

## **Minutes of the Council Meeting**

**Held in the Council Offices, 102 High Street, Eton**

**Thursday 1<sup>st</sup> November at 7.30pm**

- Present:** Cllrs D. Bishop (Mayor), M. Blightman, Mrs S. Evans, P.Highy, D. Hill, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), PC David Bullock (TVP) & Mr A. Pearn-Rowe (EWVA)
- Apologies:** Cllrs M.Cadwallader, G.Fussey & M. Alexander (RBWM), Sgt E. Pendry (TVP)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

### **CM 5073 Thames Valley Police (TVP) Liaison**

PC Bullock reported on the following:

- 8 crimes reported in Eton – 3 thefts of cycles – a TVP preventative campaign is in operation.  
3 thefts from vehicles – windows smashed  
1 house burglary  
1 shoplifting
- 8 crimes reported in Eton Wick – 3 assaults  
3 domestics  
1 fraud  
1 missing person (subsequently found)
- The Safety Hub in the Baptist Church in Windsor has been successfully launched and is working very well.
- The bollards in Moores Lane, Eton Wick are now the responsibility of Slough Borough Council, not RBWM.

Cllr Lovell reported that a 4x4 vehicle was recently driving round South Field in the night. PC Bullock advised that residents should telephone 999 when they see this happening as it requires an immediate response. The Town Clerk will write to Ian Mellor of Eton College to restrict access to the bridge onto South Field.

**Action: Town Clerk**

### **CM 5074 Finance**

Mr Reynolds presented October monthly and YTD accounts to the Meeting. The accounts are on budget for the YTD. There being no questions, the monthly schedules and YTD accounts were approved.

- Members considered the quotation for £184 plus VAT for the purchase of 2 x dog waste bag dispensers and 800 bags for Eton Wick and approved this expenditure unanimously.
- Members considered the quotation for £120 from My Handyman for restoring the bench alongside Eton Wick Road and approved this expenditure unanimously.

### **CM 5075 RBWM Councillors' Issues**

In the absence of both Borough Councillors there was nothing to report.

## **CM 5076 Eton Community Association (ECA), Eton Traders Association (ETA) & Eton Wick Village Association (EWVA)**

### **ECA & ETA**

The October ECA/ETA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the Report:

- The Eton Christmas Lights are currently being installed.
- Dr Rivaz had attended several meetings with RBWM officials during October, to discuss the following:
  - 1) Eton Wifi – it was agreed that ETC would finance the pull test for the bulk headlights that will hold the wifi equipment following receipt of the quotation. This would be repayable from the RBWM capital grant that is expected in the 2019/20 financial year. Costs for any damage caused by this work has not been decided as ETC has no budget for whatever this may cost. Cllr Reed enquired where the boosters would be sited and this information will be circulated when available.
  - 2) Eton Information Centre – work on this is progressing and there is a plan to survey tourists on what they would expect from the Centre.
  - 3) Dropped Kerbs – it is planned to install these at Atherton Court
  - 4) Speed Humps – 2 of these are being repaired this financial year and others will follow next year if the capital bid is successful..
- At the ECA Meeting on 31.10.18 it was disclosed that the Boom Boom Bar in Windsor had applied for a 4am licence. Cllr Alexander was opposing this as it would impact Eton.
- There was concern over the absence of poppies on lampposts in Eton and Eton Wick. 250 had been purchased and installed by RBWM but none had been allocated to ETC. The Mayor is following this matter up with Cllr Mrs Rayner. **Action: The Mayor**

### **EWVA**

The October EWVA report had been circulated to Members ahead of the Meeting and there were no questions. Mr Pearn-Rowe highlighted the main issues:

- It was planned to purchase poppies for lampposts in Eton Wick from Sainsburys.
- An EWVA Meeting was held on 17.10.18 when it was disclosed that the red telephone box had been reserved by BT and so no action was possible. EWVA is pursuing with BT what the plans are for the box.
- 1700 bulbs were planted around the village on 28.10.18, however insufficient number of volunteers meant that the litter picking could not go ahead.
- Eton Wick Christmas Tree switch on will take place on 1.12.18.

