

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 2nd March 2017 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, G. Fussey, P. Highy, D. Hill, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Mr P. Bayley (ECA), Cllr Mrs S. Rayner (RBWM) & 6 members of the public

Apologies: Cllr M. Alexander (RBWM)

The Mayor opened the Meeting by welcoming everyone present. The apologies were recorded.

The Meeting commenced with two presentations from Michael Gilbey and Dan Lewandowski.

Mr Gilbey outlined plans for 81 High Street which would involve a change of use from retail to residential. There is a requirement to prove that the property is not viable as a retail unit, and Gilbeys needs the rooms upstairs to expand its accommodation offering. The Meeting indicated its support of the scheme.

Mr Lewandowski outlined plans for 109 High Street. There would be two residential units – one house and one maisonette. The design is traditional in appearance and would fit in well with neighbouring properties. The Meeting indicated its support of the scheme.

Mr Lewandowski presented ideas for a revamped South Meadow Lane Recreation Ground pavilion. It is only possible to add 30 sq metres to the footprint in the flood plain. The proposal would include storage space, upgraded changing rooms and social space, and graffiti proof cladding to the outside. There would be a covered patio area with fixed seating a possibility. It was agreed that the Council needs to decide what it specifically needs and so a working group comprising the Mayor, Cllrs Leach, Lewandowski and Reed and the Town Clerk was formed to push the project forwards.

The Mayor thanked Messrs Gilbey and Lewandowski for their presentations.

CM 4767 Finance – Schedule of Payments & Monthly Accounts

Mr Reynolds presented February 2017 monthly and YTD accounts to the Meeting.

- Expenditure in February was in line with budget.
- The YTD figures showed an overspend of £10K due to unforeseen expenditure on maintenance of playgrounds and open spaces.
- There is currently £56K in reserves which would be reduced to £46K, and £102K Section 106 money which needs to be spent.
- Further questions raised from Cllr Highy about expenditure on the Eton Christmas Lighting Celebration qualifying for VAT rebate. Mr Reynolds explained the situation in detail and he was satisfied that the Council was acting within the law. The Meeting requested a second opinion and it was recommended that RBWM would be a good choice. Town Clerk will follow this up.

Action: Town Clerk

- Expenditure of £1,250 on a tree survey of the ETC estate by Toby Fox was approved.
- The monthly schedule and YTD accounts were approved.

CM 4768 RBWM Councillors' Issues

Cllr Mrs Rayner presented the following:

- Eton Wick Church – meeting with Rev La Stacey to monitor progress on the proposed churchyard extension.
- Grass Verges – meeting with Mrs Highy to investigate condition of verges in Eton Wick.
- Bell Lane Farm – speaking with local farmers regarding leasing land for grazing.
- RBWM Local Plan – in process.
- Great British Spring Clean – will be taking part in Eton Wick on Saturday 4th March.
- Cattle Grid - will be repaired in March.
- Boundary Commission – out to consultation. Eton Wick boundary is in order but Eton may need to join with another district. This only affects RBWM, not ETC. The objective is for each RBWM ward member to have a similar number of constituents, resulting in fewer councillors needed and resultant cost savings.

CM 4769 Thames Valley Police (TVP) Liaison

There was no representative from TVP in attendance.

CM 4770 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

ECA

- The ECA report for February had been circulated and Mr Bayley highlighted the main issues in the Report:
- A community project with Eton Porny School was being planned.
- A trade event was being considered.
- Discussions taking place regarding a film night at Baldwins Bridge Institute.
- ECA would be contributing to the Great British Spring Clean in Eton on Sunday 12th March.

EWVA

- The EWVA report for February had been circulated and Cllr Highy highlighted the main issues in the Report:
- A sub committee on the issue of dog fouling will be meeting on 23rd March.
- The bulbs are coming up all over Eton Wick!
- Shepherds Hut PH has been sold to an unknown buyer.
- The telephone box can be purchased for £1 and this is under consideration.
- Cllr Lewandowski is working on an Eton Wick Revitalisation Plan.

CM 4771 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 4th February were presented. There being no alterations to these the minutes were approved and signed.

