

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 3rd November 2016 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, Mrs S. Evans, D. Hill, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant),
Cllr M. Alexander (RBWM), Mrs R. Rivaz (ECA) & PCSO Michelle Walker (TVP)

Apologies: Cllrs G. Fussey & P. Highy, Cllr Mrs S. Warner (RBWM)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

CM 4701 Finance – Schedule of Payments & Monthly Accounts

Mr Reynolds presented October monthly and YTD accounts to the Meeting.

- There was an overspend on Donations and Subscriptions, Town Clerk will investigate.

Action: Town Clerk

- Expenditure of £200 was agreed on the supply and installation of a floor standing cigarette end dispenser on Haywards Mead Recreation Ground. Cllr Lovell will arrange for Eton Wick Social Club to empty it at regular intervals.

Action: Cllr Lovell

- Expenditure of £370 was agreed on the supply and installation of a dog waste bin at Haywards Mead by the scout hut. As this is sited on Eton College land, ETC will reclaim the £370 cost from the College, however the ongoing service costs will be the Council's responsibility.

The monthly schedule and YTD accounts were approved.

CM 4702 Thames Valley Police (TVP)

- Michelle Walker issued the reported crime figures for Eton town:

No Car break-ins
No bike thefts
3 shop burglaries
1 theft
1 criminal damage

- It was requested that in future TVP come prepared with both Eton and Eton Wick figures.
- The October report from RBWM Community Warden Phil Griffiths had been circulated.

CM 4703 RBWM Councillors' Issues

Cllr Alexander reported:

- Street lighting problems in High Street, Eton are being investigated.
- PSPO signs are now in position.
- FP51 gates are now installed and will be under trial to see that everything works to plan.
- £10K has been secured for cycle racks in Eton town.
- Heathrow Airport Runway Extension – ETC needs to file their objections to RBWM offering moral support, cc The Chief Executive at Heathrow Airport.

Action: Town Clerk

- New car parks policy is now in force although this will not affect Eton very much.
- 'Around the Royal Borough' – Eton is featured on the front cover.
- Cllr Alexander will check on finance available for the proposed new road signs for Eton town.

Action: Cllr Alexander

The Town Clerk reported on the following on behalf of Cllr Mrs Rayner:

- Bunces Close, Eton Wick – the damaged trees will be repaired by RBWM.
- Haywards Mead Recreation Ground Open Air Gym – Cllr Lawless updated the Council on the current position. A letter from the Town Clerk had been distributed to local households, identifying a new location for the equipment and relocating the table tennis table, and requesting feedback.
- A new entrance gate to Haywards Mead Recreation Ground Play Area will be made from the existing double gate.

Action: Town Clerk

CM 4704 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

- The ECA report for October had been circulated and there were no questions. Ros Rivaz advised members that a new Eton Matters was available.
- Cllr Lewandowski advised Members that the most recent EWVA meeting had been a business meeting when new officers had been appointed. The next meeting will feature the Neighbourhood Plan and it is planned to feature a TVP household security show in Eton Wick at some point; TVP will gauge local interest.
- 1,200 bulbs will be planed in Eton Wick this Autumn.

CM 4705 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 6th October were presented. There being no alterations to these the minutes were approved and signed.

CM 4706 Matters Arising from the Minutes

Town Clerk Actions:

1. **CM 4686 Finance**

- Greentouch instructed to replace old fencing at Bell Lane/Great Common
Actioned
- New benches have been ordered for Stockdales Recreation Ground
Actioned

2. CM 4687 RBWM Councillors' Issues

- Requested a meeting with Rob Large of RBWM with DB and RWL regarding Animal Sanctuary (not possible)
Actioned
- Organising replacement/alteration of road sign into Eton from Eton Wick
Pending

3. CM 4689 ECA/EWVA/ET

- Organised CCTV signs for the Cockpit
Actioned
- Followed up complaints regarding possible damage to commemorative trees in Eton Wick Road (RBWM advise no action to be taken)
Actioned

4. CM 4691 Matters Arising from the Minutes

- **CM 4670 TVP** – Requested Neighbourhood Watch signs (will drop some in)
Actioned
- **CM 4682 AOB** – Dropped kerbs at Eton Court
Pending

5. CM 4696 Other Organisations

- **EWFC** – Litter bin emptying regime investigated and considered satisfactory
Actioned

