

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 9th January 2020 at 7.00pm

- Present:** Cllrs R. Lewandowski (Mayor), D. Bishop, M. Blightman, S. Evans, D. Hill, M. Leach, J. Lovell, Y. Olney, D. Reed & K. Robertson
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllr J. Bowden (RBWM), Dr R. Rivaz (ECA), Mr A. Pearn-Rowe (EWVA) & 3 Residents
- Apologies:** Cllrs M. Cadwallader, G. Fussey, P. Lawless & L. Tarbox, Cllr S. Rayner (RBWM) & Ms C. Taylor (EWVA)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5317 Finance

1. The Town Clerk presented the December 2019 monthly schedule of payments and this was approved unanimously. Mr Reynolds presented the monthly and YTD accounts which showed an overspend of £9K YTD due to unbudgeted expenditure on RBWM election costs, reseeding at Haywards Mead and additional salary cost. The December accounts were approved unanimously.
2. It was agreed unanimously that the quotation for £310 from My Handyman for installation of a bollard at Haywards Mead Recreation Ground be approved. The purpose of this is to restrict access for unauthorised vehicles..
3. It was agreed unanimously that the quotation from HAGS-SMP for £854 plus VAT for work to Haywards Mead Recreation Ground & Stockdales Road Recreation Ground be approved.

CM 5318 RBWM Councillors' Issues

Cllr Bowden reported on the following:

1. 7 Inkerman Road: This matter was under consideration by the RBWM Enforcement Officer. It was stressed by Members that car parking is a huge issue in Inkerman Road and residents should be kept informed of any likely changes
2. Gas Works: A recent press article gave misleading information however the Project Manager has visited the houses most affected and there is general satisfaction with his management of the project so far. The drop in session takes place on Thursday 16th January at 6.00pm in the Council Chamber.
3. RBWM Budget: This was currently under consideration and will be published soon.
4. Proposed Charteris Homeless Centre: No decision has been made yet. A caravan for homeless people in Alexandra Car Park is under consideration by RBWM, and there are empty beds available at John West House in Maidenhead and at the Trinity Church. It was confirmed that RBWM will advise ETC before any decision is reached on the Charteris Centre.
5. Refuse Collection: It was reported that there was a general feeling that the current contractors are not as efficient as the previous ones. Cllr Bowden requested that any complaints should be reported using the RBWM website.

CM 5319 Thames Valley Police (TVP) Issues

There was no representative from TVP present and no report had been submitted.

(A subsequent email from Sgt Pendry received on Friday 10th January expressed apologies for not attending and reported on the successful arrest of two drug dealers on Wednesday 8th January in Eton.)

Dr Rivaz advised the Meeting that TVP was aware of the windows smashing incidents, and new locations for drug taking and drug dealing had been spotted at Willowbrook and the alleyway between 92 & 93 High Street.

CM 5320 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

The December ECA report had been circulated to Members ahead of the Meeting and Dr Rivaz highlighted certain points:

1. The College is hosting several exhibitions and concerts and recommended that Members attend.
2. There is a talk on 26th February at the College by Mary-Jo Jacobi which is especially recommended.
3. There is a new residents' car parking space at Sunbury Road (replacing an under-used disabled space) which had resulted from work initiated by Dr Rivaz and Councillor Fussey. A new disabled space had been located in Tangier Lane.
4. Electrical problems in the High Street – Cllr Bowden was requested to stress the importance of this issue at Cabinet as Eton is not compliant. Cllr Lovell offered to view the particular problems with Dr Rivaz and report back. **Action: Cllr Lovell**
5. A meeting is taking place with RBWM Planners regarding signs in the High Street. This will include proposals for signage discouraging begging on the Bridge and it was felt that this would be more effective when the click and donate scheme is functional.
6. Gas Works – Dr Rivaz had requested 'Not Suitable for HGV' signage at the entrance to Meadow Lane by the car park and South Meadow Lane at the college end.

The Mayor thanked Dr Rivaz for her report.

EWVA & EWWG

Mr Pearn-Rowe highlighted the following points:

1. There is a public meeting scheduled for Wednesday 15th January.
2. The Christmas decorations have now come down.
3. A work party has been arranged on Saturday 11th January to clear part of Common Ditch.
4. There is a meeting of EWWG on Wednesday 29th January.

The Mayor thanked Mr Pearn-Rowe for his report.

CM 5321 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 5th December 2019 were presented and with no alterations requested were approved and signed.

