

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 4th May 2017 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, Mrs S. Evans, G. Fussey, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen (Town Clerk) & Mrs R. Rivaz (ECA),

Apologies: Cllrs M. Cadwallader, D. Hill & Mrs S. Warner & Cllrs Mrs S. Rayner & M. Alexander (RBWM) & Mr M. Reynolds (Accountant),

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

CM 4803 Finance – Schedule of Payments & Monthly Accounts

The Town Clerk presented April 2017 monthly and YTD accounts to the Meeting on behalf of Mr Reynolds:

- Expenditure in April was in line with budget.
- The monthly schedule and YTD accounts were approved.
- Dog Fouling Banners: It was agreed to purchase 2 at the cost of £55.00 plus VAT each. This money would come from the Grounds Maintenance budget. **Action: Town Clerk**
- ECA & EWVA Christmas Lights: It was agreed that any decisions on grants to the two associations would be deferred to the next ETC meeting when each would come with a breakdown of their expenditure. Cllr Leach declared an interest. **Action: Cllrs Leach (ECA) & Mrs Tarbox (EWVA)**
- Bell Lane Fencing: It was agreed that the Town Clerk would write to interested residents that Eton College, the owners of the land, are unable to repair the fence as it is common land and they have no rights so to do. **Action: Town Clerk**
- Jubilee Square: It was agreed to arrange for the 2 benches to be refurbished and then maintained with an annual oiling. Baldwins Bridge to be approached to consider doing the same with their bench. **Action: Town Clerk**
It was further agreed that the Council should maintain an inventory of its benches and this would be undertaken for Eton by Cllr Leach and Eton Wick by Cllr Mrs Tarbox. **Action: Cllrs Leach & Mrs Tarbox**
- Haywards Mead Dog Bin: It was agreed that there would be no changes to the dog bin on Eton College land. The Town Clerk to write to Eton College regarding the condition of the corner of their field which has become overgrown and is a flytipping problem. **Action: Town Clerk**

CM 4804 RBWM Councillor Issues

There being no RBWM Councillor present there was nothing to report.

CM 4805 Thames Valley Police (TVP) Liaison

There was no representative from TVP in attendance.

The Town Clerk had circulated the report from Phil Griffiths the RBWM Community Warden.

CM 4806 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

Ahead of her report, in her position as a lead member of the Neighbourhood Plan (NP) Steering Group, Mrs Rivaz reported that the NP was now ready for passing to RBWM for adjudication. It had been ratified by the NP Steering Group at their meeting on Wednesday 3rd May and needed approval by ETC prior to passing to RBWM. Mrs Rivaz explained the various stages which had been taken in the process and the Steering Group with AECOM assistance had followed each step according to the rules set down.

Cllr Reed expressed his disappointment that the aspirations within the plan did not include anything about making the lower part of the High Street as “shared space” and Mrs Rivaz explained that the plan had been public for some time and subject to a number consultations both with the public and interested parties. Under Regulation 14, no further substantive changes could be made to the document. A vote was taken that the Council should approve the Plan for submitting the local authority and this was passed unanimously

ECA & ETA

The ECA report had been circulated to Members ahead of the Meeting and Mrs Rivaz highlighted certain points:

- ECA AGM on 5th June
- New & Lingwood demonstration on 18th May
- Eton Heritage Walkway
- Eton High Street flagpoles
- Porny School
- Cycle Parking
- Finding the Brook
- Meadow Lane Car Park residents’ spaces

EWVA

The minutes of the EWVA meeting on 19th April had been circulated to Members ahead of the Meeting and Cllr Lewandowski highlighted certain points:

- Shepherds Hut – Contracts have been signed for the purchase of the site, buyer’s name not available.
- Frosts Estate Agents are looking after the flower beds in front of the shops and are requesting an advertising board which needs to be agreed.
- EWVA looking for specific projects for Section 106 funding.
- Mapboard for Eton Wick – A meeting will take place on Monday 8th May to confirm details.

CM 4807 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 6th April were presented. There being no alterations to these the minutes were approved and signed.

CM 4808 Matters Arising from the Minutes

1. CM 4788 RBWM Councillor Issues

- Report to RBWM that humps on Eton Wick Road in Eton Wick and Bekynton House are breaking up..

