

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 4th October at 7.30pm

- Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, G. Fussey, P. Lawless, R. Lewandowski, J. Lovell & Mrs S. Warner
- In Attendance:** Mr R. Austen (Town Clerk), Dr R. Rivaz (ECA), Mr P. Eaton (BRG), PCSO Dave Bullock (TVP) & 2 residents Ms C.Taylor & Mr A. Pearn-Rowe
- Apologies:** Cllrs P. Highy, D. Hill, M. Leach, D. Reed & Mrs L.Tarbox & M. Alexander (RBWM)

The Mayor opened the Meeting with a minute's silence in memory of Cllr Jessie Grey of RBWM who had passed away earlier in the week.

The Mayor then welcomed everyone present and the apologies were recorded.

CM 5057 Finance

The Town Clerk presented September monthly and YTD accounts to the Meeting: There being no issues, the monthly schedules and YTD accounts were approved.

- Members considered the quotation for £275 plus VAT for renovation to the bench at the front of the Council Offices in High Street and approved this expenditure unanimously.
- Members confirmed unanimously the expenditure of £900 plus VAT on waste bin repairs and replacements on Haywards Mead and South Meadow Lane Recreation Grounds.

CM 5058 Thames Valley Police (TVP) Liaison

PCSO Dave Bullock reported on the following:

- There had been 11 reported offences in September, 2 of which involved criminal damage to a shop window and a car window.
- TVP is taking preventative measures on thefts of bicycles and thefts from cars. It is recommended that 2 locks are used to secure bicycles.
- The Royal Wedding on 12th October is likely to attract 20,000 visitors to Windsor and will be well policed.
- The homeless female is receiving support and is now hospitalised for an indefinite period.
- TVP Safety Hub is being established in the Baptist Church in Windsor and will include Street Angels, a first aid post, pastoral care and a mobile phone charging facility.
- Instances of breach of licencing laws by pubs and clubs (notably by permitting persistent drunken behaviour and ASB) should be reported to TVP straightaway.

The Mayor thanked PCSO Bullock for his attendance and his contribution to the Meeting.

CM 5059 RBWM Councillors' Issues

Cllr Mrs Rayner reported on the following:

- Christmas Tree Lights: some of these had disappeared, to the value of £2.5K. Cllr Mrs Rayner is helping to resolve this matter. **Action: Cllr Mrs Rayner**
- Snagging List: a meeting with Tony Robinson has been arranged for 9.00am on Tuesday 16th October in the Council Offices. Cllrs Mrs Tarbox and Mrs Rayner and the Town Clerk in attendance.

CM 5060 Eton Community Association (ECA), Eton Traders Association (ETA) & Eton Wick Village Association (EWVA)

ECA & ETA

The September ECA/ETA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the Report:

- Eton Action List: awaiting actions from Tony Robinson of RBWM.
- The new street cleaner was working satisfactorily.
- Installation of electric car charging points in Meadow Lane Car Park is being progressed.
- Christmas Lights: 50% of our stock does not work anymore, cost to replace around £5K to £7K. Awaiting a decision from RBWM on what is happening.
- Information Centre: Eton College is prepared to wait until the new fiscal 2019/20. Currently working with Councillor Alexander to review the rates demand for the current fiscal.
- The flagpole review is still outstanding.
- Barnes Pool Restoration Project: great progress has been made and currently making plans for landscaping.
- Cockpit Development: work was due to recommence on 24th September.
- It has been established that A frames are not permitted in the High Street.
- The Neighbourhood Plan has now been adopted by RBWM.
- The memorial stone in St John's Church garden is being replaced.
- New tenancies in the High Street were outlined.
- Concern expressed about private landlords charging excessive rent to dispel potential tenants for a period in order to develop the property.

EWVA

The September EWVA report had been circulated to Members ahead of the Meeting and there were no questions. Mr Pearn-Rowe highlighted the main issues:

- Snagging List
- Haywards Mead Play Area
- Stockdales Road Recreation Ground
- Eton & Eton Wick Information Centre
- Eton Wick River Link Signpost
- Frank Bond Remembrance Bench
- Annual Bulb Planting
- Christmas Tree Lighting Event
- Silent Soldier Silhouette
- Old Telephone Box
- Bicycle parking rails
- New Signage Pole

Ms Taylor confirmed that she is pursuing the issue of the poop bag dispensers and will advise the Town Clerk in due course.

The Mayor thanked Mr Pearn-Rowe for his summary.

CM 5061 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 6th September were presented and there being no alterations were approved and signed.

