councillors' attendance sheet to be available at ETC meetings. together with Standing Orders and other documents. **Actioned**
 - 5) Discuss with Mayor what can be done regarding the transport of aged and infirm from the bus stop at Burning Bush to the surgery. **Actioned**

The Town Clerk to circulate to Members the A4 poster announcing the plans that he had set in place for this with Windsor Voluntary Drivers. **Action: Town Clerk**

Members' Actions:

Mayor:

- **CM 5337 RBWM Councillors' Issues**
 - 1) Write to Cllrs Bowden & Rayner regarding Advantage Cards and potential loss of discount on parking charges. **Actioned**
- **CM 5351 Any Other Business**
 - 1) Write to Cllrs Bowden and Rayner over potential monetizing of Residents' Parking Permits **Actioned**

Cllrs Lawless & Tarbox

- **CM 5344 Action List**
 - 1) Meet to discuss progress on Haywards Mead Play Area. **Pending**

All Members' Actions:

- **CM 5342 Standing Committee**
 - 1) Send a photograph to Town Clerk for publicity purposes – website etc **Actioned**
- **CM 5344 Action List**
 - 1) To consider new projects/actions to be added to the Action List. **Pending**

CM 5361 Standing Committee

The Mayor reported on the following:

- 1) Notices advising public speaking times at ETC Meetings of 3 minutes maximum would be placed on seats at future meetings. **Action: Town Clerk**
- 2) Photographs and emails of Members would be posted on the website and publicised through the two community magazines. **Action: Town Clerk**
- 3) The Allocation of Councillors' Responsibilities document that had been circulated prior to the Meeting was met with agreement from all Members present. Cllr Tarbox pointed out that several ETC Members were on the boards of Eton Poors Estate and Baldwins Bridge Trust, and those on the Eton Poors Estate were in fact designated ETC representatives. Those that are currently serving ETC Members are Cllrs Fussey, Bishop, Blightman and Hill. It was agreed that these three would all be named on the document. **Action: Town Clerk**
- 4) The next meeting of the committee would take place on 24th February.

CM 5362 Mayor's Report

The Mayor reported the following activities in February 2020:

Attended meetings with Windsor FC and Windsor Youth FC

Attended Standing Committee Meeting

Attended meetings with Cllr Blightman regarding email organisation

CM 5363 Action List

Issue **Action / Status**

<p>Cycling Problems in Eton High Street</p>	<p>Cllr Fussey is leading this project</p> <p>At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place.</p> <p>At the ETC Meeting on 6.2.20 it was reported that a cycle watch had taken place that week. Town Clerk to write to TVP requesting notification of future cycle watches so that Members could assist. A positive response had been received, with dates.</p> <p>At the ETC Meeting on 5.3.20 it was reported that the gasworks in the High Street had delayed the cycle watch programme.</p>
<p>Haywards Mead Play Area</p>	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllrs Tarbox and Lawless advised that they would be meeting soon to discuss progress.</p>

<p>South Meadow Lane Pavilion, Eton</p>	<p>Cllr Reed is leading this project.</p> <p>At the ETC Meeting on 5.3.20 Cllr Reed advised through a written report that he had not received a response from RBWM regarding the £5K grant towards drawings already approved, or to wait for notice of whether the ETC capital bid for £100K has been successful as it is understood that ETC cannot have both payments. The Town Clerk had progressed this with Cllrs Bowden and Rayner and is awaiting a response.</p> <p>Cllr Reed also advised that he would submit further applications to third party funds for grant applications in March.</p> <p>A meeting with the Chairman of Windsor FC with the Mayor and Town Clerk had taken place on 5.2.20 and opportunities were discussed. The Club will come back with their proposals in due course.</p> <p>A meeting with the Chairman of Windsor Youth FC with the Mayor and Town Clerk took place on 21.2.20 and the Club will come back with their proposals in due course.</p>
<p>Eton & Eton Wick Footpaths</p>	<p>Cllr Olney is leading this project.</p> <p>The purpose of this project is to monitor the condition of the footpaths and report any problems to the Town Clerk.</p> <p>At the ETC Meeting on 5.3.20 Cllr Olney reported that she had met with Anthony Hurst of RBWM and had an interesting discussion. Plans are being made for a residents' ramble of lesser known footpaths.</p> <p>Cllr Olney is working closely with Ms Taylor of EWVA and Ms Taylor has walked all the footpaths.</p>