Actioned 12/4

Response from RBWM circulated to Members 18.4.17

2. CM 4787 EWVA

- Arrange for Excellent Plants to maintain two planters along Eton Wick Road. **Actioned 12/4**
Awaiting quotation from Excellent Plants

3. CM4795 Correspondence

- Report to RBWM that cattle grid has worked loose on Eton Wick Road. **Actioned 12/4**
Response from RBWM circulated to Members 13.4.17

4. CM 4796 Website

- Check on current contract with Talk Talk. **Actioned 12/4**
Confirmed there is no longer any time contract in place

5. CM 4798 Recreation Grounds & Open Spaces Report – Bell Lane Open Area

- Check on responsibility for replacing wooden fence on common land behind The Wheatbutts
Actioned 12/4
Neither Eton College nor ETC are responsible, Town Clerk recommends that house owners perform their own repairs. The Mayor & Cllr Lewandowski informed 13.4.17

6. CM 4801 Development Control

- **17/00420/421 Old Wheatbutts, Common Road:** This application be called in. **Actioned 7/4**
- **17/0081612 Princes Close:** This application to be called in. **Actioned 7/4**
- **17/00756 81 High Street:** Write to RBWM expressing fullest support. **Actioned 7/4**

7. CM 4787 Finance

- Prepare a proposal for ETC support for Eton Wick Christmas Lights. **Action: Cllr Mrs Tarbox**

8. CM 4794 Action List

- Prepare a proposal for ETC support for mural in Eton Court Car Park. **Action: Cllr Fussey**

9. CM 4796 Website

- Proceed with broadband supply to Plusnet. **Action: Cllr Lovell**

CM 4809 Mayor's Report

- 10th April ECA Meeting
- 23rd April Windsor St George Rotary – St George's Day Luncheon
- 28th April Meeting ref Section 106
- 29th April Brocas ref Barnes Pool
- 3rd May Meeting ref South Meadow lane Pavilion
Neighbourhood Plan Steering Group Meeting
- 4th May Meeting with Green Touch ref dog bins

CM 4810 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>NB Cllr Lewandowski declared an interest in this subject. Section 106 funds are available for renovation work. It was agreed that Cllr Lewandowski will progress a plan to refurbish the building. Site visit made on 3rd February and outline plan presented to ETC Meeting by Dan Lewandowski on 2nd March. A working party of the Mayor, Cllrs Leach, Lewandowski and Reed, Ian Mellor and the Town Clerk met on 23rd March and a further meeting took place with Dan Lewandowski on 3rd May to progress the project. It was agreed at the 4th May ETC Meeting to meet with the users of the pitches – Eton College and Windsor Youth FC – to help define what was needed in the proposed refurbishment.</p> <p style="text-align: right;">Action: Town Clerk & Cllr Reed</p>
Eton Wick Cemetery Extension	<p>The PCC has asked the Environment Agency for pre-app advice. This will be part of the supporting paperwork if a new application is submitted for the extension of the graveyard.</p>
Neighbourhood Plan	<p>Already covered in ETC Minute CM 4806. The Plan has been approved by ETC and will be passed to RBWM for adjudication.</p>
Eton Court Car Park Mural	<p>Cllr Fussey presented some ideas to Members at the 2nd March ETC Meeting. Estimated cost of £4K - £6K from Section 106 Funds. Cllr Fussey has confirmed agreement from the owner of the wall and will proceed with preparing a plan for agreement by the Council. Action: Cllr Fussey</p>
Tree Survey across ETC Estate	<p>Town Clerk has commissioned Toby Fox to do a tree survey, this was made on 19th April. The survey will determine what work needs doing across various categories, and is deemed necessary for H&S purposes.</p>

CM 4811 Correspondence

Members had received the following correspondence during April:

- Email from Keep Britain Tidy dated 4.4.17 regarding Great British Spring Clean Celebration Event on 2.5.17. Emailed to Members on 4.4.17
- Email from Ellen Froggatt of Open Spaces Society dated 13.4.17 regarding Walking Groups filming on TV. Emailed to Members on 18.4.17
- Police Alert dated 18.4.17 regarding crimes in Eton & Eton Wick. Emailed to Members on 18.4.17
Emailed to Members on 18.4.17
- Email from Karen Phillips of Tastes dated 19.4.17 regarding cash machines in High Street.
Emailed to Members on 20.4.17
- Email from Wendy Allum of RBWM dated 20.4.17 regarding booking the Council Chamber for the General Election on 8.6.17. Emailed to Members on 20.4.17
- Email from Claire Milne of Windsor Neighbourhood Plan dated 25.4.17 regarding affordable housing in RBWM. Emailed to Members on 25.4.17
- Email from Tony Carr of RBWM regarding grimy state of Jubilee Square roadway.
Emailed to Members on 26.4.17

