

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 5th April at 7.30pm

- Present:** Cllrs R. Lewandowski (Deputy Mayor & Chairman), M. Blightman, M. Cadwallader, Mrs S. Evans, D. Hill, P. Lawless, J. Lovell, M. Leach, D. Reed, Mrs L. Tarbox, Mrs S. Warner & Cllr Mrs S. Rayner (RBWM)
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Mr F. Batt (Press), & 4 Members of the Public
- Apologies:** Cllrs D. Bishop, G. Fussey & P. Highy, Cllr M. Alexander (RBWM), Sgt Emma Pendry (TVP)

The Deputy Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

CM 4973 RBWM Councillor Issues

- **Cooleys Meadow:** The Town Clerk updated the Meeting on the situation with dog bins at Cooleys Meadow. It was agreed to wait for response from Cllr Mrs Rayner on who should bear the cost of installation and servicing the dog bin.
- **Eton Wick Churchyard Extension:** Concern was expressed at the lack of support from Cllr Alexander at the RBWM Planning Panel when the application for the extension was reviewed. It was noted that Cllr Alexander had voted against the application instead of abstaining. RBWM Officers can only recommend, it is elected Members that make the decision and so there was some disquiet over Cllr Alexander's vote. It was agreed that the Town Clerk would write to Cllr Alexander expressing ETC concern and to request an explanation for his course of action. **Action: Town Clerk**

CM 4974 Finance

Mr Reynolds presented March monthly and YTD accounts to the Meeting:

- Expenditure for March was in line with budget and the YTD situation was healthy. Mr Reynolds will be formulating the End of Year accounts in readiness for the May Annual Meeting.
- The monthly schedule and YTD accounts were approved.
- South Meadow Lane Recreation Ground Pavilion: Cllr Lewandowski declared an interest. Expenditure of £2,000 for a Structural Engineer to prepare enquiries to builders and up to £1,000 to Lewandowski Architects to prepare and submit a planning application for the car park was approved.

CM 4975 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry had sent her report which had been circulated to Members ahead of the Meeting. There were no questions.

CM 4976 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The March ECA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the report:

- Eton Springclean: booked for Sunday 29th April.
- Royal Wedding Street Party: arrangements for Sunday 20th May are proceeding well.
- Eton Action List: pavement gulleys are being replaced.
- Cycle Racks: in progress.
- Flagpoles: should be getting the go ahead from RBWM very soon.
- Website Footfall: concern expressed over the footfall figures which seem to show that many pedestrians do not venture further along the High Street from Jubilee Square. Dr Rivaz advised that Eton College will be doing a manual count as the figures are distorted due to only one side of the High Street covered by the electronic counter. It was agreed there was a need for a more accurate process.
- Environmental Health: it was noted that air pollution levels at High Street/Keats Lane are below EU permitted levels.
- Eton Sports & Aquatic Centre: a flyer is being circulated asking for community views.

Linda Oatway expressed the following concerns:

- The tour bus is hitting the pavement outside the George. Town Clerk to follow up with Paul Roach.
Action: Town Clerk
- The Watermans Arms flower bed is in poor condition with some plants having died. Town Clerk to follow up with Excellent Plants.
Action: Town Clerk
- CNN is taking over the Brocas for the Royal Wedding.

EWVA

The March EWVA report had been circulated to members ahead of the Meeting and there were no questions. Cllr Lewandowski highlighted certain points from the report:

- Village Spring Clean: booked for Saturday 12th May.
- Bus Service: discussed at length at EWVA Meeting with Darren Gotch of RBWM and issues have been largely sorted.
- Bell Farm: is being demolished.
- Royal Wedding Street Party: EWVA has volunteered a working party.
- Haywards Mead Car Park: the bins issue has been largely sorted.
- Eton Wick Action (Snagging) List: issues are being dealt with, thanks to Cllr Mrs Rayner for her input.

CM 4977 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1st March were presented. There being no alterations the minutes were approved and signed.

CM 4978 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 4958 ECA/EWVA

- To investigate why there are no signs in Eton High Street advising that parking is free after 6.00pm.
Actioned: Awaiting Response
Cllr Mrs Evans confirmed that the signage is sited on the ticket machines.

