

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 1st March at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, G. Fussey, P. Highy, D. Hill, M. Leach, R. Lewandowski & D. Reed

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Dr R. Rivaz (ECA), Mr P. Eaton (BRG), Sgt Emma Pendry & PCSO Liz Davidson (TVP) & Mr G. Collett (Artist)

Apologies: Cllrs P. Lawless, J. Lovell, Mrs L. Tarbox & Mrs S. Warner, Cllrs M. Alexander & Mrs S. Rayner (RBWM)

The Mayor opened the Meeting by welcoming Gordon Collett who is designing the proposed Eton Court Car Park mural. Cllr Fussey outlined the background to the project and the progress that has been made with Gordon and the local schools. The schools will see the design on Monday 5th March.

Gordon then presented the design to the Meeting and explained his concept. It is understood that planning permission will be required.

The Meeting expressed its appreciation of the design and thanked Gordon for his time and expertise in bringing this to fruition.

The Mayor then welcomed all present and the apologies were recorded.

CM 4955 Finance

Mr Reynolds presented February monthly and YTD accounts to the Meeting:

- Expenditure for February was down on budget although the cost of the ETC dinner had not been included.
- The monthly schedule and YTD accounts were approved.
- Windsor & Eton Defibrillator Scheme: This was discussed and Members considered that the need to purchase two new defibrillator cabinets at £500 each was not necessary. The Town Clerk advised members that Eton as a result will not be included in the Scheme as a standard defibrillator cabinet is required. Cllr Highy agreed to investigate the maintenance procedure and costs at Eton College.
Action: Cllr Highy
- Swan Support: In response to Wendy Hermon's request for financial help towards feeding the swans, Members agreed on a donation of £250 from reserves.
- Eton Court Mural: The Mayor advised the Meeting that the cost would come from Section 106 funding and additional funds would be required. It is understood that Cllr Alexander has offered help from RBWM on a matching basis.

CM 4956 RBWM Councillor Issues

In the absence of RBWM Councillors, the Town Clerk updated the Meeting on the situation at Bell Farm. Cllr Mrs Rayner had stated in her most recent email that 'in the interest of public safety the Council had decided to demolish all the unsafe structures, the decision to leave the hardstanding was purely financial. No discussions or decisions for any redevelopment of the site had taken place, as you know the Council is entering into a Business farm Tenancy.'

There remained some concerns at the Meeting.

CM 4957 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry had previously sent her report which had been circulated to Members ahead of the Meeting.

- Crime Figures: Emma reported very low crime figures for Eton and Eton Wick in February.
- Vagrancy: Positive action is being taken to help street dwellers to be rehoused in hostels. TVP is seeking partnership meetings with other stakeholders to continue the process.
- ANPR: TVP has agreed to pay for the ANPR cameras in Eton and Eton Wick.
- Thefts from Cars: This is currently a big issue and Emma asks that this be publicised though ECA and EWVA.
- Attacks on Swans: TVP believe they have identified the miscreants and action is being taken.

The Mayor thanked Emma and Liz for their attendance and the excellent work that they are doing for the community.

CM 4958 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The February ECA report had been circulated to Members ahead of the Meeting and there were no questions. Dr Rivaz highlighted certain points from the report:

- Refuse Collections: These are being affected by the weather.
- High Street: Empty shop situation is improving, now there are 2 potential tenants seeking premises.
- Flagpoles: The situation is not improving, no action from RBWM.
- Cycle Parking: New installations are in progress at 61 High Street and Watermans Arms.
- Information Centre: This is being progressed.
- Cockpit Development: This is being progressed.
- Gullies: Being repaired on west side of High Street
- Next ECA Meeting: To be held at Eton College on Monday 12th March with the proposed new Sports Centre meeting.
- Royal Wedding: Eton High Street may be closed for the Saturday and the Sunday.

