

## Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 6<sup>th</sup> October 2016 at 7.30pm

**Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, G. Fussey, P. Highy, D. Hill, P. Lawless, M. Leach, R. Lewandowski, J. Lovell, D.Reed & Mrs L.Tarbox

**In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllr Mrs S. Rayner (RBWM) (Part), Mrs R. Rivaz (ECA), PC Robin Kinghorn (TVP), Press Lady (unidentified)

**Apologies:** Cllrs Mrs S. Evans & Mrs S. Warner, Cllr M. Alexander (RBWM)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

### CM 4686 Finance – Schedule of Payments & Monthly Accounts

Mr Reynolds presented September monthly and YTD accounts to the Meeting.

- At the half year stage, Mr Reynolds confirmed that expenditure was broadly in line with budget. The current surplus was due in the main to the RBWM precept being bigger in the first half.
- There being no questions on the accounts, the September schedule and the YTD accounts were approved.
- Expenditure of £750 to ECA for the Christmas Lighting Ceremony was approved. Cllr Leach to discuss with Mr Reynolds how to manage this. **Action: Cllr Leach & Mr Reynolds**
- Expenditure of £615 for the replacement of old fencing at Bell Lane / Little Common was approved. This would be included in Section 106 Eton Wick Enhancement. **Action: Town Clerk**
- Expenditure of £1,500 for benches at Stockdale Recreation Ground was approved. This would be included in Section 106 Stockdales Recreation Ground Play Area Enhancement. **Action: Town Clerk**

### CM 4687 RBWM Councillors' Issues

- **Animal Sanctuary:**

In the temporary absence of RBWM Councillors, Cllr Lewandowski reported on the Animal Sanctuary. The lease had been terminated by RBWM and as there is a 3 month notice period it was felt desirable to reduce this period so that access could be arranged and the site secured.

It was recommended that before a new lease is signed, that ETC is consulted to avoid a repeat of the difficulties with the Animal Sanctuary. It was agreed that the Town Clerk should set up a meeting for Cllrs Bishop and Lewandowski with Rob Large of RBWM. **Action: Town Clerk**

- **Eton Road Sign**

Councillor Fussey requested that a new road sign be installed to replace the old one at the entrance to the town from Slough. Town Clerk to organise with RBWM. **Action: Town Clerk**

- **RBWM Members Review**

Councillor Mrs Rayner advised that RBWM is conducting a review of their number of councillors with a view of reducing this to the level of other local authorities in the country.

### CM 4688 Thames Valley Police (TVP)

- PC Robin Kinghorn expressed thanks to Cllr Fussey and Eton College for the use of the Natural History Museum for the recent crime prevention forum.
- Animal Sanctuary – additional police patrols will be put in place whilst the site is unsecured.
- Bicycle Theft - TVP will organise an Awareness Day so that cyclists are informed of the need for proper security for their machines.
- Crime Report – there is an increase in the theft of bicycles. Unfortunately there is very little penalty for this crime from the courts and so it is an attractive crime to commit with the value of bicycles soaring in recent years.
- A crime prevention team will attend a meeting in Eton Wick, to be arranged with EWVA.
- Cllr Fussey expressed the Council's appreciation for the reduction in the number of cyclists going the wrong way down the High Street.

### CM 4689 Eton Community Association (ECA), Eton Wick Village Association (EWVA) & Eton Traders Assoc (ETA)

#### ECA and ETA:

Ros Rivaz highlighted certain items from her previously circulated report. Of particular note were the following:

- Donations would be welcomed for the Eton Heritage Walkway.
- Hopeful of obtaining funding from RBWM this fiscal for the new bicycle parking.
- ECA and ETC websites will link with one another.
- Progress is being made with Watermans Arms Bench & Greenery.
- Concern over security of Cockpit site, danger of vandalism or fire. It was felt that installing CCTV cameras would not work here but signs would be a better deterrent. It was agreed that ETC would fund two signs for this site, Town Clerk to organise. **Action: Town Clerk**
- Neighbourhood Plan has been endorsed for Regulation 14 consultation. A door drop flyer w/c 10<sup>th</sup> October will signal the start of the 6 week formal Regulation 14 consultation, as the next statutory step. There will be an online version of the draft plan and printed copies in prominent community locations, viz Eton Council Offices and the two libraries, and on demand. The drop in sessions will take place on Saturday 29<sup>th</sup> October at Eton Wick Village Hall from 11.00am to 4.00pm and on Wednesday 2<sup>nd</sup> November at Eton Council Offices from 4.00pm to 8.00pm. 28<sup>th</sup> October. These will be promoted in the press.