CM 4772 Matters Arising from the Minutes

Town Clerk Actions:

1. CM 4749 Finance

- To arrange meeting with the Mayor and Mr Reynolds regarding VAT on Christmas Light

Actioned 3/2

2. CM 4750 RBWM Councillors' Issues

- To write to Rob Large of RBWM and arrange a meeting re Bell Lane Farm. **Actioned: 3/2**
- To write to Cllr Mrs Rayner re Boveney New Road bollards. **Actioned 3/2**

3. CM 4752 ECA

- To write to Julia White of RBWM re Baldwins Bridge and Windsor & Eton Bridge lanterns. **Actioned 3/2**

4. CM 4756 Action List

- To arrange site meeting at South Meadow Lane Recreation Ground Pavilion. **Actioned 3/2**

5. CM 4760 Recreation Grounds & Open Spaces

- To write to Eton Rifles FC re leaving the pitch littered. **Actioned 3/2**

6. CM 4761 Great British Spring Clean

- To write to Insurance Company re Great British Spring Clean. **Actioned 3/2**

7. CM 4763 Any Other Business

- To write to RBWM regarding hole in road outside 29 High Street. **Actioned 3/2**
- To write to RBWM regarding collapsed paving stone outside 68 High Street. **Actioned 3/2**

Others Actions:

8. CM 4749 Finance

- Cllr Mrs Tarbox to advise Town Clerk contact details of Toby Fox. **Actioned 8/2**

9. CM 4750 RBWM Councillors' Issues

- Cllr Alexander to advise RBWM of the need to retain camera at EW Car Park. **Pending**
- Cllr Lewandowski to send photos of Dorney Common Road to Town Clerk. **Pending**

10. CM 4752 EWVA

- The Mayor to confirm to Cllr Mrs Tarbox whether the table tennis table can be moved to the School, using a fork lift truck. **Actioned**

11. CM 4760 Recreation Grounds & Open Spaces

- The Mayor & Cllr Lewandowski agree plants for Watermans Arms Planter. **Pending**

CM 4773 Mayor's Report

- 3rd February: Meeting ref South Meadow Lane Recreation Ground Pavilion
- 6th February: Eton Poors Estate Meeting
- 7th February: RBWM Meeting ref Bell Farm
- 8th February: EWVA Meeting
- 10th February: Meeting ref Barnes Pool waterway
- 20th February: RBWM Meeting ref Electoral Boundaries
- 27th February: Meeting with ECA Chair ref Neighbourhood Plan
- 28th February: ECA Meeting

CM 4774 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>Section 106 funds are available for renovation work. There was a possibility of a partnership with Eton College if and when the College needed additional changing facilities, however Ian Mellor indicated on 26th August 2016 that this would be a long term issue. In the meantime it was agreed that Cllr Lewandowski will progress a plan to refurbish the building. Site visit made on 3rd February and outline plan presented to ECA Meeting by Dan Lewandowski on 2nd March. A working party of the Mayor, Cllrs Leach, Lewandowski and Reed and the Town Clerk has been formed to progress the project, the Town Clerk to organise a meeting.</p> <p style="text-align: right;">Action: Town Clerk</p>
Eton Wick Cemetery Extension	<p>The matter is in the hands of the PCC. The Council will continue to support the Church in the planning application and beyond. The PCC is paying consultants to pilot the scheme through to planning. There are concerns from the EA about the proposed depths of burials and so the issue remains pending. Cllr Mrs Rayner is in discussions with Rev La Stacey regarding RBWM support for the application.</p>
Neighbourhood Plan	<p>The Plan is due to be submitted to RBWM in March. It is currently with Robert Paddision of RBWM for checking.</p> <p>The Council wished to express its appreciation to Ros Rivaz for her unwavering drive, energy and expertise in the Neighbourhood Plan process.</p>
Eton Court Car Park Mural	<p>Cllr Fussey presented some ideas to Members at the 2nd March ETC Meeting. Estimated cost of £4K - £6K from Section 106 Funds. Cllr Fussey to confirm agreement from the owner of the wall and will proceed with preparing a plan for agreement by the Council.</p> <p style="text-align: right;">Action: Cllr Fussey</p>

