

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 6th April 2017 at 7.30pm

- Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, G. Fussey, P. Highy, D. Hill, M. Leach, J. Lovell, Mrs L. Tarbox & Mrs S. Warner
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Alexander (RBWM), Ms R. Rivaz (ECA), Mr D. Thompson (RBWM) (part)
- Apologies:** Cllrs R. Lewandowski, P. Lawless & D. Reed, Cllr Mrs S. Rayner (RBWM), Mr M. Reynolds (Accountant),

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

The Meeting commenced with a presentation from Mr David Thompson from RBWM on street lighting in the Borough:

- RBWM is upgrading all street lighting to LED with a central management system.
- Currently replacing 1100 columns across the Borough, and an ongoing replacement/renewal programme of 350 per annum.
- There are 14,200 street lights in the Borough.
- LED lighting shows a 65% reduction in electricity cost with reductions in emissions.
- The heritage street lights in Eton will remain in situ with internal changes to mechanisms only.
- Windsor Bridge and Baldwins Bridge lights will be upgraded and refurbished or replaced to the original design. This will take 6 weeks to do. Bridge lights will be dealt with after the street lights have been changed over.
- Eton street lighting will be changed over to LED in May.
- Completion of changeover date across the Borough is December although an earlier date of August/September is possible.

Questions:

- The Mayor asked of the possibility of 8 lights on Windsor Bridge rather than the current 4. David will investigate the possibility and liaise with the Mayor. A possibility of some Section 106 funding was noted.
- Ms Rivaz highlighted the need for uniform columns along the High Street. David will discuss with Paul Roach.
- Ms Rivaz agreed that the High Street needs better illumination although would prefer the yellow glow from sodium lights.

The Mayor thanked David for his very useful presentation..

CM 4787 Finance – Schedule of Payments & Monthly Accounts

The Town Clerk presented March 2017 monthly and YTD accounts to the Meeting on behalf of Mr Reynolds:

- Expenditure in March was broadly in line with budget.
 - The YTD figures showed an overspend of £9K due to unforeseen expenditure on maintenance of playgrounds and open spaces. This will need to come from reserves.
 - The monthly schedule and YTD accounts were approved.
 - Eton Wick Christmas Lights – The Mayor confirmed that Section 106 money is available for infrastructure only. It was agreed that Cllr Mrs Tarbox would come back to the Council with a proposal for support.
- Action: Cllr Mrs Tarbox**

- Table Tennis Table on Haywards Mead – The Council was asked to consider a request from RBWM for financial support to move the table to another location within the Borough. It was agreed that the Council should not offer any help as it was a RBWM responsibility.
- Town Clerk reported that the advice from RBWM was that VAT should not be reclaimed on grant awarded goods and services. Mr Reynolds had therefore deducted this claim from the ETC accounts. The Mayor advised that he would be making further enquiries.
- The proposal to install a new gate on Haywards Mead Play Area was rejected.

CM 4788 RBWM Councillor Issues

Cllr Alexander reported on the following:

- Planning Application for 121 High Street would be called in.
- RBWM street cleaning and maintenance contract has been changed to Volker, effective April.
- River Street Car Park in Windsor is now active with new pay on gate system and this will be introduced into Meadow Lane Car Park in May when any wrinkles have been ironed out.
- TVP has erected gates around Windsor Castle and these will be replaced by permanent structures as a deterrent against terrorist activity.

The Town Clerk reported on the following on behalf of Cllr Mrs Rayner:

- The ‘travellers’ at Shepherds Hut have moved on.
- Cllr Mrs Warner reported that the humps on Eton Wick Road are breaking up. Town Clerk will report this to RBWM. **Action: Town Clerk**
- The ramps are also breaking up outside Bekynton on Eton Wick Road. Town Clerk to report this to RBWM. **Action: Town Clerk**

CM 4789 Thames Valley Police (TVP) Liaison

There was no representative from TVP in attendance.

Ms Rivaz advised the Meeting that Sgt Hedley Gabriel is due to attend the ECA meeting on Monday 10th April and she will ask him to contact Cllr Lewandowski to attend a EWVA meeting.

