

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 2nd November 2017 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, M. Leach, P. Lawless, R. Lewandowski, Mrs L. Tarbox & Mrs S Warner,

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Mrs R. Rivaz (ECA), Cllrs M. Alexander, Mrs C. Bateson, D. Coppinger & Mrs S. Rayner (RBWM), P/Sgt Emma Pendry (TVP) & 5 Members of Neighbourhood Plan Steering Group

Apologies: Cllrs G. Fussey, J. Lovell & D. Reed

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

The meeting commenced with a photo shoot of The Mayor handing the Neighbourhood Plan to Cllr Mrs Bateson along with various members of the Council and the Steering Group.

The meeting continued with a presentation from Cllr Coppinger on the RBWM Borough Plan. Cllr Coppinger is the Lead Member on Planning at RBWM. The following points were noted:

- Borough Plan is now in Regulation 20.
- RBWM has written to every group that responded to Regulation 19.
- It will be mid December before all the responses have been logged.
- RBWM needed a new Borough Plan as the previous one was out of date.
- If there is significant opposition to additional houses, an Inspector will be appointed and then the Plan will go to Tribunal, not before August 2018.
- If the Inspector does not agree with the RBWM submission it is likely that even more houses will be planned.
- The Borough Plan needs to show cooperation with Slough and South Bucks Councils.
- RBWM is forming 3 groups:
 - a) Parish Councils, Town Councils & Neighbourhood Plans
 - b) Community Groups
 - c) Developers
- 87% of Borough is Green Belt. RBWM will use every piece of brown field sites and will need to use some green field sites eg Maidenhead Golf Club and at Ascot and Clewer.

Questions were raised from the floor;

- Eton Town has been designated as part of the Windsor and Eton offering in the RBWM Tourist Brochure.
- Designation of Eton as a Town Centre – this is to be confirmed.
- Eton Wick shops (RBWM owned) should be used for retail, not storage.

The Mayor thanked Cllrs Mrs Bateson and Coppinger for taking the time to visit ETC and wished them well.

- **CM 4888 Finance**

Mr Reynolds presented October 2017 monthly and YTD accounts to the Meeting:

- The financial situation is in good shape. The second part of the precept had been paid in October.
- The monthly schedule and YTD accounts were approved.
- Expenditure of £550 plus VAT to Greentouch Ltd for removing hedges & trees from the rear of Princes Close on Haywards Mead Recreation Ground was approved.

- **CM 4889 RBWM Councillor Issues**

Cllr Mrs Rayner reported on the following issues:

- RBWM Boundary Changes was in progress.
- Eton Wick road improvements were being progressed.
- Bell Farm demolition plans were being progressed.
- Eton Wick Off Licence – the occupier is happy to pay rent to use an empty shop as a storage facility.
- Frosts – Cllr Mrs Rayner will follow up situation regarding the £400 licence which Frosts are being asked to pay.

Cllr Alexander reported on the following issues:

- Residential LED streetlighting has all been completed in Eton, all will be completed by end of November.
- Yellow LED lights will be installed in places.
- Chris Wheeler is working through the Eton Priority List.
- Eton Court Toilets – sign will be installed w/c 6th November.
- Appreciation recorded to P/Sgt Emma Pendry for her work in tackling cycling problems in Eton.

In response to questions raised round the table:

- Cllr Blightman: Lights on footpath between Eton Square and King Stable Street are not working; this will be recorded on the Eton Priority List. **Action: Town Clerk**
- The Mayor – Lights in the alley between Eton Court Car Park and High Street are not working; this will be recorded on the Eton Priority List. **Action: Town Clerk**
- Meadow Lane Car Park – The cables are installed and the new system is due to be in place by end of November, however with Christmas coming it was considered best that BT is not chased up until the end of January 2018.
- Cllr Alexander is still aiming to capture the number of business permits currently in force. The difference between a business permit of £100 and a season ticket at £900 is vast. It was felt that Eton needed more business spaces to attract new businesses to the town.

