

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 6th February 2020 at 7.00pm

- Present:** Cllrs R. Lewandowski (Mayor), M. Blightman, M. Cadwallader, S. Evans, G. Fussey, D. Hill, P. Lawless, M. Leach (part), J. Lovell, Y. Olney & K. Robertson
- In Attendance:** Mr R. Austen (Town Clerk), Cllrs J. Bowden (part) & S. Rayner (part) RBWM, Ms C. Taylor & Mr A. Pearn-Rowe (EWVA/EWWG), Mr P. Eaton (BRG) & Mr D. Treder & Ms M. Mackenzie (Residents)
- Apologies:** Cllrs D. Bishop, D. Reed & L. Tarbox, Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5336 Finance

In the absence of Mr Reynolds the Town Clerk presented the January financial situation to the Meeting.

1. The January monthly schedule of payments was examined. Cllr Lovell questioned the validity of the invoice from Scoot Dotty Dog but the Town Clerk confirmed that this was correct. There being no further questions the schedule was approved unanimously. The YTD accounts showed an overspend of £8K due to unbudgeted expenditure on RBWM election costs, reseeding at Haywards Mead, an additional ECA grant from 2018/19 and additional salary cost. The January accounts were approved unanimously.
2. Cllr Leach outlined the proposed expenditure on revitalisation of the flower/shrub beds at Jubilee Square and Baldwin's Shore. This amounted to £218 plus VAT (Baldwin's Shore) and £1,101 plus VAT (Jubilee Square), the latter cost to be shared 50:50 with Baldwin's Bridge Trust. This expenditure would fall into 2020/21 financial year. The expenditure was approved unanimously.
3. The Town Clerk advised the Meeting that following an update of the S106 restricted account, an adjustment to the 2019/20 accounts would be made by transferring £15K to the general account.

CM 5337 RBWM Councillors' Issues

Cllr Bowden reported on the following:

1. At the RBWM Planning Panel held on 5th February the following applications were considered:
 - 1.1 Shepherd's Hut Development: The Mayor had spoken in support of the application. It was mentioned that there had been some confusion amongst RBWM Members of the Panel over the extent of biodiversity in the development. The application was approved.
 - 1.2 Eton College Sports Centre: It was decided at the Panel that 10cm of topsoil needed to be removed in order to satisfy flood relief requirements.
In response to a question over whether CIL would be payable on this development, Cllr Bowden will check on this and report back. **Action: Cllr Bowden**
2. The RBWM 2020/21 budget was under scrutiny, following an overspend in 2019/20 financial year.
 - 2.1 Advantage Cards: There was lengthy discussion over the proposed cancellation of parking charge discount on Advantage Cards. A petition was currently in force on this subject and this can be accessed on the RBWM website. It was reported that Town Partnerships are against this move which could threaten businesses in Eton and other towns. There was general agreement that residents would rather pay more Council Tax and receive better services. It was agreed that the Mayor would write to RBWM expressing the views of ETC towards this proposal. **Action: Mayor**
 - 2.2 Residents' Parking Permits: It was reported that RBWM plan to monetize Resident's Parking Permits.

2.3 Parking Fines: In response to a question over parking fines, Cllr Bowden confirmed that RBWM receives this money. The actual issuing of tickets is contracted out to a private company.

3. RBWM will receive a grant from Central Government towards helping rough sleepers. TVP is no longer responding to the 1824 Vagrancy Act. and so is not attending to vagrancy.
4. Eton Gas Works: Cllr Bowden confirmed that rubbish collections would continue to be made weekly.
5. Business Rates: In response to a question, Cllr Bowden confirmed that these are set by Central Government.

CM 5338 Thames Valley Police (TVP) Issues

There was no representative from TVP present and no report had been submitted. The Town Clerk was directed to write to Sgt Emma Pendry for a report.

Action: Town Clerk

CM 5339 Eton Community Association (ECA) & Eton Wick Village Association (EWVA & EWWG)

ECA

The January ECA report had been circulated to Members ahead of the Meeting and the following issues were raised:

1. Electrical Survey: Cllr Lovell reported that he had checked the status of the various installations in the High Street. The boxes were all locked and the old metal boxes were still fulfilling their original function. From the spreadsheet supplied there was no information why the electrical supplies are not compliant and to what BSS Regulation they refer.
2. Wi fi & Mobile Phone Coverage: It was confirmed that ETC had supported the proposed mast on the Interserve building.
3. Charteris Homeless Centre: It was confirmed that there had been no further developments on this proposal, and in any case RBWM had undertaken to consult with local residents and ETC if and when any further action was being proposed.