Plans for Bio-Diversity & Climate Change Emergency	<p>Cllr Fussey is leading this project.</p> <p>The 2020/21 budget includes £4,200 for sustainability projects in Eton & Eton Wick. Plans to be formulated.</p> <p>At the ETC Meeting on 6.2.20 Ms Taylor reported on the formation of Wild Eton and Eton Wick group which will encompass biodiversity issues across the two communities. A ‘wish list’ had already been published and circulated to Members and this will work in harmony with the Neighbourhood Plan. Other ‘Wild’ groups had been established in neighbouring parishes, forming a chain of groups within RBWM and following their policy of Climate Change Emergency initiatives.</p> <p>The Mayor confirmed the commitment of ETC to Wild Eton and Eton Wick and to be part of the ongoing process with Cllr Fussey as the lead member. EWWG Stakeholder Meetings had been well supported with both ETC and RBWM Members in attendance. Eton College boys are very enthusiastic and need to be involved in the group. The Mayor concluded that biodiversity is just one aspect of climate change and the objective of attaining carbon neutrality across the Borough has the full support of ETC.</p> <p>At the ETC Meeting on 5.3.20 Cllr Fussey reported that he had attended 3 meetings of the RBWM Climate Change Emergency group with two College boys and was due to attend the next one on 25.3.20. It is hoped that this next meeting will produce some actions.</p> <p>Ms Taylor reported on the formation of River Rangers who will report bi-annually and meet monthly to survey the areas and get a better picture of what is needed to go into the Biodiversity Action Plan.</p> <p>Earth Watch will involve schoolchildren in examining the biodiversity of the River Thames and its tributaries to help determine the health of the watercourses.</p> <p>Ms Taylor had walked the watercourses with the Fisheries Officer and Biodiversity Officer at RBWM and will come back with plans for review by ETC and Eton College.</p> <p>Cllr Fussey wished to involve College boys in this activity and they are available on Saturday afternoons.</p> <p>Cllr Fussey outlined College plans for an orchard alongside Eton Wick Road which will happen in Tree Week in November.</p>
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CM 5364 Correspondence

Members had received the following correspondence during February 2020:

1)	Email Press Release from Joe Difford of RBWM dated 4.2.20 regarding Additional Funding for Rough Sleepers	Emailed to Members 5.2.20
2)	Email from Shilpa manek of RBWM dated 10.2.20 regarding Climate Resilience Workshop on 12.2.20	Emailed to Members 10.2.20
3)	Email CEO Bulletin from NALC dated 7.2.20.	Emailed to Members 7.2.20
4)	Email Press Release from Joe Difford of RBWM dated 11.2.20 regarding New Community Service.	Emailed to Members 12.2.20
5)	Email from Amy Taylor of HALC dated 12.2.20 regarding Lobbying Day 2020	Emailed to Members 12.2.20
6)	Email from Anthony Hurst of RBWM dated 11.2.20 regarding Public Rights of Way Milestones Statement	Emailed to Members 12.2.20
7)	Email from Claire Taylor of EWVA regarding Wild Eton & Eton Wick	Emailed to Members 12.2.20
8)	Email Bulletin from CCB dated 13.2.20from	Emailed to Members 13.2.20

CM 5365 Website

The February 2020 report from Cllr Blightman had been circulated. Cllr Blightman had reported an average month of activity.

The Mayor advised that all Members were now operating with the new ETC email addresses.

CM 5366 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in February 2020

1. (00UR) Hazel (00UR) - Fell. (00UY) Yew - Reduce crown and scaffold of tree by up to 1.5m from ground level.

(00UZ) Yew - Reduce crown and scaffold of tree by up to 1.5m from ground level.

(00V0) Holly - Reduce crown and scaffold of tree by up to 1.5m from ground level.

(00VN) Laurel - Reduce crown back to previous pruning points, due to encroachment into car park.

(053M) Yew – Reduce North side of crown back to boundary wall, by up to 2m.

Tree is located in the garden of 117 High Street. Memorial Garden And 117 High Street Eton

Ref. No: 20/00303/TCA | Validated: Thu 06 Feb 2020 |

No Objection Cllr Fussey declared an interest

2. (00SQ) - Leylandii - Fell. (00SR) - Leylandii (00SR) – Fell to ground level due to the tree being of poor structure and understory to 00SQ. (00SS) - Leylandii - Fell to ground level due to the tree being of poor structure and understory to 00SQ. (00SU) - Poplar - Fell.