CM 5322 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5299 RBWM Councillors' Issues**
 - 1) Arrange meeting with RBWM and Cadent regarding Gas Works in Eton High Street. **Actioned**
- **CM 5303 Matters Arising from Minutes of Meeting**
 - 1) Arrange payment of £500 additional grant to ECA regarding Christmas Lights. **Actioned**
- **CM 5306 Action List**
 - 1) Arrange for relocation of Bucks CC Sign in Eton Wick. **Actioned – Awaiting Bucks CC**
 - 2) Arrange for replacement of Welcome to Eton Sign. **Actioned – Awaiting RBWM**
 - 3) Eton & Eton Wick Footpaths to be added to Action List. **Actioned**
- **CM 5309 Development Control**
 - 1) 19/03097/FULL 9 Sunbury Road, Eton: To express concern over Velux roof window. **Actioned**
 - 2) 19/03203/FULL 127 – 128 High Street, Eton: To express concern over quality of light. **Actioned**

Members' Actions:

Cllr Blightman:

- **CM 5286 Website**
1) Progress email boxes for ETC Members. **Pending**

Cllr Lovell:

- **CM 5295 Footpaths Proposal**
1) Pass on footpaths map to Cllr Olney. **Actioned**

The Mayor, Cllrs Evans & Olney:

- **CM 5296 Any Other Business**
1) Email GDPR Certificates to Town Clerk. **Cllr Olney Actioned, The Mayor & Cllr Evans Pending**

Cllr Leach:

- **CM 5312 Recreation Grounds & Open Spaces**
1) Follow up with Excellent Plants Ltd on improving the shrubs at Jubilee Square. **Actioned**

RBWM Members' Actions:

Cllr Rayner:

- **CM 5299 RBWM Councillors' Issues**
1) Follow up issue of traffic light phasing at Keates Lane junction. **Actioned**
- **CM 5301 ECA & EWVA**
1) Arrange for proposed electrical work in the High Street to dovetail with gas works. **Actioned**
- **CM 5312 Recreation Grounds & Open Spaces**
1) Progress proposed woodland area at Bell Farm with Ms Taylor of EWVA. **Pending**

CM 5323 Standing Committee

- 1) The Mayor reported that he would be looking at Councillors' responsibilities with a view to sharing out duties so that everyone had a reporting function.
- 2) The Town Clerk will organise a meeting of the Standing Committee. **Action: Town Clerk**
- 3) The ETC Risk Register which had been circulated to Members for consideration was formally ratified, proposed by Cllr Lovell, seconded by Cllr Hill and unanimously agreed.

CM 5324 Mayor's Report

The Mayor reported the following activities in December 2019:

Attended 3 x Carol Services

Attended 2 x public meetings on the proposed Charteris Homeless Centre

Attended a meeting on the forthcoming gas works in Eton

Attended numerous meetings with Cllr Blightman on email procedure

CM 5325 Action List

Issue	Action / Status
Cycling Problems in Eton High Street	At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place.
Haywards Mead Play Area	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.12.19 Cllr Tarbox reported that there had been no progress since the previous Meeting. At the ETC Meeting on 9.1.20 the Mayor requested that this matter be progressed as it had been on the Action List for a long time, but he recognised the problems of raising the required funds.</p>
South Meadow Lane Pavilion, Eton	<p>Cllr Lewandowski has declared an interest in this matter.</p> <p>Cllr Reed is leading this project.</p> <p>At the ETC Meeting on 9.1.20 the Town Clerk reported that meetings were being arranged in January with the current users of the ground which would give a strong indication of what the future holds.</p>
Eton & Eton Wick Footpaths	<p>Cllr Olney is leading this project.</p> <p>The purpose of this project is to monitor the condition of the footpaths and report any problems to the Town Clerk.</p> <p>At the ETC Meeting on 9.1.19 Cllr Olney reported that she had made good progress with monitoring the condition of the footpaths and had reported some issues to RBWM. The Town Clerk requested that he and Cllr Tarbox be copied in with any correspondence with RBWM.</p>

The Mayor requested Members to consider what new projects/actions can be added to the list which is starting to look dated and needs refreshing.

Action: All Members

CM 5326 Correspondence

Members had received the following correspondence during December 2019:

1)	Email Newsletter from Kate Meads of CCB dated 2.1.20	Emailed to Members 2.1.20
2)	Email from Jack Ridout of TVP dated 3.1.20 regarding MLCP monitoring.	Emailed to Members 3.1.20
3)	Email from Natasha Doughty of RBWM dated 6.1.20 regarding Appeal Decision for Agars Plough..	Emailed to Members 6.1.20
4)	Email from Paul Roach of RBWM dated 7.1.20 regarding M4 Junction Upgrade	Emailed to Members 7.1.20
5)	Email from Shilpa Manek of RBWM dated 4.12.19 regarding Parish Conference Draft Minutes.	Emailed to Members 4.12.19
6)	Email CEO Bulletin from NALC dated 6.12.19	Emailed to Members 6.12.19
7)	Email CEO Bulletin from NALC dated 13.12.19.	Emailed to Members 13.12.19
8)	Email from Calum McGregor of CPRE dated 14.12.19 regarding Campaigns Update.	Emailed to Members 14.12.19
9)	Email Press Release from Joe Difford of RBWM dated 18.12.19 regarding Director of Resources appointed.	Emailed to Members 18.12.19
10)	Email from Angela Huisman of RBWM dated 18.12.19 regarding Eton Library Closure	Emailed to Members 18.12.19
11)	Email from Matt Wargent of Reading University dated 18.12.19 regarding NP Research Deadline	Emailed to Members 19.12.19
12)	Email Bulletin from Gemma Pearce of CCB dated 19.12.19	Emailed to Members 19.12.19
13)	Email Press Release from RBWM dated 19.12.19 regarding Homeless Accommodation.	Emailed to Members 19.12.19
14)	Email from Tracey Meakin of Highways England dated 19.12.19 regarding M4 Smart Motorway Update.	Emailed to Members 20.12.19
15)	Letter from Highways England dated 8.12.19 regarding M4 Smart Motorway Change of Plan for Junction 7 Closure (now 10th January to 13th January).	Letter available to view in the Office & ETC Noticeboard
16)	Email CEO Bulletin from NALC dated 20.12.19.	Emailed to Members 20.12.19
17)	Email from RBWM Planning dated 20.12.19 regarding Panel Notification for 19/02073/FULL (TV Athletics Centre) on 8.1.20	Emailed to Members 20.12.19

CM 5327 Website

The December 2019 report from Cllr Blightman had been circulated. Cllr Blightman reported on an improved month of activity.

The Mayor explained to Members the need for a dedicated ETC email address but there had been so success in delivering this outcome from 123 Reg.

Cllr Blightman then presented his proposal for a new way forward. He had found someone in Maidenhead that could set up our emails using Microsoft Exchange. This was considered a better way forward although would be more expensive than 123 Reg:

Set Up Cost: £150.00

Microsoft Cost: £576 pa

It was agreed that the Council proceeds with Microsoft and review other providers on-going, proposed by Cllr Bishop and seconded by Cllr Robertson with one Member against.

CM 5328 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in December 2019:

Planning Application	ETC Comment
<p>1. Consent to display one non-illuminated hanging sign. 67 High Street Eton Windsor SL4 6AA Ref. No: 19/03074/ADV Validated: Thu 05 Dec 2019 Status: Awaiting decision</p>	<p>The Mayor declared an interest. No Objection</p>
<p>2. Application for determination as to whether prior approval is required for the installation of 6 No. antennas, 2 No. 300mm dishes, 3 No. cabinets at roof top level, 1 No. meter cabinet at ground level and ancillary works thereto. Bellsfield Court Bell Lane Eton Wick Windsor SL4 6JR Ref. No: 19/03478/TLDDT Validated: Mon 16 Dec 2019 Status: Awaiting decision</p>	<p>The Town Clerk is directed to write and seek assurances about waterproofing and radiation exposure.</p>
<p>3. Consent for the refurbishment of School Hall comprising; internal alterations and refurbishment works principally to the ceiling and flooring and associated external alterations and refurbishment works, following demolition and replacement of external structures between Durnford House and School Hall to extend School Hall. Memorial Buildings And Durnford House Eton College Slough Road Eton Windsor Ref. No: 19/03433/LBC Validated: Mon 09 Dec 2019 Status: Awaiting decision</p>	<p>The Mayor declared an interest No Objection</p>
<p>4. Demolition and replacement of external structures between Durnford House and School Hall to extend School Hall. Memorial Buildings And Durnford House Eton College Slough Road Eton Windsor Ref. No: 19/03432/FULL Validated: Tue 10 Dec 2019 Status: Awaiting decision</p>	<p>The Mayor declared an interest No Objection</p>
<p>5. Consent for external and internal alterations; including principally the demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's stair and boy's entrance, car parking spaces, landscaping and associated works. Durnford House Eton College Slough Road Eton Windsor SL4 6DS Ref. No: 19/03525/LBC Validated: Tue 17 Dec 2019 Status: Awaiting decision</p>	<p>The Mayor declared an interest No Objection</p>
<p>6. Demolition of structures between Durnford House and School Hall, erection of a 4-storey extension to the rear, extension of mansard roof level to extend over existing building and new rear extension, replacement of existing boy's entrance, car parking spaces, landscaping and associated works. Durnford House Eton College Slough Road Eton Windsor SL4 6DS Ref. No: 19/03524/FULL Validated: Mon 23 Dec 2019 Status: Awaiting decision</p>	<p>The Mator declared an interest No Objection</p>

