

## Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Wednesday 4<sup>th</sup> January 2017 at 7.30pm

- Present:** Cllrs D. Bishop (Mayor), M. Cadwallader, Mrs S. Evans, P. Highy, R. Lewandowski, D.Reed & Mrs L.Tarbox
- In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant),
- Apologies:** Cllrs M. Blightman, G. Fussey, D. Hill, P. Lawless, M. Leach, J. Lovell, Mrs S. Warner, & Cllrs M. Alexander & Mrs S. Rayner (RBWM)

The Mayor opened the Meeting by welcoming everyone present and wishing a Happy New Year. The apologies were recorded.

### CM 4733 Finance – Schedule of Payments & Monthly Accounts

Mr Reynolds presented December monthly and YTD accounts to the Meeting.

- Expenditure YTD is in excess of budget, due in the main to commitments on ground maintenance and play area repairs and maintenance. This will need to be reflected in future budgets.
- The monthly schedule and YTD accounts were approved.
- The draft 2017/18 budget was discussed at length and it was agreed that the budget as presented would be approved but the precept would be presented to RBWM showing a 3% increase over the 2016/17 precept. All agreed.

### CM 4734 RBWM Councillors' Issues

- Councillor Highy stressed the need for Councillor Mrs Rayner to keep on top of the Windsor Racecourse noise level issue which has caused considerable annoyance to residents of Eton Wick. Town Clerk to write to Councillor Mrs Rayner on this subject. **Action: Town Clerk**

### CM 4735 Thames Valley Police (TVP) Liaison

There was no representative from TVP in attendance and the Town Clerk outlined the recent communication from Phil Griffiths our RBWM Community Warden, and the most recent TVP Alert regarding incidents in Eton and Eton Wick. We are awaiting a response from TVP regarding the Eton Wick Security Presentation.

### CM 4736 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

- The ECA report for December had been circulated and the Mayor highlighted the issue of the Baldwins Bridge and Windsor and Eton Bridge missing lanterns which are awaiting replacement. The Mayor will be keeping on top of this issue.
- The EWVA report for December had been circulated and Cllr Highy highlighted the issue of the Animal Sanctuary whose lease with RBWM of Bell Lane Farm ends on Monday 9<sup>th</sup> January. The Town Clerk will write to RBWM to ensure security precautions are put in place first thing on Monday morning. **Action: Town Clerk**

The next meeting of the EWVA will take place on Wednesday 11<sup>th</sup> January.

## CM 4737 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1<sup>st</sup> December were presented. There being no alterations to these the minutes were approved and signed.

## CM 4738 Matters Arising from the Minutes

### 1. CM 4718 RBWM Councillors' Issues

- Street Lighting Issues: Invited Dave Thompson from RBWM to attend a forthcoming ETC Meeting. **Actioned**

### 2. CM 4718 Thames Valley Police Liaison

- Eton Wick Crime Statistics: Response received from TVP and circulated to members on 13.12.16 **Actioned**

### 3. CM 4720 Eton Wick Village Association

- Requested TVP to run a security presentation at Eton Wick. **Actioned**
- Replied to villager who had suggested traffic improvements in Eton Wick. **Actioned**

### 4. CM 4722 Matters Arising

- Resent email to Mayor regarding Stockdales Play Area sign. **Actioned**

### 5. CM 4723 Action List

- **Haywards Mead Recreation Ground Gym:** Followed up location of gym and table tennis table. **Actioned**

### 6. CM 4728 Recreation Grounds & Open Spaces

- **Haywards Mead Recreation Ground:** Followed up various maintenance issues with Greentouch. **Actioned**
- **Bell Lane Open Area:** Fence has been installed. **Actioned**
- **South Meadow Lane Recreation Ground** – Followed up various maintenance issues with Greentouch. **Actioned**

### 7. CM 4729 Any Other Business

- Finalised Christmas Dinner arrangements. **Actioned**
- Eton 800<sup>th</sup> Market Charter Anniversary: Followed up with ECA. **Actioned**
- Animal Sanctuary: Wrote to RBWM expressing concern over security. **Actioned**

### 8. CM 4731 Development Control

- **Application CM 03097 16 Victoria Road:** Wrote twice to RBWM seeking clarification of amendment. **Actioned**

## Others Actions:

### 9. CM 4717 Finance

- Members requested to comment on draft budget prepared by Town Clerk. **Actioned**