2. CM 4966 Recreation Grounds & Open Spaces

- To check on work to slide at South Meadow Lane Recreation Ground, this has not been repaired. **Actioned – Work has been rescheduled**

3. CM 4969 AOB

- To write to Jenifer Jackson of RBWM over lack of progress and communication regarding Shepherds Hut site. **Actioned – Response Received & Circulated**
- To write to Ben Smith of RBWM to request someone to visit ETC to discuss Meadow Lane Car Park issue and other parking problems. **Actioned – Awaiting Response**
- To write to Rob Large of RBWM regarding ownership of public hard/slipway outside Flaming Cow. **Actioned – Awaiting Response**

4. CM 4971 Development Control

- Application 18/00225: To write to RBWM Planning regarding ETC reservations about style of fenestration at 81-83 High Street, needs to be in keeping with other buildings. **Actioned**
- Application 18/00362: To write to RBWM Planning regarding front of 47-49 High St. **Actioned**

Members' Actions:

5. CM 4955 Finance

- Cllr Highy to investigate the maintenance procedure of Eton College defibrillators. **Actioned**
Cllrs Lawless & Lovell agreed to do weekly checks on the Eton Wick defibrillator.

6. CM 4962 Action List

- Cllr Mrs Tarbox to follow up plans for improvements to Haywards Mead Play Area. **Actioned**

7. CM 4966 Recreation Grounds & Open Spaces

- Cllr Lovell to investigate with EWFSC untidy fencing poles at Haywards Mead. **Actioned**
EWFSC is clearing these up in the coming week.

8. CM 4968 Funding for Woodland and Scrub

- Cllr Lawless to take this project forward. **Actioned**
Cllr Lawless is liaising with RBWM over future planting of flowers in Cooleys Meadow.

9. CM 4969 AOB

- Cllr Leach to research the value of new telecommunications mast at Pockocks Lane. **Actioned**
Cllr Leech is in correspondence with Vodafone and O2 over what plans they have.
- Cllr Lewandowski (EWVA) and Dr Ros Rivaz (ECA) to progress the 1918 'Battle's Over' celebrations. **Actioned**
Both associations agreed that there was not enough volunteer support to manage this.

CM 4979 Mayor's Report

The following activities were attended in March:

- 2nd March: Meeting with Deputy Mayor and Dr Rivaz
- 5th March: Attended Eton Natural History Museum – School Visit
- 6th March: Meeting at ETC with Andy Jeffs of RBWM
Meeting with Peter Eaton ref Barnes Pool Restoration Project
- 12th March: Poors Estate Meeting
Eton College Presentation ref Sports Facilities
ECA Meeting
- 13th March: Meeting with Louise Freeth of RBWM
Baldwins Bridge Trust Meeting
- 14th March: Meeting with Ian Mellor of Eton College ref Keats Lane

CM 4980 Action List

Issue	Action / Status
Eton Wick Cemetery Extension	A planning application was inserted on the RBWM planning portal w/c 17.1.18 which took into account some of the recommendations of the EA Report. The application went to Panel on Wednesday 28 th March but was refused. The next steps are under discussion.
South Meadow Lane Pavilion, Eton	NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5 th October ETC Meeting, to come from the £5,000 committed. A planning application was submitted for the building and this was approved by RBWM. A further planning application will be made for the car park and ETC approved expenditure at the 5 th April ETC Meeting of £1,000 to Lewandowski Architects to make this submission. In addition, £2,000 was approved at this Meeting for a Structural Engineer.
Neighbourhood Plan	Dr Rivaz advised the ETC Meeting on 5 th April that the Report had been received back from the examiner and the response was favourable with only two issues that need further clarification – High Street retailers and telecommunications. Dr Rivaz is following these up.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Cllr Mrs Tarbox is following this up. A meeting with a supplier has been arranged for 10th May.

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31.5.17. It was agreed at the 1.6.17 ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. At a meeting of the responsible councillors on 25.1.18 it was decided to recommend the quotation of £6K from Barkland Tree Specialists, pending a suitable reference from RBWM. This was received and at the ETC Meeting on 1.2.18 it was agreed to accept the quotation. The tree work is scheduled to take place in May.

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Wooten of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included. Cllr Lewandowski has met with the History Society in March and is getting images and histories of various parts of Eton Wick to go on the signpost. It is envisaged to have 3 signposts sited in the village.

Eton Court Car Park Mural

Cllr Fussey reported that the mural will need planning permission and also approval from ETC for the estimated total expenditure of £20K. It is anticipated that some of this cost would be made available from Section 106 Community Art Projects fund. Cllr Alexander indicated the possibility of a matching grant from RBWM, TBC. The work with the schools was completed and the design has been selected. The exhibition at the College took place on 5.3.18 and a preview for ETC took place at the ETC Meeting on 1.3.18 with the artist Gordon Collett, and the design was very well received. Cllr Fussey is following up.

Cllr Fussey indicated that he may need to hand over the reins on this project to another councillor in due course owing to his work commitments.

