

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 7th December 2017 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Cadwallader, G. Fussey, M. Leach, R. Lewandowski, J. Lovell, D. Reed & Mrs L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllrs M. Alexander & Mrs S. Rayner (RBWM),

Apologies: Cllrs M. Blightman, Mrs S. Evans, P. Highy, D. Hill, P. Lawless & Mrs S. Warner, Mrs R. Rivaz (ECA) & Sgt Emma Pendry (TVP)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

The meeting commenced with a presentation from Tom Arbuthnott, Director of Outreach and Partnership at Eton College. Mr Arbuthnott has been in post for one year and this is a new position in the College. The main responsibilities are as follows:

- To work with schools in the state sector. The College has been working with Holyport School for 4 years, the London Academy of Excellence in East London, the Independent State School Partnership which has several schools involved and Eton Porny School.
- To encourage wider accessibility of boys into Eton College through bursaries.
- To encourage College boys to volunteer. ETC Members are encouraged to contact Mr Arbuthnott with any volunteering opportunities. Currently there are 190 boys engaged in volunteering and this will increase. Town Clerk will email Mr Arbuthnott's contact details to members. **Action: Town Clerk**

The Mayor thanked Mr Arbuthnott for his excellent presentation.

- **CM 4905 Finance**

Mr Reynolds presented November 2017 monthly and YTD accounts to the Meeting:

- The YTD figures show a £0.9K deficit which would be £2K with the outstanding grounds maintenance invoice.
- The monthly schedule and YTD accounts were approved.
- The Town Clerk presented the draft 2018/19 budget to the Meeting. Following a lengthy discussion it was agreed that the precept to be posted to RBWM will be £71K, a 10% increase on the current year.
- Members were asked to consider financially supporting the campaign to introduce 2 x ANPR cameras in Eton and Eton Wick. Financial support was forthcoming from ECA and EWVA and contributions are expected from Eton College and Baldwins Bridge Trust. Cllr Highy is responsible for co ordinating the partners and their commitments. It was agreed that ETC will commit expenditure to the campaign, the amount TBA. It was noted that this would need to come from reserves as there is nothing in the current budget nor the 2018/19 budget.

- **CM 4906 RBWM Councillor Issues**

Cllr Alexander reported that a meeting had taken place with Chris Wheeler of RBWM and the Town Clerk, the Mayor and Peter Eaton of Brocas Residents' Group to discuss the Eton Priority List and agree on some changes.

Cllr Mrs Rayner reported on the following:

- The Eton Wick bulb planting went very well.
- The Eton Wick Christmas Lights switch on was very successful.
- Drainage work in Princes Close is going ahead.
- A Living Advent Calendar is taking place.
- The First Group No 15 bus service from Slough – Eton – Eton Wick is being cancelled and RBWM is seeking an alternative provider. Cllr Mrs Rayner assured the Meeting that there would be something in place when the First Group service ceases.
- Responses to the Ward Boundary Review have been made by ETC, ECA and EWVA which propose a ward comprising Eton Wick, Eton, Castle and Eton End with two councillors. RBWM is meeting w/c 11th December to make their recommendation to the Boundary Commission.

In response to questions from Members:

- Capital bids - will be decided in February 2018.
- LED lights – scheduled to be completed by February 2018.
- Meadow Lane Car Park – the automatic entry/exit system will not be introduced until teething problems have been ironed out. Business permits issue is still pending; Cllr Alexander was asked to ascertain the number and names of the permits currently in circulation as these may no longer be relevant. It was felt that each business in Eton Town should have at least one parking permit.
Action: Cllr Alexander
- Flagpoles – permission for additional flagpoles is still awaited.
- Bell Farm – Cllr Mrs Rayner is keeping abreast of developments.

CM 4907 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry sent her apologies together with a report on crime statistics which was read out by the Town Clerk. This will be forwarded to Members.
Action: Town Clerk

CM 4908 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The November ECA report had been circulated to Members ahead of the Meeting and there were no questions.