#### EWVA:

Cllr Highy highlighted certain items from the previously circulated report. Of particular note were the following:

- On a number of the commemorative trees planted on Eton Wick Road the webbing is rotting away and needs attention. These are the trees sited between Haywards Mead and Eton as the others have poles to keep them upright. Town Clerk to arrange with RBWM. **Action: Town Clerk**
- A display of hanging baskets is planned for Eton Wick Road. It is hoped that the traders will start off then it will spread to include the houses. EWVA will buy the brackets.
- Serious concern over the Animal Sanctuary, as reported earlier.

### CM 4690 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1<sup>st</sup> September were presented. There being no alterations the minutes were approved and signed.

## CM 4691 Matters Arising from the Minutes

### 1. CM 4670 TVP

- Request some Neighbourhood Watch Signs from TVP. **Pending**

### 2. CM 4673 Matters Arising from Meeting on 7<sup>th</sup> July

- Contact photographers for quotes for ETC photograph **Actioned**

### 3. CM 4679 McMillan Charity Walk

- Contact organisers for traffic management and car parking plan **Actioned**

### 4. CM 4682 Any Other Business

- Write to RBWM regarding dropped kerbs at Eton Court **Pending**
- Write to Eton College regarding overfull rubbish bins in Eton Churchyard **Actioned**
- Write to RBWM regarding signage of Christmas Tree collection point at Eton Wick **Actioned**

## Others Actions:

### 5. CM 4654 Finance & CM 4675 Action List

- Additional quote required for Watermans Arms Bench and Greenery. Cllr Lewandowski is progressing the scheme as reported earlier. **Actioned**

### 6. CM 4658 Matters Arising

- Progress posting correspondence on website. It was decided that this was no longer necessary.
- Follow up mural on wall idea. Cllr Fussey showed some new designs which would be fixed onto panels and attached to the wall. The cost of the murals would be around £8K and the panels and fitting would cost around £28K. The Mayor will check whether this scheme would qualify for Section 106 funding as we would not want to pay for this out of reserves. **Action: Mayor**

### 7. CM 4675 Action List

- Cllr Lewandowski to progress South Meadow Lane Recreation Ground Pavilion plan. **Pending**
- Siting of memorial stone in Eton Wick. **Pending**
- Organise system on the website for clicking a tree to reveal a soldier **Actioned**
- Mayor to organise official launch of memorial stone in time for Remembrance Day **Pending**
- Cllr Mrs Rayner to organise official launch of Haywards Mead Recreation Ground Gym **Pending**

## CM 4692 Mayor's Report

- Attended meeting of Poors Estate on 26<sup>th</sup> October.
- Attended 3 Neighbourhood Plan meetings during October.