Ashtray quotes received for approval by ETC
Pending

Concrete gatepost has been ordered, to be installed by My Handyman
Actioned

6. CM 4697 AOB

• **Reports from Recreation Ground & Open Spaces Representatives**

Stockdales – Progressing play area sign with the Mayor

Pending

- **Eton Cemetery Lych Gate** - Followed up maintenance with Eton College
Actioned

- **Dairy Farm** - Followed up with Rick Crombie of RBWM
Actioned

Others Actions:

7. CM 4686 Finance

- Cllr Leach to meet with Mr Reynolds to discuss how to manage the ETC Christmas Lights grant

Action:

Cllr Leach

8. CM 4691 Matters Arising

- The Mayor will investigate whether the mural on the wall at Eton Court qualifies for Section 106 funding

Action: Mayor

9. CM 4693 Action Plan

- To be dealt with under Action Plan agenda item

10. CM 4696 Other Organisations

- **EWFC** – Cllr Lawless will follow up with Cllr Mrs Rayner
Action: Cllr Lawless

11. CM 4697 Any Other Business

- **New Bus Policy** – Cllr Mrs Rayner to follow up with RBWM
Action: Cllr Mrs Rayner

- **Dairy Farm** – Cllr Lawless to forward information to Town Clerk
Actioned

CM 4707 Mayor's Report

- Attended several meetings in connection with the Neighbourhood Plan
- Attended both NP Drop in sessions
- Met with contractor for memorial stone
- Installed signs on The Cockpit

CM 4708 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>Section 106 funds are available for renovation work. There was a possibility of a partnership with Eton College if and when the College needed additional changing facilities, however Ian Mellor indicated on 26th August 2016 that this would be a long term issue. In the meantime it was agreed that Cllr Lewandowski will progress a plan to refurbish the building and a site meeting is being arranged with the Mayor, Cllr Reed and Town Clerk.</p> <p style="text-align: right;">Action: Cllr Lewandowski</p>
Eton Wick Cemetery Extension	<p>The matter is in the hands of the PCC. The Council will continue to support the Church in the planning application and beyond. A meeting is being arranged with the EA to check that they are satisfied with the results of the geology tests that have been made and if so then the scheme will go forward to planning. There is nothing further to report.</p>
Eton Wick Transformation	<p>The granite memorial stone c/w plaque is being located in Eton Wick to complement the 34 trees which have been sited along Eton Wick Road to commemorate the fallen of WW1. The Mayor is organising the siting of the stone in time for Remembrance Day.</p> <p style="text-align: right;">Action: Mayor</p> <p>An official launch of the memorial will take place on Remembrance Day. Town Clerk to purchase a wreath for the occasion.</p> <p style="text-align: right;">Action: Town Clerk</p>
Neighbourhood Plan	<p>The Steering Group last met on 29th July and the endorsed final draft plan was ready for public consultations in October when 35 residents attended 2 drop in sessions. The consultation period will take 6</p>

weeks.

Eton Wick Sewage Contamination	Cllrs Mrs Evans & Lovell represent the Council on the Flood Forum. The Forum met at a site visit on 28 th October to view the various watercourses and understand the requirements of riparian landowners to keep the channels free of vegetation.
Haywards Mead Recreation Ground Gym	RBWM has allocated £20K from capital funds and Councillor Lawless is leading the project on behalf of ETC. The equipment has been chosen, however the scheme is on hold pending consultations with local residents on location of the equipment. This is currently being pursued.
Watermans Arms Bench & Flower Bed	S106 Funds have been allocated. Councillor Lewandowski is leading the project on behalf of ETC and work is due to start in November.

CM 4709 Correspondence

Members had received the following correspondence during October:

- Email from Jane Kirk of BALC dated 6.10.16 regarding BALC AGM on 3.11.16

Emailed to Members on 6.10.16

- Email from Graham Lee of Connect Plus Services dated 6.10.16 regarding M25 Environmental Forum.

Emailed to Members on 6.10.16

- Email from Shilpa Manek of RBWM dated 12.10.16 regarding Contact Lists at RBWM.

Emailed to Members on 6.10.16

- Email from Tony Robinson of RBWM dated 14.10.16 regarding RBWM Permit Scheme Order 2016

Emailed to Members on 14.10.16

- Email from Anthony Hurst of RBWM dated 21.10.16 regarding PSPO for Eton Footpath 51.

