

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 5th December 2019 at 7.00pm

Present: Cllrs R. Lewandowski (Mayor), D. Bishop, M. Blightman, M. Cadwallader, S. Evans, G. Fussey, D. Hill, M. Leach, Y. Olney, D. Reed, K. Robertson, & L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllr S. Rayner (RBWM), Dr R. Rivaz (ECA), Ms C. Taylor & Mr A. Pearn-Rowe (EWVA), Mr P. Eaton (BRG), Ms L. Regazzacci (EWWG) & Sgt E. Pendry (TVP)

Apologies: Cllrs P. Lawless & J. Lovell & Cllr J. Bowden (RBWM)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5298 Finance

1. The Town Clerk presented the November 2019 monthly schedule of payments and this was approved unanimously. He then presented the YTD position which showed that income and expenditure were broadly in line with budget although there had been unbudgeted expenditure of £1,800 due to RBWM Election Costs. The November accounts were approved unanimously..
2. It was agreed unanimously that the quotation from HAGS-SMP for £2,191.00 plus VAT be accepted for work to South Meadow Lane Recreation Ground play area gate and mound.

CM 5299 RBWM Councillors' Issues

Cllr Rayner reported on the following:

1. Eton Wick pedestrian crossing completed.
2. Eton Wick River Link Map in place.
3. RBWM is working on a homeless strategy which could involve operating a shelter in Windsor and working with the charity sector. The Borough is also supporting the tap and donate scheme.
4. The RBWM school admission policy is out for consultation.
5. The High Street Gas Works - a letter from Cadent to Eton residents was due to be distributed on 5th December although it was reported that only college residents had received it so far. This letter explains the planned works and traffic arrangements, however the Mayor was not satisfied with the content.

Following a lengthy conversation it was apparent that there is considerable concern over these planned works and it was agreed that the Town Clerk would seek a meeting with RBWM and Cadent before the Drop In Day on 16th January 2020. **Action: Town Clerk**

6. The Borough Local Plan is out for consultation, the closing date being 15th December.
7. Eton Town Council Offices would be used for the General Election on 12th December.
8. Cllr Tarbox raised a question over the proposed telecommunications mast in Eton Wick. Cllr Rayner would have a separate conversation with Cllr Tarbox over this issue.
9. A speed survey is in force on Eton Wick Road.
10. Eton Electrical Survey – it was strongly agreed that any works should correspond with the planned gas works, to avoid two lots of traffic issues.
11. Cllr Olney raised the problems with traffic light phasing for cyclists at Keates Lane junction. Cllr Rayner would follow this up. **Action: Cllr Rayner**

CM 5300 Thames Valley Police (TVP) Issues

Sgt Emma Pendry advised that she had not had the opportunity to prepare crime figures but was keen to accept any questions.

1. Cllr Fussey and Dr Rivaz walked the High Street with PCSO Diprose on 4th December. Concerns were voiced over drug dealing and cycle thefts. Sgt Pendry advised that a week of action was planned, focusing on drug activity.

2. In response to a question from Cllr Olney, Sgt Pendry advised that there was very little drug activity in Eton Wick in comparison.
3. Sgt Pendry concluded her talk with the request for intel on any suspected criminal activity, for example car registration numbers.

The Mayor thanked Sgt Pendry for her attendance.

CM 5301 Eton Community Association (ECA) & Eton Wick Village Association (EWVA)

ECA

The November ECA report had been circulated to Members ahead of the Meeting and Dr Rivaz highlighted certain points:

1. The Electrical Survey had shown that Eton is far from being compliant and the works necessary should dovetail with the planned gas works if possible. Cllr Rayner would follow this up with RBWM Highways. **Action: Cllr Rayner**
2. The ECA Christmas Party at the Christopher Hotel had been very successful.
3. The tap and donate scheme was progressing with the Windsor & Eton Partnership.
4. High Street window display competition judging takes place on 19th December.
5. Additional litter picking equipment had been ordered, the costs to be shared between ETC and ECA from the RBWM grant received.

The Mayor thanked Dr Rivaz for her report.

EWVA & EWWG

Ms Taylor advised that there had not been a meeting of EWVA/EWWG since the last ETC Meeting but wished to highlight certain points:

1. The folded paper map needed funding of £500 and Cllr Rayner advised that RBWM would contribute this amount. Thanks were expressed to Cllr Rayner.
2. EWVA & EWWG would be attending the School Fete.
3. EWWG was planning a clean up operation at Bell Lane Open Area this coming weekend.

