

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 6th July 2017 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, M. Leach, J. Lovell, R. Lewandowski, D. Reed & Mrs L. Tarbox

In Attendance: Mr R. Austen (Town Clerk) & Mr M. Reynolds (Accountant)

Apologies: Cllrs G. Fussey, P. Lawless & Mrs S. Warner (ETC), Cllrs M. Alexander & Mrs S. Rayner (RBWM) & Mrs R. Rivaz (ETC)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 4837 Finance

Mr Reynolds & the Town Clerk presented June 2017 monthly and YTD accounts to the Meeting:

- Expenditure in June was over budget due to the grounds maintenance charge now being paid monthly and the annual subscription to BALC. The BALC subscription was subsequently reversed by the Council and Mr Reynolds and the Town Clerk will amend their monthly expenditure sheets.
Action: Mr Reynolds & Town Clerk
- The monthly schedule and YTD accounts were approved.
- **South Meadow Lane Pavilion:** (Cllr Lewandowski declared an interest and left the Council Chamber for this discussion) Expenditure of £5,000.00 plus VAT to Lewandowski Architects for preparation of specification of works through to planning and contractor appointment was agreed. It was noted that this particular expenditure would not qualify for Section 106 funds. Cllr Reed to follow up with Dan Lewandowski.
Action: Cllr Reed
- **ECA & EWVA Grants:** Grants of £1,500.00 to each organisation was agreed. Cllr Lewandowski to liaise with Geoff Low regarding Eton Wick fireworks.
Action: Cllr Lewandowski
- **Eton Wick Planters:** Expenditure of £160 plus VAT to Windowflowers for summer maintenance of the two planters was agreed.
- **Play Areas Maintenance:** Expenditure of £4,811.47 plus VAT to Playground Facilities Ltd for repairs to our playground equipment was agreed.
- **Terrorism Insurance:** Expenditure of £56.00 to our insurers WPS for Terrorism Insurance was agreed.
- **Eton Court Car Park Flower Beds:** Town Clerk had received a quote of £50.00 plus VAT one off charge and £35.00 plus VAT for monthly maintenance of these flower beds, and was chasing up RBWM Parking Section and Ruddy Homes to encourage ownership of this as it is not an ETC responsibility.
Action: Town Clerk
- **Atherton Court Dog Bin:** Expenditure of £370.00 plus VAT for a dog bin opposite the Waterman's Arms was agreed. Permission from Radian had already been received.

CM 4838 RBWM Councillor Issues

There was no RBWM councillor in attendance.

CM 4839 Thames Valley Police (TVP) Liaison

There was no representative from TVP in attendance. The monthly report from RBWM Community Warden Phil Griffiths had been circulated. Town Clerk to arrange for TVP Alerts to be circulated to all Members.

Action: Town Clerk

CM 4840 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA & ETA

The June ECA report had been circulated to Members ahead of the Meeting and there were no questions.

EWVA

Eton Wick councillors had met with Cllr Mrs Rayner on Wednesday 5th July and this had been a very productive meeting. Issues that were discussed as follows:

- **Bell Lane Farm:** RBWM plan to dismantle the building and clear the site in August.
- **Planning Procedure:** When an application is called in, it is necessary to write to the Borough Councillor and the RBWM Planning Officer concerned. Town Clerk confirmed that he follows this route.
- **Christmas Lights:** RBWM will provide the power for the lights.
- **Great Common:** RBWM mows the grass for Eton College. Concern expressed over the encroachment of brambles and undergrowth onto the Common from the edges.
- **Dorney to Moores Lane Greenery:** RBWM is dealing with this on 7th July.
- **Section 106 Projects:** The wish list includes updating Haywards Mead Play Area and Haywards Mead Car Park and recycling bins areas. Cllr Mrs Tarbox is meeting with Steve Anderson of RBWM to discuss ideas for the Play Area and will prepare a plan for submission to the Council. There is a possibility of RBWM capital funding and a Tesco grant. **Action: Cllr Mrs Tarbox**
- **River Information & Mapboard Sign:** RBWM is dealing with this.
- **Other Issues:** These included car parking on the zebra crossing, Frosts sign and the state of the footpath by the School.
- **Snag List:** Cllr Mrs Tarbox is compiling a list of problems and opportunities in Eton Wick, similar to the report circulated monthly by Ms Rivaz of ECA. **Action: Cllr Mrs Tarbox**

The Town Clerk raised the following issues:

- **Common Road Willow Tree:** RBWM is arranging to prune the branches.
- **Overgrown Area by Scout Hut:** The Town Clerk had written to Ms Hester the owner of the ground but had not had a response. It was agreed that a second letter is written with the indication of RBWM pressure if nothing is done.

CM 4841 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1st June were presented. There being no alterations to these the minutes were approved and signed.

