

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 4th April at 7.30pm

- Present:** Cllrs D. Bishop (Mayor), Mrs S. Evans, G. Fussey, D. Hill, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D. Reed
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Ms C. Taylor & Mr A. Pearn-Rowe (EWVA), Cllr Mrs S. Rayner (RBWM) & Representative from Shepherds Hut Developer
- Apologies:** Cllrs M. Blightman, M. Cadwallader, P. Highy, Mrs L. Tarbox & Mrs S. Warner, Sgt E. Pendry (TVP)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 5158 Finance

Mr Reynolds presented March monthly and YTD accounts to the Meeting. The end of year picture was in line with budget albeit with some category changes, notably excessive expenditure on Grounds Maintenance offset by reduced expenditure on Playground Maintenance. Expenditure on the South Meadow Lane Recreation Ground Pavilion Redevelopment Project came from reserves.

The monthly schedules and YTD accounts were approved and the Town Clerk was congratulated on his good husbandry of the accounts.

- Members considered the proposed expenditure of £272.12 to install a salt bin on Windsor & Eton Bridge and agreed unanimously.

CM 5159 Thames Valley Police (TVP) Issues

In the absence of Sgt Emma Pendry the Town Clerk read out the letter of apology which he had received which indicated TVP desire to assist in any way in local issues.

CM 5159 RBWM Councillors' Issues

Cllr Mrs Rayner covered the following point:

- Broken cattle grid along Eton Wick Road – RBWM was arranging to replace the grid and the work was still in progress.

Cllr Lewandowski wished to put on record the deep appreciation felt by Eton Wick residents towards Cllr Mrs Rayner for all the help and support in improving the lives of the residents of the village.

The Mayor thanked Cllr Mrs Rayner for her contribution.

CM 5160 Eton Community Association (ECA) & Eton Wick Village Association (EWVA)

ECA

The March ECA report had been circulated to Members ahead of the Meeting and Dr Rivaz highlighted certain points:

- The ECA AGM will take place on Wednesday 24.4.19 in the Council Chamber.
- Defibrillator Training will take place on Saturday 1.6.19.
- The Eton Spring Clean on Sunday 24.4.19 was very successful with 44 volunteers taking part.
- The incidence of broken bin bags across the town on Wednesday evenings/Thursday mornings was causing a rat problem. ETC is working with Naomi Markham of RBWM to seek a solution to this situation which is essentially a RBWM responsibility.
- A cycling survey is being arranged with Eton College.
- Tickets for the Information Centre dinner at the Christopher Wren Hotel are still available. It is hoped to raise £10K for Information Centre funds from this event. Dr Rivaz wished to record her thanks to Cllr Mrs Rayner for her help in securing the capital bid from RBWM of £50K towards the project.
- The flagpole review was being progressed with 2 additional poles in situ and planning applications in for the remaining 3.
- The Barnes Pool Restoration Project Official Opening on Tuesday 19.3.19 was very successful.
- The Cockpit Development was in limbo but the Town Clerk was keeping on top of things with the developer to ensure the site is not denigrated. The developers are very responsive.
- The finance has come in for the wiring along the High Street.

The Mayor thanked Dr Rivaz for her report.

Cllr Leach requested that the Eton Traders Association name be removed from ETC paperwork. All agreed and so there will no longer be ETA identified on agendas and minutes, effective immediately.

EWVA

Notes of the EWVA meeting on Wednesday 20.3.19 had been circulated to Members ahead of the Meeting and :Cllr Lewandowski reported on the EWVA Committee Meeting on Wednesday 3.4.19:

- There was a proposal to join forces with Eton Wick Waterways Group, although whether this would be a partnership or a merger has yet to be decided. It was agreed that this was a positive step.
- Concern was expressed that EWVA may be funding work that should be the responsibility of ETC or RBWM. Discussion took place and the Town Clerk advised Cllr Lewandowski that requests for funding can be made to ETC and these can be agreed or otherwise by Members at ETC meetings in the normal manner.

CM 5161 Shepherds Hut Redevelopment

Cllr Lewandowski outlined the plans which were for low density housing comprising family homes. The development looked very attractive and had his support. The developers are consulting with Eton Wick residents on the future use of the former Shepherds Hut Public House, and ideas were already being circulated including a café and a doctor's surgery.

On a question raised about the flood plain, the representative from the developers present said that she would seek an answer from her colleagues.

It was confirmed that the building would remain and would be refurbished. Cllr Lewandowski wished to record that the housing development and the Shepherds Hut renovation must be timed together, and this needs to be a condition of the planning application. All agreed.

