

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 7th November 2019 at 7.00pm

Present: Cllrs R. Lewandowski (Mayor), M. Blightman, M. Cadwallader, S. Evans, G. Fussey
D. Hill, J. Lovell, Y. Olney & L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA),
Ms C. Taylor & Mr A. Pearn-Rowe (EWVA), Hilary Phillips (BB&OWT) & Cllrs J. Bowden
& S. Rayner (part) (RBWM)

Apologies: Cllrs D. Bishop, P. Lawless, M. Leach, D. Reed & K. Robertson

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5275 Presentation by Hilary Phillips of Berks, Bucks & Oxon Wildlife Trust

The Mayor introduced Hilary to the meeting who gave a short presentation on the work of BB&OWT. There are 47 wildlife trusts in England and Wales and BB&OWT is one of the biggest. Their objective is to create wildlife landscapes to enable nature to recover. There are 5 living landscapes in the BB&OWT area, and the Trust works with local communities and businesses to develop, improve and manage habitats and landscapes. The Trust offers guidance and advice to local authorities on planning issues, including Heathrow extension, and to churches and other bodies.

Hilary concluded her presentation by inviting ETC to communicate with the Trust whenever any environmental advice is needed.

On behalf of the Meeting, the Mayor thanked Hilary for her very interesting presentation.

CM 5276 Finance

1. Mr Reynolds presented the October 2019 monthly schedule of payments and this was approved unanimously. Mr Reynolds then presented the YTD position which showed that income and expenditure were broadly in line with budget. The October 2019 accounts were approved unanimously.

CM 5277 RBWM Councillors' Issues

Cllr Bowden reported that there were no outstanding issues.

CM 5278 Thames Valley Police (TVP) Issues

In the absence of Sgt Emma Pendry there was nothing to report. However, PCSO Melita Diprose sent in the following report some days later:

The only thing of note is that there is still issues with Theft from Motor vehicles at Meadow Lane, Meadow Lane car park total of 3 TFMV, which is a small number, but the area is still a hotspot for patrols, we have also issues a number of tickets to Cyclists using the one way system.

There is also the chance that they could be cancelled due to work load, but we will endeavour to issue tickets when we can.

Dates of note are Cycle Operation:

21st November 2019 and 29th November 2019

3rd December 2019 11th December 2019 and 19th December 2019

CM 5279 Eton Community Association (ECA) & Eton Wick Village Association (EWVA)

ECA

The October ECA report had been circulated to Members ahead of the Meeting and Dr Rivaz highlighted certain points:

1. Christmas Chapel Service on 14.11.19 - some tickets are still available from Premier Stores and Eton Stationers.
2. The new issue of Eton Matters was now available.
3. Christmas in Eton – posters are available and the events guide is available from the Information Centre. Christmas trees on buildings are currently being refurbished.
4. Electrical Survey is under review and we are awaiting the report.
5. Tap and Donate – ECA is looking for a new partner bank.
6. Drug Taking and Drug Dealing in Eton – this has become a big problem in Meadow Lane. The Mayor commented on the problem at Rafts Court with used needles being left there.
7. Eton Action List Group continues to work well.

The Mayor thanked Dr Rivaz for her report.

EWVA

The notes of the EWVA meeting on 16th October 2019 had been circulated to Members ahead of the Meeting and Ms Taylor highlighted certain points:

1. The lamppost poppies had been erected and the daffodils and crocuses had been planted.
2. A bingo fundraiser will take place on 22.11.19, all welcome.
3. The Christmas Lights switch on will take place on 30.11.19
4. VE Day 75 Celebrations are well in hand, managed by Cllr Robertson. Full details had been circulated and these were summarised by Ms Taylor.

The Mayor thanked Ms Taylor for her report.

CM 5280 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 3rd October 2019 were presented and with no alterations requested were approved and signed.