CM 4812 Website

- Cllr Blightman had previously circulated his report on website activity in April to the Members.
- Cllr Lovell has passed information on plusnet to Town Clerk who will proceed to get the contract changed from Talk Talk. **Action: Town Clerk**

CM 4813 Other Organisations

- Heathrow 3rd Runway: Cllr Reed outlined latest situation with the objectors. It is believed the judicial review will not take place before 2018.
- Eton Wick Football & Social Club: Cllr Lawless reported that all was satisfactory with the Club.
- Flood Forum: This is now renamed Eton Wick Waterway Group. A meeting is scheduled for May. Thames 21 project has been established to regenerate waterways, funded by Thames Water.

CM 4814 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** The play area sign will be installed over the weekend.
- **Haywards Mead Recreation Ground:** Cllr Lawless requested the Town Clerk to write to Mr Dan Hare to thank him for his efforts in helping to clean up Haywards Mead. **Action: Town Clerk**
- **Bell Lane Open Area:** The fencing issue was discussed in ETC Minute CM 4803. Otherwise nothing to report.
- **South Meadow Lane Recreation Ground:** Nothing to report.
- **Jubilee Square & Watermans Arms:** Dirty paving stones at Jubilee Square had been reported to RBWM and action is awaited. Bin lorries will be asked to avoid reversing onto the area. Cllr Leach requested that the Alley adjacent to the Cockpit be added to his responsibility.
Action: Town Clerk

CM 4815 Any Other Business

- Town Clerk to write to Phil Griffiths, the RBWM Community Warden, to monitor allegations of dog fouling in Tangier Lane. **Action: Town Clerk**
- Cllr Reed asked whether the tables and chairs in the Council Chamber could be replaced with modern furniture so that additional space could be created for other uses. Cllr Reed was asked to put together a proposal for the Council to consider. **Action: Cllr Reed**
- Cllr Leach expressed concern that the Council and its work was not being promoted enough in Eton. It was noted that the Town Clerk submits a regular monthly article in Eton Matters, however he will compose a more informative piece for a forthcoming issue. **Action: Town Clerk**

CM 4816 Date of Next Meeting

Thursday 1st June 2017 at 7.30pm in the Council Chamber.

CM 4817 Development Control – Town Council Consultation

The following applications had been received in April:

Application Number: 17/00928 Cllr Lewandowski declared an interest

Application Date: 8.3.17

Type: Full

Applicant: Mr R Shymansky

Location: 109 High Street, Eton

Proposal: Part change of use of ground floor from A2 to residential; part single part two storey side and rear extensions following the demolition of existing additions

Representation Date: 9.5.17 **No Objection**

Application Number: 17/00929

Application Date: 8.3.17

Type: Listed Building Consent

Applicant: Mr R Shymansky

Location: 109 High Street, Eton

Proposal: LBC to construct part single part two storey side and rear extensions following the demolition of existing additions. Internal alterations comprise partial wall removal, blocking-up of openings and replacement windows

Representation Date: 9.5.17 **No Objection**

Application Number: 17/00940

Application Date: 24.3.17

Type: Full

Applicant: Mr Sunny Nar

Location: 29 Tilstone Close, Eton Wick

Proposal: Construction of an outbuilding (retrospective)

Representation Date: 10.5.17 **It was agreed that Cllr Mrs Rayner be asked to call in this application in. Additionally we would like the Building Inspector to visit regarding the building work which overhangs into the next property (right side as you look at the house). The planning applications for this part of the property extension are 16/02386/FULL and 16/01809/PDXL.** **Action: Town Clerk**