The Mayor thanked Mr Pearn-Rowe for his summary.

## **CM 5077 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 4<sup>th</sup> October were presented and there being no alterations were approved and signed.

## CM 5078 Matters Arising from the Minutes

### Town Clerk Actions:

- To seek authorisation from Eton College for erecting the Silent Soldier silhouette in the Memorial Gardens for Remembrance Sunday. **Actioned**
- Arrange meeting with Cllr Lewandowski to discuss state of Bell Lane Open Area. **Actioned**

### Members' Actions:

- Seek costings for cleaning and protecting the bricks on Jubilee Square.

Cllr Lewandowski advised the Meeting that he had approached a company in Eton Wick to provide a quotation for the work. To follow up at next ETC Meeting. **Action: Cllr Lewandowski**

- Investigate funding opportunities for Haywards Mead development.

Cllr Mrs Tarbox had not progressed this action due to uncertainty over ETC provision of Section 106 funds to the project. The Mayor advised that there was £33K available plus a possible £13K in Section 106 Funds, however the issue of protecting Stockdales Road Recreation Ground from any future travellers incursion was likely to take priority of available funds. Cllr Lewandowski advised that the ETC grounds contractor Greentouch Ltd had been asked to prepare an outline plan and costs for Stockdales which would include trees, wooden posts and gabions and this will be circulated when available. **Action: Cllr Lewandowski**

- Formulate business plan for proposed new South Meadow Lane Recreation Ground Pavilion.

Cllrs Leach was progressing this and the skeleton of a Plan had been prepared. More work was required to bring it to completion. **Action: Cllr Leach**

- Progressing Eton Wick River Link Signpost to completion.

Cllr Lewandowski had completed the programme with the Eton Wick History Society and it was planned to complete the project by the end of the year.

- Seek costings for proposed 'softer boundary' at Stockdales Road Recreation Ground, as presented at Meeting. **See Above**
- Liaise with Helen Leonard of RBWM regarding tree planting scheme at Stockdales Road Recreation Ground.

Cllr Lewandowski had circulated the recommendations to Members.

### Cllr Mrs Rayner Actions:

- Resolve issue of Missing Eton Wick Christmas Lights.

Cllr Lewandowski advised the Meeting it had been difficult to find who was responsible and so EWVA would finance the cost of the missing lights - £900 and the annual maintenance of £1,200. RBWM would cover the costs of the installation.

- Investigate potential for disabled parking bay on the slip road by the shops in Eton Wick.
- Investigate with TVP the possibility of double yellow lines on the slip road to stop double parking. **Action: Cllr Mrs Rayner**
- Follow up the letter from Mrs Jacqui Watts regarding state of the footpath alongside Roundmoor Ditch.

### **CM 5079 Mayor's Report**

The following activities were attended in October:

5<sup>th</sup> October: Meeting with Andy Jeffs of RBWM in Council Offices  
Meeting ref Information Centre  
Open Council Offices for Hustings

8<sup>th</sup> October: Poors Estate Meeting

9<sup>th</sup> October: Meeting ref South Meadow Lane Pavilion in Council Offices

11<sup>th</sup> October: SERFCA Awards Ceremony

12<sup>th</sup> October: Meeting with Eton College ref Information Centre & Barnes Pool

30<sup>th</sup> October: Meeting ref Barnes Pool  
Open Council Offices for Conservative Association Meeting

31<sup>st</sup> October: Meeting ref wifi in High Street  
Meeting ref Barnes Pool  
ECA Meeting in Council Offices

### **CM 5080 Action List**

<b>Issue</b>	<b>Action / Status</b>
School Bollards in High Street	At the ETC Meeting on 3.5.18 it was agreed that this project be added to the Action List, for ongoing discussion. At the Meeting on 7.6.18 Cllr Fussey advised that child bollards were not wanted but a different solution, and so the Council must wait for the School to determine what they want before agreeing anything.

