

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 3rd May at 7.30pm

Present: Cllr D. Bishop (Mayor), Cllrs M. Blightman, Mrs S. Evans, G. Fussey, P. Highy, M. Leach, R. Lewandowski, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllr M. Alexander (RBWM) Mr P. Eaton (BRG), Sgt Emma Pendry (TVP) part & N. Walter (RBWM) part

Apologies: Cllrs M. Cadwallader, D. Hill & P. Lawless, Cllr Mrs S. Rayner (RBWM) & Dr R. Rivaz (ECA)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded. The Meeting then observed a minute's silence in memory of local resident Frank Bond who died recently. A letter of condolence will be sent from ETC to the family. **Action: Town Clerk**

The Mayor then introduced Neil Walter of RBWM to the Meeting and Neil updated members on the plans for Meadow Lane Car Park which include a new parking meter. Landscaping will be improved by the contractors. Neil then welcomed questions:

Cllr Leach questioned the number of business parking permits in circulation and suggested that all businesses in Eton should have at least one. Cllr Leach also proposed that the annual cost of business permits be increased from the current £150 to £300.

Neil explained that business permits were originally intended just for on street parking, however due to inadequate spaces available it was extended to include car parks. This would explain the high number of permits in force. Fees for business and resident permits are reviewed annually and there is no increase for business permits in the current financial year. Six Eton business permits have not been renewed and they have been offered to businesses on the waiting list. There is no way of finding out whether a business is still operating unless it is notified or a permit is not renewed. The number of business permits issued is constantly under review.

Mr Eaton asked about the current residents car parking spaces at Meadow Lane Car Park (MLCP) being used by non residents during the day and at weekends, who may not be aware they are committing an offence due to poor signage. Drivers do not see the whole sign when they drive in to park and as a result numerous tickets have been issued.

Neil confirmed that the signs in MLCP are the same throughout the Borough; the wording is that stipulated by Central Government. The residents bays at MLCP were moved from their original location to the current spot that was preferred by local residents, which meant having shared bays. There may be an opportunity to revert to the original location and have dedicated residents bays.

It was agreed that a separate meeting be held between Cllr Alexander, the Mayor, Neil Walter and Mr Eaton to seek a resolution to the residents concerns. **Action: Mayor & Cllr Alexander**

Cllr Mrs Tarbox pointed out that the car park at Eton Wick Social & Football Club needed resurfacing and lining.

Neil advised that there was nothing in the budget for 2018/19 and that Cllr Mrs Rayner should put in a capital bid for 2019/20 fiscal. **Action: Cllr Mrs Rayner**

There being no further questions, the Mayor thanked Neil for his attendance at the Meeting and for his very helpful contribution.

CM 4991 Finance

Mr Reynolds presented April monthly and YTD accounts to the Meeting:

- Expenditure for April was broadly in line with budget. There was some interest over the precise amount of the precept for 2018/19, which the Town Clerk stated was in line with the revised budget of £71K. Town Clerk will confirm. **Action: Town Clerk**
- The monthly schedule and YTD accounts were approved.

CM 4992 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry presented her crime report to the Meeting:

- It had been established that the recent stabbing incident was not local youths but from outside the area.
- There had been only two reported thefts, one residential and one retail.

Cllr Lovell expressed concern over the number of break-ins into vans in Eton Wick to steal tools etc. Emma stressed that van owners needed to take their tools indoors and not leave them in their vans. TVP is doing more to try and prevent this type of crime and efforts will increase after the Royal Wedding which is currently soaking up a lot of manpower. ANPR cameras are now up and working and it should be possible to track thieves once a theft has been reported to TVP.

Cllr Fussey pointed out that instances of cycling on pavements in Eton has been increasing again. Emma assured the Meeting that the situation will be monitored after the Royal Wedding when staff return to Eton.

Cllr Leach was concerned over the massive security in place in Windsor and will Eton be treated the same way. Emma reassured the Meeting that TVP is aware of the issue.

The Mayor expressed the Meeting's thanks to Emma for her contribution.

CM 4993 RBWM Councillors' Issues

Cllr Alexander reported on the following:

- Eton High Street had been relined in readiness for the Royal Wedding.
- A planning application (retro) for the power box in the High Street was in place.
- Matching funding for Barnes Pool project from Eton College was not happening. Mr Eaton advised that this was never part of the plan; matching funding to RBWM grant was coming from other sources.
- The proposed Information Centre in the High Street was being given rent free for 3 years by Eton College and rates free by RBWM.
- The RBWM website provides full information on road closures and arrangements for the Royal Wedding.
- It is estimated that an additional 100,000 tourists will come to Windsor for the Royal Wedding.