Car parking provision was satisfactory.

Consultation forms can be returned to the newsagency, not the library.

Cllrs Lewandowski and Mrs Rayner are meeting with the developer on Monday 15th April and other members are welcome to join this meeting.

CM 5162 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 7th March were presented and there being no alterations these were approved and signed.

CM 5163 Matters Arising from the Minutes

Town Clerk Actions:

- Write to David Waddleton of Eton Guns regarding ETC concerns over selling weapons to under age people. **Actioned 12.3.19**

Reply from Mr Waddleton was read out at the Meeting.

- Progress the installation of a salt bin on Windsor & Eton Bridge after first ascertaining why the bin needs to be on the Windsor side. (CM 5141) **Actioned 12.3.19**
- Circulate details of Cyber Crime Insurance to Members. (CM 5141) **Actioned 12.3.19**
- Add the state of the street furniture in Eton to the Eton Action List agenda. (CM 5152) **Actioned 13.3.19**
- Write to RBWM Planning Enforcement regarding the constant alterations to the Watermans Arms. (CM 5152) **Actioned 13.3.19**
- Write to Janet Walker of Eton College expressing ETC concerns over boys and masters road sense at Keate's Lane junction. (CM 5153) **Actioned 13.3.19**
- Write to Lillian Akinjobi of RBWM to express ETC concerns over the 6 second time limit for crossing the road at the High Street/Slough Road/Keate's lane junction (CM 5153) **Actioned 13.3.19**
- Write to Cllr Mrs Rayner to call in planning application 19/00580 -Barn at Saddocks Farm. (CM 5156) **Actioned 13.3.19**

Members' Actions

Cllr Reed

- Progress expenditure on technical drawing pack for SML Pavilion Development (CM 5146)
- Progress fundraising plans for SML Pavilion Development (CM 5146)

These items will be covered in Minute CM 5165 Action List

Cllr Lewandowski

- Circulate final draft of River link Signpost to members. (CM 5148)

Pending - Eton Wick History Society will be credited on the sign as the Society had undertaken the research and Frank Bond was a member of the Society.

- Set up a sub committee to examine the Keate's Lane issue prior to arranging a meeting with RBWM. (CM 5153)

It was agreed that this should wait until after the elections on 2.5.19. On the subject of South Meadow Lane (SML), RBWM and the environmental bodies consider the hedgerow to be ancient on both sides of the road and so would be protected. This means that widening of SML in most places would not be possible.

The Mayor

- To confirm arrangements for ETC Seasonal Dinner (CM 5146)

It was agreed that this should wait until after the elections on 2.5.19

CM 5164 Mayor's Report

The following activities had been attended in March:

- 9th Meeting ref Barnes Pool Restoration Project
- 13th ECA Meeting
- 14th Meeting ref Eton & Eton Wick Information Centre
- 15th Meeting ref Eton Wick Snagging List
Opening of Cooley's Meadow
Meeting ref Eton & Eton Wick Information Centre
- 19th Official Opening of Barnes Pool Restoration Project
- 20th EWVA Meeting
- 21st Meeting ref Eton Wick Christmas Lights
Stockdales Site Visit
- 23rd Meeting ref Eton & Eton Wick Information Centre
- 24th Eton Spring Clean
- 27th Meeting Clearbell ref Eton & Eton Wick Information Centre
- 28th Unveiling bench at Bell Lane Open Area
- 31st Meeting ref Eton & Eton Wick Information Centre

CM 5165 Action List

Issue	Action / Status
Stockdales Travellers' Protection Scheme	<p>At the ETC Meeting on 7.2.19 Cllr Lewandowski presented a plan that had been formulated with Cllr Lawless, Greentouch Ltd and the Town Clerk for the planting of trees and installation of barrel rail around the Recreation Ground. This was met with enthusiasm from all Members. The draft quotation from Greentouch Ltd amounting to £13,120 plus VAT was considered acceptable and was unanimously approved. The funds would come from S106. Cllr Lawless met with Greentouch Ltd on 22.2.19 to examine the plans in detail and it was agreed to proceed immediately. At the ETC Meeting on 7.4.19 Cllr Lewandowski reported that the work had been completed and the response from the local residents was very positive. All that remains to do is to install the bollards for the Greentouch vehicle entrance.</p> <p>Cllr Mrs Rayner has confirmed that RBWM is looking at installing additional parking bays to ensure that cars are not driven onto the grass verges.</p>