The Mayor thanked Ms Taylor for her report and introduced Laura Regazzacci to the Meeting, as a EWWG champion. Ms Regazzacci reported on the following:

1. There had been huge progress on improving the waterways since June 2019, thanks to community help and Thames 21 and Chris Nash of RBWM.
2. The waterways will need regular attention every 2/3 weeks in the summer.
3. Support was key to the success of the waterways and their environs.

The Mayor thanked Ms Regazzacci for her contribution.

CM 5302 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 7th November 2019 were presented and with no alterations requested were approved and signed.

CM 5303 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 5281 Matters Arising

- 1) Arrange payment of £500 additional grant to ECA regarding Christmas Lights storage. Awaiting confirmation from ECA. **Still Pending**

2. CM 5284 Action List

- 1) Follow up with David Warner of Eton College over state of the football pitches at South Meadow Lane Recreation Ground. **Actioned**

3. CM 5289 Development Control

- 1) 19/02786/CLASS M 47 Victoria Road, Eton Wick: To express concern over excessive development. **Actioned**
- 2) 19/02871/FULL 27 Tilstone Avenue, Eton Wick: To express concern over excessive development. **Actioned**

Members' Actions:

Cllr Bowden

4. CM 5281 Matters Arising

- 1) Follow up issue of illegal parking on double yellow lines in Tangier Lane with additional parking enforcement measures. Cllr Rayner advised that the correct procedure for reporting illegal parking is to use the RBWM online form. **Actioned**

Cllr Blightman

5. CM 5286 Website

- 1) Progress email boxes for ETC Members. **Still Pending**

Cllr Olney

6. CM 5295 Footpaths Proposal

- 1) Discuss with Ms Taylor the possibility of establishing a communal orchard on the Bell Lane Farm allotments. Ms Taylor advised that this idea was already included in the Eton Wick Biodiversity Plan. **Actioned**

Cllr Lovell

7. CM 5295 Footpaths Proposal

- 1) Pass on footpaths map to Cllr Olney. **Still Pending**

The Mayor, Cllrs Evans & Olney

8. CM 5296 Any Other Business

- 1) Email GDPR Certificates to Town Clerk **Still Pending**

CM 5304 Standing Committee

The Mayor reported that the ETC email protocol was almost finished and he would be working with Cllr Blightman to commence operations on this and Standing Orders from January 2020.

The Town Clerk advised the Meeting that he had completed a draft Risk Register which he will ask Members to review and endorse at the January 2020 Meeting.

CM 5305 Mayor's Report

The Mayor reported the following activities in November 2019:

Biodiversity Meeting
 Eton Christmas Lights Switch On
 Eton College Chapel Concert
 Official Opening of Eton & Eton Wick Information Centre
 Eton Gas Works Meeting
 Eton Wick Christmas Lights Switch On
 EWVA Fundraiser – Bingo
 Brewey Visit

CM 5306 Action List

Issue	Action / Status
Cycling Problems in Eton High Street	At the ETC Meeting on 3.10.19 it was reported that regular cycle watches by TVP are taking place.
Haywards Mead Play Area	Cllr Tarbox is leading this project. At the ETC Meeting on 5.12.19.Cllr Tarbox reported that there had been no progress since the previous Meeting.
South Meadow Lane Pavilion, Eton	Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading this project. At the ETC Meeting on 5.12.19 the Town Clerk reported that meetings were scheduled to take place in December with the current users of the ground which would give a strong indication of what the future holds.
Eton Wick River Link Signpost	The Mayor is leading this project. At the ETC Meeting on 5.12.19 the Mayor reported that the project was now completed and should be removed from the Action List henceforth. The Mayor wished to express his thanks to RBWM and the many others that contributed to the project.