CM 4890 Thames Valley Police (TVP) Liaison

Sgt Emma Pendry reported the following:

- Crime figures from October were read out. These were quite low when compared to other areas.
- Cycle theft is prevalent these days as they are easy to move on. Expensive cycles are very popular.
- Cycling on pavements by Eton College is being addressed with warnings. This has been promoted in the local press and on Radio Berks. The month long campaign started on 1st November.
- Cycling down the High Street the wrong way is being addressed by both PC's and PCPO's with on the spot fines of £50. TVP is trying to keep to the schedule of monitoring but this does depend on other priorities at a given time.
- RBWM cycle safety cards – Emma will check with RBWM the availability of these cards which would appear to be suitable for our needs. It was suggested that ETC, TVP and perhaps Eton College could jointly fund the purchase, and monies from spot fines could help to reimburse the cost.
Update Tuesday 7th November: Emma has reported that RBWM is arranging to reprint the cards for use in Eton.
- Vagrancy – TVP is working with RBWM on the best way of dealing with this problem. A joint working group has been established. CCTV is being installed in car parks to monitor overnight sleeping. There are many issues to be considered including drug and alcohol addiction and mental illness. TVP will target regular vagrants. A local press article was shown to the Meeting.

- Cllr Mrs Rayner advised the Meeting that RBWM has spend £100K on homelessness and there should not be any reason for homelessness in the Borough. It was understood that certain types do not wish for hostel accommodation. Windsor is a very popular spot for vagrancy.
- Emma recommends sending photos of vagrants begging with a report to TVP as evidence is needed to pursue such cases. TVP needs the support of residents and local businesses in this matter.
- CCTV – A feasibility study of Eton Wick Road is taking place on Friday 3rd November. Each camera costs between £6-£8K.
- Cllr Lewandowski expressed the appreaicon of the EWVA for Emma’s attendance at their meeting the previous week.

Emma was warmly thanked for her attendance at this Meeting.

CM 4891 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The October ECA report had been circulated to Members ahead of the Meeting and there were no questions. Mrs Rivaz highlighted certain points:

- CCTV cameras in Eton are all staying. Private cameras can all interface with RBWM system, this is under investigation. A common monitoring system is being encouraged. CCTV system is being upgraded and will be more effective with better siting of cameras. The cameras need to interface with one another.
- There is a proposal for a riverside development in Windsor; consultants will talk to interested groups including ETC, ECA, EWVA and NP Steering Group.
- The new issue of Eton Matters is out.
- Flagpoles – permissiion is still awaited from RBWM. Cllr Mrs Rayner offered to follow this up.
Action: Cllr Mrs Rayner
- New RBWM Tourist Brochure features Eton and Eton Wick strongly.
- Footfall at the northern part of the High Street is increasing.
- Barnes Bridge Brook – a meeting has been arranged on 13th November between Mrs Rivaz, Peter Eaton and the Mayor to progress this.
- High Street Sustainability – Mrs Rivaz has a meeting arranged with Jennifer Jackson of RBWM.
- Monolynths – Eton is being offered 2 of these which can be used for advertising our shops.
- Porny School is applying for grants from the Poors Estate.
- Cycle parking outside Flaming Cow will cease with plans for new sites, including one at Watermans Arms which is under consideration.

Mrs Rivaz was thanked for her report..

EWVA

The October EWVA Report had been circulated to members ahead of the Meeting and there were no questions. Cllr Lewandowski highlighted certain points:

- At a recent meeting of the EWVA Dog Sub Committee a further anti dog mess campaign was being planned.
- ‘Fly parking’ is becoming a serious problem, with some households owning 7 cars. Cars are parked everywhere, including on Stockdales Recreation Ground. There is a strong case for a parking study by EWVA for submission to Cllr Mrs Rayner. Cllr Lewandowski to follow up.

Action: Cllr Lewandowski

CM 4892 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 5th October were presented. There being no alterations the minutes were approved and signed.

CM 4893 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 4884 Any Other Business

- Follow up with RBWM the state of the speed humps outside Eton Chapel & Beckingtons. **Actioned 6.10.17**

2. CM 4886 Development Control

- **Application Number 17/02923 47-49 High Street, Eton DOC:** Write to RBWM requesting more details of Management Plan. **Actioned 6.10.17**
- **Application Number 17/02845 27 Common Road, Eton Wick:** Write to RBWM expressing members' concerns over lack of off street parking. **Actioned 6.10.17**
- **Application Number 17/00243 Age Concern, Eton:** Advise RBWM of Cllr Leach attendance at Panel Hearing on 11.10.17. **Actioned 6.10.17**
- **Application Number 17/00260 109 High Street, Eton:** Advise RBWM of The Mayor's attendance at Panel Hearing on 11.10.17. **Actioned 6.10.17**

