

## Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 5<sup>th</sup> July at 7.30pm

**Present:** Cllr D. Bishop (Mayor), M. Blightman, Mrs S. Evans, P. Highy, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, Mrs L. Tarbox & Mrs S. Warner

**In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Mr P. Eaton (BRG), Cllrs M. Alexander & Mrs S. Rayner (RBWM), Sgt E. Pendry (TVP) & 2 local residents

**Apologies:** Cllrs M. Cadwallader, G. Fussey, D. Hill & D. Reed

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

### CM 5023 Finance

Mr Reynolds presented June monthly and YTD accounts to the Meeting:

- Expenditure for June was in line with budget and there was nothing significant to report.
- The monthly schedule and YTD accounts were approved.
- Town Clerk requested a decision on WW1 Commemorations as per RBWM email of 3<sup>rd</sup> July which had been circulated. It was agreed that the Silent Soldiers would represent ETC contribution and Town Clerk to order from RBL, the cost to come from Section 106 funds (Arts). **Action: Town Clerk**

### CM 5024 RBWM Councillors' Issues

Cllr Mrs Rayner reported on the following:

- Decision on the Boundary Review is due in August.
- Eton Wick Community Fun Day on Saturday 28<sup>th</sup> July which Phil Griffiths is organising.

Cllr Alexander reported on the following:

- RBWM funding for Barnes Pool project was going ahead.
- Work on pavement gulleys in High Street was progressing.
- Decision on RBWM support for Information Centre was imminent.

### CM 5025 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry reported on the following:

- A £200K watch had been stolen in Windsor
- Thefts from Eton College changing rooms had come to light, Eton College security team were investigating.
- There was a burglary of a bronze statue in Eton and a suspect had been identified.
- A theft of a cycle and fishing gear had been reported.
- The aggressive beggar had not been detained in Prospect Park and will probably return to Windsor streets. TVP will seek her return to Prospect Park for treatment and eventual return to the community in sheltered accommodation.
- The rivers are particularly dangerous at this time of very hot weather and the community is advised to warn of the dangers to swimmers. Cllr Blightman will post a warning on the ETC website and Dr Rivaz likewise on the ECA website. **Action: Cllr Blightman & Dr Rivaz**

- TVP is involved with the Community Fun Day on Saturday 28<sup>th</sup> July on Haywards Mead Recreation Ground.
- Incidents of drug dealing and using in Eton Court disabled toilet had been reported. Town Clerk to write to Tony Robinson of RBWM to request stronger locks. **Action: Town Clerk**
- Premier Stores in the High Street is being used by drug dealers to change money.
- The orange van parked in Moores Lane is still there. Cllr Highy to email ownership details to TVP. **Action: Cllr Highy**
- Dr Rivaz reported on a shoplifting incident at Taste in High Street, to ask cctv images to be sent to TVP.

The Mayor thanked Sgt Pendry for her contribution.

### **CM 5026 Eton Community Association (ECA), Eton Traders Association (ETA) & Eton Wick Village Association (EWVA)**

#### **ECA & ETA**

The June ECA/ETA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the Report:

- Work on the pavement gulleys in the High Street was progressing.
- A new Eton Matters had been circulated.
- The Information Centre was going to Cabinet at RBWM and there is strong hope that it will go ahead.
- Planning application methodology for High Street flagpoles was under review.
- Special thanks were given to Peter Eaton and his team for their work on the Barnes Pool project which is progressing very well.
- Footfall along High Street is still very good and the website continues to show good usage.
- The situation on new shops in the High Street was reported.

#### **EWVA**

The June EWVA report had been circulated to Members ahead of the Meeting and there were no questions. Cllr Lewandowski highlighted certain points from the report:

- There was concern over the viability of the bus service; only 50 journeys a week were being made.
- Preparations for Eton Wick Community Fun Day on Saturday 28<sup>th</sup> July were in hand.
- Fresh ideas for promoting responsible dog ownership were under consideration.
- New fencing had been erected on the edge of Dorney Common to deter cattle from eroding the bank of Boveney Ditch.
- The next meeting of EWVA is 18<sup>th</sup> September.

### **CM 5027 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 7<sup>th</sup> June were presented and there being no alterations were approved and signed.

### **CM 5028 Matters Arising from the Minutes**

#### **Town Clerk Actions:**

##### **1. CM 5007 Finance**

- To write to football clubs with new fees tariff.