Following this report, Cllr Tarbox advised the Meeting that new signage 'Welcome to Eton Wick' was being planned by Cooleys Meadow. Also, the Bucks CC boundary sign was in the wrong place and efforts are being made to have it removed to Dorney Common entrance where it belongs. **Action: Town Clerk**

Cllr Fussey requested that the 'Welcome to Eton' sign be replaced at the same time. **Action: Town Clerk**

The Mayor requested that a new project be added to the Action List – Eton & Eton Wick Footpaths. The Town Clerk will arrange. **Action: Town Clerk**

CM 5307 Correspondence

Members had received the following correspondence during November 2019:

1)	Email Bulletin from CCB dated 31.10.19.	Emailed to Members 31.10.19
2)	Email from Gemma Pearce of CCB dated 3.10.19 regarding invitation to attend AGM on 7.11.19	Emailed to Members 3.10.19
3)	Email CEO Bulletin from NALC dated 1.11.19.	Emailed to Members 1.11.19
4)	Email Newsletter from Keep Britain Tidy dated 1.11.19.	Emailed to Members 1.11.19
5)	Email Newsletter from CPRE dated 2.11.19	Emailed to Members 2.11.19
6)	Email from Aggie Fedyna of RBWM dated 4.11.19 regarding Forthcoming Road Closures	Emailed to Members 4.11.19
7)	Email from My Handyman dated 4.11.19 regarding Installation of Bollards at Bell Lane Open Area	Emailed to Members 4.11.19
8)	Email from Jenifer Jackson of RBWM dated 1.11.19 regarding Changes to Borough Local Plan	Emailed to Members 1.11.19
9)	Email Newsletter from NALC dated 5.11.19	Emailed to Members 5.11.19
10)	Email from Paul Roach of RBWM dated 7.11.19 regarding Ice Skating in Windsor	Emailed to Members 8.11.19
11)	Email from Andy Long of Highways England dated 8.11.19 regarding M4 Smart Motorway closures	Emailed to Members 8.11.19
12)	Email from Gemma Pearce of CCB dated 14.11.19 regarding Training Opportunities	Emailed to Members 14.11.19
13)	Email from Amy Taylor of HALC dated 15.11.19 regarding BALC AGM Report	Emailed to Members 15.11.19
14)	Email from Gemma Pearce of CCB dated 20.11.19 regarding Police Powers	Emailed to Members 20.11.19
15)	Email CEO Bulletin from NALC dated 15.11.19	Emailed to Members 15.11.19
16)	Email from Clare Milne of Windsor Neighbourhood Plan Forum dated 18.11.19 regarding Windsor NP	Emailed to Members 20.11.19
17)	Email from Henry Lamprecht of CCP dated 19.11.19 regarding RBWM Local Plan Consultation	Emailed to Members 19.11.19

18) Email from Di Hughes of Berkshire Maestros dated 21.11.19 regarding launch of Mini Maestros	Emailed to Members 21.11.19
19) Email bulletin from Crispin Truman of CPRE dated 21.11.19	Emailed to Members 22.11.19
20) Email Bulletin from WAM dated 21.11.19	Emailed to Members 22.11.19
21) Email Bulletin from CCB dated 21.11.19	Emailed to Members 22.11.19
22) Email from Suzanne martin of RBWM dated 21.11.19 regarding Local Election Costs.	Emailed to Members 22.11.19
23) Email CEO bulletin from NALC dated 22.11.19	Emailed to Members 22.11.19.
24) Email Bulletin from Fields in Trust dated 22.11.19.	Emailed to Members 22.11.19
25) Email from Magan Palmar of Waldon Telecom dated 25.11.19 regarding Proposed Installation at Bell Lane	Emailed to Members 25.11.19
26) Email from RBWM Planning dated 25.11.19 regarding Development Planning Notification for Thames Valley Athletics Centre	Emailed to Members 25.11.19
27) Email from Phillipa Silcock of RBWM dated 26.11.19 regarding Heathrow Extension	Emailed to Members 26.9.19

CM 5308 Website

The November 2019 report from Cllr Blightman had been circulated. Cllr Blightman reported on an average month of activity.