EWVA & EWWG

The January EWVA report had been circulated ahead of the Meeting and Ms Taylor highlighted certain points:

1. VE Day 75: Plans were being progressed. Financial support was coming in and all looks well.
2. EWVA AGM: This takes place on Wednesday 19th February.
3. EWWG: There are two clearances planned on Saturday 8th February and all are welcome to assist.
4. The Mayor proposed that in future, the two watercourses Boveney Ditch and Common Ditch should be redesignated as 'brooks' or 'streams'. Ms Taylor will follow this up with the Environment Agency.

CM 5340 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 9th January were presented and with no alterations requested were approved and signed.

CM 5341 Matters Arising from the Minutes

Town Clerk Actions:

- **CM 5323 Standing Committee**
1) Organise a meeting of the Standing Committee **Actioned for 21.1.20**
- **CM 5328 Development Control**
1) 19/03478 Bellsfield Court, Bell Lane – write to seek assurances on waterproofing and radiation exposure. **Actioned**
- **CM 5333 Recreation Grounds & Open Spaces Reports**
1) Haywards Mead Recreation Ground – arrange for Christmas Trees to be collected and dog bins to be emptied. **Actioned**
Cllr Lovell reported that more trees had been deposited at the car park and the Town Clerk was directed to arrange their removal **Action: Town Clerk**
- **CM 5334 Any Other Business**
1) Inform RBWM Planning Enforcement Team of violations of A board usage at Turkish barbers. **Actioned**

Members' Actions:

Cllr Blightman

- **CM 5286 Website**
1) Progress email boxes for ETC Members. **Actioned**

Cllr Lovell

- **CM 5295 Footpaths Proposal**
1) Pass on footpaths map to Cllr Olney. **Actioned**

Cllr Leach

- **CM 5312 Recreation Grounds & Open Spaces**
1) Follow up with Excellent Plants Ltd on improving the shrubs at Jubilee Square. **Actioned**

All Members' Actions:

- **CM 5325 Action List**
1) To consider new projects/actions to be added to the Action List. **Pending**

RBWM Members' Actions

Cllr Rayner

- **CM 5312 Recreation Grounds & Open Spaces**
1) Progress proposed woodland area at Bell Farm with Ms Taylor of EWVA. **Pending**

CM 5342 Standing Committee

The Mayor reported that the Committee had met on 21st January and it had been agreed there was a need to make ETC more visible in the two communities. Articles in the forthcoming issues of Eton Matters and Eton Wick Newsletter would feature photographs and responsibilities of individual Members. Members were requested to send their photo to the Town Clerk. **Action: Members**

The next meeting would take place on 24th February.

CM 5343 Mayor's Report

The Mayor reported the following activities in January 2020:

Attended EWVA Meeting

Attended Standing Committee Meeting

Attended meeting with Windsor Football Club

Attended a walk-about in Eton with Dr Rivaz and the Interim Chief Planning Officer of RBWM to highlight issues in the town, including signage.

CM 5344 Action List

Issue Action / Status

<p>Cycling Problems in Eton High Street</p>	<p>Cllr Fussey is leading this project</p> <p>At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place.</p> <p>At the ETC Meeting on 6.2.20 it was reported that a cycle watch had taken place that week. Cllr Fussey requested that ETC be informed when cycle watches were due to be held so that Members could be present to assist, as previously agreed by TVP. The Town Clerk will write to Sgt Emma Pendry. Action: Town Clerk</p>
<p>Haywards Mead Play Area</p>	<p>Cllr Tarbox is leading this project.</p> <p>At the ETC Meeting on 5.12.19.Cllr Tarbox reported that there had been no progress since the previous Meeting.</p> <p>As there has been no further updates Cllr Lawless agreed to meet with Cllr Tarbox to discuss progress. Action: Cllrs Lawless & Tarbox</p>
<p>South Meadow Lane Pavilion, Eton</p>	<p>The Mayor reported on 6.2.20 that he no longer needs to declare an interest in this matter.</p> <p>Cllr Reed is leading this project.</p> <p>At the ETC Meeting on 5.12.19 the Town Clerk reported that meetings were scheduled to take place in December with the current football club users of the ground which would give a strong indication of what the future holds. Owing to subsequent activities during the month on unrelated issues, these meetings had been postponed until the New Year.</p> <p>At the ETC Meeting on 6.2.20 Cllr Reed reported in writing that he had still not received a response from RBWM regarding the £5K grant for drawings already approved or wait for notice of whether our capital grant application for £100K has been successful as it is understood that we cannot have both payments. The Town Clerk will chase up with Cllrs Bowden and Rayner. Action: Town Clerk</p> <p>Cllr Reed will submit further applications to third party funds for grant applications in March.</p> <p>A meeting with the Chairman of Windsor Football Club took place on 5.2.20 and opportunities were discussed. The Club will come back with their proposals in due course.</p> <p>A meeting with Windsor Youth FC is currently being sought.</p>