CM 5062 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 5039 Finance

- Arrange payment of £750 to Eton Wick Fireworks Fund. **Actioned**
- Instruct Greentouch to remove dead trees from Bell Lane Open Area. **Actioned**
- Instruct HAGS to make repairs to Stockdales Road Recreation Ground **Actioned**

2. CM 5042 EWVA

- Purchase 2 x poop bags for Eton Wick following investigative work by Claire Taylor **Pending**

3. CM 5044 Matters Arising from Minutes

- To write to RBWM regarding overgrown grass under ETC planter at Eton end. **Actioned**
- To write to RBWM regarding overgrown vegetation on Eton Wick Road. **Actioned**

4. CM 5050 Recreation Grounds & Open Spaces

- To arrange site visit of Members to Stockdales. **Actioned**
- To compose a letter to Stockdales residents to seek their approval for the hoops security measure or recommend other systems. **Actioned**

NB Following the site visit it was decided to investigate other proposals and so the letter was not sent.

5. CM 5052 Any Other Business

- Purchase 3 x wreaths from the RBL, 2 for Eton Wick and 1 for Eton **Actioned**

Members' Actions:

- Investigate possibility of turning over the tarnished bricks on Jubilee Square. **Actioned**

NB It was established that these bricks could not be turned over and Cllr Lewandowski would seek costings for cleaning and protecting the existing bricks. Action: Cllr Lewandowski

- Send details of 3 garages conversion in Queens Road to Cllr Mrs Rayner. **N/A Anymore**
- Advise Town clerk that Barkland work at Bell Lane and South Meadow Lane is OK. **Actioned**
- Investigate funding opportunities for Haywards Mead development. **Action: Cllr Mrs Tarbox**

CM 5063 Mayor's Report

The following activities were attended in September:

- Sept 10th: Viewing Castle Hotel Refurbishment
- Sept 11th: Baldwins Bridge Trust Meeting
- Sept 12th: Stockdales Site Visit
RBWM Planning Meeting
- Sept 14th: Barnes Pool Restoration Project Meeting
- Sept 15th: Meeting with Tree Expert - Barnes Pool
- Sept 18th: Barnes Pool Restoration Project Meeting
EWVA Meeting
- Sept 19th: Windsor Railway Link Meeting
- Sept 29th: Windsor & Eton Operatic Society

CM 5064 Action List

Issue	Action / Status
Eton Wick Cemetery Extension	<p>The Churchyard Committee is now set up as a Trust following the AGM in May 2018. Trustees will be appointed at an EGM on 11.10.18. It was agreed that Cllr Mrs Tarbox would be the ETC representative on the Board of Trustees.</p> <p>This item is now removed from the Action List</p>
Neighbourhood Plan (NP)	<p>The formal making of the NP scheduled for the full RBWM Council Meeting on 25.9.18 was ratified.</p> <p>This item is now removed from the Action List</p>
South Meadow Lane Pavilion, Eton	<p>NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. ETC approved expenditure of £995 on a Flood Risk Survey at the 5.10.17 ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application was made for the car park and ETC approved expenditure at the 5.4.18 ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this meeting for a Structural Engineer. Planning approval has been obtained and the next step is to raise the funds, the estimated cost is £250K. It was established at the 4.10.18 ETC Meeting that the capital bid of £150K through RBWM had not been made and Councillor Reed was to follow up with Cllr Mrs Rayner as the Lead member for Leisure Services at RBWM.</p> <p style="text-align: right;">Action: Cllr Reed</p>

Grant applications are being considered including £100K from the Big Lottery Fund and £10K from Windsor Lions.

A meeting of the working party took place on 4.9.18 and Cllrs Leach and Lewandowski will be formulating a business plan. **Action: Cllrs Leach & Lewandowski**

School Bollards in High Street

At the ETC Meeting on 3.5.18 it was agreed that this project be added to the Action List, for ongoing discussion. At the Meeting on 7.6.18 Cllr Fussey advised that child bollards were not wanted but a different solution, and so the Council must wait for the School to determine what they want before agreeing anything.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Cllr Mrs Tarbox has advised members of her vision that focuses on play equipment, entrance, car park and signage. Cllr Mrs Tarbox presented two proposals at the ETC Meeting on 5.7.18 which would cost around £80K. Cllr Mrs Tarbox is proceeding with funding options including a RBWM Community Grant and a Big Lottery Grant. **Action: Cllr Mrs Tarbox**

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31.5.17. It was agreed at the 1.6.17 ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. At a meeting of the responsible councillors on 25.1.18 it was decided to recommend the quotation of £6K from Barkland Tree Specialists, pending a suitable reference from RBWM. This was received and at the ETC Meeting on 1.2.18 it was agreed to accept the quotation. The tree work started on 4.6.18 and has been completed. The responsible councillors signed off their particular work **This item is now removed from the Action List**

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts. A draft of the signpost was shown to Members at the ETC Meeting on 6.9.18 and it is currently being reviewed by the History Society to decide what they want listed. Subjects will have QR codes for further information from the ETC website. The importance of the Eton & Eton Wick Information Centre in getting the message across was emphasised. Cllr Lewandowski is progressing.

