

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 3rd January at 7.30pm

- Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, G. Fussey, P. Highy, P. Lawless, R. Lewandowski, J. Lovell, D. Reed & Mrs L. Tarbox
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Ms C. Taylor & Mr A. Pearn-Rowe (EWVA) & Mr F. Batt (Press)
- Apologies:** Cllrs D. Hill, M. Leach & Mrs S. Warner,
Cllrs M. Alexander & Mrs S Rayner (RBWM) & Sgt Emma Pendry (TVP)

The Mayor opened the Meeting by welcoming everyone present and wishing them a Happy New Year. The apologies were recorded.

CM 5106 Finance

Mr Reynolds presented December monthly and YTD accounts to the Meeting. There was an overspend during the month due to tree works and expenditure on repairing dog bins. The end of year picture looks to be in line with budget. There being no questions, the monthly schedules and YTD accounts were approved.

- Members considered Version 2 of the draft 2019/20 budget which included changes required from the ETC meeting on 6.12.18. This was approved and the Town Clerk will submit this to RBWM in the precept process. **Action: Town Clerk**

CM 5107 RBWM Councillors' Issues

In the absence of both RBWM councillors there was nothing to report.

CM 5108 Thames Valley Police (TVP) Liason

In the absence of a TVP representative there was nothing to report from TVP.

Members expressed their concern at the lack of commitment shown by Network Rail to removing the graffiti from the viaduct on the Slough-Windsor railway line. The explanation for not cleaning it – no offensive language – was considered inadequate considering the slogan painted HELCH is the new tagname for the PEAS activist group. The Town Clerk will follow up Members' concerns with Network Rail and RBWM Planning Enforcement. **Action: Town Clerk**

CM 5109 Eton Community Association (ECA), Eton Traders Association (ETA) & Eton Wick Village Association (EWVA)

ECA & ETA

The December ECA/ETA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the Report:

- The two Living Advent Calendar events in Eton had been very well received.
- The Information Centre press event on 2.1.19 had gone off well. ECA is hopeful of obtaining the RBWM grant in the near future.

- Wifi sites in Eton have been identified. Cllr Reed requested that since one is ear marked for 52, his house, he requests details of the technology and solution now, in advance of the planned engagement with affected home owners/tenants. Furthermore, he requests that the bulkhead light in 52 be moved to a lower height at the time of any works. Dr Rivaz to follow up. **Action: Dr Rivaz**
- Wifi sites in Eton have been identified. Cllr Reed will confirm with Dr Rivaz that one bulkhead can go onto his residence at 52 High Street. **Action: Cllr Reed**
- The flagpole review is still under consideration by RBWM.
- The Borough Local Plan had been supported under the auspices of the Eton & Eton Wick Neighbourhood Plan.

The Mayor thanked Dr Rivaz for her report.

EWVA

Cllr Lewandowski reported that there had not been a meeting of EWVA but updated Members on recent activity:

- The Community Café plan has received new interest from a Mr Ross and it has been determined that the EWFSC premises would be an ideal location. A meeting with the Club is being scheduled and it is hoped that the café will be up and running by the Springtime.
- Stockdales Recreation Ground Traveller Protection – the Town Clerk will arrange a meeting for week commencing 7.1.19 between Charles of Greentouch, The Mayor and Cllrs Lewandowski and Lawless to discuss and agree the optimum method of protection and the likely cost. A maximum budget of £20K is available for this work from S106 Funds and Cllr Lawless recommended that any surplus be dedicated to the Haywards Mead project. It is expected that a decision on Stockdales would be taken at the next ETC meeting on 7.2.19. In response to a question from Cllr Reed, Cllr Lawless confirmed that the local community had been kept informed of progress.
A question had been raised whether Stockdales Recreation Ground has Permitted Development Rights. Cllr Lovell confirmed that the ground was protected by Fields in Trust.
- The Christmas Lights had been replaced by RBWM at a subsidised cost.

CM 5110 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 6th December were presented and there being no alterations these were approved and signed.