CM 4790 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

Ahead of her report, in her position as a lead member of the Neighbourhood Plan Steering Group, Ms Rivaz reported that the Neighbourhood Plan was nearly ready for passing to RBWM for adjudication. Our consultants AECOM are making final adjustments. The Plan will need to be approved by the Council at its next meeting.

ECA & ETA

- Eton Matters – Cllr Leach will drop off some copies to the Council Offices.
- Eton Heritage Walkway – Brochure is finished and is currently being distributed around Windsor and Eton. All agreed it looked very attractive.
On Friday 7th April there will be an official walk along the Heritage Walk starting at Windsor Bridge at 1.00pm.
- Next ECA Meeting is on Monday 10th April at St John’s Church. The Porny School Head is due to attend.
- Cockpit – Ms Rivaz had met the builders and had been reassured that the heritage content of the building would be maintained. There may be some difficulty in obtaining rear access.
- ETA had issued warnings about counterfeit £20 notes being circulated in Eton.

EWVA

- The minutes of the Dog Control Sub Committee had been circulated.
- The Town Clerk reported that Cllrs Lewandowski and Mrs Rayner were due to meet to discuss the proposed Eton Wick Information and Map Board.
- RBWM is due to install the flower towers in Eton Wick.
- Town Clerk to arrange for Excellent Plants to maintain the two ETC planters in Eton Wick.

Action: Town Clerk**CM 4791 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 2nd March were presented. There being no alterations to these the minutes were approved and signed.

CM 4792 Matters Arising from the Minutes**Town Clerk Actions:****1. CM 4767 Finance**

- To request a second opinion from RBWM regarding reclaiming VAT on Xmas Celebrations.

Actioned 16/3**2. CM 4774 Action List**

- To arrange meeting of South Meadow Lane Recreation Ground Pavilion working party in Council Offices.

Actioned 23/3**3. CM 4777 Other Organisations**

- To write to Keith Becket of EWFSC regarding bad language at football matches.

Actioned 17/3**4. CM 4778 Recreation Grounds & Open Spaces Report**

- To arrange for sign to be installed at Stockdales Play Area.
- To arrange for plants at Watermans Arms.
- To arrange for Jubilee Square to be cleaned.

Actioned 14/3**Actioned 17/3****Actioned 23/3****5. CM 4779 Eton Town Street Lighting Situation**

- To arrange for Dave Thompson of RBWM to attend an ETC Meeting.

Actioned 23/3 & 30/3**6. CM 4783 Any Other Business**

- To write to Tony Carr of RBWM regarding bollards in Brocas Street, Eton.
- To write to Paul Roach of RBWM regarding Big Issue seller outside Budgens.

Actioned 17/3**Actioned 17/3**

Others Actions:

7. CM 4774 Action List

- Cllr Fussey to prepare a proposal for the mural at Eton Court Car Park. **Pending**

8. CM 4776 Website

- Cllr Lovell to proceed with Plus Net broadband contract. **Pending**
- Cllr Blightman to proceed with ETC computer security. **Actioned**

CM 4793 Mayor's Report

- 12th March Great British Spring Clean
- 14th March Baldwins Bridge Trust meeting
- 23rd March Meeting of South Meadow Pavilion Working Party
- 25th March Site visit on Brocas to investigate location of culvert
- 31st March Meeting to discuss Barnes Pool waterway

CM 4794 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	Section 106 funds are available for renovation work. There was a possibility of a partnership with Eton College if and when the College needed additional changing facilities, however Ian Mellor indicated on 26 th August 2016 that this would be a long term issue. In the meantime it was agreed that Cllr Lewandowski will progress a plan to refurbish the building. Site visit made on 3 rd February and outline plan presented to ECA Meeting by Dan Lewandowski on 2 nd March. A working party of the Mayor, Cllrs Leach, Lewandowski and Reed and the Town Clerk met on 23 rd March to progress the project. Current thinking is to open up the interior with smaller spaces for showers and toilets on the sides and a larger space for meetings/socials etc in the heart of the building.
Eton Wick Cemetery Extension	The matter is in the hands of the PCC. The Council will continue to support the Church in the planning application and beyond. The PCC is paying consultants to pilot the scheme through to planning. There are concerns from the EA about the proposed depths of burials and so the issue remains pending. Cllr Mrs Rayner is in discussions with Rev La Stacey regarding RBWM support for the planning application.
Neighbourhood Plan	The Plan is almost ready to be submitted to RBWM for adjudication. It is currently with AECOM for final checks.