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March 2018 and was getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts. A draft of the signpost was shown to Members at the ETC Meeting on 6.9.18 and was being reviewed by the History Society to decide what they want listed. Subjects will have QR codes for further information from the ETC website. The importance of the Eton & Eton Wick Information Centre in getting the message across was emphasised. Cllr Lewandowski presented the updated plan to Members at the ETC meeting on 7.2.19 and he will be meeting with residents on 12.2.19. At the ETC Meeting on 7.3.19 Cllr Lewandowski reported that meetings had taken place with all interested parties and a draft will be circulated to Members. At the ETC Meeting on 4.4.19 Cllr Lewandowski advised that the History Society would be credited on the board for the research as Frank Bond was a member of the Society.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Cllrs Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Cllr Mrs Tarbox has advised members of her vision that focuses on the 4 areas of: play equipment, entrance, car park and signage. Cllr Mrs Tarbox presented two proposals at the ETC Meeting on 5.7.18 which would cost around £80K. Cllr Mrs Tarbox and Clare Taylor are proceeding with funding options including a RBWM Community Grant and a Big Lottery Grant. With the financial situation at Stockdales resolved it was now possible to proceed with Phase 1 of the project which is to renovate the entrance to Haywards Mead Recreation Ground, including a new sign, and the path to the play area. A meeting had taken place with Greentouch and a quotation is awaited.

South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. ETC approved expenditure of £995 on a Flood Risk Survey at the 5.10.17 ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application was made for the car park and ETC approved expenditure at the 5.4.18 ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this meeting for a Structural Engineer report. Planning approval has been obtained and the next step is to raise the funds, the estimated cost is £250K. It was established at the 4.10.18 ETC Meeting that the capital bid of £150K through RBWM had not been made. A meeting of the working party took place on 4.9.18 and Cllrs Leach and Reed were charged with formulating a business plan. A further meeting of the working group took place on 11.12.18 to update on progress with fundraising, specifications and business plan. At the ETC Meeting on 7.3.19 concern was expressed at the lack of progress and discussions took place on what would be the best way forward, notably scaling down the project to a renovation of the building instead of the proposed redevelopment. The cost of this renovation would be covered by the S106 Funds currently set aside for this building. It was agreed to wait until Cllr Reed is present so that a decision can be reached. At the ETC Meeting on 4.4.19 Cllr Reed advised that a Lottery grant of £100K had been made and Windsor Youth FC was seeking commercial sponsorship for the project.

CM 5166 Correspondence

Members had received the following correspondence during March:

- Email from Louise Needham of Threshold Sports dated 5.3.19 regarding Thames Path Hike on 20.7.19. Emailed to Members on 6.3.19
- Email press release from Joe Difford of RBWM dated 6.3.19 regarding Regeneration Plans. Emailed to Members on 6.3.19
- Email from Janet Losty of Eton College dated 7.3.19 regarding Circus Starr on Brocas on 19.10.19. Emailed to Members on 7.3.19
- Email press release from Joe Difford of RBWM dated 7.3.19 regarding Trial of electric cars. Emailed to Members on 7.3.19

- Email from Jenifer Jackson of RBWM dated 14.3.19 regarding Design Guide Consultation. Emailed to Members on 15.3.19
- Email from Pamela Midgley of RBWM dated 14.3.19 regarding Design Guide Consultation. Emailed to Members on 14.3.19
- Email press release from Maddie Pinkham of RBWM dated 15.3.19 regarding Braywick Leisure Centre Opening. Emailed to Members on 15.3.19
- Email from Megan Palmer of Waldon Telecom dated 18.3.19 regarding upgrading telecom site at Slough Road/Pococks Lane junction consultation. Emailed to Members on 18.3.19
- Email bulletin from CCB dated 15.3.19. Emailed to Members on 19.3.19
- Email from Megan Witty of Lions of Windsor dated 22.3.19 regarding Lions of Windsor Sculpture Trail 2019. Emailed to Members on 22.3.19
- Email from Suzanne Martin of RBWM dated 27.3.19 regarding Nominations. Emailed to Members on 27.3.19

CM 5167 Website

The March report from Cllr Blightman had been circulated.

In response to a question from Cllr Fussey, the Town Clerk will seek to ascertain what the response situation is like for other parish councils in the area. **Action: Town Clerk**

It was felt that local social media sites could be fed into the ETC website to make it more current and active.