## South Meadow Lane Pavilion, Eton

**NB Cllr Lewandowski has declared an interest in this matter.** Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. ETC approved expenditure of £995 on a Flood Risk Survey at the 5.10.17 ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application was made for the car park and ETC approved expenditure at the 5.4.18 ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this meeting for a Structural Engineer. Planning approval has been obtained and the next step is to raise the funds, the estimated cost is £250K. It was established at the 4.10.18 ETC Meeting that the capital bid of £150K through RBWM had not been made and Councillor Reed was to follow up with Cllr Mrs Rayner as the lead member for Leisure Services at RBWM. £5K had been awarded to the project from RBWM which would finance the technical drawings needed so that local contractors could quote for the work. Grant applications are being considered including Our Community Enterprise. The £100K application to the Big Lottery Fund had been delayed owing to additional supportive testimony required from Eton College, Windsor Youth FC and Eton Porney C of E First School. and £10K was expected from Windsor Lions.

A meeting of the working party took place on 4.9.18 and Cllrs Leach is formulating a business plan.

**Action: Cllr Leach**

## Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Cllr Mrs Tarbox has advised members of her vision that focuses on play equipment, entrance, car park and signage. Cllr Mrs Tarbox presented two proposals at the ETC Meeting on 5.7.18 which would cost around £80K. Cllr Mrs Tarbox is holding off proceeding with funding options until the position of Section 106 funds available from ETC had been clarified.

## Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts. A draft of the signpost was shown to Members at the ETC Meeting on 6.9.18 and it is currently being reviewed by the History Society to decide what they want listed. Subjects will have QR codes for further information from the ETC website. The importance of the Eton & Eton Wick Information Centre in getting the message across was emphasised. Cllr Lewandowski is progressing.

**Action: Cllr Lewandowski**

## CM 5081 Correspondence

Members had received the following correspondence during October:

- Email press release from Maddie Pinkham of RBWM dated 1.10.18 regarding proposed polling districts. Emailed to Members on 1.10.18
- Email from Suzanne Martin of RBWM dated 1.10.18 regarding polling district review – start of consultation. Emailed to Members on 1.10.18
- Email from Wendy Binmore of RBWM dated 2.10.18 regarding cancellation of Flood Liaison Group meeting. Emailed to Members on 2.10.18
- Email press release from Maddie Pinkham of RBWM dated 2.10.18 regarding death of Councillor Grey. Emailed to Members on 2.10.18
- Email press release from Catherine Williams of RBWM dated 3.10.18 regarding new therapeutic suite for residents with dementia. Emailed to Members on 3.10.18
- Email press release from Maddie Pinkham of RBWM dated 3.10.18 regarding Cabinet Refresh. Emailed to Members on 3.10.18
- Email from Luke Damerum of Thames 21 dated 3.10.18 regarding Roundmoor Ditch Improvement Project. Emailed to Members on 5.10.18
- Email from Gill Partridge of RBWM dated 11.10.18 regarding Planning Knowledge Share Training Session held on 11/12.9.18 and attended by DB/RL. Emailed to Members on 11.10.18
- Email press release from Maddie Pinkham of RBWM dated 12.10.18 regarding congratulations message to the Royal Couple. Emailed To Members on 12.10.18

- Email press release from Maddie Pinkham of RBWM dated 16.10.18 regarding Partner Appointed for CCTV Upgrade. Emailed to Members on 16.10.18
- Email from Gemma Pearce of CCB dated 18.10.18 regarding CCB Training Events and AGM. Emailed to Members on 18.10.18
- Email from Shilpa Manek of RBWM dated 22.10.18 regarding Parish Conference on 30.10.18 Emailed to Members on 23.10.18
- Email press release from Maddie Pinkham of RBWM dated 24.10.18 regarding Superfast Berks Emailed to Members on 24.10.18

#### CM 5082 Website

- The October report from Cllr Blightman had been circulated and was presented at the Meeting.