CM 5309 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in November 2019:

Planning Application	ETC Comment
<p>1. Pittosporum - fell.</p> <p>4 - 19 King Stable Street Eton Windsor</p> <p>Ref. No: 19/03170/TCA Validated: Fri 08 Nov 2019 Status: Permission Granted</p>	No Comment

Planning Application	ETC Comment
<p>2. x1 rear dormer and rear rooflight to facilitate loft conversion.</p> <p>9 Sunbury Road Eton Windsor SL4 6BA</p> <p>Ref. No: 19/03097/FULL Validated: Thu 07 Nov 2019 Status: Awaiting decision</p>	<p>No Objection</p>
<p>3. Single storey rear extension, 1no. rear dormer, 1no. front and 1no. rear rooflight following the demolition of the existing ground floor rear conservatory.</p> <p>7 Sunbury Road Eton Windsor SL4 6BA</p> <p>Ref. No: 19/03161/FULL Validated: Tue 19 Nov 2019 Status: Awaiting decision</p>	<p>Concern over the Velux roof window facing onto the street</p>
<p>4. Single storey rear extension with new first floor above to create x1 first floor flat with x1 rear terrace.</p> <p>Garages Rear of High Street Eton And 127 To 128 High Street Eton Windsor</p> <p>Ref. No: 19/03203/FULL Validated: Mon 18 Nov 2019 Status: Awaiting decision</p>	<p>Cllr Fussey declared an interest</p> <p>Concern over the quality of light in the courtyard</p>
<p>5. Consent for the construction of a single storey rear extension with new first floor above to create x1 first floor flat with x1 rear terrace and internal alterations.</p> <p>Garages Rear of High Street Eton And 127 To 128 High Street Eton Windsor</p> <p>Ref. No: 19/03204/LBC Validated: Mon 18 Nov 2019 Status: Awaiting decision</p>	<p>See Above</p>
<p>6. Consent to replace broken roof tiles, redecoration of rainwater goods, redecoration of windows, replacement of defective mortar and replacement of defective brickwork.</p> <p>51 High Street Eton Windsor SL4 6BL</p> <p>Ref. No: 19/03220/LBC Validated: Tue 19 Nov 2019 Status: Awaiting decision</p>	<p>No Objection</p>
<p>7. Variation (under Section 73) of Condition 2 (Materials) and Condition 4 (Approved Plans) to substitute those plans approved under 18/01683/FULL for a single storey side and rear extension with amended plans</p> <p>58 Eton Wick Road Eton Wick Windsor SL4 6JL</p> <p>Ref. No: 19/03307/VAR Validated: Wed 27 Nov 2019 Status: Awaiting decision</p>	<p>No Objection</p>

Planning Application	ETC Comment
<p>8. T1) - Sycamore - Tip reduce the lower and mid crowns to attain 2.5m from the rooflines and walls.</p> <p>44 Eton Square Eton Windsor SL4 6BQ</p> <p>Ref. No: 19/03332/TCA Validated: Thu 28 Nov 2019 Status: Awaiting decision</p>	<p>No Objection</p>

CM 5310 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in November 2019:

<p>Application Number: 19/01336 Application Date: 22.5.19 Location: 45A High Street, Eton Type: Full Proposal: Conversion of part of office to dwelling Decision: Permission Granted</p>
<p>Application Number: 19/02406 Application Date: 9.9.19 Location: 97 High Street, Eton Type: Full Proposal: Construction of rear extension Decision: Permission Granted</p>
<p>Application Number: 19/02376 Application Date: 10.8.19 Location: Agars Plough Playing Field, Eton Type: Full Proposal: Construction of an all-weather pitch Decision: Permission Granted</p>
<p>Application Number: 19/02462 Application Date: 3.9.19 Location: Rafts Court, Brocas Street, Eton Type: Full Proposal: New Entrance Gate Decision: Permission Granted</p>

Application Number: 19/02479

Application Date: 17.9.19

Location: 154 Eton Wick Road, Eton Wick

Type: Full

Proposal: Side/Rear Extension

Decision: Permission Granted

Application Number: 19/02606

Application Date: 20.9.19

Location: 3 Eton Square, Eton

Type: Full

Proposal: Single storey rear extension

Decision: Permission Granted

Application Number: 19/02683

Application Date: 25.9.19

Location: 2 Church Close, Eton

Type: Works to Trees in Conservation Area

Proposal: Various tree works

Decision: No Objection

Application Number: 19/02627

Application Date: 20.9.19

Location: Barnes Pool Bridge, Eton

Type: Works to Trees in Conservation Area

Proposal: Works to weeping willows

Decision: No Objection

Application Number: 19/02680

Application Date: 26.9.19

Location: Age Concern, 53 High Street, Eton

Type: D of C

Proposal: Details required by Condition 2 (Archaeology) of 19/00243

Decision: Approved

Application Number: 19/02797

Application date: 7.10.19

Location: Wolf & Leo, 100 High Street, Eton

Type: Works to Trees in Conservation Area

Proposal: Various tree works

Decision: No Objection

Application Number: 19/03170

Application Date: 8.11.19

Type: Works to Trees in Conservation Area

Proposal: Fell Pittosporum

Decision: Application Withdrawn

CM 5311 Other Organisations

The following reports were received from the nominated members:

- 1) **Baldwins Bridge Trust:** Cllr Bishop reported that there is a meeting scheduled for 10th December. In response to a question from Cllr Olney, Cllr Bishop advised that anyone living in Eton or Eton Wick can apply for a grant, however the Trust usually focuses its giving on charities and organisations.
- 2) **Eton Wick Football & Social Club:** In the absence of Cllr Lovell, the Town Clerk read out the report submitted:
 - 1, No home matches for the next 3 weeks. The last 2 matches resulted in wins. 5-4 on penalties in the Berks & Bucks Junior Cup and last week a 5-0 away win against Sandhurst.
 - 2, The Club now have a new Chairman, Chris Butler and Secretary, Dawn Sheehan.
- 3) **Eton Pools Estate:** Cllr Fussey reported that the next meeting would take place on 16th March..
- 4) **Eton Wick Waterways Group:** This had been covered in CM 5301
- 5) **Heathrow Airport Expansion:** The Town Clerk reported that he was aiming to change the date of the forthcoming meeting with Chris Joyce of RBWM to accommodate Cllr Reed.

Action: Town Clerk

CM 5312 Recreation Ground & Open Spaces Reports

- 1) **Bell Lane Open Area:** Cllr Robertson reported that all was well.
- 2) **Stockdales Recreation Ground:** In Cllr Lawless' absence, Cllr Robertson reported that all was well.
- 3) **Haywards Mead Recreation Ground:** In the absence of Cllr Lovell, the Town Clerk read out the report submitted:
 - 1, Play equipment all OK as per report
 - 2, Grass very muddy due to the weather
 - 3, Lots of dog fouling again, irresponsible dog owners taking advantage of the dark evenings
 - 4, I would of course support Claire's plan for the trees

The Town Clerk referred Members to the recent email which outlined Ms Taylor's plans for planting some trees at Haywards Mead.Recreation Ground. Cllr Fussey pointed out the need to manage this effectively, with watering early on essential. Ms Taylor confirmed that she will present a plan of the tree planting to the Council in due course.

Cllr Olney reported that she had attended the BALC AGM on behalf of the Town Council and one of the presentations concerned the benefits of creating woodlands and suggested that Bell Farm would be a good spot. Ms Taylor responded that this was already under consideration and this was confirmed by Cllr Rayner.

Action: Cllr Rayner

- 4) **South Meadow Lane Recreation Ground:** Cllr Reed reported that he had not been to see the ground yet following his holiday but the Town Clerk confirmed that the football pitches are very muddy but are no worse than many others he had seen recently.
- 5) **Jubilee Square & Watermans Arms:** Cllr Leach reported that all was well, although it was pointed out that the shrubs in Jubilee Square were looking tired. Cllr Leach will follow this up with Excellent Plants Ltd.
Action: Cllr Leach
- 6) **Barnes Pool:** Cllr Bishop reported that all was well.

CM 5313 Report of Meeting with RBWM regarding Eton Gas Works

The Mayor advised the Meeting that this issue had already been covered in CM 5299.

CM 5314 Any Other Business

- 1) Cllr Fussey reported that he and Dr Rivaz had studied the Borough Local Plan and had prepared a draft response from ETC and ECA. It was agreed that this response would be submitted following changes to be made by the Mayor to point 8 where there was some discord.
Action: Mayor
- 2) The Mayor confirmed that the date for the ETC Annual Dinner would be Saturday 2nd May 2020.

CM 5315 Date of Next Meeting

Thursday 9th January at 7.00pm in the Council Chamber.

Apologies from Cllr Fussey (attending Biodiversity meeting on behalf of ETC) and Cllr Rayner

CM 5316 2020/21 Budget

There followed a Part 2 discussion when the budget prepared by the Town Clerk was presented to Members by the Mayor and each item was discussed and agreed. With some minor changes of headings, it was agreed unanimously that the precept for 2020/21 would be £99,290.

The Meeting concluded at 10.05pm