CM 5111 Matters Arising from the Minutes

Town Clerk Actions:

- To progress site improvement works at Bell Lane Open Area with Greentouch. (CM 5090) **Greentouch instructed 11.12.18**
- To adjust 2019/20 budget in line with directions from Members (CM 5090) **Actioned 11.12.18**
- To ask Chris Wheeler of RBWM to update Members on meeting on 11.12.18 regarding Keate's Lane/High Street junction and to invite him to the next ETC Meeting (CM 5092) **Actioned 9.12.18**
- To arrange a meeting of South Meadow Lane Pavilion working party (CM 5095) **Actioned 11.12.18**
- To arrange an Eton Wick Snagging List meeting with Tony Robinson of RBWM (CM 5095) **Actioned 13.12.18**
- To confirm with Greentouch the need for grass reseeding at Haywards Mead Recreation Ground (CM 5101) **Actioned 11.12.18**
Town Clerk to follow up the problem with 4 Brocas Street. **Action: Town Clerk**
- To write to Greentouch and arrange for restoration of dog bin by the Thames Path (CM 5101) **Actioned 13.12.18**

- To write to Eton College and Kempton Carr Croft with regard to bins left outside Rafts Court (CM 5101) **Actioned 13.12.18**
- To write to RBWM Planning to point out that the planning application for 125 High Street is contrary to the Neighbourhood Plan (CM 5105) **Actioned 13.12.18**
- To write to RBWM Planning to point out that planning application 18/03365 is contrary to the Neighbourhood Plan (CM 5105) **Actioned 13.12.18**
- To write to RBWM to ensure that planning application 18/03492 is compliant. **Actioned 13.12.18**

Members' Actions

Cllr Reed

- To progress expenditure on technical drawing pack for South Meadow Lane Recreation Ground Pavilion project (CM 5090) **Pending**

Cllr Fussey

- To report progress on School Bollards in High Street project at next ETC meeting on 3.1.19 (CM 5097)
A meeting with Katherine Russell the Head has been arranged for w/c 7.1.19

Cllr Lewandowski:

- To follow up to completion the Eton Wick River Link Signpost project and report at next ETC meeting on 3.1.19 (CM 5080) **A working draft will be ready for the next ETC meeting on 7.2.19**
- To follow up 'softer boundary' plans with Greentouch for presentation at ETC meeting on 3.1.19 (CM 5101) **See Minute CM 5109**

Cllr Leach

- To discuss with the Mayor leaving the Silent Soldier silhouette in the Memorial Garden. **Actioned**

CM 5112 Mayor's Report

The following activities were attended in November and December:

- November 3rd: Barnes Pool Meeting
- November 7th: Meeting ref mobile phone improvements
- November 8th: Meeting with Engineer ref Barnes Pool
- November 11th: Remembrance Service
- November 12th: Barnes Pool Site Visit
- November 13th: Barnes Pool Site Visit
Meeting with Volker Highways
- November 15th: Barnes Pool Site Visit
Eton Christmas Lights Switch On
- November 18th: Eton Street Clean
- December 14th: Meeting ref South Meadow Lane Pavilion
- December 17th: Barnes Pool Meeting
- December 18th: Council Office opened for Conservative Branch Meeting
- December 19th: ECA Dinner
- January 2nd: Video Shoot ref Neighbourhood Plan
Photo Shoot ref Information Centre
- January 3rd: Barnes Pool Meeting

CM 5113 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. ETC approved expenditure of £995 on a Flood Risk Survey at the 5.10.17 ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application was made for the car park and ETC approved expenditure at the 5.4.18 ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this meeting for a Structural Engineer. Planning approval has been obtained and the next step is to raise the funds, the estimated cost is £250K. It was established at the 4.10.18 ETC Meeting that the capital bid of £150K through RBWM had not been made. A grant application for £100K from the Big Lottery Fund is being put together. A meeting of the working party took place on 4.9.18 and Cllrs Leach and Reed are formulating a business plan. A further meeting of the working group took place on 11.12.18 to update on progress with fundraising, specifications and business plan.</p>
Haywards Mead Play Area	<p>Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of ‘imaginative’ equipment installed. Cllr Mrs Tarbox has advised members of her vision that focuses on play equipment, entrance, car park and signage. Cllr Mrs Tarbox presented two proposals at the ETC Meeting on 5.7.18 which would cost around £80K. Cllr Mrs Tarbox and Clare Taylor are proceeding with funding options including a RBWM Community Grant and a Big Lottery Grant.</p>

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March 2018 and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts. A draft of the signpost was shown to Members at the ETC Meeting on 6.9.18 and it is currently being reviewed by the History Society to decide what they want listed. Subjects will have QR codes for further information from the ETC website. The importance of the Eton & Eton Wick Information Centre in getting the message across was emphasised. Cllr Lewandowski is progressing with Sharon and intends to have the completed plans ready for ETC approval at the next ETC meeting on 7.2.19.