The November EWVA report was circulated late to members ahead of the Meeting and Cllr Lewandowski highlighted certain points:

- EWVA was grateful to ETC for their contribution towards the Christmas lights.
- There is a great community feeling in Eton Wick as a result of the formation of the EWVA.
- The Association is looking for new committee members.
- Eton Wick is receiving good service from TVP and the RBWM Community Warden.
- A special tribute to Cllr Mrs Rayner for her devotion to the Eton Wick ward.
- The car parking survey is under consideration.

CM 4909 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 2nd November were presented. There being no alterations the minutes were approved and signed.

CM 4910 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 4889 RBWM Councillor Issues

- Lights not working on footpath between Eton Square and King Stable Street, record on Eton Priority List. **Actioned 14.11.17**
- Lights not working in alley between Eton Court Car park and the High Street, record on Eton Priority List. **Actioned 14.11.17**

2. CM 4894 Mayor's Report

- Investigate legitimacy of 'For Sale' notices in the High Street. **Actioned 14.11.17**
Town Clerk to forward link to the regulations to Members. **Action: Town Clerk**

3. CM 4901 Any Other Business

- Arrange for additional wreath for Eton Wick Remembrance Day. **Actioned 7.11.17**
- Request Eton College to clean war memorial plaque. **Actioned 23.11.17**
- Contact Thames Valley Athletics Centre regarding dangerous parking situation. RBWM is following up and ETC is supporting them. **Actioned 23.11.17**

4. CM 4903 Development Control

- **17/03250** Write to RBWM pointing out ETC objection to the dropped kerb at 40 Haywards Mead. **Actioned 9.11.17**

Others Actions:

1. CM 4891 ECA Report

- Flagpoles in Eton High Street: Cllr Mrs Rayner offered to follow up with RBWM to obtain permissions. Cllr Alexander will now progress. **Pending: MA**

2. CM 4891 EWVA Report

- Cllr Lewandowski to ask EWVA to organise a parking study. **Actioned – Under Consideration**

3. CM 4893 Matters Arising from Minutes of 5.10.17

- Check up to date number of business permits held at RBWM for MLCP. In addition who the permits are issued to as these may well be out of date. **Pending: MA**

4. CM 4895 Action List

- Haywards Mead Play Area: Formulate proposal for upgrading play equipment. **Being Actioned**
- Follow up tree survey quotations. **Pending: PL,RWL, JL & DR**
Town Clerk to forward Cllr Lawless email to the team. **Action: Town Clerk**
- Eton Court Car Park Mural: Maintain progress with schools and fundraising. **Actioned**

CM 4911 Mayor's Report

- 6th November: Poors Estate Meeting
- 12th November: Remembrance Sunday
- 13th November: Meeting with RBWM ref Barnes Pool Culvert
Meeting with RBWM ref Eton Action List
- 30th November: Meeting with RBWM Councillors ref Boundary Commission
- 2nd December: Eton Wick Christmas Lights
- 5th December: Meeting with RBWM ref Eton Action List
Meeting with RBWM ref Barnes Pool Culvert
Meeting with Windsor 20/30 ref Windsor Riverside
- 7th December: Council Budget Meeting
- 9th December: Ascot Brass Band Concert

CM 4912 Action List

South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski had declared an interest in this subject. Cllr Reed is leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6th July ETC Meeting. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5th October Council meeting, although it was reported at the 7th December ETC Meeting that the pavilion has never flooded. A planning application will shortly be submitted.

Eton Wick Cemetery Extension

A meeting took place between the Graveyard Committee and Jane Carter, the consultant. A planning application is being submitted which takes into account some of the recommendations of the EA Report.

Neighbourhood Plan

The Plan was approved for submission at the 4th May ETC Meeting and with a minute amendment, at the 1st June Meeting and has been passed to RBWM for adjudication. Neighbourhood Plan Regulation 16 consultation will be initiated soon by RBWM. There are strict rules that David Carlisle of AECOM our consultants have shared explaining that there are statutory rules against lobbying, which ETC has to adhere to.