Eton & Eton Wick Footpaths	<p>Cllr Olney is leading this project.</p> <p>The purpose of this project is to monitor the condition of the footpaths and report any problems to the Town Clerk.</p> <p>At the ETC Meeting on 6.2.20 Cllr Olney reported that the footpath alongside Boveney and Roundmoor ditches was the responsibility of Bucks CC. A meeting has been arranged with Anthony Hurst of RBWM. Cllr Olney is working closely with Ms Taylor of EWVA.</p>
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Plans for Bio-Diversity & Climate Change Emergency	<p>Cllr Fussey is leading this project.</p> <p>The 2020/21 budget includes £4,200 for sustainability projects in Eton & Eton Wick. Plans to be formulated.</p> <p>Ms Taylor reported on the formation of Wild Eton and Wick group which will encompass biodiversity issues across the two communities. A ‘wish list’ had already been published and circulated to Members and this will work in harmony with the Neighbourhood Plan. Other ‘Wild’ groups had been established in neighbouring parishes, forming a chain of groups within RBWM and following their policy of Climate Change Emergency initiatives.</p> <p>The Mayor confirmed the commitment of ETC to Wild Eton and Wick and to be part of the ongoing process with Cllr Fussey as the lead member. EWWG Stakeholder Meetings had been well supported with both ETC and RBWM Members in attendance. Eton College boys are very enthusiastic and need to be involved in the group. The Mayor concluded that biodiversity is just one aspect of climate change and the objective of attaining carbon neutrality across the Borough has the full support of ETC.</p>
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The Mayor requested Members to consider what new projects/actions can be added to the list which is starting to look dated and needs refreshing.

Action: All Members

CM 5345 Correspondence

Members had received the following correspondence during January 2020:

1) Email Newsletter from Kate Meads of CCB dated 2.1.20	Emailed to Members 2.1.20
2) Email from Jack Ridout of TVP dated 3.1.20 regarding MLCP monitoring.	Emailed to Members 3.1.20
3) Email from Natasha Doughty of RBWM dated 6.1.20 regarding Appeal Decision for Agars Plough.	Emailed to Members 6.1.20
4) Email from Paul Roach of RBWM dated 7.1.20 regarding M4 Junction Upgrade.	Emailed to Members 7.1.20
5) Email Press Release from Joe Difford of RBWM dated 10.1.20 regarding Children’s & Youth Centres.	Emailed to Members 10.1.20

6)	Email CEO Bulletin from NALC dated 10.1.20	Emailed to Members 10.1.20
7)	Email from Alison Singleton of RBWM dated 13.1.20 regarding Mayor's Charity Ball on 2.5.20	Emailed to Members 13.1.20
8)	Email from Cllr Rayner dated 13.1.20 regarding Eton Library Closure dates.	Emailed to Members 13.1.20
9)	Email CEO Bulletin from NALC dated 17.1.20	Emailed to Members 17.1.20
10)	Email Residents' Newsletter from RBWM dated 17.1.20	Emailed to Members 17.1.20
11)	Email Newsletter from CPRE dated 18.1.20	Emailed to Members 18.1.20
12)	Email Newsletter from Amy Taylor of BALC dated 15.1.20	Emailed to Members 15.1.20
13)	Email Bulletin from CCB dated 21.1.20	Emailed to Members 21.1.20
14)	Email Press Release from Joe Difford of RBWM dated 23.1.20 regarding Proposals for 2020/21 Budget	Emailed to Members 23.1.20
15)	Email CEO Bulletin from NALC dated 24.1.20	Emailed to Members 24.1.20
16)	Email from RBWM Planning dated 24.1.20 regarding Development Management Panel Notification 19/02590 – College Sports Centre	Emailed to Members 28.1.20
17)	Email from RBWM Planning dated 24.1.20 regarding Development Management Panel Notification – Shepherds Hut	Emailed to Members 24.1.20

CM 5346 Website

The January 2020 report from Cllr Blightman had been circulated. Cllr Blightman reported an average month of activity.