Cllr Reed requested information on the grant application for South Meadow Lane Recreation Ground Pavilion. Cllr Alexander advised that Cllr Reed should contact Cllr Mrs Rayner as she is the lead on leisure matters. Cllr Alexander offered his fullest support though.

CM 4994 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The April ECA report had been circulated to Members ahead of the Meeting and there were no questions

EWVA

The April EWVA report had been circulated to members ahead of the Meeting and there were no questions. Cllr Lewandowski advised members of the next meeting on Wednesday 16th May.

CM 4995 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 5th April were presented. There being no alterations the minutes were approved and signed.

CM 4996 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 4973 RBWM Councillor Issues

- To write to Cllr Alexander requesting explanation for his voting against the Eton Wick Cemetery Extension planning application. **Actioned – Responded**

2. CM 4976 ECA & EWVA

- To write to Paul Roach regarding problems with new tour bus in the High Street. **Actioned – Awaiting Outcome**
- To meet with Excellent Plants to sort out Watermans Arms Flower Bed. **Actioned**

3. CM 4984 Recreation Grounds & Open Spaces

- Haywards Mead: grass needed mowing. **Actioned**
- Bell Lane Open Area: grass needed mowing. **Actioned**
- Jubilee Square: to contact Helen Leonard of RBWM regarding a sign. **Actioned**

Additionally, Cllr Leach advised that MLCP needed better landscaping. Town Clerk to contact RBWM.

Actioned

4. CM 4989 Development Control

- Application 18/00677: To write to RBWM Planning regarding objection to height. **Actioned**

Members' Actions:

5. CM 4985 Boundary Commission

- Cllr Leach to forward email from Peter Kingswood to all Members. **Actioned**

6. CM 4989 Development Control

- Applications 18/00601 & 18/00827: Cllr Lewandowski to investigate & report back to Town Clerk. **Actioned**

7. CM 4990 Planning Decisions

- Application 18/00565: Cllr Lovell to write to Cllr Mrs Rayner to check the situation with RBWM Enforcement Officer. **Actioned**

CM 4997 Mayor's Report

The following activities were attended in April:

- April 16th: Meeting with ECA Chair
- April 19th: Barnes Pool Restoration Project Meeting
- April 20th: Meeting Ian Mellor and Dr Rivaz ref Information Centre
- April 23rd: St George's Day Dinner - Windsor St George Rotary Club
- April 29th: Eton Spring Clean

CM 4998 Action List

Issue	Action / Status
Eton Wick Cemetery Extension	<p>A planning application was inserted on the RBWM planning portal w/c 17.1.18 which took into account some of the recommendations of the EA Report. The application went to Panel on Wednesday 28th March but was refused. At the ETC Meeting on 3.5.18 Cllr Lewandowski expressed the community's deep concerns over this decision and an appeal is under consideration, pending a response from the Panel Chairman Cllr Alexander who voted against the application. Cllr Lewandowski had reviewed the video recording of the hearing and is in contact with RBWM Electoral Services to clarify the procedures and content.</p> <p>Cllr Alexander confirmed that as Chairman he is not in a position to abstain, and the evidence submitted by the EA on potential water purity dangers led him to vote against the application.</p> <p>It was agreed that Cllr Alexander would send a full report to ETC on his reasons for refusing the application, to satisfy local feeling. Action: Cllr Alexander</p>
Neighbourhood Plan	<p>Dr Rivaz advised the ETC Meeting on 5th April that the Report had been received back from the examiner and the response was favourable with only two issues that needed further clarification – High Street retailers and telecommunications which have been sorted. The NP is now ready to go to Referendum.</p>

South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5th October ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application has been made for the car park and ETC approved expenditure at the 5th April ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this Meeting for a Structural Engineer.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Mrs Tarbox has advised members of her vision that focuses on play equipment, entrance, car park and signage. Meetings with suppliers are in progress. The Mayor has confirmed that there is £32K in Section 106 funds that could be allocated to the project. A lottery grant is being applied for.

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31.5.17. It was agreed at the 1.6.17 ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. At a meeting of the responsible councillors on 25.1.18 it was decided to recommend the quotation of £6K from Barkland Tree Specialists, pending a suitable reference from RBWM. This was received and at the ETC Meeting on 1.2.18 it was agreed to accept the quotation. The tree work is scheduled to take place on 4.6.18.