CM 4775 Correspondence

Members had received the following correspondence during February:

- Email from Kathryn Best of RBWM dated 6.2.17 regarding Community Recycling Champion meeting on 8.3.17. Emailed to Members on 7.2.17
- Email from Paul Roach of RBWM dated 13.2.17 regarding proposal for floating restaurant by Windsor & Eton Bridge. Emailed to Members on 13.2.17
- Email and letter from SDK dated 14.2.17 regarding discontinuation of dog bin emptying from 31.3.17 Emailed to Members on 15.2.17
- Email from Alison Singleton of RBWM dated 16.2.17 regarding Mayor's Charity Ball on 6.5.17. Emailed to Members on 16.2.17
- Email from Peter Eaton of Brocas Residents' Association dated 22.2.17 regarding 3 Thameside. Emailed to Members on 22.2.17

CM 4776 Website

- Cllr Blightman had previously circulated his report on website activity in February to the Members.
- Better broadband in Council Chamber: Cllr Lovell submitted a proposal from Plus Net which would involve a monthly contribution of £40. This was agreed and Cllr Lovell will arrange with Town Clerk to proceed. **Action: Cllr Lovell & Town Clerk**
- Security of ETC computer was in hand. **Action: Cllr Blightman**

CM 4777 Other Organisations

- Eton Poors Estate: Cllr Highy explained that is no longer the ETC representative and is being replaced by Jane Reed. The charity still needs people in need to come forward.
- Eton Wick Football & Social Club: Cllr Lovell indicated that all is working well. Some complaints about bad language from players and supporters, the Town Clerk will write to Keith Beckett of the Club to see what can be done. **Action: Town Clerk**

CM 4778 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** Cllr Lawless reported that all is well. The play area sign is now ready to be installed. Town Clerk will organise this with My Handyman. **Action: Town Clerk**
- **Haywards Mead Recreation Ground:** The table tennis table will need to be moved, Town Clerk is arranging this with Steve Anderson. Cllr Lovell reported on a 4x4 being driven across the ground and also horses being ridden. Andrew Fletcher of RBWM is contacting Eton College to keep the gate shut by the Swan Sanctuary which is the direction where the 4x4 came from. The Police have also been informed.
- **Bell Lane Open Area:** Cllr Lewandowski reported that all is well.
- **South Meadow Lane Recreation Ground:** Cllr Reed reported that all is well. The broken drain cover has been replaced, and the pavilion is now being looked at by a working party.
- **Jubilee Square & Watermans Arms:** Meeting arranged for Wednesday 15th March with Excellent Plants to discuss what to plant at Watermans Arms. Dirty paving stones at Jubilee Square need to be checked out. **Action: Town Clerk**

CM 4779 Eton Town Street Lighting Situation

- It was reported that Peter Eaton had met with Dave Thompason of RBWM and some good feedback had been received.
- RBWM is organising new LED lanterns for the two bridges.
- Town Clerk is trying to arrange for Dave Thompson to speak at the April ETC Meeting.

Action: Town Clerk**CM 4780 Eton & Eton Wick Great British Spring Clean**

- All arrangements have been made in both Eton and Eton Wick.
- Cllr Lewandowski to bring a street map to the Eton Spring Clean.

Action: Cllr Lewandowski**CM 4781 Woodland Trust**

- Cllr Highy expressed his support for this scheme although there is doubt over where the free trees could be used. No action recorded.

CM 4782 RBWM Electoral Review – Briefing by Local Government Boundary Commission

The Mayor had attended the meeting at RBWM on 20th February. Cllr Mrs Rayner had covered this subject in Minute CM 4768.

CM 4783 Any Other Business

- Brocas Street Bollards: Town Clerk to write to RBWM and the Police regarding the need for extra bollards, enclosing the report from Paul Edwards. **Action: Town Clerk**
- Meadow Lane Car Park: Electrical entry by the end of March.
- Eton College Flood Survey: The Mayor will talk to Eton College about what is actually being surveyed. **Action: Mayor**
- Big Issue seller outside Budgens: Town Clerk to follow up with Paul Roach of RBWM. **Action: Town Clerk**

CM 4784 Date of Next Meeting: Thursday 6th April 2017 at 7.30pm in the Council Chamber.