A photo shoot took place on 2nd November with the Mayor handing the NP to Cllr Mrs Bateson of RBWM.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5th July, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. This would include financial support (RBWM Capital Grant, S106, Tesco) and examples of equipment. Cllr Mrs Tarbox is meeting with suppliers in the New Year.

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31st May. It was agreed at the 1st June ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. It was also agreed that each recreation ground/open space councillor be responsible for his part of the survey under the overall leadership of Councillor Reed who will manage the reporting process. Helen Leonard of RBWM has supported the Survey and has offered a list of recommended contractors and following discussion at the 6th July ETC Meeting, the Town Clerk sought quotations. These have been received and passed to Cllr Reed and the other members of the team to follow up..

Action: Cllrs Lawless, Lewandowski & Reed

Cllr Lawless has reported on Stockdales and the Town

Clerk will circulate his email.

Action: Town Clerk

Eton Court Car Park Mural

Cllr Fussey reported at the 5th October ETC Meeting that the commissioned artist was working with local schools to prepare some ideas for the mural. These will be featured in an exhibition afterwards in Eton College. The cost of this exercise is estimated at £2K. When the design has been prepared, the mural will need planning permission and also approval from ETC for the estimated total expenditure of £20K. It is anticipated that some of this cost would be made available from Section 106 Community Art Projects fund. Cllr Alexander indicated the possibility of a matching grant from RBWM, TBC. It was agreed unanimously at the Meeting that initial expenditure of £2K be approved and the work with the schools has gone ahead. The exhibition at the College will take place on 5th March 2018.

Cllr Fussey indicated that he may need to hand over the reins on this project to another councillor in due course owing to his work commitments.

CM 4913 Correspondence

Members had received the following correspondence during November:

- Email from Chris Anderson of RBWM dated 9.11.17 regarding Parking Partners Appointed press release. Emailed to members on 10.11.17
- Email from Alex Drury of RBWM dated 9.11.17 regarding CCTV Investment press release. Emailed to Members on 9.11.17

- Email from Kathryn Best of RBWM dated 10.11.17 regarding Recycling Meeting on 4.12.17. Emailed to Members on 14.11.17
- Email from Paul Roach of RBWM dated 13.11.17 regarding Ice Skating Gala on 17.11.17. Emailed to Members on 14.11.17
- Email from Chris Anderson of RBWM dated 13.11.17 regarding Budget for Future Generations press release. Emailed to Members on 14.11.17
- Email Residents' Newsletter from RBWM dated 13.11.17. Emailed to Members on 13.11.17
- Email from Ben Wright of Achieving for Children dated 13.11.17 regarding proposed expansion of St Peter's CE School in Old Windsor. Emailed to Members on 13.11.17
- Email from Alex Drury of RBWM dated 16.11.17 regarding Investment in School Places press release. Emailed to members on 16.11.17
- Email from Aggie Fedyna of RBWM dated 17.11.17 regarding Closure of Meadow Lane on 28.11.17. Emailed to members on 17.11.17
- Email from Aggie Fedyna of RBWM dated 17.11.17 regarding Closure of Eton Wick Road overnight on 27.11.17. Emailed to Members on 17.11.17
- Email from Chris Anderson of RBWM dated 21.11.17 regarding Free cash for local businesses press release. Emailed to Members on 21.11.17
- Email from Jennifer Humphreys of RBWM dated 21.11.17 regarding Community-led housing events press release. Emailed to Members on 21.11.17
- Email from Agnieszka Fedyna of RBWM dated 23.11.17 regarding No Waiting Zones on 16.6.18 for Eton College 4th June Celebrations. Emailed to Members on 24.11.17
- Email from Phil Griffiths of RBWM dated 23.11.17 regarding Initiatives. Emailed to members on 24.11.17
- Email from Jennifer Humphreys of RBWM dated 23.11.17 regarding RBWM Ward Boundaries – Last Call. Emailed to Members on 24.11.17
- Email from Chris Wheeler of RBWM dated 23.11.17 regarding Commissioning Workshops. Emailed to members on 24.11.17

CM 4914 Website

- In the absence of Cllr Blightman no report was presented.