Cllr Mrs Evans pointed out there are no longer any signs in the High Street to advise that parking is free after 6.00pm. Town Clerk will investigate. **Action: Town Clerk**

EWVA

The February EWVA report had been circulated to members ahead of the Meeting and there were no questions. Cllr Highy highlighted certain points from the report:

- Haywards Mead Recycling Bins: These are being removed.
- Village Spring Clean on Saturday 3rd March has been cancelled, new date TBA.
- Bus Service: Lively discussion at the EWVA Meeting and progress is being made.
- 80 attendees at the last EWVA Meeting.

CM 4959 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1st February were presented. There being no alterations the minutes were approved and signed.

CM 4960 Matters Arising from the Minutes

1. CM 4937 Finance

- Town Clerk to advise Barkland Tree Specialists of their selection to undertake the tree survey work. **Actioned**

2. CM 4944 Action List

- Cllrs Highy and Blightman to organise item on ETC website for support for the Eton Wick Cemetery Extension. **Actioned**
- Cllr Mrs Tarbox to pursue the new playground equipment proposal at Haywards Mead Play Area. **Pending**
- Cllr Fussey to circulate details of the mural preview. **Actioned**

3. CM 4948 Recreation Grounds & Open Spaces Reports

- Cllr Lewandowski to ascertain ownership of the driveway at Jubilee Square. **Actioned**

4. CM 4953 Development Control – Town Council Consultation

- Town Clerk to advise RBWM of ETC concerns that the proposed windows at 4 The Gables on Planning Application 18/00022 need to be in keeping with the other windows on that side of the building. **Actioned**

CM 4961 Mayor's Report

The following activities were attended in February:

- 12th February: Meeting with RBWM councillors ref Boundary Commission ECA Meeting
- 15th February: EWVA AGM
- 16th February: Meeting with ECA Chair
- 21st February: RBWM Parish Stakeholder Meeting
- 23rd February: ETC 'Not the Christmas Dinner' Dinner

Concern was expressed over the quality of the food at this event, especially the cold plates. A new venue will be considered for next time.

CM 4962 Action List

Issue	Action / Status
Eton Wick Cemetery Extension	<p>A planning application was inserted on the RBWM planning portal w/c 17.1.18 which takes into account some of the recommendations of the EA Report. The application has been called in and is going to Panel on Wednesday 28th March. Support is requested from everyone on the RBWM planning portal. Rev La Stacy and Geoff Low will speak, and Cllr Lewandowski will speak on behalf of ETC.</p> <p style="text-align: right;">Action: Cllr Lewandowski</p>

South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski has declared an interest in this matter. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6.7.17 ETC Meeting. This would need to come from reserves. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5th October Council meeting, to come from the £5,000 committed. A planning application has been submitted and a decision is awaited. Sports England has been consulted.

Neighbourhood Plan

Dr Rivaz advised the ETC Meeting on 1.2.18 that Reg 16 closed on 26.1.18 and the NP is with the examiner. ETC and ECA views have been included in the Borough Local Plan.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5.7.17, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. Mrs Tarbox reported at the ETC Meeting on 1.2.18 that rather than replace the equipment, which was still in good condition and used continuously, what was required was a better entrance to Haywards Mead Recreation Ground and a better entrance footpath to the Play Area. The existing equipment could be spruced up and additional small items of 'imaginative' equipment installed. Cllr Mrs Tarbox will follow this up.

Action: Mrs Tarbox

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31.5.17. It was agreed at the 1.6.17 ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. At a meeting of the responsible councillors on 25.1.18 it was decided to recommend the quotation of £6K from Barkland Tree Specialists, pending a suitable reference from RBWM. This was received and at the ETC Meeting on 1.2.18 it was agreed to accept the quotation. The tree work is scheduled to take place in May.

Eton Wick River Link Signpost

Cllr Lewandowski is progressing this initiative with Sharon Lewis of RBWM and Eton Wick History Group to identify interesting points of old Eton Wick to be included.