#### CM 5083 Other Organisations

- **Baldwins Bridge Trust:** The Mayor reported that the next meeting was scheduled for December.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that the next meeting was scheduled for w/c 5<sup>th</sup> November..
- **Eton Poors Estate:** Cllr Highy reported that a meeting was held in October when grants were issued. More applications for grants were welcomed.
- **Eton Wick Waterways Group:** Cllr Lovell reported that a meeting took place on 31.10.18 when it was agreed that the petition to relocate the Slough outfall would be sent to DEFRA.
- **Heathrow Airport Expansion:** Cllr Reed reported that opposition activity is continuing.

#### CM 5084 Recreation Ground & Open Spaces Reports

- **Bell Lane Open Area:** Cllr Lewandowski reported that he had attended a meeting on 1.11.18 with the Town Clerk, Greentouch and Mrs Beverley Champion regarding the state of the vegetation on the side of Bell Farm Lane. Greentouch was asked to prepare an estimate for the works necessary, including the removal of some dead trees and anti traveller precautions. This would be presented at the next ETC Meeting for discussion and approval. **Action: Town Clerk**
- **Stockdales Recreation Ground:** The issue of travellers incursions had been discussed and recorded earlier under minute CM 5078. The Town Clerk outlined the recent correspondence and reports from RBWM on this subject and these had been circulated to members. Cllr Lawless reported that the ground and the play area were in good condition with no issues.
- **Haywards Mead Recreation Ground:** Cllr Lovell reported that the grass will need reseeding in May 2019. Otherwise all is in order.
- **South Meadow Lane Recreation Ground:** Cllr Leach pointed out that the footpath in the top corner was breaking up due to root damage. Cllr Reed would check this out. **Action: Cllr Reed**  
Cllr Highy advised the Meeting that the flooding from the manhole close to the entrance may be caused by a collapsed sewer; Eton College is checking this out with Thames Water.
- **Jubilee Square & Watermans Arms:** Cllr Leach reported that all was well with no issues. The Mayor advised the Meeting that the Silent Silhouette would be relocated to Jubilee Square after Remembrance Sunday.

### **CM 5085 Borough & Parish Elections – 2<sup>nd</sup> May 2019**

The Town Clerk summarised the plans for the 2019 elections and requested any possible changes of membership of the Council and there were none. Information from RBWM on the procedure to be followed had been circulated to Members.

The Town Clerk would write to all Members individually nearer the date.

### **CM 5086 Any Other Business**

- Cllr Lewandowski reported that the absence of a public toilet in Eton Wick had been brought up at the recent EWVA Meeting. Certain options were proposed:
  - Hire a portalo
  - Use of the football club
  - Use of the youth club
  - Use of the Church Room
  - Hire a permanent/semi permanent toilet
 Cllr Lewandowski would follow up with Cllr Mrs Rayner.
- Cllr Leach reported on the graffiti - covered railway bridge. The Town Clerk advised that he was already progressing this with Network Rail.
- The Mayor reported on the recent request from a former Mayor of Maidstone for information on an Eton link with France following WW1. The Mayor was following this up and information had been gratefully received from various Members.
- The Mayor reported on approaches he had made recently to seek to improve the mobile phone coverage in Eton, and recommended that ETC supports any progress in that direction.

### **CM 5087 Date of Next Meeting**

Thursday 6<sup>th</sup> December 2018 at 7.30pm in the Council Chamber.

### **CM 5088 Development Control – Town Council Consultation**

The following applications had been received from the Royal Borough in October:

#### **Application Number: 18/02890**

Application Date: 5.10.18

Type: Works to Trees in Conservation Area

Applicant: Helen Naughton-Green

Location: 21 Tangier Lane, Eton

Proposal: Fell Group of Laurels

Representation Date: 6.11.18 **No Objection**



**Application Number: 18/02836**

Application Date: 15.10.18

Type: Variation Under Reg 73

Applicant: Mr Grundon

Location: Black Potts, Black Potts Island, Pococks Lane, Eton

Proposal: Variation of Condition 14 to substitute amended plans for replacement dwelling, boathouse & garage.