Emailed to members on 21.10.16

- Email from Alastair Barnes of RBWM dated 26.10.16 regarding tree maintenance at Bunces Close.

Emailed to Members on 26.10.16

- Email from Andrew Purdie of Dorney Parish Council dated 26.10.16 regarding trade waste arrangements.

Emailed to Members on 26.10.16

CM 4710 Website

Cllr Blightman had previously circulated his report on website activity in October to the Members.

Cllr Blightman had investigated concerns over emails to Eton College not being transmitted on 'All Councillors' email address and had come up with a solution which had been circulated to Members.

Cllr Blightman expressed his concern over ETC computer security and requested a budget of £100 to look into ways of managing this. All agreed.

Action: Cllr

Blightman

CM 4711 Other Organisations

- **Aviation Forum & HACAN:**

Cllr Reed updated the Meeting on his recent activity and urged the Council to support RBWM in their objections to the extension and fighting the judicial reviews.

- **ECA Christmas Lights Meeting:**

Cllr Leach attended this meeting and the following points were raised:

- Security (NB Terrorism) – Cllr Leach will check with Eton College for use of their security guards. Paul Roach is checking whether RBWM will pay for this.
- The Mayor will appear on the podium alongside a 100 year old lady to switch on the lights.
- The Town Clerk had arranged with Tony Robinson of RBWM for the toilets to remain open until 10.00pm.

CM 4712 Recreation Ground & Open Spaces Reports

- **Stockdales Recreation Ground:** benches are in place, play area sign is awaited.
- **Haywards Mead Recreation Ground:** covered earlier in Meeting.
- **Bell Lane Open Area:** Wooden fence is being installed next week.
- **South Meadow Lane Recreation Ground:** Town Clerk will request Eton College to remove banner and to check on condition of goalposts. Also to arrange for our contractor to check on the condition of fences at the far corner which appear to be broken.
Action: Town Clerk
- **Jubilee Square & Watermans Arms:** Cllr Leach will check on condition of paved area which RBWM has recently cleaned.
Action: Cllr Leach

CM 4713 Any Other Business

- **Request to Busk in Jubilee Square:** It was agreed that the Council will not approve this request as it could encourage many more buskers to turn up. Town Clerk to advise Karen at Tastes accordingly.
Action: Town Clerk
- **109 High Street, Eton:** This planning application has been withdrawn.
- **Christmas Dinner Arrangements:** These were summarised by the Mayor:

Date: Friday 9th December

Location: Christophers Hotel

Cost: £25 per ticket

Table wine will be donated by the Mayor from his mayoral expenses

Menus and booking forms need to be returned to the Mayor.

CM 4714 Date of Next Meeting: Thursday 1st December

CM 4715 Development Control – Town Council Consultation

Cllr Alexander was not present at this point. The following applications had been received in October:

Application Number: [16/01386](#)/NIC

Application Date: 6.10.16

Type: Building Control

Applicant: Eton College

Location: College, Eton College, Eton

Proposal: Internal Alterations & Refurbishment at Admissions Office **No Objection**

Application Number: [16/03225](#)

Application Date: 5.10.16

Type: Works to Trees in Conservation Area

Applicant: Eton College

Location: New Schools, Eton College, Eton

Proposal: (T1) Lime, fell

Representation Date: 17.11.16 **No Objection**

Application Number: [16/01099](#)/DEXBN

Application Date: 11.10.16

Type: Building Control

Applicant: Sunny Nar

Location: 29 Tilstone Close, Eton Wick

Proposal: Outbuilding to Rear

Application Number: [16/03097](#) Cllr Mrs Tarbox declared an interest

Application Date: 7.10.16

Type: Full

Applicant: Mr Dawe & Mr Higgins

Location: 16 Victoria Road, Eton Wick

Proposal: 4 x 2 bedroom flats with car parking following demolition of existing bungalow

Representation Date: 7.11.16 **Objection: Concern about parking arrangements – insufficient places**
Application Number: [16/03017](#)

Application Date: 5.9.16

Type: Full

Applicant: Mr Paul Edwards, 3 Eton Thameside, Eton

Location: 3 Eton Thameside, Eton

Proposal: Installation of a staircase & balustrading to utilise the existing flat roof

Representation Date: 16.11.16 **Objection: overlooking other properties in Eton**