Action: Cllr Lewandowski

CM 5065 Correspondence

Members had received the following correspondence during September:

- Email from Pamela Midgley of RBWM dated 29.8.18 regarding Minerals & Waste Plan. Emailed to Members on 29.8.18
- Email press release from Maddie Pinkham of RBWM dated 3.9.18 regarding Cllr Dudley taking on Maidenhead Regeneration portfolio. Emailed to Members on 3.9.18
- Email from Aggie Fedyna of RBWM dated 5.9.18 regarding Common Lane Closure on 15.9.18. Emailed to Members on 5.9.18
- Email from Highways England dated 5.9.18 regarding M4 Smart Motorway – September Bulletin. Emailed to Members on 5.9.18
- Email press release from Maddie Pinkham of RBWM dated 21.9.18 regarding Preparations for Royal Wedding. Emailed to Members on 21.9.18
- Email from Alison singleton of RBWM dated 21.9.18 regarding Mayor’s Charity Afternoon Tea. Emailed to Members on 21.9.18
- Email press release from Maddie Pinkham of RBWM dated 25.9.18 regarding Cabinet Refresh. Emailed to Members on 26.9.18
- Email from Lisa Allder of RBWM dated 26.9.18 regarding July, August & September Building Control applications. Emailed to Members on 26.9.18

CM 5066 Website

- The September report from Cllr Blightman had been circulated and was presented at the Meeting. Cllr Blightman questioned the value of the ETC website when the ECA website seems to duplicate much of what is posted. The Meeting made it clear that the ETC website does a hugely important job in collating and making available to public perusal official documents that the Council is legally empowered to post. There would also be connectivity with the Eton Information Centre in due course. It was emphasized that the website needs a constant flow of new topics to post during the month.

CM 5067 Other Organisations

- **Baldwins Bridge Trust:** The Mayor reported that a meeting was held on 11.9.18. £250 was donated to Rev La Stacey for a Parish Visitor and £1K to ECA for Christmas Lights.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that a meeting was held on 3.10.18. Both the football club and the social club are doing well.
- **Eton Pools Estate:** The next meeting was scheduled for w/c 8.10.18.
- **Eton Wick Waterways Group:** Cllr Lovell reported that a meeting took place on 2.10.18 which he could not attend. The next meeting will discuss relocating the Slough outfall elsewhere.
- **Heathrow Airport Expansion:** In the absence of Cllr Reed there was nothing further to report.

CM 5068 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lewandowski presented his ideas for a ‘softer’ boundary which includes a mixture of hoops, wooden posts, trees and vegetation. There was support for this and Cllr Lewandowski would get costs. **Action: Cllr Lewandowski**

Cllr Mrs Evans questioned the need to do anything as the recent incursion was very much a one off and Cllr Mrs Warner confirmed that this was only the second travellers’ incursion in 70 years in Eton Wick to her knowledge. This was met with general agreement from Members.

Cllr Lewandowski advised that in any case the area would benefit from more trees as it looks too ‘council’ at the current time. The Ground used to have trees all around it before disease took its toll. The Mayor confirmed that there would be sufficient Section 106 funds to finance this, in the region of £5K - £7K.

It was agreed that Cllr Lewandowski would speak to Helen Leonard of RBWM regarding a tree planting scheme for Stockdales. **Action: Cllr Lewandowski**

Cllr Mrs Rayner confirmed that a capital bid had gone in for extra off street car parking at Stockdales, but not on the Recreation Ground.

- **Haywards Mead Recreation Ground:** Cllr Lovell reported that the issue of dog tape being discarded on the ground had been resolved.
- **Bell Lane Open Area:** Cllr Lewandowski reported that the area is starting to look untidy and he will discuss this with the Town Clerk. Town clerk to arrange. **Action: Town Clerk**
- **South Meadow Lane Recreation Ground:** In the absence of Cllr Reed there was nothing to report.
- **Jubilee Square & Watermans Arms:** In the absence of Cllr Leach there was nothing to report.