**Actioned**

## 2. CM 5009 RBWM Councillors' issues

- Arrange for removal of recycling bin at Meadow Lane Car Park. **Actioned**

**Update:** Cllr Alexander reported that the frame had already been removed and the bin was being collected on Friday 6<sup>th</sup> July.

- Write to Tony Robinson of RBWM regarding the state of Eton's roads and car park. **Actioned**

**Update:** Cllr Leach reported that a site visit made on Tuesday 3<sup>rd</sup> July with Tony Robinson and the Eton Action List Group had identified weaknesses in the performance of the contractors and this needed to be addressed. It was agreed that the situation needed to be closely monitored to ensure the recommendations and list of works agreed with Tony Robinson were fulfilled without delay, and standards do not slip back in future.

Cllr Mrs Tarbox reported a similar situation in Eton Wick which Tony Robinson was progressing with the contractors.

## 3. CM 5017 Other Organisations

- Write to Ian Mellor of Eton College regarding high water levels in Cooleys Meadow. **Actioned**

## 4. CM 5002 Recreation Grounds & Open Spaces

- To write to Ian Mellor of Eton College regarding the overgrown border at Bell Lane. **Actioned**
- To chase up cleaning of Jubilee Square. **Actioned**

**Update:** Cllr Lewandowski would investigate the possibility of turning over the tarnished blocks. It was agreed that in future the blocks would need to be protected by silicone to avoid further permanent staining.

**Action: Cllr Lewandowski**

- To write to Ian Mellor of Eton College regarding overgrown cycleway between Eton and Eton Wick. **Actioned**
- To write to Naomi Markham of RBWM regarding bins at Rafts Court. **Actioned**

## 5. CM 5019 Any Other Business

- To write to Tony Robinson of RBWM regarding state of Shepherds Hut site and the rear of the shops in Eton Wick Road. **Actioned**

## 6. CM 5005 Development Control

- Application 18/00961: To write to RBWM Planning re concerns about fenestration. **Actioned**
- Application 18/00914: To write to RBWM Planning re space for two cars off road. **Actioned**

## Members' Actions:

- The Mayor to progress the installation of a Silent Soldier at Jubilee Square.

**Update:** It was agreed to order two silhouettes for Eton & Eton Wick. The funds would come from Section 106 money – arts and culture (see Minute 5023).

- Cllr Leach to investigate the planning application for removing a tree at The George.

**Update:** It was agreed not to oppose the application for removal of the tree on the grounds that the roots were likely to damage the boundary wall and the substation.

- Cllr Alexander to send a report to ETC on his reasons for refusing the application for an extension to Eton Wick Cemetery, to satisfy local feeling.

**Update:** Cllr Alexander advised the Meeting that he did not consider it necessary to write a report as the reasons for his decision had already been recorded in the ETC minutes. Cllr Mrs Warner disagreed and stated that local residents wanted a written response.

Cllr Mrs Tarbox advised the Meeting that the Eton Wick PCC and Churchyard Committee were progressing plans for utilising the extra designated space for internment of ashes.

At this point Cllr Alexander left the Meeting.

## CM 5029 Mayor's Report

The following activities were attended in June:

- June 8<sup>th</sup> Attend Council Offices for College Presentation
- June 9<sup>th</sup> Attend Council Offices for College Presentation
- June 12<sup>th</sup> Baldwins Bridge Trust
- June 26<sup>th</sup> Neighbourhood Plan Review  
High Sherriff Reception
- June 27<sup>th</sup> Neighbourhood Plan Meeting  
EWVA Meeting  
Prepare Flyer for Neighbourhood Plan
- July 3<sup>rd</sup> Action List Meeting with Tony Robinson of RBWM  
Barnes Pool Project Meeting

## CM 5030 Action List

Issue	Action / Status
Eton Wick Cemetery Extension	The PCC and Cemetery Committee are discussing how to take the project forwards.
Neighbourhood Plan	The Neighbourhood Plan is going to referendum on 12 <sup>th</sup> July in the Council Chamber and Eton Wick Youth Centre.

### School Bollards in High Street

At the ETC Meeting on 3.5.18 it was agreed that this project be added to the Action List, for ongoing discussion. At the Meeting on 7<sup>th</sup> June Cllr Fussey advised that child bollards were not wanted but a different solution, and so the Council must wait for the School to determine what they want before agreeing anything.