CM 4785 Development Control – Town Council Consultation

The following applications had been received in February:

Application Number: 17/00392 Cllrs Fussey & Highy declared an interest

Application Date: 27.1.17

Type: Full

Applicant: Mr Ian Mellor

Location: Eton College, Eton

Proposal: Reconstruction of the rear entrance to boys' boarding house.

Representation Date: 6.3.17 **No Objection**

Application Number: 17/00393 Cllrs Fussey & Highy declared an interest

Application Date: 27.1.17

Type: Listed Building Consent

Applicant: Mr Ian Mellor

Location: Eton College, Eton

Proposal: Consent to reconstruct the rear entrance to boys' boarding house

Representation Date: 6.3.17 **No Objection**

Application Number: 17/00410

Application Date: 7.2.17

Type: Full

Applicant: Mr Matthew Varaday

Location: 34 Tilstone Close, Eton Wick

Proposal: Single storey side/rear extension following part demolition of existing extension

Representation Date: 9.3.17 **No Objection**

Application Number: 17/00456

Application Date: 6.2.17

Type: Full

Applicant: Laura Loader & James Robertson

Location: 21 Victoria Road, Eton Wick

Proposal: Ground floor side and rear extension

Representation Date: 10.3.17 **No Objection**

Application Number: 17/00454

Application Date: 8.2.17

Type: Permitted Development Extended

Applicant: Mr Paul Richards

Location: 2 Northfield Road, Eton Wick

Proposal: Single storey rear extension

Determination Date: 22.3.17 **No Objection**

Application Number: 17/00526

Application Date: 8.2.17

Type: Certificate of Lawfulness of Proposed Development

Location: 23 Princes Close, Eton Wick

Proposal: COL to determine whether a hip to gable roof extension, rear dormer with Juliette balcony and 3 front roof lights to facilitate a loft conversion is lawful

Amended plans received, information only **No Comment**

Application Number: 17/00142/GCNBN

Application Date: 13.2.17

Location: 23 Princes Close, Eton Wick

Proposal: Loft conversion

Building Control Application Received and Validated w/e 17.2.17 **No Comment**

Application Number: 17/00639

Application Date: 24.2.17

Type: Full

Agent: Mr Bobby Bansal

Location: 23 Princes Close, Eton Wick

Proposal: Single storey rear extension and garage conversion into habitable accommodation

Representation Date: 29.3.17 **No Objection**

CM 4786 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in February:

Application Number: 16/03828

Application Date: 12.12.16

Location: Barnes Pool Bridge, Eton

Type: Works to Trees in Conservation Area

Proposal: Work to willow tree

Decision: No Objection

Application Number: 17/00041

Application Date: 19.12.16

Location: 12 Princes Close, Eton Wick

Type: Certificate of Lawfulness of Proposed Development

Proposal: COL to determine whether a hip to gable roof extension, rear dormer and 2 front roof lights to facilitate a loft conversion is lawful

Decision: Automatic Permission

Application Number: 16/03644

Application Date: 10.11.16

Location: 50 High Street, Eton

Type: Listed Building Consent

Proposal: LBC for single storey rear extension following demolition of existing extension.

Decision: Permission Granted

Application Number: 16/03645

Application Date: 10.11.16

Location: 50 High Street, Eton

Type: Full

Proposal: Single storey rear extension following demolition of existing extension.

Decision: Permission Granted

Application Number: 16/03909

Application Date: 19.12.16

Location: 34 Tilstone Close, Eton Wick

Type: Full

Proposal: Single storey rear extension with a pitched roof following demolition of existing extension.

Decision: Permission Granted

Application Number: 16/03956

Application Date: 12.12.16

Location: 81 High Street, Eton

Type: Full

Proposal: Change of use to A3 with ancillary guest bedrooms on upper floors.

Decision: Application Withdrawn on 8.2.17

The Meeting closed at 9.50pm