Action: Cllr Lewandowski

School Bollards in High Street

At the ETC Meeting on 3.5.18 it was agreed that this project be added to the Action List, for ongoing discussion. At the Meeting on 7.6.18 Cllr Fussey advised that child bollards were not wanted but a different solution, and so the Council must wait for the School to determine what they want before agreeing anything. Cllr Fussey will progress and has arranged a meeting with the Head Katherine Russell for w/c 7.1.19.

Action: Cllr Fussey

CM 5114 Correspondence

Members had received the following correspondence during December:

- Email from Suzanne Martin of RBWM dated 29.11.18 regarding Local Elections – 2019. Emailed to Members on 4.12.18
- Email from Charlotte Glancy of Bank Solutions dated 4.12.18 regarding RBWM Local Plan Examination. Emailed to Members on 4.12.18
- Email press release from Maddie Pinkham of RBWM dated 4.12.18 regarding Borough Local Plan progress. Emailed to Members on 4.12.18
- Email from Suzanne Martin of RBWM dated 6.12.18 regarding Parish Elections & the Register of Electors. Emailed to Members on 13.12.18
- Email from Ismail Mohammed of Bucks CC dated 10.12.18 regarding Minerals & waste Local Plan Consultation. Emailed to Members on 10.12.18
- Email from Charlotte Glancy of Banks Solutions dated 12.12.18 regarding Local Plan Examination updated Documents on Web. Emailed to Members on 13.12.18

- Email from Pamela Midgley of RBWM dated 12.12.18 regarding Traveller Local Plan Consultation. Emailed to Members on 13.12.18
- Email from Claire Milne & John Bashaw of Windsor Neighbourhood Plan dated 14.12.18 regarding Consultation Open Day on 8.1.18. Emailed to Members on 15.12.18
- Email from Chris Wheeler of RBWM dated 14.12.18 regarding Keats Lane/Slough Road Junction. Emailed to Members on 14.12.18
- Emails from Luke Damerum of Thames 21 dated 14.12.18 regarding Roundmoor Ditch Improvement Project. Emailed to Members on 19.12.18
- Email from Emma Pendry of TVP dated 17.12.18 regarding Police Cover over Christmas period. Emailed to Members on 17.12.18
- Email press release from Maddie Pinkham of RBWM dated 21.12.18 regarding Managing Director selected. Emailed to Members on 21.12.18
- Email from Sarah Stokes of TVP dated 2.1.19 regarding survey on increase in council tax to help protect operational policing. Emailed to Members on 2.1.19

CM 5115 Website

- The December report from Cllr Blightman had been circulated and was presented at the Meeting. Activity had been slow during the month, prompting the need for more contributions from everyone.

CM 5116 Other Organisations

- **Baldwins Bridge Trust:** Cllr Lovell reported that at the meeting on 11.12.18 Cllr Mrs Tarbox had been made a Life Trustee of the charity and so there was a need for a new ETC trustee on the board. Cllr Lovell proposed Cllr Fussey and this was agreed unanimously by the Meeting. Cllr Fussey graciously accepted the role.
Additional expenditure on properties meant that there was no provision for awarding grants at this time. Dr Rivaz pointed out that the Barnes Pool project needed promised funds from the BBT, however as this was not official ETC business Dr Rivaz was requested to contact BBT separately.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that there was a meeting planned for w/c 7.1.19.
- **Eton Poors Estate:** Cllr Highy advised that there was nothing to report.
- **Eton Wick Waterways Group:** Cllr Lovell reported that Group noticeboard had been erected.
- **Heathrow Airport Expansion:** Cllr Reed advised that there was nothing to report.

CM 5117 Recreation Ground & Open Spaces Reports

- **Bell Lane Open Area:** Cllr Lewandowski reported that ground work was in progress on the Northern boundary alongside Bell Farm Drive.
- **Stockdales Recreation Ground:** Cllr Lawless reported that all was well. The Traveller Protection issue had been discussed in CM 5109.and Cllr Lewandowski is following this up.

Action: Cllr Lewandowski

- **Haywards Mead Recreation Ground:** Cllr Lovell reported that dog waste was still a problem at night-time but there was nothing that could be done to stop this practice by irresponsible residents. The state of the grass would be followed up by Greentouch in the Springtime.
- **South Meadow Lane Recreation Ground:** It was suggested that the mound alongside the play area needed attention. Cllr Reed would investigate this and report back to Town Clerk.
Action: Cllr Reed
- **Jubilee Square & Watermans Arms:** In the absence of Cllr Leach there was nothing to report.