### South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5<sup>th</sup> October ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application was made for the car park and ETC approved expenditure at the 5<sup>th</sup> April ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this Meeting for a Structural Engineer. Planning approval has been obtained and the next step is to raise the funds. The development is estimated to cost £250K and grant applications are being considered including the Big Lottery Fund. Cllr Reed is actioned to progress specifications for tender. **Action: Cllr Reed**

### Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Mrs Tarbox has advised members of her vision that focuses on play equipment, entrance, car park and signage. Meetings with suppliers are in progress. The Mayor has confirmed that there is £32K in Section 106 funds that could be allocated to the project. A lottery grant is being applied for. Cllr Mrs Tarbox presented two proposals at the ETC Meeting on 5.7.18 and will be reviewing these with Cllr Lawless and Cllr Mrs Rayner, plus quotes for landscaping and the entrance to Haywards Mead Recreation Ground. **Action: Cllr Mrs Tarbox**

## Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31.5.17. It was agreed at the 1.6.17 ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. At a meeting of the responsible councillors on 25.1.18 it was decided to recommend the quotation of £6K from Barkland Tree Specialists, pending a suitable reference from RBWM. This was received and at the ETC Meeting on 1.2.18 it was agreed to accept the quotation. The tree work started on 4<sup>th</sup> June and responsible councillors are monitoring progress against their schedule. The Town Clerk is chasing up Barkland for a progress report, especially for Bell Lane Open Area which has some significant work outstanding to the northern edge.

## Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts. Cllr Lewandowski reported at the ETC Meeting on 5.7.18 that the designs should be ready for the Eton Wick Community Fun Day.

## CM 5031 Correspondence

Members had received the following correspondence during June:

- Email press release from Chris Anderson of RBWM dated 4.6.18 regarding Investment set to improve road network. Emailed to Members on 4.6.18
- Email from Aggie Fedyna of RBWM dated 5.6.18 regarding Eton College June Celebrations. Emailed to Members on 5.6.18
- Email press release from Chris Anderson of RBWM dated 5.6.18 regarding Cash grants available for athletes and artists. Emailed to Members on 5.6.18
- Email press release from Chris Anderson of RBWM dated 11.6.18 regarding War Horse memorial. Emailed to Members on 11.6.18
- Email with letter from Briony Franklin of RBWM dated 11.6.18 regarding 18/00961 4/5 Turks Head Court panel meeting on 20.6.18. Emailed to Members on 11.6.18
- Email press release from Maddie Pinkham of RBWM dated 12.6.18 regarding Historic remains found on Braywick Leisure Centre site. Emailed to Members on 12.6.18

- Email press release from Catherine Williams of RBWM dated 13.6.18 regarding Chatty café. Emailed to Members on 15.6.18
- Email from Shilpa Manek of RBWM dated 14.6.18 regarding New Joint Emergency Planning Unit. Emailed to Members on 15.6.18
- Email from Lakhy Dosanjh of RBWM dated 18.6.18 regarding Planning Inspectorate decision on 40 Haywards Mead. Emailed to Members on 19.6.18
- Email press release from Maddie Pinkham of RBWM dated 19.6.18 regarding Royal Ascot preparations. Emailed to Members on 19.6.18
- Email from Shilpa Manek of RBWM dated 22.6.18 regarding Planning Service & Team Structure. Emailed to Members on 25.6.18
- Email press release from Chris Anderson of RBWM dated 22.6.18 regarding Free Compost Giveaway. Emailed to Members on 25.6.18
- Email press release from Maddie Pinkham of RBWM dated 26.5.18 regarding Road Safety Campaign. Emailed to Members on 26.6.18

#### CM 5032 Website

- The June report from Cllr Blightman had been circulated and there were no questions.

#### CM 5033 Other Organisations

- **Baldwins Bridge Trust:** The Mayor reported that Cllr Lovell will become Bridgemaster in September.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that the social side was going well although the football team had lost a number of players to other clubs.  
Cllr Mrs Evans asked whether a wall mounted ash tray could be arranged. Cllr Lovell advised that this was already being attended to.  
Cllr Mrs Tarbox pointed out that the disabled access to the front entrance did not meet with current practice and needed a new ramp. Tony Robinson of RBWM was looking at this and will report back.
- **Eton Poors Estate:** Cllr Highy advised there was a meeting due in September.
- **Eton Wick Waterways Group:** Cllr Lovell updated members on the current situation with Boveney Ditch and Common Ditch/Colenorton Brook. ETC has riparian rights at the Haywards Mead Recreation Ground stretch of Boveney Ditch. It had been reported that Thames Water would be clearing the weed in Boveney Ditch commencing 9<sup>th</sup> July to speed up the flow and reduce the current high levels. The Environment Agency had already cleared Common Ditch on the Bell Lane and Common Road stretches which has speeded up flow.  
Cllr Mrs Tarbox suggested that in any future weed clearance which ETC has to do, that it is done with Eton College who have riparian rights on the opposite bank.
- **Heathrow Airport Expansion:** There was nothing to report.