Eton Court Car Park Mural

Cllr Fussey presented some ideas to Members at the 2nd March ETC Meeting. Estimated cost of £4K - £6K from Section 106 Funds. Cllr Fussey to confirm agreement from the owner of the wall and will proceed with preparing a plan for agreement by the Council. **Action: Cllr Fussey**

CM 4795 Correspondence

Members had received the following correspondence during March:

- Email from Hayley New of Plantlife dated 24.2.17 regarding National Plant Monitoring Scheme. Emailed to Members on 25.2.17
- Email from Malcolm Beer of RBWM dated 2.3.17 regarding DfT Consultation Events. Emailed to Members on 2.3.17
- Email from Jim Bailee of Action Challenge dated 7.3.17 and 24.3.17 regarding Thames Path Mighty Hike on 29.7.17. Emailed to Members on 7.3.17
- Email from Malcolm Beer of RBWM dated 7.3.17 regarding DfT Consultation Events. Emailed to Members on 7.3.17
- Email from Planning Policy at RBWM dated 13.3.17 regarding Joint Minerals and Waste Plan. Emailed to Members on 13.3.17
- Email from NALC dated 16.3.17 regarding NALC Good Councillor Spring Conference. Emailed to Members on 16.3.17
- Email from Peter Lawless dated 16.3.17 regarding new local bus service. Emailed to Members on 17.3.17
- Copy Email from Peter Eaton of Brocas Residents Group dated 17.3.17 regarding Meadow Lane Car Park. Emailed to members on 17.3.17
- Email from Aggie Fedyna of RBWM dated 20.3.17 regarding Eton Wick Road closure on 30.3.17. Emailed to Members on 20.3.17
Town Clerk to report to Aggie that the grid has worked loose. **Action: Town Clerk**
- Email from RBWM Planning dated 17.3.17 regarding 12 Princes Close, Eton Wick planning application 17/00042 hearing. Emailed to members on 23.3.17
- Emails from RBWM Planning dated 17.3.17 regarding 121 High Street, Eton planning applications 17/00283 & 17/00284 hearing. Emailed to members on 23.3.17.

CM 4796 Website

- Cllr Blightman had previously circulated his report on website activity in March to the Members.
- Better broadband in Council Chamber: Cllr Lovell submitted a proposal from Plus Net which would involve a monthly contribution of £40. This was agreed and Cllr Lovell will arrange with Town Clerk to proceed. Town Clerk to check on current contract with Talk Talk.
Action: Town Clerk & Cllr Lovell
- Cllr Blightman had installed a new back up system.

CM 4797 Other Organisations

- Baldwins Bridge Trust: Nothing to report from recent meeting.
- Eton Wick Football & Social Club: The next meeting has been postponed to Monday 10th April.

CM 4798 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** The play area sign will be installed w/c 10th April.
- **Haywards Mead Recreation Ground:** The table tennis table will be moved by RBWM, see earlier minute CM 4787. The quad bike incident was probably a one off but needs to be monitored, Phil Griffiths has been involved.
- **Bell Lane Open Area:** A request has been made for the recent fence installed by ETC behind the Wheatbutts to be extended eastwards to replace the existing rotting fence. Town Clerk will follow up with Eton College.
Action: Town Clerk
- **South Meadow Lane Recreation Ground:** Nothing to report.
- **Jubilee Square & Watermans Arms:** Town Clerk reported that the flower bed had now been planted and looked very attractive in his opinion. Dirty paving stones at Jubilee Square had been reported to RBWM.

CM 4799 Any Other Business

- There was concern that the new trees on Eton Wick Road are not flowering. It was agreed that this would be monitored over the next weeks.

CM 4800 Date of Next Meeting: Thursday 4th May 2017 at 7.30pm in the Council Chamber. Cllrs Cadwallader and Mrs Warner gave their apologies.