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski met with the History Society in March and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village. It was agreed that a dedication to Frank Bond should appear on the signposts.

Eton Court Car Park Mural

Cllr Fussey reported that the mural will need planning permission and also approval from ETC for the estimated total expenditure of £20K. It is anticipated that some of this cost would be made available from Section 106 Community Art Projects fund. Cllr Alexander indicated the possibility of a matching grant from RBWM, TBC. The work with the schools was completed and the design has been selected. The exhibition at the College took place on 5.3.18 and a preview for ETC took place at the ETC Meeting on 1.3.18 with the artist Gordon Collett, and the design was very well received. Cllr Fussey is meeting with the owners of the building to approve the design. Gordon has agreed that his design can be used for other things eg ETC Christmas Cards.

Cllr Fussey indicated that he may need to hand over the reins on this project to another councillor in due course owing to his work commitments.

CM 4999 Correspondence

Members had received the following correspondence during April:

- Email Newsletter from TVP dated April. Emailed to Members on 3.4.18
- Email from Paul Roach of RBWM dated 5.4.28 regarding Premises License Variation for Windsor. Emailed to Members on 5.4.18
- Email Press Release from Chris Anderson of RBWM dated 14.4.18 regarding Windsor Prepares for Royal Wedding. Emailed to Members on 17.4.18
- Email Press Release from Chris Anderson of RBWM dated 16.4.18 regarding Rad Closures for Royal Wedding. Emailed to Members on 17.4.18
- Email from Bucks County Council dated 18.4.18 regarding Minerals & Waste Local Plan Submission Consultation. Emailed to Members on 18.4.18
- Email Press Release from Chris Anderson of RBWM dated 19.4.18 regarding Weekly Bin Collections. Emailed to Members on 19.4.18
- Email Press Release from Alex Drury of RBWM dated 19.4.18 regarding New Partnership to Tackle Domestic Abuse. Emailed to Members on 19.4.18
- Email copy from Peter Eaton of Brocas Residents Group dated 24.4.18 regarding Royal Wedding Issues. Emailed to Members on 24.4.18

CM 5000 Website

- The April report from Cllr Blightman had been circulated and there were no questions.

CM 5001 Other Organisations

- **Baldwins Bridge Trust:** The Mayor reported that the next meeting will be held on 13.6.18.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that he had emailed Phil Griffiths of RBWM regarding bad behaviour of local youths, and the possible siting of a drugs den.
- **Eton Poors Estate:** Cllr Highy reported that there were joint discussions planned with BBT to deal with issues of mutual interest.
- **Eton Wick Waterways Group:** Cllr Lovell reported that a meeting with Thames Water had taken place to discuss any possible danger of sewage outfall at Slough Treatment Works contaminating Eton Wick waterways. A petition to DEFRA and the Secretary of State was under consideration.
- **Heathrow Airport Expansion:** Cllr Reed advised that there was nothing new to report.

CM 5002 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lawless reported in his absence that all is well.
- **Haywards Mead Recreation Ground:** Cllr Lovell reported that all is well.
- **Bell Lane Open Area:** Cllr Lewandowski reported that demolition work at Bell Lane Farm had stalled and there had been instances of children playing on the site. Town Clerk to write to RBWM expressing ETC concerns. **Action: Town Clerk**
- **South Meadow Lane Recreation Ground:** The outstanding work to the play area had been attended to on 1.5.18.
- **Jubilee Square & Watermans Arms:** Town Clerk advised that Excellent Plants Ltd were quoting for new plants at Watermans Arms Flower Bed.
Cllr Leach advised that the bins at Meadow Lane Car Park needed better attention; bags are being dumped indiscriminately. Town Clerk to follow up with RBWM. **Action: Town Clerk**

CM 5003 Any Other Business

- Cllr Lewandowski advised Members with any strong feelings on the RBWM Boundary Review, to submit their views to the Commission by 5.5.18.
- Cllr Fussey reported that he had met with RBWM regarding the monitoring of air pollution at Keats Lane junction with High Street and outside Etheringtons. The plan is to extend the monitoring process into the High Street.
- Cllr Fussey additionally reported that the Porny School would henceforth be known as Eton Porny Church of England School. Eton College has agreed to pay for the new signage required.
- It was also reported that child bollards sited outside the school instead of the existing standard bollards would be more effective. Cllr Bishop advised that there may be some money for this in Section 106 funds. Town Clerk was asked to make this an Action List project. **Action: Town Clerk**
- Cllr Lovell reported on a letter which Mrs Simmonda of Sheepcote Road had sent to the Town Clerk regarding dangerous parking. Town Clerk will follow up. **Action: Town Clerk**
- Town Clerk read out a request from ECA for Cllr Leach to be made a keyholder for the Council Offices. Cllr Leach did not consider this to be worthwhile and so the request was denied.