Queens Schools Eton College South Meadow Lane Eton

Ref. No: 20/00302/TCA | Validated: Thu 06 Feb

No Objection Cllr Fussey declared an interest

3. Application 20/00414

Certificate of lawfulness of Proposed Development

C of L to determine whether extension is lawful

43 Tilstone Close, Eton Wick

No Objection

4. Application 20/00456

Full

Extensions and garage conversion

37 Bell Lane, Eton Wick

Concern with overlooking from second floor over adjoining properties

Action: Town Clerk

CM 5369 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in February 2020:

Application Number: 19/02296

Application Date: 16.8.19

Location: Eton College, Eton

Type: Discharge of Condition

Proposal: Details required by various Conditions for Sports Centre

Decision: Approved

Application Number: 19/02985

Application Date: 6.11.19

Location: 22 Stonebridge Field, Eton

Type: Full

Proposal: First floor rear extension and alterations to fenestration

Decision: Permission Granted

Application Number: 19/03478

Application Date: 16.12.19

Location: Bellsfield Court, Bell Lane, Eton Wick

Type: Telecoms Dev Determination 56 days

Proposal: Application to determine whether prior approval is required for installation of various equipment

Decision: Application Withdrawn on 23.1.20

Application Number: 19/01548

Application Date: 11.6.19

Location: 49 Victoria Road & Shepherds Hut,, Eton Wick

Type: Full

Proposal: Erection of 6 dwellings & change of use of Shepherds Hut

Decision: Permission Granted

Application Number: 19/02590

Application Date: 17.9.19

Location: Land to east of Eton College Sports Centre, Eton

Type: Works to Trees in Conservation Area

Proposal: Flood compensation scheme

Decision: Permission Granted

Application Number: 19/03074

Application Date: 5.12.19

Location: 67 High Street, Eton

Type: Advertisement

Proposal: Consent to display one illuminated hanging sign

Decision: Consent Granted

CM 5370 Other Organisations

The following reports were received from the nominated members:

- 1) **Baldwins Bridge Trust:** In the absence of Cllr Bishop it was confirmed that the next meeting would take place on 10th March
- 2) **Eton Wick Football & Social Club:** Cllr Lovell had reported to the Town Clerk that there had been no football matches played in February owing to the wet weather. All is well with the Club.
- 3) **Eton Poors Estate:** Cllr Fussey reported that the next meeting will take place on 16th March.
- 4) **Heathrow Airport Expansion:** A report from Cllr Reed had been circulated prior to the Meeting. The High Court had ruled that the Government's decision to approve in their national Policy Statement was unlawful.

CM 5371 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that all was well.
- 2) **Stockdales Recreation Ground:** Cllr Lawless reported that all was well.
- 3) **Haywards Mead Recreation Ground:** Cllr Lovell had reported to the Town Clerk that all was well.
- 4) **South Meadow Lane Recreation Ground:** A report from Cllr Reed advised that the grass mound and the gate had been attended to. Cllr Fussey expressed concern over the state of the football pitches and the Town Clerk would write again to David Warner at the College. **Action: Town Clerk**
Cllr Fussey also pointed out a falling branch on a tree which the Town Clerk will follow up.
Action: Town Clerk
- 5) **Jubilee Square, Watermans Arms & Memorial Garden:** In the absence of Cllr Leach there was nothing to report.
- 6) **Barnes Pool:** In the absence of Cllr Bishop, Dr Rivaz reported that the area was still flooded. Gardening work was being planned by Friends of Barnes Pool.
- 7) **Riparian Works:** It was agreed that for the future Cllr Lovell will report on the state of Boveney Ditch at Haywards Mead and Cllr Robertson will report on Common Ditch at Bell Lane.

CM 5372 Any Other Business

- 1) Cllr Olney raised the issue of disruption to traffic when Eton College boys are dropped off and collected at term end. It was agreed that more communication would help through facebook and websites: The following points were suggested:
 - The dates to be published on ETC website when the boys will be picked up and dropped off.
 - Eton College would speak to the parents about being considerate when parking (ie not parking illegally).
 - Ask TVP to be visible on these dates to promote good behaviour.
Paul Bayley would be invited to the next ETC meeting. **Action: Town Clerk**
- 2) Cllr Tarbox reported on repeated bonfires at Crown Farm and this had been reported to RBWM Environmental Health for action.
- 3) The Mayor Informed Members that the outbreak of COVID-19 would mean making a decision on whether the April ETC Meeting goes ahead or whether the business is handled by email. A decision will be taken nearer the time.
- 4) It was agreed that the Town Clerk would make enquiries of a new tree survey. **Action: Town Clerk**
- 5) Concern was expressed over the parking situation at Alma Road/Stockdales area. A site visit had taken place on 18.2.20 with Cllrs Tarbox, and Robertson (ETC), Cllr Rayner (RBWM) and the Town Clerk to examine the problem and look at options available, bearing in mind the capital grant would not be forthcoming in 2020/21 financial year. It was agreed that this issue would be itemised on the Action List with Cllr Tarbox as lead.

CM 5373 Date of Next Meeting

Thursday 2nd April at 7.00pm in the Council Chamber.(depending on the COVID-19 situation)

The Meeting concluded at 9.20pm