CM 5118 Keate's Lane/High Street Junction

Cllrs Fussey and Highy declared an interest in this subject.

The Town Clerk opened this discussion with an overview of the situation and he had passed onto Members all the correspondence from RBWM which had indicated that the work was going ahead in January without consultation. A letter from RBWM/Volker Highways to residents explaining the plans had been posted on the ETC website and noticeboard, and was also featured on social media. Chris Wheeler of RBWM had indicated his willingness to meet with ETC Members in January (although he could not attend this ETC meeting) and the Town Clerk will progress this with those Members that might be interested.
Action: Town Clerk

Cllr Reed and others expressed their dissatisfaction with the absence of any consultation, even though this was not a legal requirement from RBWM so to do. The Town Clerk was charged with writing to Chris Wheeler of RBWM pointing out ETC displeasure at the lack of consultation and the rushed process, copying in RBWM Cllrs Alexander and Mrs Rayner. ETC had only been made aware of what was happening at the ETC meeting on 6.12.18.
Action: Town Clerk

CM 5119 Any Other Business

- The Mayor advised that the ETC Seasonal Dinner would take place in February, actual arrangements to be confirmed.
Action: The Mayor

CM 5120 Date of Next Meeting

Thursday 7th February at 7.30pm in the Council Chamber.

CM 5121 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in December:

Application Number: 18/03562

Application Date: 7.12.18

Type: Works to Trees in Conservation Area

Applicant: Mr Peter Eaton

Location: 1A Brocas Terrace, Eton

Proposal: Fell Dawn Redwood

Representation Date: 8.1.19 **No Objection**

Application Number: 18/03569 Cllrs Fussey & Highy declared an interest

Application Date: 12.12.18

Type: Full

Applicant: Provost & Fellows of Eton College

Location: Agars Plough, Eton College, Eton

Proposal: Construction of concrete bays to allow processing of green waste into compost.

Representation Date: 15.1.19 **No Objection**

Application Number: 18/03601

Application Date: 12.12.18

Type: Full

Applicant: Mr Kevin Fenwick

Location: 1-2 Emlyns Buildings, Brocas Street, Eton

Proposal: Two single storey side/rear extensions

Representation Date: 16.1.19 **No Objection**

Application Number: 18/03341

Application Date: 19.12.18

Type: Full

Applicant: Mr Karl Fenwick,

Location: Thames Valley Athletics Centre, Pococks Lane, Eton

Proposal: Change of use of site from D2 (Assembly & Leisure) to a mixed use of D1 (Nursery) and D2

Representation Date: 17.1.19 **No Objection**

Application Number: 18/03662

Application Date: 20.12.18

Type: Full

Applicant: Mr & Mrs S. Jennings

Location: 27 Stonebridge Field, Eton

Proposal: Two storey rear extensions and alterations to fenestration

Representation Date: 24.1.19 **No Objection**

FROM WINDSOR UNPARISHED WARD**Application Number: 18/03623**

Application Date: 21.12.18

Type: Certificate of lawfulness of Proposed Development

Applicant: Agent: Woolf Bond Planning, Reading

Location: Romney Weir, Thames Side, Windsor

Proposal: C of L to determine whether the proposed floating hydro powered barge not amounting to a form of development is lawful

Determination Date: 15.2.19 **No Comment**

CM 5122 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in December:

Application Number: 18/02836

Application Date: 15.10.18

Location: Black Potts, Black Potts Island, Pococks Lane, Eton

Type: Variation Under Reg 73

Proposal: Variation to substitute amended plans

Decision: Agrees to Vary

Application Number: 18/03012

Application Date: 15.10.18

Location: 30 Queens Road, Eton Wick

Type: Certificate of Lawfulness of Proposed Development

Proposal: C of L to determine whether a rear and side dormer and front roof lights to facilitate a loft conversion is lawful.

Decision: Automatically Granted Planning Permission

Application Number: 18/03052

Application Date: 19.10.18

Location: 97 High Street, Eton

Type: Full

Proposal: Alterations to fenestration of front and rear and minor alterations to facing material to frontage

Decision: Permission Granted

Application Number: 18/03222

Application Date: 8.11.18

Location: 46 Haywards Mead, Eton Wick

Type: Full

Proposal: First floor side extension

Decision: Permission Granted

The Meeting concluded at 8.40pm