CM 5004 Date of Next Meeting

Thursday 7th June 2018 at 7.30pm in the Council Chamber.

CM 5005 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in April:

Application Number: 18/00662

Application Date: 16.4.18

Type: Advertisement

Applicant: Mr Sam Gur

Location: The Foxy Cake Company, 7 High Street, Eton

Proposal: Consent to make changes to 1 x existing fascia sign and 1 x hanging sign

Representation Date: 16.5.18 **No Objection**

Application Number: 18/00993

Application Date: 5.4.18 **Cllrs Fussey & Highy declared an interest**

Type: Full

Applicant: Provost & Fellows of Eton College

Location: Composting Facility/Agars Plough, Slough Road, Eton

Proposal: Construction of precast concrete bays to allow processing of green waste into composting

Representation Date: 11.5.18 **No Objection**

Application Number: 18/00961

Application Date: 5.4.18

Type: Full

Applicant: Mr S. Quinlan

Location: 4-5 Turks Head Court, Eton Court, Eton

Proposal: Construction of mansard roof to create first floor to flat 2 and alterations to fenestration

Representation Date: 11.5.18 **No objection but concerns about fenestration with regard to overlooking neighbouring properties.**

Application Number: 18/00914

Application Date: 16.4.18

Type: Full

Applicant: Mr Hameed Salih

Location: 22 Tilstone Avenue, Eton Wick

Proposal: Front porch, single storey rear extension and garage conversion into habitable accommodation - retro

Representation Date: 17.5.18 **No objection as long as there was space for two cars off road.**

Application Number: 18/01080

Application Date: 12.4.18

Type: Works to Trees in Conservation Area

Applicant: Mr Woolf

Location: Crown & Cushion, 84 High Street, Eton

Proposal: T1 – Aracia – Tip reduce the whole tree by approx. 2-3 metres

Representation Date: 17.5.18 **No Objection**

Application Number: 18/01003

Application Date: 23.4.18

Type: Full

Applicant: Mr Paul Roach

Location: Pavement outside 40 High Street, Eton

Proposal: Installation of metered power supply and unit (retrospective)

Representation Date: 21.5.18 **No Objection**

Application Number: 18/01032

Application Date: 12.4.18

Type: Full

Applicant: Mr Bob Austen

Location: South Meadow Lane Recreation Ground, Eton

Proposal: Construction of a new porous parking surface and alterations to existing access

Representation Date: 18.5.18 **No Objection**

Application Number: 18/00952

Application Date: 25.4.18

Type: Full

Applicant: Mr J. Martin

Location: 30 Tilstone Close, Eton Wick

Proposal: Two storey side/rear extension

Representation Date: 23.5.18 **No Objection**

Application Number: 18/01000

Application Date: 1.5.18

Type: LBC

Applicant: Mr Paul Roach

Location: 50 High Street, Eton

Proposal: Consent for one metal bracket on front elevation to hold a flagpole.

Representation Date: 30.5.18 **No Objection**

Application Number: 18/01146

Application Date: 18.4.18

Type: Full

Applicant: Mr Matthew Ash

Location: 29 Princes Close, Eton Wick

Proposal: Detached annexe

Representation Date: 24.5.18 **No Objection**

Application Number: 18/01239

Application Date: 26.4.18

Type: Full

Applicant: Ms Dawn Carter

Location: 19 Tilstone Close, Eton Wick

Proposal: Part single, part two storey side/rear extension

Representation Date: 30.5.18 **No Objection**

CM 5006 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in April:

Application Number: 17/03558

Application Date: 11.12.17

Location: Premier Stores, 62-63 High Street, Eton

Type: Full

Proposal: Change of use of part of rear ground floor from A1 (retail) to C3 (residential)

Decision: Permission Refused

Application Number: 18/00589

Application Date: 6.3.18

Location: 29 Princes Close, Eton Wick

Type: Full

Proposal: Detached outbuilding

Decision: Application withdrawn on 13.4.18

Application Number: 18/00625

Application Date: 2.3.18

Location: 9 Quens Road, Eton Wick

Type: Full

Proposal: Two storey side extension and a rear dormer

Decision: Permission Granted

The Meeting concluded at 9.40pm