CM 4981 Correspondence

Members had received the following correspondence during March:

- Email from Shannon Newton of Fields in Trust dated 27.2.18 regarding discount information. Emailed to Members on 28.2.18
- Emails from Claire Wallen of Thames & Chilterns in Bloom dated 5.3.18 and 18.3.18 regarding closing date of 31.3.18. Emailed to Members on 5.3.18 and 20.3.18
- Email from Ismael Mohammed of Bucks County Council dated 5.3.18 regarding Minerals and Waste Consultation. Emailed to Members on 5.3.18
- Email from Boundary Commission for England dated 6.3.18 regarding Consultation on Draft Recommendations for RBWM. Emailed to Members on 7.3.18
- Email from Alex Drury of RBWM dated 6.3.18 regarding the above. Emailed to Members on 7.3.18
- Letter from Boundary Commission dated 6.3.18 regarding the above. In the office for review.
- Email from Shilpa Manek of RBWM dated 6.3.18 regarding Emergency Planning Meeting on 19.4.18. Emailed to Members on 7.3.18
- Email from Parish Liaison at RBWM dated 6.3.18 regarding the above. Emailed to Members on 7.3.18
- Email press release from Chris Anderson of RBWM dated 7.3.18 regarding Councils Awarded Infrastructure Funding. Emailed to Members on 7.3.18
- Email from RBWM Planning dated 7.3.18 regarding Application 18/00589 - 29 Princes Close. Emailed to Members on 14.3.18
- Email from RBWM Planning dated 8.3.18 regarding Application 18/00601 – 1 Emlyn Buildings, Brocas Street. Emailed to Members on 14.3.18
- Email from Wendy Hermon of Swan Support dated 9.3.18 thanking ETC for its donation of £250. Emailed to Members on 13.3.18
- Email from Planning Appeals at RBWM dated 9.3.18 regarding planning appeal by Eton College for erection of sports pavilion at the Gymnasium. Emailed to Members on 13.3.18
- Email from Julie Chappel of EWVA dated 11.3.18 regarding EWVA meeting on 21.3.18. Emailed to Members on 13.3.18
- Email from Planning Appeals at RBWM dated 12.3.18 regarding planning appeal by Mr Bainton for 2 Broken Furlong extension. Emailed to Members on 13.3.18
- Email from Janet Losty of Eton College dated 12.3.18 regarding circus on the Brocas on 17.10.18. Emailed to Members on 13.3.18

- Email from Andrew Fletcher of RBWM dated 14.3.18 regarding Volunteer Path Works. Emailed to members on 15.3.18
- Email from Daniel Akram of Berks, Bucks & Oxon Wildlife Trust dated 15.3.18 regarding 2018 Dorothy Morley Award. Emailed to Members on 16.3.18
- Email from Chris Wheeler of RBWM dated 16.3.18 regarding Jubilee Square Tree planting. Emailed to Members on 16.3.18
- Email from RBWM Planning dated 20.3.18 regarding Development Control Panel Notification for EW Churchyard Extension. Emailed to Members on 20.3.18
- Letter from Elan City dated 6.3.18 regarding Special Offer on Radar Speed Sign. In the office for review.
- Email from Gloria Keene of CPRE dated 23.3.18 regarding CPRE Planning Workshop on 18.4.18. Emailed to Members on 27.3.18

CM 4982 Website

- The March report from Cllr Blightman had been circulated and there were no questions.

CM 4983 Other Organisations

- **Baldwins Bridge Trust:** The March meeting was attended by Cllrs Mrs Evans & Mrs Tarbox. Two donations had been made from the Trust to worthy causes.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that the Club had appointed a manager instead of a steward. The AGM is in June.
- **Eton Pools Estate:** Cllr Hill advised that at the March meeting, two donations were made to worthy causes. The Charteris Centre now based in Eton Wick was working well.
- **Eton Wick Waterways Group:** Cllr Mrs Evans has resigned from the Group. Cllr Lovell is the ETC representative on the Group.
- **Heathrow Airport Expansion:** Cllr Reed advised that there was nothing new to report.