### 10. CM 4720 Eton Community Association

- Members requested to respond to NP Consultation. **Actioned**

### 11. CM 4722 Matters Arising

- The Mayor will investigate whether the mural on the wall at Eton Court qualifies for Section 106 funding **Actioned**
- The Mayor to progress the play area sign at Stockdales Recreation Ground. **Pending**
- Cllr Mrs Rayner will progress bottle wheelie bin for EWFSC. **Pending**
- Cllr Mrs Rayner to follow up on new bus policy with RBWM. **Pending**
- Cllr Blightman progressed IT security concerns at ETC Office. **Actioned**

### 12. CM 4723 Action List

- **South Meadow Lane Pavilion:** Cllr Lewandowski to arrange site meeting with Cllr Reed and Town Clerk. Town Clerk seeking to obtain key for the pavilion from Windsor Youth Football Club. **Pending**

### 13. CM 4729 Any Other Business

- **Christmas Dinner Arrangements:** Mayor organised gift to Phillip Jackson. **Actioned**

### CM 4379 Mayor's Report

7<sup>th</sup> December: Neighbourhood Plan meeting with AECOM in London

10<sup>th</sup> December: Macmillan Charity Concert in Windsor Parish Church

14<sup>th</sup> December: Neighbourhood Plan Meeting in Council Offices

15<sup>th</sup> December: ETC Christmas Dinner

4<sup>th</sup> January: Budget Planning Meeting in Council Offices

## CM 4740 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>Section 106 funds are available for renovation work. There was a possibility of a partnership with Eton College if and when the College needed additional changing facilities, however Ian Mellor indicated on 26<sup>th</sup> August 2016 that this would be a long term issue. In the meantime it was agreed that Cllr Lewandowski will progress a plan to refurbish the building and a site meeting is being arranged with the Mayor, Cllr Reed and Town Clerk.</p> <p style="text-align: right;"><b>Action: Cllr Lewandowski</b></p>
Eton Wick Cemetery Extension	<p>The matter is in the hands of the PCC. The Council will continue to support the Church in the planning application and beyond. The PCC is paying consultants to pilot the scheme through to planning. There are concerns from the EA about the proposed depths of burials and so the issue remains pending.</p>
Neighbourhood Plan	<p>The Plan will be submitted to RBWM in January.</p>
Eton Wick Sewage Contamination	<p>It was agreed that this matter has no ongoing actions from ETC and so will be removed from the Action List.</p>
Haywards Mead Recreation Ground Gym	<p>At the meeting of Eton Wick councillors on 1<sup>st</sup> December it was decided that the plan for the open air gym should be dropped, in the face of mounting criticism from local residents. The Town Clerk informed RBWM of this decision. The proposed relocation of the table tennis table to Stockdales Play Area has been considered impractical and the sideways move to a hardstanding alongside the EWFSC building has been objected to by EWFSC. It was agreed that before the item is removed for good, EWVA would discuss whether the village wanted the table and if so, where it would be placed. Town Clerk will then take whatever action has been decided. <b>Action: Town Clerk</b></p>
Watermans Arms Bench & Flower Bed	<p>S106 Funds have been allocated. Councillor Lewandowski is leading the project on behalf of ETC and work will be completed very soon. It was agreed that this item will be removed from the Action List.</p>

## CM 4741 Correspondence

Members had received the following correspondence during December:

- Email from Jenifer Jackson of RBWM dated 30.11.16 regarding Borough Local Plan.  
Emailed to Members 1.12.16
- Email from Paul Roach of RBWM dated 1.12.16 regarding Living Advent Calendar.  
Emailed to Members on 2.12.16
- Emails from Andrew Fletcher of RBWM dated 6.12.16 and 21.12.16 regarding Local Wildlife Sites in Eton.  
Emailed to Members on 7.12.16
- Emails from RBWM dated 8.12.16 regarding Installation of bollards at Meadow Lane Car Park.  
Emailed to Members on 8.12.16
- Email from Chris Anderson of RBWM dated 8.12.16 regarding Heathrow Press Release.  
Emailed to Members on 8.12.16
- Email from Paul Roach of RBWM dated 19.12.16 regarding Borough Local Plan Consultation Portal.  
Emailed to Members on 20.12.16
- Email from Berkshire Fire & Rescue Service dated 22.12.16 regarding Service Redesign proposals.  
Emailed to Members on 23.12.16

## CM 4742 Website

- Cllr Blightman had previously circulated his report on website activity in December to the Members.
- The proposal from Cllr Blightman for ETC agendas and papers to be posted on the website instead of hard copies was enthusiastically received by the Members.
- The proposal to use ipads and tablets at ETC Meetings was also enthusiastically received, especially with regard to examining planning applications. The Mayor suggested that the Council may need to purchase some tablets but in the meantime the need was to ensure there was adequate signal strength in the Council Chamber. **Action: Cllrs Blightman & Lovell**

## CM 4743 Other Organisations

- At the Baldwins Bridge Trust meeting in December there were no requests for grants.