CM 5329 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in December 2019:

Application Number: 19/02801

Application Date: 9.10.19

Location: 27 Victoria Road, Eton Wick

Type: C of L

Proposal: Proposed rooflights and rear dormer are lawful

Decision: Permission Granted

Application Number: 19/02772

Application Date: 14.10.19

Location: 27 Eton Wick Road, Eton Wick

Type: Full

Proposal: Extensions

Decision: Approval Granted

Application Number: 19/02871

Application Date: 16.10.19

Location: 21 Tilstone Avenue Eton Wick

Type: Full

Proposal: Extension and other works

Decision: Application Withdrawn on 9.12.19

Application Number: 19/02544

Application Date: 12.9.19

Location: Age Concern, 53 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by conditions 3 (Construction Plan), 4 (Materials) & 5 (Contract for Construction) of 17/00243/FULL for demolition of existing building and construction of a new building

Decision: Condition 3 Refused, Condition 4 Approved & Condition 5 Discharged

Application Number: 19/03007

Application Date: 7.11.19

Location: 9 Sunbury Road, Eton

Type: Full

Proposal: 1 rear dormer and rear roof light to facilitate loft conversion

Decision: Permission Granted

CM 5330 Charteris Homeless Centre Project

Cllr Leach confirmed that ETC was waiting for a communication from RBWM on what will happen to this proposed project

CM 5331 Gas Works in Eton

The drop in session will take place at 6.00pm on Thursday 16th January. It was agreed that the Project Manager had performed well to date and his long experience in this field has offered considerable reassurance.

CM 5332 Other Organisations

The following reports were received from the nominated members:

- 1) **Baldwins Bridge Trust:** Cllr Bishop reported that a meeting had taken place on 10.12.19 and a grant had been made to Eton Wick School.
- 2) **Eton Wick Football & Social Club:** Cllr Lovell reported that football will recommence this coming weekend. Maintenance work to the clubhouse had been completed.
- 3) **Eton Pools Estate:** In the absence of Cllr Fussey there was nothing to report..
- 4) **Eton Wick Waterways Group:** This had been covered in CM 5320
- 5) **Heathrow Airport Expansion:** A meeting will take place at 2.00pm on 14.1.20 in the Council Chamber with Chris Joyce of RBWM. The No Third Runway Coalition will meet on 5.2.20 at Hammersmith.

CM 5333 Recreation Ground & Open Spaces Reports

Bell Lane Open Area:

- 1) Cllr Robertson reported that all was well and a working party will meet on 11.1.20 to clear vegetation and debris from the next section of Common Ditch..

Stockdales Recreation Ground:

- 2) In Cllr Lawless' absence, Cllr Robertson reported that all was well.

Haywards Mead Recreation Ground:

- 3) Cllr Lovell reported that the dog bins had been emptied and the pile of discarded Christmas trees needed collection. The Town Clerk will arrange. **Action: Town Clerk**

South Meadow Lane Recreation Ground:

- 4) Cllr Reed reported that all was well.

Jubilee Square, Watermans Arms & Memorial Garden:

- 5) Cllr Leach reported that he was waiting for the quote from Excellent Plants Ltd for the plants and shrubs for Jubilee Square. When this arrives he will discuss with Peter Eaton and the Town Clerk the allocation of the cost.
- 6) Cllr Leach reported that he had met with the Head Gardener of Eton College to discuss the state of the grass. It had been agreed that tree surgery would take place to expose more light and encourage growth of the grass following reseeding. It was also reported that the drive needed the installation of bollards to deter cars
- 7) Resident Mrs Oatway reported on the noise and bad behaviour emanating from the venue at the rear of the Watermans Arms. It was suggested that Mrs Oatway discuss the problem with PCSO Diprose and also report to RBWM Licensing with details of incidents including date, time and .type of complaint.
- 8) **Barnes Pool:**
Cllr Bishop reported that the area had recovered from the recent flooding..

CM 5334 Any Other Business

- 1) The Mayor reported on the problems with the road junction at Dorney where Bucks CC had altered the configuration. It was agreed that the roads in our area of Bucks are generally in very poor condition. There is a meeting of Dorney Parish Council on 14.1.20 which the Mayor hopes to attend.

- 2) Cllr Blightman expressed concern over the A board outside the Turkish barbers in the High Street. Dr Rivaz confirmed that a letter had been sent to all High Street traders advising them that A boards are not permitted in the High Street and RBWM Enforcement team need to be informed. The Town Clerk will arrange this.
Action: Town Clerk

CM 5335 Date of Next Meeting

Thursday 6th February at 7.00pm in the Council Chamber.

The Meeting concluded at 9.05pm