CM 4801 Development Control – Town Council Consultation

The following applications had been received in March:

Application Number: 17/00773 Cllrs Fussey & Highy declared an interest

Application Date: 3.3.17

Type: Discharge of Condition

Applicant: The Provost & Fellows of Eton College, Eton

Location: 121 – 121A High Street, Eton

Proposal: Details required by Condition 2 and 3 of 16/02129/LBC for consent for single storey rear extension

No Objection

Application Number: 17/00816

Application Date: 8.3.17

Type: Full

Applicant: Mrs Beverley Eaves

Location: 12 Princes Close, Eton Wick

Proposal: Proposed outbuilding

Representation Date: 20.4.17

This application needs to be called in. Specific comments:

- **Inaccurate drawings**
- **The previous application is not included in the drawings**
- **The structure has already been built and is sited by the boundary fence**
- **The structure is too high as it is blocking the view of neighbouring properties**

Application Number: 17/00835

Application Date: 8.3.17

Type: Full

Applicant: Mr & Mrs S Jennings

Location: Land Opposite 27 Stonebridge Field, Eton

Proposal: Detached garage

Representation Date: 21.4.17 **No Objection**

Application Number: 17/00870 Cllrs Fussey and Highy declared an interest

Application Date: 10.3.17

Type: Full

Applicant: Provost & Fellows of Eton College

Location: Buildings Department Colenorton, Eton College, Eton

Proposal: Demolition of existing wall and landscaping to front of building

Representation Date: 25.4.17 **No Objection**

Application Number: 17/00420

Application Date: 14.3.17

Type: Full

Applicant: Mr John Reid

Location: Old Wheatbutts, Common Road, Eton Wick

Proposal: Timber framed detached 4 bay garage with storage above following demolition of existing garage and attached outbuildings

Representation Date:1.5.17

This application needs to be called in as there is doubt over the potential use. The proposed structure looks as if it may have residential ambitions.

Application Number: 17/00421

Application Date: 14.3.17

Type: Listed Building Consent

Applicant: Mr John Reid

Location: Old Wheatbutts, Common Road, Eton Wick

Proposal: Timber framed detached 4 bay garage with storage above following demolition of existing garage and attached outbuildings

Representation Date:1.5.17

See above 17/00420

Application Number: 17/00756

Application Date:15.3.17

Type: Full

Applicant: Mr Michael Gilbey

Location: 81 High Street, Eton

Proposal: Change of use of 81 High Street from retail to restaurant/bar at ground floor with guest bedrooms at first and second floors

Representation Date: 2.5.17 **No Objection The Council wished to express its fullest support for this development as it retains the commercial integrity of the building and the High Street.**

Application Number: 17/00999

Application Date: 17.3.17

Type: Full

Applicant: Mr Matthew Varady

Location: 34 Tilstone Close, Eton Wick

Proposal: Two storey rear extension

Representation Date: 3.5.17 **No Objection**

CM 4802 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in March:

Application Number: 17/00529

Application Date: 8.2.17

Location: 20 Victoria Road, Eton Wick

Type: Works to Trees Covered by TPO

Proposal: Work to copper beech tree

Decision: Consent Granted

Application Number: 17/00530

Application Date: 8.2.17

Location: 18 Victoria Road, Eton Wick

Type: Works to Trees Covered by TPO

Proposal: Work to copper beech tree

Decision: Consent Granted

Application Number: 17/00306

Application Date: 27.1.17

Location: 37 Queens Road, Eton Wick

Type: Full

Proposal: Two storey side extension following demolition of existing garage

Decision: Permission Refused

Application Number: 17/00410

Application Date: 7.2.17

Location: 34 Tilstone Close, Eton Wick

Type: Full

Proposal: Side/rear extension

Decision: Permission Granted

Application Number: 17/00454

Application Date: 8.2.17

Location: 2 Northfield Road, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Development Unlawful

Application Number: 17/00456

Application Date: 6.2.17

Location: 21 Victoria Road, Eton Wick

Type: Full

Proposal: Ground floor side and rear extension

Decision: Permission Refused

Application Number: 17/00526

Application Date: 8.2.17

Location: 23 Princes Close, Eton Wick

Type: Certificate of Lawfulness

Proposal: COL to determine whether development is lawful

Decision: Development Lawful

The Meeting closed at 9.15pm