### CM 5034 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lawless reported that all is well.
- **Haywards Mead Recreation Ground:** Cllr Lovell reported that there was lots of litter around and the bins needed more regular emptying by Greentouch. Town Clerk to action. **Action: Town Clerk**
- **Bell Lane Open Area:** Cllr Lewandowski reported all is well.
- **South Meadow Lane Recreation Ground:** There was nothing to report.
- **Jubilee Square & Watermans Arms:** A complaint from an Eton resident over the design of the bench had been dealt with by the Town Clerk.

### CM 5035 Any Other Business

- Cllr Lovell reported that in future ETC needs to budget for weed clearance to satisfy riparian rights.
- Cllr Lovell reported on 3 garages in Queens Road which had been converted to a single one without planning permission. Cllr Lovell to send details to Cllr Mrs Rayner. **Action: Cllr Lovell**
- Cllr Lewandowski expressed the thanks of the Eton Wick community to Cllr Mrs Rayner for the RBWM flower towers which have enhanced the appearance of Eton Wick.
- Cllr Lewandowski reported that the grass under and around the planter by the school needed cutting. Town Clerk to follow up with RBWM. **Action: Town Clerk**
- Cllr Highy reported that the grass verge from the cattle grid to Moores Lane needed attending to again. Town Clerk to progress with RBWM. **Action: Town Clerk**
- Cllr Mrs Tarbox advised Eton Wick Members that she would circulate the new Snagging List. **Action: Cllr Mrs Tarbox**
- Dr Rivaz and Cllr Lewandowski advised that they would email the Town Clerk with their requests for ETC grants. **Action: Cllr Lewandowski & Dr Rivaz**

### CM 5036 Date of Next Meeting

Thursday 6<sup>th</sup> September 2018 at 7.30pm in the Council Chamber.(Cllr Mrs Rayner sends her apologies)

### CM 5037 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in June:

**Application Number: 18/01140**

Application Date: 5.6.18

Type: Advertising

Applicant: Mrs Patricia Lanzalaco

Location: 58A High Street, Eton

Proposal: Consent to display 1 x non illuminated fascia sign and 1 x non illuminated projecting sign.

Representation Date: 6.7.18 **No Objection**



**Application Number: 18/01142**

Application Date: 5.6.18

Type: Listed Building Consent

Applicant: Mrs Patricia Lanzalaco

Location: 58A High Street, Eton

Proposal: Consent to repaint the shop front and install a projecting sign.

Representation Date: 6.7.18 **No Objection**

**Application Number: 18/01364**

Application Date: 12.6.18

Type: Full

Applicant: Mr Tom Hybert

Location: 6 Turks Head Court, Eton

Proposal: Erection of a fence along the front and right hand boundary of the front courtyard.

Representation Date: 10.7.18 **No Objection**

**Application Number: 18/01620**

Application Date: 18.6.18

Type: Full

Applicant: Mr & Mrs N. Murray

Location: 25 Princes Close, Eton Wick

Proposal: Single storey front, side and rear extension and widening of vehicular access.

Representation Date: 17.7.18 **No Objection**

**Application Number: 18/01683**

Application Date: 18.6.18

Type: Full

Applicant: Ms Janice Caldwell

Location: 58 Eton Wick Road, Eton Wick

Proposal: Single storey side and rear extension

Representation Date: 17.7.18 **No Objection**

**Application Number: 18/01729**

Application Date: 14.6.18

Type: Full

Applicant: Mr King

Location: 45 Bunces Close, Eton Wick

Proposal: Single storey rear extension with a side chimney installation.

Representation Date: 17.7.18 **No Objection**

**Application Number: 18/01735**

Application Date: 18.6.18

Type: Full

Applicant: Mr Paul Smith

Location: 20 Tilstone Clkose, Eton Wick

Proposal: Single storey side extension and alterations to existing conservatory to form rear extension.

Representation Date: 17.7.18 **No Objection**

**CM 5038 Planning Decisions & Information**

The following planning decision notifications were received from the Royal Borough in June:

**Application Number: 17/02061**

Application Date: 21.7.17

Location: 24-26 Victoria Road, Eton Wick

Type: D of C

Proposal: Details required by various conditions.