Application Number: 17/01032 Cllr Reed declared an interest

Application Date: 20.3.17

Type: Listed Building Consent

Applicant: Mr Duncan Reed

Location: 52 & 52A High Street, Eton

Proposal: Consent to construct a two storey rear extension

Representation Date: 5.5.17 **No Comment**

Application Number: 17/01039

Application Date: 29.3.17

Type: Full

Applicant: Mr & Mrs Fenn

Location: 13 Sheepcote Road, Eton Wick

Proposal: Single storey rear extension

Representation Date: 11.5.17 **No Objection**

Application Number: 17/01092

Application Date: 30.3.17

Type: Full

Applicant: Mr Noel Whelan

Location: 69-69A High Street, Eton

Proposal: Replacement shop front and new door to 69 and reposition front door to 69A

Representation Date: 16.5.17 **No Objection**

Application Number: 17/01093

Application Date: 28.3.17

Type: Listed Building Consent

Applicant: Mr Noel Whelan

Location: 69-69A High Street, Eton

Proposal: Consent for replacement shop front and new door to 69 and reposition front door to 69A

Representation Date: 11.5.17 **No Objection**

Application Number: 17/01135

Application Date: 5.4.17

Type: Full

Applicant: Mr & Mrs Shearman

Location: 19 Cornwall Close, Eton Wick

Proposal: Part first floor, part two storey extension

Representation Date: 18.5.17 **No Objection**

Application Number: 17/01144

Application Date: 31.3.17

Type: Permitted Development Extended

Applicant: Mr & Mrs Shearman

Location: 19 Cornwall Close, Eton Wick

Proposal: Single storey rear extension

Determination date: 12.5.17 **No Objection**

Application Number: 16/02869

Appeal By: Mr Kelsall, 20 High Street, Eton

Location: 20 High Street, Eton

Proposal: Consent to replace four Georgian windows to the front elevation

ETC had no objection to this application at the 6th October 2016 Meeting **No Objection**

Application Number: 17/01246

Application Date: 10.4.17

Type: Works to Trees in Conservation Area

Applicant: Mr Cove

Location: 101 High Street, Eton

Proposal: Reduce height of Gleditsia

Representation Date: 26.5.17 **No Objection**

Application Number: 17/00528/OTHBN

Application Date: 24.4.17

Applicant: Mrs B Hodge

Location: 23 Haywards Mead, Eton Wick

Proposal: Removal of a loadbearing wall **No Comment**

Application Number: 17/00550/DEXFP

Application Date: 26.4.17

Applicant: Mr Sam Harris

Location: 24 Colenorton Crescent, Eton Wick

Proposal: Single storey side and rear extension **No Comment**

CM 48018 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in April:

Application Number: 17/00042

Application Date: 19.12.16

Location: 12 Princes Close, Eton Wick

Type: Full

Proposal: Rear extension & 2 car parking spaces

Decision: Permission Granted

Application Number: 17/00283

Application Date: 16.1.17

Location: 121 High Street, Eton

Type: Full

Proposal: Alterations and amendments to shop front and adjoining properties 122 and 123 High Street

Decision: Permission Granted

Application Number: 17/00284

Application Date: 16.1.17

Location: 121 High Street, Eton

Type: Listed Building Consent

Proposal: LBC for alterations and amendments to shop front and adjoining properties 122 and 123 High Street

Decision: Consent Granted

Application Number: 17/00172

Application Date: 4.1.17

Location: 38 Sheepcote Road, Eton Wick

Type: Certificate of Lawfulness of Proposed Development

Proposal: COL to determine whether the single storey rear extension is lawful

Decision: Application Withdrawn on 20.4.17

Application Number: 17/00639

Application Date: 24.2.17

Location: 23 Princes Close, Eton Wick

Type: Full

Proposal: Single storey rear extension and garage conversion into habitable accommodation

Decision: Permission Granted

Application Number: 17/00250

Application Date: 24.1.17

Location: 3 Eton Thameside, 15 Brocas Street, Eton

Type: Full

Proposal: Installation of a spiral staircase and balustrading from current balcony level up onto roof terrace.

Decision: Permission Refused

Application Number: 17/00773

Application Date: 3.3.17

Location: 121-121A High Street, Eton

Type: Discharge of Condition

Proposal: Details required by Condition 2

Decision: Approved

Application Number: 17/00835

Application Date: 8.3.17

Location: Land opposite Stonebridge Field, Eton

Type: Full

Proposal: Detached garage

Decision: Application Withdrawn on 27.4.17

Application Number: 17/01144

Application Date: 31.3.17

Location: 19 Cornwall Close, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Approved if completion by 30.5.17

The Meeting closed at 9.50pm