Application Number: [16/03278](#)

Application Date: 19.10.16

Type: Works to Trees in Conservation Area

Applicant: Mr Casey

Location: 1 Emlyns Buildings, Brocas Street, Eton

Proposal: Fell silver birch

Representation Date: 22.11.16 **No Objection**

Application Number: [16/03241](#) Cllr Lewandowski declared an interest

Application Date: 6.10.16

Type: Discharge of Condition

Applicant: Mrs Sue Milne

Location: 5-7 High Street, Eton

Proposal: Details required of listed planning consent [15/02155](#)

Determination Date: 1.12.16 **No Objection**

Application Number: [16/03246](#)

Application Date: 6.10.16

Type: Discharge of Condition

Applicant: Mr Paul Magee

Location: The Gables, Eton Wick Road, Eton

Proposal: Details required of listed planning consent [15/03272](#)/VAR

Determination date: 1.12.16 **No Objection**

Application Number: [16/01499](#)/IND

Application Date: 17.10.16

Applicant: Mrs Williams

Location: 2 Victoria Road, Eton Wick

Proposal: Installation of rooflight **No Objection**

CM 4716 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough in October:

Application Number: [16/02397](#)

Application Date: 1.8.16

Location: 8 Cornwall Close, Eton Wick

Type: Full

Proposal: Single storey side extension

Decision: Permission Granted

Application Number: [16/02543](#)

Application Date: 13.8.16

Location: Common Lane House, Eton College, Eton

Type: Full

Proposal: Enlargement of existing extension

Decision: Permission Granted

Application Number: [16/02597](#)

Application Date: 17.8.16

Location: 45 Eton Wick Road, Eton Wick

Type: Full

Proposal: Two storey side & single storey rear extension

Decision: Permission Granted

Application Number: [16/02635](#)

Application Date: 9.8.16

Location: J. Manley Gallery & Flat, 27 High Street, Eton

Type: Discharge of Condition

Proposal: Details required by Condition 3 of listed building consent for single & first floor extensions etc

Decision: Approved

Application Number: [16/02678](#)

Application Date: 18.8.16

Location: 6 Boveney New Road, Eton Wick

Type: Full

Proposal: Single storey front, side & rear extension

Decision: Permission Granted

Application Number: [16/02433](#)

Application Date: 25.7.16

Location: 12 Sunbury Road, Eton

Type: Certificate of Lawfulness of Proposed Development

Proposal: Whether a detached outbuilding is lawful

Decision: Lawful

Application Number: [16/02762](#)

Application Date: 24.8.16

Location: 39 Tilstone Close, Eton Wick

Type: Certificate of Lawfulness of Proposed Development

Proposal: To determine whether a replacement garage is lawful

Decision: Permission Refused

Application Number: [16/02876](#)

Application Date: 8.9.16

Location: 29 Tilstone Close, Eton Wick

Type: Full

Proposal: Detached outbuilding with pitch roof (part retrospective)

Decision: Application Withdrawn on 13.10.16

Application Number: [16/00948](#)

Application Date: 30.3.16

Location: 69-69A High Street, Eton

Type: Full

Proposal: Replacement shop front, new door and iron gate

Decision: Permission Granted

Application Number: [16/00949](#)

Application Date: 30.3.16

Location: 69-69A High Street, Eton

Type: Listed Building Consent

Proposal: Replacement shop front, new door and iron gate

Decision: Permission Granted

Application Number: [16/02125](#)

Application Date: 8.7.16

Location: 121-121A High Street, Eton

Type: Full

Proposal: Rear extension, part change of use and conversion of office to dwelling

Decision: Permission Granted

Application Number: [16/02145](#)

Application Date: 23.8.16

Location: The Silk Route, 32 Eton Wick Road, Eton Wick

Type: Full

Proposal: Change of use from public house/restaurant to dwelling

Decision: Permission Granted

Application Number: [16/02869](#)

Application Date: 5.9.16

Location: 20 High Street, Eton

Type: Listed Building Consent

Proposal: Replace 4four Georgian windows

Decision: Permission Refused

Application Number: [16/02907](#)

Application Date: 5.9.16

Location: 6 Stonebridge Field, Eton

Type: Full

Proposal: Garage conversion to habitable accommodation

Decision: Permission Granted

The Meeting concluded at 9.30pm.