CM 5069 Any Other Business

- The Mayor proposed that the Silent Soldier for Eton be erected in the Memorial Garden. This was unanimously agreed. Town Clerk to seek authorisation from Eton College. **Action: Town Clerk**
- Cllr Blightman asked when the ETC Christmas Dinner would take place. The Mayor responded that this would be in January or February like last time, which proved to be more popular. The venue is to be decided.
- Cllr Mrs Warner pointed out the lack of a disabled parking bay on the slip road by the shops in Eton Wick. Cllr Mrs Rayner would follow up. **Action: Cllr Mrs Rayner**
- It was also pointed out that double sided parking on the slip road is becoming a problem and needs to be rectified. It was pointed out that with no enforcement measures things will not change. It was suggested that yellow lines be painted, Cllr Mrs Rayner would check this out with TVP. **Action: Cllr Mrs Rayner**
- The Town Clerk reported on a letter which he had received from Mrs Jacque Watts regarding the state of the footpath alongside Roundmoor Ditch. Cllr Mrs Rayner would follow this up. **Action: Cllr Mrs Rayner**

CM 5070 Date of Next Meeting

Thursday 1st November 2018 at 7.30pm in the Council Chamber. Cllr Fussey sends his apologies.

CM 5071 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in September:

Application Number: 18/02564 Cllr Fussey declared an interest

Application Date: 6.9.18

Type: Works to Trees in Conservation Area

Applicant: Eton College

Location: The Briary, Eton Wick Road, Eton

Proposal: Conifers – Lift crowns

Representation Date: 5.10.18 **No Objection**

Application Number: 18/02629 Cllr Lawless declared an interest

Application Date: 6.9.18

Type: Full

Applicant: Mr A. Purdie

Location: 27 Broken Furlong, Eton

Proposal: Single storey rear extension following demolition of existing rear extension

Representation Date: 9.10.18 **No Objection**

Application Number: 18/02448

Application Date: 13.9.18

Type: Discharge of Condition

Applicant: Mr Edward Keohane

Location: 24-26 Victoria Road, Eton Wick

Proposal: Details required by various conditions for the erection of 4 dwellings with parking and grounds.

Determination Date: 9.11.18

Application Number: 18/02537 Cllr Fussey declared an interest

Application Date: 18.9.18

Type: Works to Trees in Conservation Area

Applicant: Mr Peter Eaton

Location: Barnes Pool Bridge, High Street, Eton

Proposal: Various works

Representation Date: 19.10.18 **No Objection**

CM 5072 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in September:

Application Number: 18/01852

Application Date: 4.7.18

Location: 17 Tilstone Avenue, Eton Wick

Type: Full

Proposal: Single storey rear conservatory

Decision: Permission Granted

Application Number: 18/02122

Application Date: 8.5.18

Location: Brewhouse Yard, Eton College

Type: LBC

Proposal: Consent to repave ground and other works

Decision: Consent Granted

Application Number: 18/02137

Application Date: 7.8.18

Location: 2 Broken Furlong, Eton

Type: NMA

Proposal: NMA to 17/03790 for addition of 2 rooflights to first floor extension

Decision: NMA Not Accepted

Application Number: 18/02267

Application Date: 31.7.18

Location: 1 Emlyn Buildings, Brocas Street, Eton

Type: Works to Trees in Conservation Area

Proposal: Lift silver beech crown and feel lilac

Decision: No Objection

Application Number: 18/01995

Application Date: 16.7.18

Location: Wotton House, Eton College, Eton

Type: Full

Proposal: Extension to N/W elevation

Decision: Application Withdrawn on 10.9.18

Application Number: 18/02007

Application Date: 23.7.18

Location: Brewhouse Yard, Eton College, Eton

Type: Full

Proposal: Repave ground and other improvements

Decision: Permission Granted

Application Number: 18/02157

Application Date: 20.7.18

Location: 1 Melville Cottages, King Stable Street, Eton

Type: Full

Proposal: Side extension

Decision: Permission Granted

Application Number: 18/02166

Application Date: 27.7.18

Location: 41 High Street, Eton

Type: Full

Proposal: Repainting of shop front etc

Decision: Permission Granted

Application Number: 18/02167

Application Date: 27.7.18

Location: 41 High Street, Eton

Type: LBC

Proposal: LBC for repainting of shop front etc

Decision: Consent Granted

Application Number: 18/02169

Application Date: 27.7.18

Location: 41 High Street, Eton

Type: Advertisement

Proposal: Consent to display sign

Decision: Consent Granted

Application Number: 18/02348

Application Date: 8.8.18

Location: 45 Bunces Close, Eton Wick

Type: Permitted Development Extended

Proposal: Rear Extension

Decision: Application Withdrawn on 10.9.18

The Meeting concluded at 9.15pm