CM 4915 Other Organisations

- **Baldwins Bridge Trust:** Nothing to report.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that a new Sunday team has started.
- **Eton Poors Estate:** Nothing to report.
- **Eton Wick Waterways Group:** Cllr Lovell reported that a meeting was held on 6th December and a structured committee has been established. Fencing will be installed along the bank of Roundmoor Ditch to prevent cattle from eroding the bank. There will be set places with gravelled ground for cattle to drink.
- **Heathrow Airport Expansion:** Cllr Reed reported that there had been meetings of the No Third Runway Coalition and he had recently attended an Aviation Forum meeting. The whole issue has gone very quiet, with other matters seemingly taking priority on the political agenda.

CM 4916 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Nothing to report other than the email from Cllr Lawless regarding the tree survey.
- **Haywards Mead Recreation Ground:** Cllr Lovell requested that the dog waste contractor not drive his vehicle on the Recreation Ground when it is wet. **Action: Town Clerk**
- **Bell Lane Open Area:** Nothing to report.
- **South Meadow Lane Recreation Ground:** Nothing to report.
- **Jubilee Square & Watermans Arms:** Cllr Leach reported that the roadway on Jubilee Square had been cleaned.

CM 4917 Any Other Business

- The Mayor showed a letter that he had received from Buckingham Palace thanking him and the Council for congratulations on their 70th Wedding Anniversary.
- Cllr Fussey asked that the damage to the pavement along Eton Court in front of the new development be rectified. **Action: Town Clerk**
- Cllr Lovell asked what is happening to the damaged speed humps in Eton, especially the one outside Beckingtons. Town Clerk advised that it has been included on the Eton Priority List and will be attended to in due course.
- Cllr Lewandowski advised the meeting that EWVA was planning to produce an A5 flyer warning against dog fouling and 'fly parking', and enquired whether Eton wanted to be part of this. It was agreed to include Eton and to add a warning against cycling on pavements.
- The Mayor showed Members the new ETC Christmas card which shows off the town during the Christmas Lighting celebrations.
- The Mayor advised members that he would arrange for someone to check on the condition of the war memorial and improve its appearance. **Action: The Mayor**
- The Mayor advised members that the ETC dinner which was due to take place on Friday evening 8th December had been cancelled owing to the prior commitments of many Members. He had therefore decided to arrange a new date for some time in January. TBA.

CM 4918 Date of Next Meeting

Thursday 4th January 2018 at 7.30pm in the Council Chamber.

CM 4919 Development Control – Town Council Consultation

The following applications had been received from the Royal Borough in November:

Application Number: 17/03185

Application Date: 30.10.17

Type: Variation Under Reg 73

Applicant: Mr Steve Nash

Location: 69 Eton Wick Road, Eton Wick

Proposal: Variation of Condition to substitute approved plans for amended plans for construction of a new dwelling.

Determination Date: 25.12.17 **No Objection**

Application Number: 17/03399

Application Date: 2.11.17

Type: Certificate of Lawfulness of Proposed Development

Applicant: Mr Tim West

Location: 16 Vaughan Gardens, Eton Wick

Proposal: Certificate of Lawfulness to determine whether a single storey rear extension is lawful

Determination Date: 28.12.17 **No Objection**

Application Number: 17/03405

Application Date: 16.11.17

Type: Full

Applicant: Mr J Martin

Location: 30 Tilstone Close, Eton Wick

Proposal: Two storey side/rear extension

Representation Date: 14.12.17 **No Objection**

Application Number: 17/03040

Application Date: 16.11.17

Type: Full

Applicant: Mr J Morrell

Location: 32 Tilstone Close, Eton Wick

Proposal: Installation of roof lights, amendment to 16/01539 (Retrospective)