Others Actions:

1. CM 4871 Finance

- Enquire of Eton College whether their flood assessment for the laundry might be applicable for SML Pavilion Redevelopment. **Actioned**

2. CM 4872 RBWM Councillors' Issues

- All Members to exchange their views of RBWM Boundary Review by email for a corporate decision to be taken at the ETC Meeting on 2.11.17. **All Pending**

3. CM 4876 Matters Arising from Minutes of 7.9.17

- Check up to date number of business permits held at RBWM for MLCP. **MA Pending**
- Follow up tree survey quotations. **PL,RWL, JL & DR Pending**
- Follow up Golden Curry A/C units with owner & Ros Rivaz. **ML Pending**

4. CM 4878 Action List

- **Haywards Mead Play Area:** Formulate proposal for upgrading pla equipment. **LT/PL Pending**
- **Eton Court Car Park Mural:** Maintain progress with schools and fundraising plans. **GF Pending**

CM 4894 Mayor's Report

- 11th October: RBWM Planning Meeting re 109 High Street
Concern over 'For Sale' signs in the High Street. Town Clerk to investigate.

Action: Town Clerk

- 11th October: Meeting re CCTV – ECA, RBWM & TVP
- 23rd October: Counting Trees for Christmas Lights
- 26th October: Meeting Tom Arbuthnott of Eton College
- 1st November: ECA Meeting

CM 4895 Action List

South Meadow Lane Pavilion, Eton

NB Cllr Lewandowski had declared an interest in this subject. Section 106 funds are available for renovation work. It was agreed that Cllr Lewandowski would progress a plan to refurbish the building. Site visit made on 3rd February and outline plan presented to ETC Meeting by Dan Lewandowski on 2nd March. A working party of the Mayor, Cllrs Leach, Lewandowski and Reed, Ian Mellor and the Town Clerk met on 23rd March and a further meeting took place with Dan Lewandowski on 3rd May to progress the project. Cllr Reed is now leading the project and he has spoken to Paul Mitchell of Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. Cllr Reed circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6th July ETC Meeting. Cllr Reed is progressing with Cllr Alexander a capital bid from RBWM. ETC approved expenditure of £995 on a Flood Risk Survey at the 5th October Council meeting.

Eton Wick Cemetery Extension

A meeting has been arranged between the Graveyard Committee and the consultants for w/c 6th November.

Neighbourhood Plan

The Plan was approved for submission at the 4th May ETC Meeting and with a minute amendment, at the 1st June Meeting and has been passed to RBWM for adjudication. Neighbourhood Plan Regulation 16 consultation will be initiated soon by RBWM. There are strict rules that David Carlisle of AECOM our consultants have shared explaining that there are statutory rules against lobbying, which ETC has to adhere to.

A photo shoot took place on 2nd November with the Mayor handing the NP to Cllr Mrs Bateson of RBWM.

Haywards Mead Play Area

Following discussions between EWVA and Cllr Mrs Rayner on 5th July, it was decided that Haywards Mead Play Area needed upgrading and Councillors Mrs Tarbox and Lawless were charged with formulating a proposal for ETC to consider. This would include financial support (RBWM Capital Grant, S106, Tesco) and examples of equipment. **Action: Cllrs Mrs Tarbox & Lawless**

Tree Survey across ETC Estate

ETC commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31st May. It was agreed at the 1st June ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. It was also agreed that each recreation ground/open space councillor be responsible for his part of the survey under the overall leadership of Councillor Reed who will manage the reporting process. Helen Leonard of RBWM has supported the Survey and has offered a list of recommended contractors and following discussion at the 6th July ETC Meeting, the Town Clerk sought quotations. These have been received and passed to Cllr Reed and the other members of the team to follow up.

Action: Cllrs Lawless, Lewandowski & Reed

Eton Court Car Park Mural

Cllr Fussey reported at the 5th October ETC Meeting that the commissioned artist was working with local schools to prepare some ideas for the mural. These will be featured in an exhibition afterwards in Eton College. The cost of this exercise is estimated at £2K. When the design has been prepared, the mural will need planning permission and also approval from ETC for the estimated total expenditure of £20K. It is anticipated that some of this cost would be made available from Section 106 Community Art Projects fund. Cllr Alexander indicated the possibility of a matching grant from RBWM, TBC. It was agreed unanimously at the Meeting that initial expenditure of £2K be approved and Cllr Fussey to make the necessary arrangements.