CM 4842 Matters Arising from the Minutes

Town Clerk Actions:

1. Mrs Oatway Complaints

- **Toilet Signage on Brocas:** Despite repeated requests of RBWM no progress has been made. New email sent 30.5.17 and meeting with Tony Robinson on 9.6.17. **Actioned 9.6.17**
- **Faulty Lights on Thameside:** Followed up with RBWM on 6.6.17. **Actioned 6.6.17**
- **Dog Bin at Watermans Arms:** Instructed Greentouch to remove and relocate it at Bell Lane Open Area. **Actioned 6.6.17**

2. CM 4819 Finance

- Forward 2016/17 internally audited accounts to external auditor. **Actioned 6.6.17**

3. CM 4820 RBWM Councillors' Issues

- Enquire of RBWM situation with Community Toilet Scheme. **Actioned 6.6.17**

4. CM 4821 Action List

- **Tree Survey:** Check content with Helen Leonard of RBWM and obtain list of recommended contractors. **Actioned 6.6.17**

5. CM 4831 Battle's Over

- Flag up for discussion nearer the time. **Actioned 6.6.17**

6. CM 4832 Eton Street Furniture

- Add the need for repainting of road markings to RBWM. **Actioned 6.6.17**

Others Actions:

7. Mrs Oatway's Complaints

- **Dog Bin at Watermans Arms:** Locate spot for dog bin in the area of the High Street. **DB Actioned**

8. CM 4819 Finance

- **Eton Wick Planters:** Investigate maintenance options with RBWM **RWL Actioned**

9. CM 4820 RBWM Councillor Issues

- **Meadow Lane Car Park:** Follow up residents' parking issues with Neil Walters of RBWM. **Action: Cllr Alexander**

10. CM 4826 Action List

- **SML Pavilion:** Circulate report of discussions with Paul Mitchell of Windsor Youth FC to working party. **DR Actioned**
- **Eton Court Car Park Mural:** Prepare breakdowns of expenditure for ETC support. **Action: Cllr Fussey**

11. CM 4828 Website

- Arrange for daughter to send photos of flower towers to Cllr Blightman. **PH Actioned**

12. CM 4829 Other Organisations

- Write to Poors Estate to express ETC concern over forthcoming move of Charteris Centre from Eton to Eton Wick. **PH Actioned**

CM 4843 Mayor's Report

- 5th June: ECA AGM
- 8th June: High Sheriff's Reception at Hungerford
- 9th June: Meeting with Tony Robinson of RBWM
- 26th June: Meeting with Lord Waldegrave
- 4th July: Meeting with Radian ref dog bin at Atherton Court

CM 4844 Action List

| Issue | Action / Status |
|----------------------------------|--|
| South Meadow Lane Pavilion, Eton | NB Cllr Lewandowski declared an interest in this subject. Section 106 funds are available for renovation work. Site visit made on 3 rd February and outline plan presented to ETC Meeting by Dan Lewandowski on 2 nd March. A working party of the Mayor, Cllrs Leach, Lewandowski and Reed, Ian Mellor and the Town Clerk met on 23 rd March and a further meeting took place with Dan Lewandowski on 3 rd May to progress the project. Cllr Reed is leading the project and he has spoken to Windsor Youth FC who are keen to work with us and may contribute financially to the scheme. They have agreed with our proposals and have made some useful suggestions. Cllr Reed has circulated a report of his discussions to the working party and an application for £5,000 to Lewandowski Architects to progress the project through to planning and contractors was approved at the 6 th July ETC Meeting. Cllr Reed will follow up with Dan Lewandowski to include detail on licence application. Action: Cllr Reed |
| Eton Wick Cemetery Extension | The PCC has received advice from the Environment Agency and this has been sent to Roni Savage the Consultant. This will be part of the supporting paperwork when a new application is submitted for the extension. |
| Neighbourhood Plan | The Plan has been submitted to RBWM for adjudication. |
| Eton Court Car Park Mural | Cllr Fussey presented some ideas to Members at the 2 nd March ETC Meeting. Estimated cost of £4K - £6K from Section 106 Funds. Cllr Fussey has confirmed agreement from the owner of the wall and will proceed with preparing a plan for agreement by the Council. Action: Cllr Fussey |
| Tree Survey across ETC Estate | Town Clerk commissioned Toby Fox to do a tree survey and this was completed and circulated to members on 31 st May. It was agreed at the 1 st June ETC Meeting that health and safety issues be addressed first, followed by statutory requirements. It was also agreed that each recreation ground/open space councillor be responsible for his part of the survey under the overall leadership of Councillor Reed who will manage the reporting process. Helen Leonard of RBWM has supported the Survey and has offered a list of recommended contractors to progress. Action: Town Clerk |