Eton Court Car Park Mural

Cllr Fussey reported that the mural will need planning permission and also approval from ETC for the estimated total expenditure of £20K. It is anticipated that some of this cost would be made available from Section 106 Community Art Projects fund. Cllr Alexander indicated the possibility of a matching grant from RBWM, TBC. The work with the schools was completed and the design has been selected. The exhibition at the College will take place on 5.3.18 and a preview for ETC took place at the ETC Meeting on 1.3.18 with the artist Gordon Collett, and the design was very well received.

Cllr Fussey indicated that he may need to hand over the reins on this project to another councillor in due course owing to his work commitments.

CM 4963 Correspondence

Members had received the following correspondence during February:

- Email from Lyndsay Purdie of Thames Valley Police dated 1.2.18 regarding Protect Your World Campaign. Emailed to Members on 1.2.18
- Email from Alison Singleton of RBWM dated 26.1.18 regarding Charity Tudor Banquet in Hurley. Emailed to Members on 26.1.18
- Email from Big Things dated 29.1.18 regarding public art projects. Emailed to Members on 29.1.18
- Email press release from Alex Drury of RBWM dated 25.1.18 regarding new budget will enhance services. Emailed to Members on 25.1.18
- Email press release from Alex Drury of RBWM dated 2.2.18 regarding pair fined for fly tipping at garage. Emailed to Members on 2.1.18
- Email from Suzanne Martin of RBWM dated 5.2.18 regarding RBWM Electoral Review timetable. Emailed to Members on 5.2.18
- Email from Sandra Baker of DALC dated 5.2.18 regarding Heathrow removing Ham Island, Old Windsor. Emailed to Members on 6.2.18
- Email from Aggie Fedyna of RBWM dated 7.2.18 regarding forthcoming closure of B3026. Emailed to Members on 7.2.18
- Email from Arthur Rabjohn of RBWM dated 8.2.18 regarding Introduction to Emergency Planning. Emailed to Members on 8.2.18
- Email from Ros Rivaz of ECA dated 8.2.18 regarding ECA donation of £500 towards the ANPR project. Emailed to Members on 9.2.18
- Email from Arron Hitchen of RBWM dated 12.2.18 regarding LBC granted for internal works to Premier Stores. Emailed to Members on 13.2.18
- Email from Nuala Wheatley of RBWM dated 12.12.18 regarding regulations for 'For Sale' noticeboards size. Emailed to Members on 13.2.18
- Email from Holly Hinks of Waldon Communications dated 12.12.18 regarding telecommunications upgrade at junction of Pococks Lane and Slough Road. Emailed to Members on 13.2.18
- Email from Claire Wallen of Thames & Chilterns in Bloom dated 14.2.18 regarding Entry Information. Emailed to Members on 15.2.18
- Email from Suzanna martin of RBWM dated 16.2.18 regarding Borough Electoral Review – Publication of Submissions. Emailed to Members on 16.2.18

- Email from Shilpa Manek of RBWM dated 19.2.18 regarding Presentation Slides of parish Conference 15.2.18 Emailed to Members on 20.2.18
- Email press release from Chris Anderson of RBWM dated 21.2.18 regarding 2018/19 Budget. Emailed to Members on 22.2.18

CM 4964 Website

- The February report from Cllr Blightman had been circulated and there were no questions.

CM 4965 Other Organisations

- **Baldwins Bridge Trust:** The Mayor advised that the next meeting of the Trust was on 13.3.18.
- **Eton Wick Football & Social Club:** In the absence of Cllr Lovell there was no report.
- **Eton Pools Estate:** Cllr Highy advised that the next meeting takes place on 12.3.18.
- **Eton Wick Waterways Group:** Cllr Mrs Evans reported that the meeting due on 1.3.18 is being rescheduled.
- **Heathrow Airport Expansion:** Cllr Reed advised that there was nothing new to report.