Action: Cllr Fussey

Cllr Fussey indicated that he may need to hand over the reins on this project to another councillor in due course owing to his work commitments.

CM 4896 Correspondence

Members had received the following correspondence during October:

- Email Press Release from Jennifer Humphreys of RBWM dated 2.10.17 regarding Year of Mental Health Progress. Emailed to Members on 2.10.17
- Email from Lynn Parker of Earth Trust Centre dated 5.10.17 regarding Net Loss of Biodiversity in Berks. Emailed to Members on 5.10.17
- Email Press Release from Chris Anderson of RBWM dated 9.10.17 regarding New RBWM Cabinet. Emailed to Members on 9.10.17
- Email from Tony Robinson of RBWM dated 9.10.17 regarding Street Sweeping Schedules. Emailed to Members on 10.10.17
- Email from Sarah Stokes of TVP dated 10.10.17 regarding Police & Crime Plan 2017-2021. Emailed to Members on 10.10.17
- Emails from Theresa Mannion dated 10.10.17 & 12.10.17 regarding Renting Space. Emailed to Members on 11.10.17
- Email from Ros Rivaz of ECA dated 11.10.17 regarding A Sea of Planes Demonstration. Emailed to Members on 11.10.17
- Email from Paul Roach of RBWM dated 12.10.17 regarding Project Griffin – Anti Terrorist Training on 26.10.17. Emailed to members on 13.10.17
- Email from Charles Gaudoin of RBWM dated 12.10.17 regarding Eton & Eton Wick New Streetlights. Emailed to Members on 13.10.17
- Email from Ros Rivaz dated 14.10.17 regarding a plague of rats in Eton. Emailed to members on 17.10.17
- Email Press Release from Jenny Humphries of RBWM dated 16.10.17 regarding Clothes and Textiles Recycling. Emailed to Members on 16.10.17
- Email from Monica Moro of South Central Ambulance Service dated 24.10.17 regarding Berkshire Community Engagement Forum on 2.11.17. Emailed to Members on 24.10.17
- Email from Natasha Doughty of RBWM dated 24.10.17 regarding 3 Thameside – Appeal Dismissal. Emailed to members on 24.10.17
- Letter from Andrew Fletcher of RBWM dated 20.10.17 regarding Conservation Volunteers for Biodiversity Action Team. Letter available to view in Council Offices and poster on noticeboard.

CM 4897 Website

- Cllr Blightman had circulated his report for October for which he was thanked.

CM 4898 Other Organisations

- **Baldwins Bridge Trust:** Nothing to report.
- **Eton Wick Football & Social Club:** Nothing to report.
- **Eton Poors Estate:** Cllr Highy reported that a meeting was planned for Monday 6th November.
- **Eton Wick Waterways Group:** Cllr Mrs Evans reported that meetings were held on 13th and 27th October when it was planned to plant trees along the stream.
- **Heathrow Airport Expansion:** Nothing to report.

CM 4899 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** It was agreed that parking on the Recreation Ground be included in the planned EWVA parking review.
- **Haywards Mead Recreation Ground:** Nothing to report.
- **Bell Lane Open Area:** Nothing to report.
- **South Meadow Lane Recreation Ground:** Town clerk informed the meeting that he had arranged for a wasp nest to be cleared at the pavilion.
- **Jubilee Square & Watermans Arms:** Nothing to report.

CM 4900 Battle's Over

It was agreed that ECA and EWVA would lead on this project planned for 2018 with support from ETC.

Likewise the Ribbon of Poppies event which is also planned for 2018 will be lead by ECA and EWVA with support from ETC. Councillor Mrs Tarbox has already signed up Eton Wick School.