CM 4845 Correspondence

Members had received the following correspondence during June:

- Email from Thames Valley Police dated 26.5.17 regarding Neighbourhood Watch.
Emailed to members on 27.5.17
- Email from Paul Roach of RBWM dated 5.6.17 regarding Royal Windsor Duck Race on 24.6.17
Emailed to Members on 5.6.17
- Email newsletter from BALC dated 7.6.17. Emailed to members 7.6.17
- Email from Phil Griffiths of RBWM dated 6.6.17 regarding his newsletter.
. Emailed to Members on 6.6.17
- Email from Planning Policy of RBWM dated 9.6.17 regarding Joint Minerals Waste Plan.
Emailed to Members on 9.6.17
- Email from Barry Malki of Bisham Parish Council dated 15.6.17 regarding Save the Children film.
Emailed to Members on 17.6.17
- Email from Anthony Hurst of RBWM dated 16.6.17 regarding Public Rights of Way Statement.
Emailed to Members on 17.6.17
- Email from Agnieszka Fedyna of RBWM dated 19.6.17 regarding proposed temporary closure of
Common Lane on 23.9.17. Emailed to Members on 20.6.17
- Email from RBWM dated 21.6.17 regarding Partnership News.
Emailed to members on 23.6.17
- Email from Sandra Baker of DALC dated 23.6.17 regarding AGM on 28.6.17.
Emailed to Members on 24.6.17
- Email from Jenifer Jackson of RBWM dated 26.6.17 regarding Borough Local Plan Consultation.
Emailed to members on 26.6.17

CM 4846 Website

- Cllr Blightman had previously circulated his report on website activity in June to the Members.

CM 4847 Other Organisations

- **EWFSC:** Cllr Lovell reported that the Club is in the process of cancelling their arrangements with Eton Rifles FC.
- **Eton Wick Waterways Group:** There was a meeting on 6th July to discuss the forthcoming Open Day.
- **Baldwins Bridge Trust:** The Town Clerk reported that the Trust had agreed to pay towards the maintenance of their bench on Jubilee Square.

CM 4848 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lewandowski will talk to Cllr Lawless about the state of the perimeter fencing of the play area and what action to take. **Cllr Lewandowski**
- **Haywards Mead Recreation Ground:** Concern expressed at rubbish that is left by the recycling bins.
- **Bell Lane Open Area:** All OK.
- **South Meadow Lane Recreation Ground:**
Redundant goalposts have still not yet been removed, Town Clerk to chase up David Warner of Eton College. **Action: Town Clerk**
Drain cover concrete has started to break up, Town Clerk to chase up with My Handyman. **Action: Town Clerk**
There is a piece of wire behind the play area that needs removing. **Action: Town Clerk**
- **Jubilee Square & Watermans Arms:** All OK. Town Clerk reported that Excellent Plants will be replanting the missing plants at the Waterman's flower bed.

CM 4849 Barclays Bank

Concern was expressed over the reduced opening hours of the Bank and their lack of communication with local businesses and customers. It was felt that individual letters of complaint to Barclays Bank would be more effective than one corporate letter.

CM 4850 Any Other Business

- There was no other business tabled.

CM 4851 Date of Next Meeting

Thursday 7th September 2017 at 7.30pm in the Council Chamber.

CM 4852 Development Control – Town Council Consultation

The following applications had been received in June:

Application Number: 17/00709/OALFP

Application Date: 31.5.17

Applicant: Mr Nilesh Tailor

Location: Village Pharmacy, 7 Eton Wick Road, Eton Wick

Proposal: Alterations to upgrade garage to storage area **No Objection**

Application Number: 17/01529 Councillor Lewandowski declared an interest

Application Date: 16.5.17

Type: Certificate of Lawfulness of Proposed Use

Applicant: R Lewandowski

Location: Highfield, Common Road, Eton Wick

Proposal: COL to determine whether use of roof storage area above garage as habitable accommodation is lawful

Determination Date: 6.7.17 **No Objection**

Application Number: 17/01619

Application Date: 26.4.17

Type: Full

Applicant: Mrs Liz Doonan

Location: 14 The Walk, Eton Wick

Proposal: Single storey side extension. New pitched roof to continue with existing

Representation Date: 4.7.17 **No Objection**

Application Number: 17/00749/OTHFP

Application Date: 7.6.17

Location: 111A Colenorton Crescent, Eton Wick

Proposal: Removal of load bearing wall **No Objection**

Application Number: 17/01588

Application Date: 12.5.17

Type: Non Material Amendment

Applicant: Peter Brett Associates

Location: 47-49 High Street, Eton

Proposal: NMA to approve planning permission 15/02786 to substitute plans

Determination Date: 9.6.17 **No Objection**

Application Number: 17/01712

Application Date: 12.6.17

Type: Full

Applicant: Mr & Mrs S Jennings

Location: 27 Stonebridge Field, Eton

Proposal: Demolition of two storey rear extension, part single storey extensions to front/side/rear, part two storey rear extension and associated works