Representation Date: 13.11.18 **No Objection**

**Application Number: 18/02928 Cllr Highy declared an interest**

Application Date: 9.10.18

Type: Works to Trees in Conservation Area

Applicant: The Head Gardener, Eton College

Location: Eton Court House, Eton Court, Eton

Proposal: Lift crowns of 3 x ash trees

Representation Date: 9.11.18 **No Objection**

**Application Number: 18/03012**

Application Date: 22.10.18

Type: Certificate of Lawfulness of Proposed Development

Applicant: N/A

Location: 30 Queens Road, Eton Wick

Proposal: C of L to determine whether dormers and rooflights to facilitate a loft conversion is lawful

Representation Date: For Information Only

**Application Number: 18/03052**

Application Date: 18.10.18

Type: Full

Applicant: Mrs Ros Rivaz

Location: 97 High Street, Eton

Proposal: Alterations to fenestration of front and rear and minor alterations to facing material to frontage

Representation Date: 20.11.18 **No Objection**

**Application Number: 18/03086**

Application Date: 29.10.18

Type: Listed Building Consent

Applicant: Mr Paul Roach

Location: 50 High Street, Eton

Proposal: LBC to install 2 external brackets

Representation Date: 29.11.18 **No Objection**

**Application Number: 18/03087**

Application Date: 29.10.18

Type: Listed Building Consent

Applicant: Mr Paul Roach

Location: Crown & Cushion, 84 High Street, Eton

Proposal: LBC to install 2 external brackets

Representation Date: 29.11.18 **No Objection**

**Application Number: 18/03085**

Application Date: 29.10.18

Type: Listed Building Consent

Applicant: Mr Paul Roach

Location: The Old Dial House, 39 High Street, Eton

Proposal: LBC to install 1 external brackets

Representation Date: 29.11.18 **No Objection**

**Application Number: 18/03107**

Application Date: 29.10.18

Type: Full

Applicant: Mr Paul Roach

Location: Street Record, High Street, Eton

Proposal: Installation of 5 new external brackets to 39, 50 and 84 High Street

Representation Date: 29.11.18 **No Objection**

**CM 5089 Planning Decisions & Information**

The following planning decision notifications were received from the Royal Borough in October:

**Application Number: 18/02287**

Application Date: 2.8.18

Location: 30 Queens Road, Eton Wick

Type: Full

Proposal: Single storey rear extension

Decision: Permission Granted

**Application Number: 18/02365**

Application Date: 13.8.18

Location: 30 Tilstone Avenue, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Extension Not Required

**Application Number: 18/01903**

Application Date: 31.7.18

Location: 20 High Street, Eton

Type: LBC

Proposal: LBC to insert a slit window

Decision: Permission Granted

**Application Number: 15/01576**

Application Date: 14.5.15

Location: 20 Tilstone Avenue, Eton Wick

Type: Full

Proposal: Two storey side extension above existing side extension

Decision: Application Withdrawn on 24.9.18

**Application Number: 18/02497**

Application Date: 29.8.18

Location: 45 Bunces Close, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Approval Not Required

**Application Number: 18/02484**

Application Date: 31.8.18

Location: Memorial Garden, High Street, Eton

Type: Works to Trees in Conservation Area

Proposal: Various tree maintenance works

Decision: No Objection

**Application Number: 18/02564**

Application Date: 6.9.18

Location: The Briary, Eton Wick Road, Eton

Type: Works to Trees in Conservation Area

Proposal: Lift conifer crowns

Decision: No Objection

Cllr Lovell notified the Meeting that a planning application for 4 Victoria Road, Eton Wick that had previously been withdrawn had not prevented building work from progressing. The RBWM Enforcement Officer had been informed.

**The Meeting concluded at 9.00pm**