Representation Date: 15.12.17 **No Objection**

Application Number: 17/03493

Application Date: 10.11.17

Type: Discharge of Condition

Applicant: Versant (Eton) Ltd

Location: 47-49 High Street, Eton

Proposal: Details required by Condition 3 (method statement for historic building recording)

Determination Date: 5.1.18 **No Objection**

Application Number: 17/03556

Application Date: 21.11.17

Type: Full

Applicant: Mr & Mrs Robinson

Location: 72 Bunces Close, Eton Wick

Proposal: Single storey front extension with new full width roof, garage conversion and rear extension

Representation Date: 20.12.17 **Town Clerk to enquire about alternative car parking arrangements**

Application Number: 17/03499 Cllr Fussey declared an interest

Application Date: 28.11.17

Type: Full

Applicant: Mr Ian Mellor

Location: 1 Willow Place, Eton

Proposal: Part single part two storey rear extension

Representation Date: 26.12.17 **No Objection**

Application Number: 17/03290

Application Date: 29.11.17

Type: Advertisement

Applicant: Mr Elewadi

Location: Eton Mess, 55 High Street, Eton

Proposal: Consent to display an internally illuminated existing menu board

Representation Date: 27.12.17 **Town Clerk to confirm that it is not neon lit.**

Action: Town Clerk

Application Number: 17/03400

Application Date: 1.12.17

Type: Full

Applicant: Mr & Mrs Shearmen

Location: 19 Cornwall Close, Eton Wick

Proposal: Part single part two storey rear extension and alterations to front fenestration with new porch canopy.

Representation Date: 1.1.18 **No Objection**

Application Number: 17/03654 Cllr Fussey declared an interest

Application Date: 24.11.17

Type: Listed Building Consent

Applicant: Mr Ian Mellor

Location: Wall House, Slough Road, Eton

Proposal: Consent to seal opening between bathroom and bedroom using salvaged bricks from adjacent wall.

Representation Date: 27.12.17 **No Objection**

Application Number: 17/03688 Cllr Lewandowski declared an interest

Application Date: 30.11.17

Type: Full

Applicant: Not Listed

Location: R/O 125 High Street, Eton

Proposal: Change of use of two-storey retail storeroom to B1 (Office)

Representation Date: 4.1.18 **No Objection**

CM 4920 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in November:

Application Number: 17/02839

Application Date: 20.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by Condition 6

Decision: Application Approved

Application Number: 17/02923

Application Date: 19.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by Condition 2

Decision: Application Approved

Application Number: 17/03064

Application Date: 2.10.17

Location: 15 Tangier Lane Eton

Type: Works to Trees

Proposal: Reduce holly by 50%

Decision: No Objection

Application Number: 17/03399

Application Date: 2.11.17

Location: 16 Vaughan Gardens, Eton Wick

Type: Certificate of Lawfulness of Proposed Development

Proposal: To determine whether a single storey rear extension is lawful

Decision: Lawful

Application Number: 17/00393

Application Date: 27.1.17

Location: Eton College, Eton

Type: Listed Building Consent

Proposal: Consent to reconstruct rear entrance to boys' boarding house

Decision: Consent Granted

Application Number: 17/02838

Application Date: 20.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required of Condition 3 (external materials)

Decision: Approved

Application Number: 17/02840

Application Date: 20.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required of Condition 8 (acoustic and ventilation details)

Decision: Approved

Application Number: 17/02842

Application Date: 11.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required of Condition 5 (enclosure to the Cock Pitt building)

Decision: Approved

Application Number: 17/03490

Application Date: 10.11.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required of Condition 9 (details of fig tree)

Decision: Approved

Application Number: 17/03493

Application Date: 10.11.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required of Condition 3 (method statement for historic building recording)

Decision: Approved

Application Number: 17/03278

Application Date: 24.10.17

Location: Black Potts, Black Potts island, Pococks Lane, Eton

Type: Non Material Amendment

Proposal: NMA to planning permission 15/03393 for boathouse.

Decision: Not Accepted

The Meeting concluded at 9.55pm