The Mayor reported that the plan for dedicated ETC emails was being progressed with just 4 members still to be set up. A deadline date for the use of ETC email addresses was set at 29th February.

The Mayor expressed his appreciation to Cllr Blightman for his work in making this transition possible.

Cllr Blightman indicated the need for all ETC templates to be altered and he will work with the Town Clerk to make this possible. **Action: Cllr Blightman & Town Clerk**

CM 5347 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in January 2020:

<p>1. Consent to display one non-illuminated hanging sign.</p> <p>67 High Street Eton Windsor SL4 6AA</p> <p>Ref. No: 20/00120/LBC Validated: Fri 17 Jan 2020 Status: Awaiting decision</p>	<p>The Mayor declared an interest.</p> <p>No Objection</p>
<p>2. Variation (under Section 73A) of Condition 2 (Approved plans) and Condition 7 (Detailed plans and samples of the Rackets Building) for additional plans to those plans approved under 18/02033/FULL for the construction of a new school sports centre comprising a 9-court sports hall capable of offering multipurpose indoor sports, x8 squash courts, general fitness spaces, an athlete development programme space</p> <p>College Eton College Slough Road Eton Windsor SL4 6DJ</p> <p>Ref. No: 20/00160/VAR Validated: Thu 23 Jan 2020 Status: Awaiting decision</p>	<p>ClIr Fussey declared an interest.</p> <p>Concern over the content of the final paragraph of the planning consent letter; does RBWM agree? Town Clerk to pass on concern.</p> <p>Action: Town Clerk</p>
<p>3. Consent to replace windows on the third floor and for internal alterations.</p> <p>The Cloisters Eton College Slough Road Eton Windsor SL4 6DL</p> <p>Ref. No: 20/00056/LBC Validated: Tue 14 Jan 2020 Status: Awaiting decision</p>	<p>ClIr Fussey declared an interest.</p> <p>No Objection</p>
<p>4. The installation of 6no. antennas, 2no. 300mm dishes, 3no. cabinets all at rooftop level, 1no. meter cabinet at ground level and ancillary works thereto.</p> <p>Bellsfield Court Bell Lane Eton Wick Windsor SL4 6JR</p> <p>Ref. No: 20/00162/FULL Validated: Tue 28 Jan 2020 Status: Awaiting decision</p>	<p>Mixed views on this application and so a vote was taken. The result was 5 in favour, 3 against and 2 abstentions.</p> <p>No Objection</p>
<p>5. Consent to display x1 non-illuminated hanging sign</p> <p>Eton Antique Bookshop 88 High Street Eton Windsor SL4 6AF</p> <p>Ref. No: 20/00153/ADV Validated: Thu 23 Jan 2020 Status: Awaiting decision</p>	<p>The Mayor declared an interest.</p> <p>No Objection</p>
<p>6. Consent for new advertisement</p> <p>Eton Antique Bookshop 88 High Street Eton Windsor SL4 6AF</p> <p>Ref. No: 20/00154/LBC Validated: Wed 22 Jan 2020 Status: Awaiting decision</p>	<p>The Mayor declared an interest.</p> <p>No Objection</p>

CM 5348 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in January 2020:

Application Number: 19/02073

Application Date: 30.7.19

Location: Thames valley athletics Centre, Pococks lane, Eton

Type: Full

Proposal: Side extension to provide additional squash court

Decision: Permission Refused

Application Number: 19/03203

Application Date: 18.11.19

Location: Garages R/O 127-128 High Street, Eton

Type: Full

Proposal: Single storey rear extension with new first floor above to create first floor flat & terrace

Decision: Permission Refused

Application Number: 19/03204

Application Date: 18.11.19

Location: Garages R/O 127-128 High Street, Eton

Type: LBC

Proposal: Consent for single storey rear extension with new first floor above to create first floor flat & terrace

Decision: Consent Refused

Application Number: 19/03220

Application Date: 19.11.19

Location: 51 High Street, Eton

Type: LBC

Proposal: Consent to replace broken roof tiles & associated works

Decision: Consent Granted

Application Number: 19/03332

Application Date: 28.11.19

Location: 44 Eton Square, Eton

Type: Works to Trees in Conservation Area

Proposal: Work to sycamore

Decision: No Objection

Application Number: 19/02296

Application Date: 16.8.19

Location: Eton College, Eton

Type: Discharge of Condition

Proposal: Condition 31 (external lighting) and 36 (lighting) of 18/02033 new sports centre