CM 5168 Other Organisations

- **Baldwins Bridge Trust:** The Mayor reported that a meeting had taken place on 13.3.19 when grants had been awarded. Cllr Lovell reported that quotes were being obtained for the repainting of the bridge.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that a meeting had taken place on 3.4.19. Football and social matters were progressing satisfactorily. The Club was applying for grants for fencing and plans were afoot to install new decking. Organisations can use the Club's facilities for conferences, social events etc.
- **Eton Pools Estate:** The Mayor reported that a meeting was scheduled in April. The Charteris Centre in Eton Wick is performing very well.
- **Eton Wick Waterways Group:** Cllr Lovell reported on the plan to join forces with EWVA which it is hoped would be a very successful one. Members considered it beneficial to keep both organisations separate from a financial perspective for funding purposes; this has worked successfully in Eton with the Heritage Walkway and Barnes Pool Restoration projects. Stakeholders will be arranging a maintenance programme, and Thames Valley Angling Society is undertaking a weed clean in Roundsmoor Ditch on 14.4.19. It was pointed out that the responsibility for maintaining the watercourses to mid stream rests with the riparian owners, which includes local householders as well as Eton College and ETC. Continued support from Thames Water and the Environment Agency was valued and essential.
- **Heathrow Airport Expansion:** Cllr Reed reported that the result of the Judicial Review was still awaited, although this has taken longer due to other prevailing political issues.

CM 5169 Recreation Ground & Open Spaces Reports

- **Bell Lane Open Area:** Cllr Lewandowski reported all is looking well, with a new bench installed in March in memory of Frank Bond.
- **Stockdales Recreation Ground:** Cllr Lawless reported that all was well.
- **Haywards Mead Recreation Ground:** Cllr Lovell reported that all was well.
- **South Meadow Lane Recreation Ground:** Cllr Reed reported that all was well..
- **Jubilee Square & Watermans Arms:** Cllr Leach reported that all was well.
- **Barnes Pool:** A new addition to this section. Cllr Bishop will take ownership going forwards.

CM 5170 Cockpit Development

The letter from Versant had been circulated to Members and the Town Clerk will continue to monitor progress, or lack of it.

CM 5171 Lions of Windsor 2019 Sculpture Trail

Following a discussion it was agreed that ETC should not get involved in this promotion.

CM 5172 Any Other Business

Cllr Fussey pointed out that a road sign at the Keate's Lane junction had not been replaced. Cllr Mrs Rayner would investigate this. **Action: Cllr Mrs Rayner**

Cllr Fussey advised that the road markings at Keate's Lane junction needed right hand signals coming from the Slough direction. Cllr Mrs Rayner would investigate this. **Action: Cllr Mrs Rayner**

Cllr Reed expressed his concern that in the case of the location of wi fi transmitters in the High Street, information had been given to RBWM which had been construed as coming from ETC as a body when this had not been discussed by all the Members.

Cllr Leach pointed out that for technical installations carried out by RBWM in Eton, the responsibility for due diligence rests with RBWM and not ETC.

CM 5173 Date of Next Meeting

Tuesday 14th May at 7.30pm in the Council Chamber. This will be preceded by the Annual Meeting at 7.15pm.

Cllr Reed expressed his disquiet at the change of date from the published date of Thursday 9th May. The Town Clerk responded that it was a legal requirement that Annual Meetings needed to be arranged at a certain specific time after an election, and the 9th May date would not have worked in this time frame. Cllr Mrs Rayner confirmed this to be the case. The new date of 14th May was agreed.

CM 5174 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in March:

Application Number: 19/000559 For Information Only

Application Date: 4.3.19

Type: Class O Permitted Development

Applicant: Ms Ana Atkinson

Location: JKA Properties Ltd, 45A High Street, Eton

Proposal: Change of use of part of the first floor from B1 (office) to C3 (dwelling)

Determination Date: 29.4.19 **No Comment**

Application Number: 19/000635 For Information Only, Cllr Fussey declared an interest

Application Date: 5.3.19

Type: Discharge of Condition

Applicant: Mr Ian Mellor

Location: Eton Cemetery Chapel, Eton Wick Road, Eton

Proposal: Details required by various conditions for consent for electrical and other works

Determination Date: 30.4.19 **No Comment**

Application Number: 19/000673 Cllr Fussey declared an interest

Application Date: 12.3.19

Type: Works to Trees in Conservation Area

Applicant: The Head Gardener, Eton College, Eton

Location: 50 High Street, Eton

Proposal: Reduce sycamore

Representation Date: 9.4.19 **No Objection**

Application Number: 19/000700 For Information Only

Application Date: 12.3.19

Type: Discharge of Condition

Applicant: Mr Neil Grundon

Location: Black Potts, Black Potts Island, Eton

Proposal: Details required by various conditions for erection of replacement dwelling