CM 4901 Any Other Business

- Cllr Blightman asked whether ETC is sending a message of congratulations to the Queen on her 70th anniversary. The Mayor confirmed that he will organise this. **Action: The Mayor**
- Cllr Highy asked what arrangements were in place for Remembrance Sunday. The Mayor confirmed that he would be attending for the Council at Eton and Cllr Lewandowski at Eton Wick. There was a need for an additional wreath which the Town Clerk will organise. **Action: Town Clerk**
- Cllr Mrs Warner reported on the dangerous parking situation at the Thames Valley Athletics Centre on Pockocks Lane. The Town Clerk will write to the Centre, copying in RBWM, Slough Borough Council and Eton College. **Action: Town Clerk**
- Cllr Mrs Warner advised the Meeting that she may be absent for some future ETC meetings as she may need to go into hospital for an operation. Members wished her well.
- Cllr Cadwallader expressed concern over the timing of the street lights in Tangier Lane. This would be corrected by RBWM following the completion of nthe LED replacement programme.
- Cllr Hill reported that the memorial sign needs attention as the names cannot be read easily. Town Clerk will ask Eton College to deal with this. **Action: Town Clerk**
- It was agreed that the Council would not join the London Green Belt Council. Details had previously been circulated to Members on 2nd November.

CM 4902 Date of Next Meeting

Thursday 7th December 2017 at 7.30pm in the Council Chamber.

CM 4903 Development Control – Town Council Consultation

The following applications had been received in October:

Application Number: 17/03250

Application Date: 25.10.17

Type: Full

Applicant: Ms Samantha Tarling

Location: 40 Haywards Mead, Eton Wick

Proposal: Construction of dropped kerb.

Representation Date: 22.11.17 **It was agreed that ETC does not want to set a precedent for dropped kerbs in what is a dangerous area with a footpath in front of the house which schoolchildren use. The land is owned by RBWM. Town Clerk to inform RBWM accordingly.** **Action: Town Clerk**

Application Number: 17/03185

Application Date: 30.10.17

Type: Variation Under Reg 13

Applicant: Mr Steve Nash

Location: 69 Eton Wick Road, Eton Wick

Proposal: Substitute approved plans for amended plans for the construction of a new dwelling.

Representation Date: 28.11.17 **No Objection**

Application Number: 17/03335

Application Date: 29.10.17

Type: Full

Applicant: Mr & Mrs Foulks

Location: 43 Bunces Close, Eton Wick

Proposal: Single storey front extension.

Representation Date: 29.11.17 **No Objection**

CM 4904 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in October:

Application Number: 17/02471

Application Date: 10.8.17

Location: Premier Stores, 62-63 High Street, Eton

Type: Full

Proposal: Change of use of rear ground floor from retail to residential

Decision: Application Withdrawn on 11.10.17

Application Number: 17/02472

Application Date: 10.8.17

Location: Premier Stores, 62-63 High Street, Eton

Type: LBC

Proposal: LBC for above

Decision: Application Withdrawn on 11.10.17

Application Number: 17/02755

Application Date: 30.8.17

Location: Cotton Hall House, Eton College, Eton

Type: Works to Trees

Proposal: Various works

Decision: No Objection

Application Number: 17/02767

Application Date: 4.9.17

Location: 36 Tilstone Close, Eton Wick

Type: Full

Proposal: Single storey rear extension

Decision: Permission Granted

Application Number: 17/00243

Application Date: 13.1.17

Location: Age Concern, 53 High Street, Eton

Type: Full

Proposal: Demolition of existing building and construction of a new building

Decision: Permission Granted

Application Number: 17/02460

Application Date: 7.8.17

Location: 109 High Street, Eton

Type: Full

Proposal: Part change of use from A2 to residential and alterations

Decision: Permission Granted

Application Number: 17/02461

Application Date: 7.8.17

Location: 109 High Street, Eton

Type: LBC

Proposal: Consent for part change of use from A2 to residential and alterations

Decision: Consent Granted

Application Number: 17/02635

Application Date: 21.8.17

Location: 9 Queens Road, Eton Wick

Type: Full

Proposal: Construction of extensions to rear fenestration

Decision: Permission Granted

Application Number: 17/02727

Application Date: 25.8.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by condition 3 (method statement) of LBC 15/02783 for development works

Decision: Details Refused

Application Number: 17/02723

Application Date: 1.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by condition 4 (biodiversity mitigation) of LBC 15/02786 for development works

Decision: Details Approved

Application Number: 17/02724

Application Date: 1.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by condition 5 (sustainability) of LBC 15/02786 for development works

Decision: Details Approved

Application Number: 17/02725

Application Date: 1.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by condition 7 (ageing population) of LBC 15/02786 for development works

Decision: Details Approved

Application Number: 17/02726

Application Date: 1.9.17

Location: 47-49 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by condition 9 (trees) of LBC 15/02786 for development works

Decision: Details Refused

The Meeting concluded at 9.55pm