Decision: Approved

Application Number: 19/03307

Application Date: 27.11.19

Location: 58 Eton Wick Road, Eton Wick

Type: Variation Under Reg 73

Proposal: Condition 2 (materials) and 4 (approved plans) of 18/01683 for extension

Decision: Agreed

Application Number: 19/02271

Application Date: 13.8.19

Location: Eton College, Eton

Type: Discharge of Condition

Proposal: Various Conditions – new sports centre

Decision: Approved

CM 5349 Other Organisations

The following reports were received from the nominated members:

- 1) **Baldwins Bridge Trust:** In the absence of Cllr Bishop it was confirmed that the next meeting would take place in March.
- 2) **Eton Wick Football & Social Club:** Cllr Lovell reported that a meeting of the Club had taken place on 5th February and all was progressing well.
- 3) **Eton Poores Estate:** Cllr Fussey reported that the next meeting will take place on 16th March.
- 4) **Heathrow Airport Expansion:** A report from Cllr Reed had been circulated prior to the Meeting. Nobody was able to attend the Coalition Meeting on 5th February and there was no offer to attend the RBWM Aviation Forum on 14th February. The letter from HAL will not be responded to.

CM 5350 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that all was well.
- 2) **Stockdales Recreation Ground:** Cllr Lawless reported that all was well.
- 3) **Haywards Mead Recreation Ground:** Cllr Lovell reported that all was well.
- 4) **South Meadow Lane Recreation Ground:** Cllr Reed reported in writing that the grass mound and the gate had still not been attended to. The Town Clerk advised that the HAGS operative was visiting the site on Friday 7th February.
- 5) **Jubilee Square, Watermans Arms & Memorial Garden:** This had been discussed earlier in the Meeting under CM 5336 Finance.
- 6) **Barnes Pool:** In the absence of Cllr Bishop, Mr Eaton reported that the area should be satisfactory after the recent flooding.
- 7) **Riparian Works:** It was agreed that for the future Cllr Lovell will report on the state of Boveney Ditch at Haywards Mead and Cllr Robertson will report on Common Ditch at Bell Lane.

CM 5351 Any Other Business

- 1) The proposed ETC Meeting Schedule for 2020/21 had previously been circulated and was agreed. The Town Clerk will seek to arrange for one of the meetings in Eton Wick. **Action: Town Clerk**
- 2) Thames & Chilterns in Bloom: There was no interest in progressing this.
- 3) 53 High Street, Eton (Age Concern): Concern was expressed over the state of the inside of this building which was littered with bedding material and empty bottles from its (fairly) recent occupation. It was agreed that ECA be asked for their input as it is believed that Dr Rivaz may know who has a key for the building? **Action: Town Clerk**
- 4) 47-49 High Street, Eton (Cockpit): Concern was expressed over the state of the tarpaulin following the recent rain and high winds and those forecasted. The Town Clerk will write to RBWM requesting a visit to assess what damage has and may be done to this listed structure. **Action: Town Clerk**
- 5) The Mayor reported that in future members' attendance at ETC Meetings would be recorded on the website, this to be backdated to the last ETC Annual Meeting in May 2019. A copy of this list would be available for scrutiny, along with Standing Orders and other official documents, at future ETC Meetings. **Action: Town Clerk**
- 6) It was reported that the Phase 2 of the gas works will commence in the High Street on 17th February.
- 7) Cllr Evans requested all Members to sign the Advantage Cards on-line petition. It became apparent that the closing date of the petition was 25th February and under ETC Standing Orders it was not possible to introduce a motion at a meeting that had not been notified on the agenda, therefore the Mayor will write to the Borough Councillors separately expressing the views of ETC on this subject. **Action: Mayor**
- 8) Resident Mr Treder expressed his concern that the issue of Residents' Parking Permits had not been followed up earlier in the Meeting when it was announced under CM 5337 RBWM Councillors' Issues. The Mayor confirmed that he would include this in his letter to the Borough Councillors. **Action: Mayor**
- 9) Councillor Lawless expressed his concern over the bus service arrangements during the gas works - Eton Wick passengers would need to walk from the College to the Surgey and to go shopping in Windsor. Cllr Robertson pointed out that Eton residents have always had to do this. Cllr Rayner asked what had happened to the idea from resident Mr Highy that Eton Pools Estate could fund a minibus or taxi service; this remained unanswered. Neither RBWM nor ETC has any control over the bus service but the Mayor and Town Clerk will discuss what action can be taken, if any. **Action: Mayor & Town Clerk**

CM 5352 Date of Next Meeting

Thursday 5th March at 7.00pm in the Council Chamber.

The Meeting concluded at 9.20pm