Decision: Permission Refused

**Application Number: 18/00662**

Application Date: 16.4.18

Location: The Foxy Cake Company, 7 High Street, Eton

Type: Advertisement

Proposal: Consent to make changes to existing signs.

Decision: Permission Granted

**Application Number: 18/00691**

Application Date: 23.3.18

Location: Christopher Benn Associates, The Bridge House, 138 High Street, Eton

Type: Full

Proposal: Change of Use from A2 (Office) to D1 (Beauty Clinic)

Decision: Permission Granted

**Application Number: 18/00730**

Application Date: 13.3.18

Location: 43 Bunces Close, Eton Wick

Type: Full

Proposal: Front extension

Decision: Permission Granted

**Application Number: 18/00827**

Application Date: 21.3.18

Location: 16 Tilstone Close, Eton Wick

Type: Full

Proposal: Rear/side extension

Decision: Permission Granted

**Application Number: 18/00914**

Application Date: 16.4.18

Location: 22 Tilstone Avenue, Eton Wick

Type: Full

Proposal: Front porch, rear extension and garage conversion into habitable accommodation.

Decision: Permission Granted

**Application Number: 18/00993**

Application Date: 5.4.18

Location: Composting Facility, Agars Plough, Eton

Type: Full

Proposal: Construction of bays to allow processing of green waste into composting.

Decision: Application Withdrawn on 31.5.18

**Application Number: 18/00996**

Application Date: 9.5.18

Location: Bespoke Beauty, 89-90 High Street, Eton

Type: LBC

Proposal: Consent for 2 metal brackets to hold a flag pole.

Decision: Application Withdrawn on 11.6.18

**Application Number: 18/01000**

Application Date: 1.5.18

Location: 50 High Street, Eton

Type: LBC

Proposal: Consent for 2 metal brackets to hold a flag pole.

Decision: Application Withdrawn on 8.6.18

**Application Number: 18/01002**

Application Date: 9.5.18

Location: Richer Sounds, 40 High Street, Eton

Type: LBC

Proposal: Consent for 2 metal brackets to hold a flag pole.

Decision: Application Withdrawn on 11.6.18

**Application Number: 18/01008**

Application Date: 9.5.18

Location: Crown & Cushion, 84 High Street, Eton

Type: LBC

Proposal: Consent for 2 metal brackets to hold a flag pole.

Decision: Application Withdrawn on 11.6.18

**Application Number: 18/01032**

Application Date: 12.4.18

Location: Pavilion, South Meadow Lane Recreation Ground, Eton

Type: Full

Proposal: Construction of new parking surface and alterations to existing pedestrian and vehicular access.

Decision: Permission Granted

**Application Number: 18/01080**

Application Date: 12.4.18

Location: Crown & Cushion, 84 High Street, Eton

Type: Works to Trees in Conservation Area

Proposal: Tip Acacia Tree

Decision: No Objection

**Application Number: 18/01032**

Application Date: 10.5.18

Location: 58 Eton Wick Road, Eton Wick

Type: C of L

Proposal: C of L to determine whether proposed single storey rear and side extensions are lawful..

Decision: Application Withdrawn on 7.6.18

**Application Number: 18/00952**

Application Date: 25.4.18

Location: 30 Tilstone Close, Eton Wick

Type: Full

Proposal: Two storey side/rear extension

Decision: Permission Refused

**Application Number: 18/01003**

Application Date: 23.4.18

Location: Pavement Outside 40 High Street, Eton

Type: Full

Proposal: Installation of metered power supply and unit (retrospective)

Decision: Permission Granted

**Application Number: 18/01146**

Application Date: 18.4.18

Location: 29 Princes Close, Eton Wick

Type: Full

Proposal: Detached annexe

Decision: Permission Granted

**Application Number: 18/01239**

Application Date: 26.4.18

Location: 19 Tilstone Close, Eton Wick

Type: Full

Proposal: Part single part two storey side/rear extension

Decision: Permission Granted

**Application Number: 18/00961**

Application Date: 5.4.18

Location: 4-5 Turks Head Court, Eton

Type: Full

Proposal: Construction of mansard roof to create second floor to flat 2 and external alterations.

Decision: Permission Granted

**Princes Close:**

Cllr Mrs Tarbox to advise Town Clerk details of the house which has not complied with RBWM instructions to remove outbuilding. **Action: Cllr Mrs Tarbox**

**The Meeting concluded at 9.15pm**