Representation Date: 17.7.17 **No Objection**

Application Number: 17/01803

Application Date: 15.6.17

Type: Full

Applicant: Eton Porny School, Eton

Location: Eton Porney School, Eton

Proposal: Construction of shed for storage following demolition of 3 x existing sheds

Representation Date: 20.7.17 **No Objection**

Application Number: 17/01890

Application Date: 12.6.17 **Councillor Highy declared an interest**

Type: Full

Applicant: The Provost & Fellows

Location: 37 Queens Road, Eton Wick

Proposal: Garage conversion into a habitable accommodation

Representation Date: 17.7.17 **No Objection**

Application Number: 17/00805/DEXBN

Application Date: 15.6.17

Applicant: Mr Aaron Hodgson

Location: 23 Stockdales Road, Eton Wick

Proposal: Single storey extension and removal of load bearing wall **No Objection**

Application Number: 17/02042

Application Date: 3.7.17

Type: Full

Applicant: Mr P. Edwards

Location: 3 Eton Thameside, Eton

Proposal: Installation of doors, remove wall, create an open mezzanine level and install a floating door

Representation Date: 1.8.17 **Councillor Lewandowski will review the documents and advise Members.**

Application Number: 17/02014

Application Date: 23.6.17

Type: Full

Applicant: Mr & Mrs Hodgson

Location: 23 Stockdales Road, Eton Wick

Proposal: Proposed front extension

Representation Date: 27.7.17 **No Objection**

Application Number: 17/02016

Application Date: 23.6.17

Type: Full

Applicant: Mr & Mrs Hodgson

Location: 23 Stockdales Road, Eton Wick

Proposal: Single storey rear extension and front porch

Representation Date: 27.7.17 **No Objection**

CM 4853 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in June:

Application Number: 17/00245

Application Date: 18.1.17

Location: R/O 125 High Street, Eton

Type: Full

Proposal: Change of use of store and workshop

Decision: Permission Refused

Application Number: 17/00421

Application Date: 14.3.17

Location: Old Wheatbutts, Common Road, Eton Wick

Type: LBC

Proposal: Detached garage

Decision: Application Withdrawn on 26.5.17

Application Number: 17/00870

Application Date: 10.3.17

Location: Buildings Department, Colenorton,, Common Lane, Eton

Type: Full

Proposal: Demolition of wall

Decision: Permission Granted

Application Number: 17/01039

Application Date: 29.3.17

Location: 13 Sheepcote Road, Eton Wick

Type: Full

Proposal: Single storey rear extension

Decision: Permission Granted

Application Number: 17/01135

Application Date: 5.4.17

Location: 19 Cornwall Close, Eton Wick

Type: Full

Proposal: First floor extension

Decision: Permission Refused

Application Number: 17/01246

Application Date: 10.4.17

Location: 101 High Street, Eton

Type: Works to trees in conservation area

Proposal: Various works

Decision: No Objection

Application Number: 17/01381

Application Date: 27.4.17

Location: 26 Stonebridge Field, Eton

Type: Full

Proposal: Rear extension & conversion of store to form habitable accommodation

Decision: Permission Granted

Application Number: 17/01388

Application Date: 27.4.17

Location: 121 High Street, Eton

Type: Discharge of Condition

Proposal: Various

Decision: Approved

Application Number: 17/03344

Application Date: 8.11.16

Location: Gymnasium, Eton College, Eton

Type: Full

Proposal: Erection of timber sports pavilion building

Decision: Permission Refused

Application Number: 17/01377

Application Date: 26.4.17

Location: The Shoes, 44 Eton Wick Road, Eton Wick

Type: Full

Proposal: Erection of a single storey garage

Decision: Permission Granted

Application Number: 17/00928

Application Date: 24.3.17

Location: 109 High Street, Eton

Type: Full

Proposal: Change of use from commercial to residential

Decision: Application Withdrawn on 26.6.17

Application Number: 17/00929

Application Date: 24.3.17

Location: 109 High Street, Eton

Type: LBC

Proposal: LBC to construct side and rear extensions and alterations

Decision: Application Withdrawn on 26.6.17

Application Number: 17/01032

Application Date: 20.3.17

Location: 52 & 52A High Street, Eton

Type: LBC

Proposal: LBC to construct a two storey rear extension

Decision: Application Refused

Application Number: 17/03906

Application Date: 5.12.16

Location: 1 Emlyn Buildings, Brocas Street, Eton

Type: Full

Proposal: Single storey rear and side extensions and enlargement of garden shed

Decision: Permission Refused

The Meeting closed at 9.45pm