CM 4966 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** In the absence of Cllr Lawless there was nothing to report
- **Haywards Mead Recreation Ground:** Plastic fencing needs attention, looking very untidy. Cllr Lovell is asked to investigate and rectify with EWFSC. **Action: Cllr Lovell**
- **Bell Lane Open Area:** All OK, there was nothing to report.
- **South Meadow Lane Recreation Ground:** Town Clerk to check on work to slide – this has not been repaired yet. **Action: Town Clerk**
- **Jubilee Square & Watermans Arms:** Town Clerk reported that the Jubilee Square driveway looks much better now. The benches will be returned during March and the tree as well.

CM 4967 GDPR

Cllr Blightman reported on the new arrangements and how they will affect ETC. The Council has very little exposure, ETC Councillors is the only data that is kept and the office computer is locked and so is the office door. It was agreed that the following positions be filled:

Data Processing Officer: RBWM

Data Processing Controller: Cllr Blightman

Data Processing Processor: Town Clerk

It was agreed that the offices need a good clear out of old maps and paperwork,.

CM 4968 Funding for Woodland and Scrub

Town Clerk outlined the opportunity which was being presented to create or manage woodland or scrub. It was agreed that Cllr Lawless, who had already commented on the Colley Copse suggestion, be nominated to take the project forward. **Action: Cllr Lawless**

CM 4969 Any Other Business

- Cllr Lewandowski expressed his dismay over the lack of progress on the Shepherds Hut development. It was a blight on the neighbourhood and was undermining the good work that was being done around the village. It was agreed that the Town Clerk will write to Jenifer Jackson of RBWM expressing ETC concerns. **Action: Town Clerk**

- Cllr Leach apologised for the ‘Disappearing Eton’ questionnaire which he had sent out to certain people which quoted support from ETC and this had not been given. A meeting was due to take place on Friday 2nd March with Cllr Leach, the Mayor and Dr Rivaz on this particular issue.

Cllr Leach pointed out that the new telecommunications mast at Pockocks Lane apparently only supported Vodaphone signals, other services were unaffected. The Town Clerk advised that his Vodaphone mobile had no signal whatsoever. It was agreed that Cllr Leach would research this matter and report back.

Action: Cllr Leach

- Cllr Highy wished it to be recorded that the Disappearing Eton initiative was driven by Cllr Leach and not ETC. The concept was fine but the methodology was wrong.
- Peter Eaton expressed his ongoing concern over the residents’ spaces at Meadow Lane Car Park. He had obtained facts and figures to show that 574 penalty notices had been issued since April 2016 and this was clearly a major source of income for RBWM. Peter believes that there is a need for resident-only spaces and not shared spaces which cause confusion and ticketing. It was agreed that the Town Clerk would write to Ben Smith of RBWM to arrange for someone to visit ETC to discuss this and other parking concerns.

Action: Town Clerk

- Cllr Hill expressed his thanks to Members for the birthday tribute at the ETC ‘Not the Christmas Dinner’ Dinner on 23.2.18.
- Town Clerk updated Members on his progress with the public hard/slipway outside Flaming Cow. It was considered most likely that it was RBWM property and the Town Clerk will follow up.
- Town Clerk reminded the Meeting that the 1918 centenary ‘Battle’s Over’ celebrations were to be managed by ECA and EWVA.

Action: Town Clerk

Action: Cllr Lewandowski & Dr Rivaz

CM 4970 Date of Next Meeting

Thursday 5th April 2018 at 7.30pm in the Council Chamber.

CM 4971 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in February:

Application Number: 17/04010

Application Date: 22.1.18

Type: Non Material Amendment

Applicant: Versant (Eton) Ltd

Location: 47-49 High Street, Eton

Proposal: NMA to planning permission 15/02786 to substitute amended plans to those approved.

Determination Date: 19.2.18 **See Below**

Application Number: 17/00362

Application Date: 13.2.18

Type: Full

Applicant: Versant (Eton) Ltd

Location: 47-49 High Street, Eton

Proposal: Conversion & extension of buildings including vertical sub-division of main building fronting High Street into half Wralden's, and other alterations.