**CM 4744 Recreation Ground & Open Spaces Reports**

- **Stockdales Recreation Ground:** Play area sign is still awaited, otherwise all is well.
- **Haywards Mead Recreation Ground:** Ground maintenance issues had been addressed in December. Awaiting decision on where to site table tennis table. Otherwise all is well.
- **Bell Lane Open Area:** Nothing to report, all is well.
- **South Meadow Lane Recreation Ground:** Ground maintenance issues had been addressed in December. Nothing further to report, all is well.
- **Jubilee Square & Watermans Arms:** Work is underway at Watermans Arms. All is well.

The Town Clerk reported that he was arranging for a comprehensive tree survey to cover all ETC green spaces.

**CM 4745 Any Other Business**

- Cllr Cadwallader reported on the higher cost of blue badges which had risen to £10.

**CM 4746 Date of Next Meeting:** Thursday 2<sup>nd</sup> February 2017 at 7.30pm in the Council Chamber.

**CM 4747 Development Control – Town Council Consultation**

The following applications had been received in December:

**Application Number: 16/03828 Cllr Highy declared an interest**

Application Date: 12.12.16

Type: Works to Trees in Conservation Area

Applicant: Head Gardener, Eton College, Eton

Location: Barnes Pool Bridge, Hiogh Street, Eton

Proposal: Work to willow tree

Representation Date: 12.1.17 **No Objection**

**Application Number: 16/03829 Cllr Highy declared an interest**

Application Date: 12.12.16

Type: Works to Trees in Conservation Area

Applicant: Head Gardener, Eton College, Eton

Location: Land to the Rear of 15 High Street, Eton

Proposal: Work to sycamore tree

Representation Date: 12.1.17 **No Objection**

**Application Number: 16/03906**

Application Date: 5.12.16

Type: Full

Applicant: Mr & Mrs Gerry Casey

Location: 1 Emlyn Buildings, Brocas Street, Eton

Proposal: Single storey rear and side extensions and enlargement and replacement of garden shed

Representation Date: 17.1.17 **No Objection**

**Application Number: 16/01701/OTHBN Cllr Lewandowski declared an interest**

Application Date: 13.12.16

Applicant: Amit Goyal

Location: The Silk Route, 32 Eton Wick Road, Eton Wick

Proposal: Re-roofing to form flat roof **No Objection**

**Application Number: 16/03921 Cllr Highy declared an interest**

Application Date: 16.12.16

Type: Works to Trees in Conservation Area

Applicant: Head Gardener, Eton College, Eton

Location: Burnham Thorpe, Eton Wick Road, Eton

Proposal: Work to yew tree

Representation Date: 18.1.17 **No Objection**

**Application Number: 16/03909**

Application Date: 19.12.16

Type: Full

Applicant: Mr Matthew Varady

Location: 34 Tilstone Close, Eton Wick

Proposal: Single storey rear extension with a pitched roof following demolition of existing side/rear extension

Representation Date: 18.1.17 **No Objection**

**Application Number: 16/03956**

Application Date: 19.12.16

Type: Full

Applicant: Mr Michael Gilbey

Location: Eton Applied Arts, 81 High Street, Eton

Proposal: Change of use to (A3) food and drinks with ancillary guest bedrooms on upper floors

Representation Date: 19.1.17 **No Objection**



**CM 4748 Planning Decisions & Information**

The following planning decision notifications were received from the Royal Borough in December:

**Application Number: 16/03017**

Application Date: 17.10.16

Location: 3 Eton Thameside, Eton

Type: Full

Proposal: Installation of staircase and balustrade to existing flat roof

Decision: Application Withdrawn on 8.12.16

**Application Number: 16/03447**

Application Date: 19.8.16

Location: New Schools, Eton College, Eton

Type: Non-material Amendment

Proposal: NMA to planning permission 99/77779 to lowering of glass link and roof

Decision: Approval Granted

**Application Number: 16/01660**

Application Date: 18.5.16

Location: Masters Field, Eton College, Eton

Type: Full

Proposal: Erection of floodlightts

Decision: Permission Granted

**The Meeting concluded at 9.00 pm**