CM 4984 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lawless reported a fencing issue which the Town Clerk is following up.
- **Haywards Mead Recreation Ground:** Cllr Lovell reported that the ground needed mowing. The EWFSC bin situation was under review. **Action: Town Clerk**
- **Bell Lane Open Area:** Cllr Lewandowski reported that the ground needed mowing. **Ditto**
- **South Meadow Lane Recreation Ground:** Nothing new to report.
- **Jubilee Square & Watermans Arms:** The Jubilee Square tree has now been planted. Town Clerk to arrange a sign. **Action: Town Clerk**
Additionally, Cllr Leach advised that the Meadow Lane Car Park needed better landscaping. Town Clerk to follow up. **Action: Town Clerk**
Cllr Leach considered that the wording of the public conveniences sign was old fashioned and would not be recognisable to foreigners. Town Clerk to follow up. **Action: Town Clerk**

CM 4985 Local Government Boundary Commission Draft Recommendations

Cllr Mrs Rayner advised that in the future the proposed ward of Eton, Eton Wick and Castle Without would have 3 borough councillors instead of the current allocation of 5. The ratio of electors to councillors will increase from 1800 to 2800. Residents are invited to submit their views to the Boundary Commission.

Peter Kingswood pointed out that in the proposed new ward, Eton and Eton Wick will have 35% of the electorate and Castle Without will have 65%. Dr Rivaz believed that joining in with Windsor was preferable to joining Datchet and Wraysbury where Eton and Eton Wick have little or nothing in common.

Peter Kingswood enquired whether ETC should request a single ward with one councillor for Eton and Eton Wick? Mr Kingswood had written to Cllrs Hill and Leach on this issue and Cllr Leach agreed to forward this information to members to digest.

Action: Cllr Leach

CM 4986 Eton & Eton Wick Information Centre

Dr Rivaz presented the proposals for this new initiative to the Meeting. It will be sited in the old wine shop by the Bridge and Dr Rivaz had negotiated a no rent deal with Eton College and a no rates deal with RBWM. Funding streams were being investigated. It is planned to have two members of staff, a manager and a helper. There is some doubt how this will be managed, whether they will become employees of ETC with PAYE, NIC and Pension arrangements to consider, as well as H&S and Risk Assessments, or whether they will be self employed which would reduce the additional bureaucracy required significantly. The plan is to run the Centre for 6 months and then evaluate its effectiveness and worth.

Cllr Mrs Tarbox stressed the need for a detailed proposal before ETC can approve any expenditure.

All agreed that this was an excellent addition to the Town and supported it in principle.

It was also noted that planning permission may be required for change of use of the building.

CM 4987 Any Other Business

- Cllr Lovell advised the Meeting that the footpath bridge on Dorney Common had been repaired and was now open.
- Cllr Leach updated the Meeting on his High Street initiative and was requesting feedback from businesses on mobile phone reception and internet signals. Cllr Leach was also progressing the business parking situation with RBWM.

CM 4988 Date of Next Meeting

Thursday 3rd May 2018 at 7.30pm in the Council Chamber. This Meeting will be preceded by the Annual Meeting which takes place at 7.15pm at which the Mayor and Deputy Mayor will be elected.

CM 4989 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in March:

Application Number: 18/00601

Application Date: 28.2.18

Type: Full

Applicant: Mr & Mrs Casey

Location: 1 Emlyn Buildings, Brocas Street, Eton

Proposal: Single storey rear and side extension following demolition of existing conservatory extension

Representation Date: 5.4.18 **Councillor Lewandowski will investigate further & report to Town Clerk**

Application Number: 18/00589

Application Date: 6.3.18

Type: Full

Applicant: Mr Matthew Ash

Location: 29 Princes Close, Eton Wick

Proposal: Detached outbuilding

Representation Date: 4.4.18 **No Objections**

Application Number: 18/00625

Application Date: 2.3.18

Type: Full

Applicant: Mr & Mrs Alan Wise

Location: 9 Queens Road, Eton Wick

Proposal: Two storey side extension and a rear dormer

Representation Date: 11.4.18 **No Objections**

Application Number: 18/00677

Application Date: 8.3.18

Type: Full

Applicant: Miss B. Eves

Location: 12 Princes Close, Eton Wick

Proposal: Retrospective annexe

Representation Date: 17.4.18 **Applicant has not reduced the height – objection to height of pitched roof.**

Application Number: 18/00656 Cllr Lewandowski declared an interest

Application Date: 7.3.18

Type: Listed Building Consent

Applicant: Mr Sam Gur

Location: The Foxy Cake Company, 7 High Street, Eton

Proposal: Consent to repaint the pilasters and fascia sign.and internal alterations

Representation Date: 19.4.18 **No Objection**

Application Number: 18/00730

Application Date: 13.3.18

Type: Full

Applicant: Mr & Mrs Foulkes

Location: 43 Bunces Close, Eton Wick

Proposal: Single storey front extension

Representation Date: 18.4.18 **No Objection**

Application Number: 18/00691

Application Date: 23.3.18

Type: Full

Applicant: Anna Starling

Location: The Bridge House, 138 High Street, Eton

Proposal: Change of use from A2 (Offices) to D1 (Beauty Clinic)