Determination Date: 7.5.19 **No Comment**

Application Number: 19/000486 Cllr Mrs Evans declared an interest

Application Date: 22.3.19

Type: Full

Applicant: Ms Hayley Jewell

Location: 16 Boveney New Road, Eton Wick

Proposal: Single storey rear extension

Representation Date: 19.4.19 **No Objection**

Application Number: 19/000736

Application Date: 14.3.19

Type: Full

Applicant: Mrs Ros Rvaz

Location: 97 High Street, Eton

Proposal: Construction of a block of three garages, following demolition of existing garage

Representation Date: 12.4.19 **It was pointed out that this development would mean the loss of a public parking space. The Neighbourhood Plan policy states that loss of parking spaces will not be supported unless equivalent or additional parking replaces this on plot, which this proposal would appear to adhere to. Despite this, Members were minded to request that building should not take place unless a new public parking space is made available.**

Application Number: 19/000742 For Information Only, Cllr Fussey declared an interest

Application Date: 14.3.19

Type: Discharge of Condition

Applicant: Mr Ian Mellor

Location: Eton Cemetery Chapel, Eton Wick Road, Eton

Proposal: Details required by various conditions for consent for electrical and other works

Determination Date: 9.5.19 **No Comment**

Application Number: 19/000762 Cllr Fussey declared an interest

Application Date: 25.3.19

Type: Works to Trees in Conservation Area

Applicant: The Head Gardener, Eton College, Eton

Location: Warre House, Eton College, Eton

Proposal: Rediuce crown of Holm Oak

Representation Date: 22.4.19 **No Objection**

Application Number: 19/000799 Cllr Fussey declared an interest

Application Date: 26.3.19

Type: Variation Under Reg 73

Applicant: Mr Ian Mellor, Eton College, Eton

Location: Eton Cemertery Chapel, Eton Wick Road, Eton

Proposal: Electrical installations, replace door frames & extra insulation and shelving for improved storage.

Representation Date: 23.4.19 **No Objection**

Application Number: 19/000920

Application Date: 1.4.19

Type: Variation Under Reg 73

Applicant: Mr Neil Grundon

Location: Black Potts, Black Potts Island, Eton

Proposal: Variation of planning permssion 15/03303/FULL to vary the wording of Condition 10 (Bats)

Representation Date: 1.5.19 **No Objection**

CM 5175 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in March:

Application Number: 18/03433

Application Date: 26.11.18

Location: Wotton House, Eton College, Eton

Type: Full

Proposal: Part single, part four storey front extension Decision: Application Withdrawn 4.3.19

Application Number: 18/03496

Application Date: 6.12.18

Location: Land Rear of 24 to 26 Victoria Road, Eton Wick

Type: Full

Proposal: 2 x 3 bedroom dwellings

Decision: Permission Granted

Application Number: 18/03569

Application Date: 12.12.18

Location: Agars Plough, Eton College, Eton

Type: Full

Proposal: Construction of concrete bays for processing green waste into compost

Decision: Permission Refused

Application Number: 18/03075

Application Date: 21.1.19

Location: Makena, 68 High Street, Eton

Type: LBC

Proposal: LBC to retain the alterations (repainting)

Decision: Consent Granted

Application Number: 19/00361

Application Date: 7.2.19

Location: Makena, 1 The Vicarage, Sun Close, Eton

Type: Works to Trees in Conservation Area

Proposal: Reduce Yew

Decision: No Objection

Application Number: 18/03745

Application Date: 24.12.18

Location: 4-5 Turks Head Court, Eton

Type: Full

Proposal: Construction of second floor

Decision: Permission Granted

Application Number: 19/00115

Application Date: 18.1.19

Location: Presentations Ltd, 88A High Street, Eton

Type: Full

Proposal: Change of use from office to residential

Decision: Application Withdrawn on 20.3.19

Application Number: 19/00116

Application Date: 18.1.19

Location: Presentations Ltd, 88A High Street, Eton

Type: LBC

Proposal: Consent for a canopy roof

Decision: LBC Granted

Application Number: 19/00117

Application Date: 21.1.19

Location: Presentations Ltd, 88A High Street, Eton

Type: Full

Proposal: Change of use from office to residential

Decision: Application Withdrawn on 20.3.19

Application Number: 19/00118

Application Date: 21.1.19

Location: Presentations Ltd, 88A High Street, Eton

Type: LBC

Proposal: Consent for a replacement door

Decision: Application Withdrawn on 20.3.19

The Meeting concluded at 9.20pm