Consultation Date: 22.3.18 **Objection – The front of the building needs to be retail. Action: Town Clerk**

Application Number: 17/00362

Application Date: 13.2.18

Type: Listed Building Consent

Applicant: Versant (Eton) Ltd

Location: 47-49 High Street, Eton

Proposal: Consent for Conversion & extension of buildings including vertical sub-division of main building fronting High Street into half Wralden's, and other alterations.

Consultation Date: 22.3.18 **See Above**

Application Number: 18/00225

Application Date: 26.1.18

Type: Non Material Amendment

Applicant: Mr Michael Gilbey

Location: 81-83 High Street, Eton

Proposal: NMA to planning permission 17/00756 for changes to the ground floor front window and other alterations.

Determination Date: 23.2.18 **Reservations about style of fenestration; needs to be in keeping with other buildings and the policy expressed in the Neighbourhood Plan. Action: Town Clerk**

Application Number: 17/04015 Cllrs Fussey & Highy declared an interest

Application Date: 23.1.18

Type: Listed Building Consent

Applicant: Mr Ian Mellor, Eton College, Eton

Location: New Buildings, Eton College, Eton

Proposal: Insertion of new doorway in existing internal wall

Representation Date: 5.3.18 **No Objection**

Application Number: 18/00280 Cllrs Fussey & Highy declared an interest

Application Date: 30.1.18

Type: Works to Trees in Conservation Area

Applicant: Head Gardener, Eton College, Eton

Location: The Sunken garden, Adjacent Bekynton House, Eton

Proposal: Reduce crowns of willows

Representation Date: 6.3.18 **No Objection**

Application Number: 18/00281 Cllrs Fussey & Highy declared an interest

Application Date: 30.1.18

Type: Works to Trees in Conservation Area

Applicant: Head Gardener, Eton College, Eton

Location: Barnes Pool Bridge, High Street, Eton

Proposal: Reduce crown of willow

Representation Date: 6.3.18 **No Objection**

Application Number: 18/00398

Application Date: 9.2.18 **Cllrs Fussey & Highy declared an interest**

Type: Full

Applicant: Mr Ian Mellor, Eton College, Eton

Location: Rafts Court, Brocas Street, Eton

Proposal: Change of use from office to residential with new third floor to create an additional flat & other wok.

Representation Date: 20.3.18 **No Objection**

CM 4972 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in February

Application Number: 17/03290

Application Date: 29.11.17

Location: Eton Mess, 55 High Street, Eton

Type: Advertisement

Proposal: Internally illuminated existing menu board

Decision: Consent Granted

Application Number: 17/03559

Application Date: 11.12.17

Location: Premier Stores, 62-63 High Street, Eton

Type: Listed Building Consent

Proposal: LBC to remove partition walls and install new partitions and to install 2 window openings and 4 rooflights

Decision: Consent Granted

Application Number: 17/03790

Application Date: 14.12.17

Location: 2 Broken Furlong, Eton

Type: Full

Proposal: Various extensions

Decision: Permission Refused

Application Number: 17/03743

Application Date: 18.12.17

Location: Pavement Outside Memorial Buildings, Eton College, Eton

Type: Full

Proposal: Installation of anti - vehicle bollards on the pavement

Decision: Permission Granted

Application Number: 17/03951

Application Date: 20.12.17

Location: Brewhouse, Eton College, Eton

Type: Listed Building Consent

Proposal: LBC to undertake investigation works to the paving

Decision: Consent Granted

Application Number: 18/0006

Application Date: 15.1.18

Location: 34 Tilestone Close, Eton Wick

Type: Non Material Amendment

Proposal: NMA to planning permission 17/00999 for alterations to fenestration and omit roof light and light tunnels

Decision: Approved

Application Number: 17/03688

Application Date: 30.11.17

Location: R/O 125 High Street, Eton

Type: Full

Proposal: Change of use of two storey ancillary retail storeroom to B1 (Office)

Decision: Permission Refused

The Meeting concluded at 9.40pm