CM 5281 Matters Arising from the Minutes

Town Clerk Actions:

CM 5258 Finance

- 1) Arrange payment of £500 additional grant to ECA regarding Christmas Lights storage. **Awaiting confirmation from ECA**
- 2) Arrange quotation from My Handyman to install concrete bollards at Bell Lane Open Area. **Actioned**
- 3) Circulate draft 2020/2021 to Members for consideration at next ETC Meeting on 7.11.19 **Actioned**

CM 5259 Thames Valley Police

- 1) Write to Sgt Emma Pendry expressing ETC appreciation for TVP efforts in curtailing illegal cycling in High Street. **Actioned**

CM 5263 Matters Arising from Minutes of ETC Meeting on 3.10.19

- 1) CM 5233: Confirm with Cllr Leach which items of street furniture required repainting. **Actioned**

CM 5269 Other Organisations

- 1) Arrange for reduction of £100 in EWFSC invoice for rent of football pitches. **Actioned**

CM 5270 Recreation Ground & Open Spaces

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| 1) Progress attention to Watermans Arms bench with Lushglen. | Actioned |
| 2) Cllr Leach concerns c/w photographs to be passed to Eton Action List Group for attention. | Actioned |
| 3) Confirm with RBWM that 'For Sale' notices in High Street are of legal size. | Actioned |

CM 5273 Development Control

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| 1) 19/02544/FULL 53 High Street: To ask Cllr Rayner to call the application in. | Actioned |
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Members' Actions:**Cllr Bowden:****CM 5260 RBWM Councillors' Issues**

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| 1) Follow up issue of illegal parking on double yellow lines in Tangier Lane with additional parking enforcement measures. | Pending |
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Cllr Rayner:

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| 1) CM 5234: Arrange a letter from RBWM to all shops in Eton High Street re use of A Boards. | Pending |
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CM 5282 Standing Committee

The Mayor reported that a meeting will take place in the New Year with the objective of coordinating the business of the Council alongside ECA, EWVA and other agencies.

CM 5283 Mayor's Report

The Mayor reported the following activities in October 2019:

- 5th Guest of President of Windsor & Eton Opera performance of Die Fiedermaus
- 5th Sheriff's Civic Service at Reading
- 8th Guest of Windsor St George Rotary at their Anniversary Dinner
- 16th ECA meeting
- 16th EWVA meeting
- 17th Parish Stakeholder meeting
- 25th Visit to EW School
- 26th Attended EW Fireworks
- 4th Keates Lane meeting
- 4th Biodiversity meeting

CM 5284 Action List

| Issue | Action / Status |
|---|--|
| Cycling Problems in Eton High Street | At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place, please note report submitted from PCSO Melita Diprose. |
| Haywards Mead Play Area | Cllr Tarbox is leading this project. At the ETC Meeting on 7.11.19.Cllr Tarbox reported that progress on fundraising for the play area regeneration is continuing. A recent survey had indicated that the play area needs more challenging equipment for older children – Year 2. |
| South Meadow Lane Pavilion, Eton | Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading this project. Cllr Reed was not present at the ETC Meeting on 7.11.19 when there was considerable concern expressed over the delay in seeing any progress on this eyesore. There was support for a ‘tidying up’ of the pavilion both inside and out rather than a full-blown redevelopment which is looking increasingly unlikely as time goes on. The Town Clerk indicated that meetings were scheduled to take place in December with the current users of the ground which would give a strong indication of what the future holds. Concern was expressed over the poor state of the football pitches The Town Clerk will follow up with David Warner of Eton College. Action: Town Clerk |
| Eton Wick River Link Signpost | The Mayor is leading this project. At the ETC Meeting on 7.11.19 Ms Taylot reported that there had been a delay in order to rebuild the plinth. However with some final changes to the text the map should be ready for Christmas. |

CM 5285 Correspondence

Members had received the following correspondence during October 2019:

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| 1) | Email CEO Bulletin from NALC dated 27.9.19. | Emailed to Members 27.9.19 |
| 2) | Email from Gemma Pearce of CCB dated 3.10.19 regarding invitation to attend AGM on 7.11.19 | Emailed to Members 3.10.19 |
| 3) | Email from Aggie Fedyna of RBWM dated 25.9.19 regarding Dorney Cattle Grid. | Emailed to Members 25.9.19 |
| 4) | Email from NALC dated 26.9.19 regarding Election Survey. | Emailed to Members 26.9.19 |

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| 5) | Email Bulletin from CCB dated 26.9.19 | Emailed to Members 26.9.19 |
| 6) | Email Newsletter from Open Spaces Society dated 3.10.19 | Emailed to Members 3.10.19 |
| 7) | Email CEO Bulletin from NALC dated 4.10.19 | Emailed to Members 4.10.19 |
| 8) | Email from Hannah Deykin of Smart Motorways dated 8.10.19 regarding M4 Upgrade | Emailed to Members 8.10.19 |
| 9) | Email News Release from Maddie Pinkham of RBWM dated 9.10.19 regarding Old Windsor Library Reopening | Emailed to Members 9.10.19 |
| 10) | Email from Katie Meads of CCB dated 10.10.19 regarding Village Halls Conference | Emailed to Members 10.10.19 |
| 11) | Email CEO Bulletin from NALC dated 11.10.19 | Emailed to Members 11.10.19 |
| 12) | Email from Amy Taylor of HALC dated 11.10.19 regarding NALC AGM on 28.10.19 | Emailed to Members 12.10.19 |
| 13) | Email from Amy Taylor of HALC dated 14.10.19 regarding BALc AGM on 13.11.19 | Emailed to Members 15.10.19 |
| 14) | Email from Gemma Pearce of CCB dated 16.10.19 regarding CCB AGM on 7.11.19 | Emailed to Members 17.10.19 |
| 15) | Email CEO Bulletin from NALC dated 18.10.19 | Emailed to Members 18.10.19 |
| 16) | Email from RBWM dated 18.10.19 regarding Highways Repairs w/c 21.10.19 | Emailed to Members 18.10.19 |
| 17) | Email from Thames & Chilterns in Bloom dated 23.10.19 regarding Seminar on 7.11.19 | Emailed to Members 23.10.19 |
| 18) | Email Update from Fields in Trust dated 24.10.19 | Emailed to Members 24.10.19 |
| 19) | Email CEO Bulletin from NALC dated 25.10.19 | Emailed to Members 25.10.19 |

CM 5286 Website

The October 2019 report from Cllr Blightman had been circulated. There was discussion over having email boxes for ETC Members for council business, thus conforming to GDPR guidelines and Freedom of Information procedure. The Mayor reported that the Standing Committee had approved this direction and it was agreed unanimously to proceed. Cllr Blightman will progress.

Action: Cllr Blightman

CM 5289 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in October 2019:

| Planning Application | ETC Comment |
|---|--|
| <p>1. (T1) Gleditsia - reduce, reshape and balance crown by 1.5m by cutting back to secondary branches leaving a final height and spread of 5m (T2) Eucalyptus - reduce in height by 1.5m leaving a final height of 5m (T3) Maple - reduce, reshape and balance crown</p> <p>Wolf & Leo 100 High Street Eton Windsor SL4 6AG Ref No: 19/02797/TCA Validated: Mon 07 Oct 2019 Status: Awaiting decision</p> | No Objection |
| <p>2. Certificate of lawfulness to determine whether the proposed x2 front rooflights and x1 rear dormer is lawful.</p> <p>27 Victoria Road Eton Wick Windsor SL4 6LY Ref No: 19/02801/CPD Validated: Wed 09 Oct 2019 Status: Awaiting decision</p> | No Objection |
| <p>3. Class PA; Change of use from light industrial (B1) to dwellinghouses (C3) to create x3 dwellings.</p> <p>Boveney Woodcraft Workshop Rear of 47 Victoria Road Eton Wick Windsor SL4 6LY Ref No: 19/02786/CLASSM Validated: Thu 10 Oct 2019 Status: Awaiting decision</p> | <p>Cllrs Olney & Tarbox declared an interest</p> <p>Concern that 3 x dwellings was too many for this site, and the houses would overlook the proposed Shepherds Hut houses</p> |
| <p>4. Part two storey, part single storey, part first floor side/rear extension, new first floor side window and 3no. rooflights to the single storey side element.</p> <p>27 Eton Wick Road Eton Wick Windsor SL4 6LU Ref. No: 19/02772/FULL Validated: Mon 14 Oct 2019 Status: Awaiting decision</p> | No Objection |
| <p>5. Single storey front extension, new entrance canopy, part single part two storey part first floor side/rear extension, x3 rooflights, alterations to the existing front dormer, alterations to the part front boundary treatment and replacement repositioned ga...</p> <p>21 Tilstone Avenue Eton Wick Windsor SL4 6NF Ref. No: 19/02871/FULL Validated: Wed 16 Oct 2019 Status: Awaiting decision</p> | <p>Cllr Evans declared an interest.</p> <p>Concern that this was over-development – too big for the site.</p> |
| <p>6. Consent for a replacement staircase, lift and associated works.</p> <p>Provost Lodge Eton College Slough Road Eton Windsor SL4 6DH Ref. No: 19/02988/LBC Validated: Tue 29 Oct 2019 Status: Awaiting decision</p> | <p>Cllr Fussey declared an interest.</p> <p>No Objection</p> |

| Planning Application | ETC Comment |
|--|----------------------------|
| <p>7. First floor rear extension and alterations to fenestration to include new first floor side window</p> <p>22 Stonebridge Field Eton Windsor SL4 6PS</p> <p>Ref. No: 19/02985/FULL Validated: Wed 06 Nov 2019 Status: Awaiting decision</p> | <p>No Objection</p> |

CM 5290 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in October 2019:

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| <p>Application Number: 19/01814</p> <p>Application Date: 5.7.19</p> <p>Location: Land rear of 24 to 26 Victoria Road, Eton Wick</p> <p>Type: Discharge of Condition</p> <p>Proposal: Details required by Condition 2 of 16/03496/FULL</p> <p>Decision: Approved</p> |
| <p>Application Number: 19/01958</p> <p>Application Date: 7.8.19</p> <p>Location: 51 High Street, Eton</p> <p>Type: Listed Building Consent</p> <p>Proposal: Consent for works to chimney stacks and roof</p> <p>Decision: Application Withdrawn on 1.10.19</p> |
| <p>Application Number: 19/02288</p> <p>Application Date: 21.8.19</p> <p>Location: 52-52A High Street, Eton</p> <p>Type: Listed Building Consent</p> <p>Proposal: Consent to replace x1 chimney pot</p> <p>Decision: Consent Granted</p> |
| <p>Application Number: 19/02358</p> <p>Application Date: 22.8.19</p> <p>Location: 31 High Street, Eton</p> <p>Type: Works to Trees in Conservation Area</p> <p>Proposal: Fell Rowan & Plum Trees</p> <p>Decision: No Objection</p> |

Application Number: 19/01508

Application Date: 16.7.19

Location: 2 Cornwall Close, Eton Wick

Type: Full

Proposal: Erection of boundary fence and outbuilding

Decision: Permission Refused

CM 5291 Other Organisations

The following reports were received from the nominated members:

- 1) **Baldwins Bridge Trust:** In the absence of Cllr Bishop, Cllr Lovell reported that there is a meeting scheduled for December.
- 2) **Eton Wick Football & Social Club:** Cllr Lovell reported that the Club was doing well even though the Chairman and Secretary had both resigned and the bar manager and an assistant likewise.
- 3) **Eton Poors Estate:** Cllr Fussey reported that at the meeting in October, grants were made to Thames Valley Hospice, the Sick & Needy Fund and a local resident. Christmas boxes would be distributed. Cllr Fussey confirmed that the Trust is in good health.
- 4) **Eton Wick Waterways Group:** Ms Taylor reported that a meeting is scheduled with the Environment Agency to discuss working parties.
- 5) **Heathrow Airport Expansion:** In the absence of Cllr Reed there was nothing to report.