Representation Date: 24.4.18 **No Objections**

Application Number: 18/00752

Application Date: 14.3.18

Type: Discharge of Condition

Applicant: Ian Mellor, Eton College

Location: Wall House, Slough Road, Eton

Proposal: Details required by conditions 4 & 5 of 17/03654 to seal opening between bathroom & bedroom

Determination date: 9.5.18 **No Objection**

Application Number: 18/00827

Application Date: 21.3.18

Type: Full

Applicant: Mr Adam Foulser

Location: 16 Tilstone Close, Eton Wick

Proposal: Single storey rear extension

Representation Date: 25.4.18

Cllr Lewandowski will investigate further & report to Town Clerk

Application Number: 18/00808

Application Date: 22.3.18

Type: Discharge of Condition

Applicant: Mr Michael Gilbey

Location: 81-83 High Street, Eton

Proposal: Details required by Condition 2 (materials) of planning permission 17/00756/FULL

Determination Date: 17.5.18 **Noted that windows have already been installed.**

CM 4990 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in March:

Application Number: 17/02841

Application Date: 11.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by Condition 2

Decision: Application Withdrawn 28.2.18

Application Number: 17/03405

Application Date: 16.11.17

Location: 30 Tilstone Avenue, Eton Wick

Type: Full

Proposal: Two storey side/rear extension

Decision: Permission Refused

Application Number: 17/03499

Application Date: 28.11.17

Location: 1 Willow Place, Eton

Type: Full

Proposal: Part single part two storey rear extension

Decision: Permission Granted

Application Number: 17/03758

Application Date: 5.12.17

Location: 47-49 High Street, Eton

Type: Variation Under Reg 73

Proposal: Variation of Condition 2

Decision: Variation Agreed

Application Number: 17/04017

Application Date: 28.12.17

Location: 52 and 52A High Street, Eton

Type: Listed Building Consent

Proposal: Construction of a two storey rear extension

Decision: LBC Refused

Application Number: 17/04039

Application Date: 25.1.18

Location: Bell Farm, Bell Lane, Eton Wick

Type: Demolition

Proposal: Demolition of a barn and outbuildings

Decision: No Application Required

Application Number: 18/00022

Application Date: 3.1.18

Location: 4 The Gables, Eton Wick Road, Eton

Type: Full

Proposal: 2 x ground floor windows

Decision: Permission Granted

Application Number: 18/00225

Application Date: 26.1.18

Location: 81-83 High Street, Eton

Type: Non-Material Amendment

Proposal: NMA for Planning Permission 17/00756 for changes to windows etc

Decision: Amendments Refused

Application Number: 18/00281

Application Date: 30.1.18

Location: Barnes Pool Bridge, High Street, Eton

Type: Works to Trees in Conservation Area

Proposal: Works to willow

Decision: No Objection

Application Number: 18/03894

Application Date: 2.1.18

Location: South Meadow Lane Recreation Ground, Eton

Type: Full

Proposal: Single storey rear extension (amended description)

Decision: Permission Granted

Application Number: 17/04015

Application Date: 23.1.18

Location: New Buildings, Eton College, Eton

Type: Listed Building Consent

Proposal: Insertion of new doorway in existing internal wall to the Messing Kitchen

Decision: Consent Granted

Application Number: 18/00055

Application Date: 17.1.18

Location: Black Potts, Black Potts Island, Eton

Type: Variation Under Reg 73

Proposal: Variation of Condition 14 to substitute amended plans for those approved under 15/03393

Decision: Variation Refused

Application Number: 18/00280

Application Date: 30.1.18

Location: The Sunken Garden Adjacent Bekynton House, Eton College, Eton

Type: Works to Trees in Conservation Area

Proposal: Reduce crowns of willows

Decision: No Objection

Application Number: 17/04010

Application Date: 22.1.18

Location: 47-49 High Street, Eton

Type: Non Material Amendment

Proposal: NMA to planning permission 15/02786/FULL to substitute amended plans for those approved.

Decision: Application Withdrawn on 26.3.18

Application Number: 18/00565

Application Date: 26.2.18

Location: 22 Tilstone Avenue, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Application Withdrawn on 21.3.18 **It was noted that this extension is already in the course of being erected after the application was withdrawn, on the same day.**

Cllr Lovell will ask Cllr Mrs S Rayner to check the situation out with RBWM Enforcement Officer.

Action: Cllr Lovell

The Meeting concluded at 9.35pm