CM 5292 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** In the absence of Cllr Robertson, the Town Clerk reported that the bollards are now in place to prevent drivers using Great Common as a short cut from The Greyhound.
- 2) **Stockdales Recreation Ground:** In Cllr Lawless' absence it was reported that all was well.
- 3) **Haywards Mead Recreation Ground:** Cllr Lovell reported that the main football pitch had recovered well with the recent rain and the football club would like to start using it again. The Town Clerk advised against this as our grounds contractor Greentouch Ltd had recommended that the pitch be left alone for the whole of this season to enable the new grass to bed down properly.
- 4) **South Meadow Lane Recreation Ground:** In the absence of Cllr Reed the Town Clerk reported that he was in dispute with our play areas maintenance contractor HAGS-SMP Ltd, over the play area gate which should have been repaired months ago and is still not done.
- 5) **Jubilee Square & Watermans Arms:** In Cllr Leach's absence the Town Clerk read out the report he had received. The covered walkway outside the Council Offices was in need of cleaning and the Town Clerk was following this up with RBWM. Also the lighting there needs adjusting so that the lights remain on all the time. The Christmas lights have gone up in readiness for the switch on on 14.11.19.
- 6) **Barnes Pool:** In Cllr Bishop's absence, Dr Rivaz reported that planting had been completed and work to the west side of the bridge continues.

CM 5293 VE Day 75 Plans

This matter had been covered in Minute CM 5279 – EWVA Report

CM 5294 Report of Meeting on with RBWM on 4.11.19 regarding Keates Lane Traffic Issues

The Mayor reported that a meeting had been set up with RBWM following a water leak at Keates Lane which had caused chaos, to determine what traffic management is needed in the future when this junction is closed. Following extensive discussions and suggestions, Aggie Fedyna and Cllr Clark of RBWM had taken the information away with them for analysis and they will report back on their findings.

It was established that RBWM planned works are manageable and adequate consultation and arrangements can be put in place, however with emergency works from utility companies there is no notice or consultation and so the effects are immediate and severe. Such was the case with the water leak.

CM 5295 Eton & Eton Wick Footpaths Inspection Proposal

Cllr Olney reported that she was prepared to undertake a footpath inspection and report back to the Council. Cllr Lovell will pass on a footpaths map to Cllr Olney.

Action: Cllr Lovell

Cllr Olney expressed an interest in establishing a communal orchard on the Bell Lane Farm allotments. It was agreed that Cllr Olney talk this over with Ms Taylor as part of the Eton Wick Biodiversity Plan.

Action: Cllr Olney

CM 5296 Any Other Business

Cllr Rayner reported on the Borough Local Plan which has been discussed at RBWM Council and is now out for consultation, the closing date being midnight on 15.12.19. RBWM is asking residents for feedback on how they see the proposed changes to Windsor.

The Town Clerk reported on the following:

- 1) GDPR Certificates are awaited from the Mayor and Cllrs Evans and Olney. **Action: RWL, SE & YO**
- 2) There is a meeting on Climate Change on 12.11.19 in Maidenhead, details had been circulated.
- 3) A Parish Conference will take place on 14.11.19. The Town Clerk is planning to attend although the meeting is primarily aimed at town/parish councillors.
- 4) The email recently circulated about aerial photographs it was agreed was a speculative one and required no action.
- 5) The proposed date for the annual ETC dinner will be 2.5.20, the Mayor will confirm in due course.

CM 5297 Date of Next Meeting

Thursday 5th December at 7.00pm in the Council Chamber.

There followed a Part 2 discussion on budgets.

The Meeting concluded at 10.00pm