## CM 4693 Action List

Issue	Action / Status
South Meadow Lane Pavilion, Eton	<p>Section 106 funds are available for renovation work. There was a possibility of a partnership with Eton College if and when the College needed additional changing facilities, however Ian Mellor indicated on 26<sup>th</sup> August 2016 that this would be a long term issue. In the meantime it was agreed that Cllr Lewandowski will progress a plan to refurbish the building. <b>Action: Cllr Lewandowski</b></p>
Eton Wick Cemetery Extension	<p>The matter is in the hands of the PCC. The Council will continue to support the Church in the planning application and beyond. A meeting is being arranged with the EA to check that they are satisfied with the results of the geology tests that have been made. If they are satisfied then the scheme will go forward to planning.</p>
Eton Wick Transformation	<p>The granite memorial stone c/w plaque is being located in Eton Wick to complement the 34 trees which have been sited along Eton Wick Road to commemorate the fallen of WW1. The Mayor is organising the siting of the stone in the next few weeks. <b>Action: Mayor</b></p> <p>Cllr Blightman has organised a system on the ETC website so that clicking on a particular tree will reveal the details of a fallen soldier.</p> <p>It was agreed an official launch of the memorial will take place in time for Remembrance Day. <b>Action: Mayor</b></p> <p>The area that surrounds the site will need to be cleared up and then maintained. The Mayor will organise the clear up when the stone has been installed. <b>Action: Mayor</b></p>
Neighbourhood Plan	<p>The Steering Group last met on 29<sup>th</sup> July and the final draft plan is ready for public consultations in October.</p>
Eton Wick Sewage Contamination	<p>Cllrs Mrs Evans &amp; Lovell represent the Council on the Flood Forum. The Forum met on 15<sup>th</sup> September. Funds are available for cattle ‘poaching’ and clearing the Colenorton Brook. The need to instruct riparian landowners of their responsibilities was highlighted.</p>
Haywards Mead Recreation Ground Gym	<p>RBWM has allocated £20K from capital funds and Councillor Lawless is leading the project on behalf of ETC. The equipment has been chosen, however the scheme is on hold pending consultations with local residents on location of the equipment.</p>
Watermans Arms Bench & Flower Bed	<p>S106 Funds have been allocated. Councillor Lewandowski is leading the project on behalf of ETC.</p>

## CM 4694 Correspondence

Members had received the following correspondence during September:

- Email from Jeff Pick of TVP dated 5.9.16 regarding Police Property Act Fund.  
Emailed to Members on 6.9.16
- Email from Shilpa Manek of RBWM dated 6.9.16 regarding Parish Conference on 10.10.16  
Emailed to Members on 7.9.16
- Email from Jeff Pick of TVP dated 6.9.16 regarding funding streams for charities and parish councils.  
Emailed to Members on 6.9.16
- Email from Gemma Pearce of CCB dated 9.9.16 regarding AGM on 26.10.16  
Emailed to Members on 14.9.16
- Email from Aggie Fedyna of RBWM dated 14.9.16 regarding Closure of Common Lane on 24.9.16  
Emailed to Members on 14.9.16
- Email from Jeff Pick of TVP dated 16<sup>th</sup> September regarding meeting of Armed Forces Covenant.  
Emailed to Members on 16.9.16
- Email from Mayor of RBWM dated 19.9.16 regarding forthcoming charity events.  
Emailed to Members on 19.9.16
- Email from Adam Juniper of Action Challenge dated 19.9.16 regarding McMillan Charity Walk  
Emailed to Members on 19.9.16
- Email from Janet Losty of Eton College dated 20.9.16 regarding event on Brocas on 16.10.16.  
Emailed to Members on 20.9.16
- Email from Aggie Fedyna of RBWM dated 21.9.16 regarding Closure of various roads in Eton on 17.11.16.  
Emailed to Members on 21.9.16
- Email from Janet Losty of Eton College dated 21.9.16 regarding event on Brocas on 13.11.16.  
Emailed to Members on 21.9.16
- Email from Katherine Newcombe of Windsor Neighbourhood Forum dated 22.9.16 regarding Windsor Neighbourhood Plan.  
Emailed to Members on 27.9.16
- Email from Sharon Wootten of RBWM dated 26.9.16 regarding Parish Paths Initiative 2016/17.  
Emailed to Members on 26.9.16
- Email from Paul Roach of RBWM dated 28.11.16 regarding CCTV Questionnaire.  
Emailed to Members on 29.9.16

## CM 4695 Website

Cllr Blightman had previously circulated his report on website activity in September to the Members. The need for accuracy with the council minutes was highlighted. Cllr Blightman was thanked for his work.

Concerns over emails to Eton College not being transmitted on 'All Councillors' email address. Cllr Blightman will investigate this end and Cllrs Fussey and Highy will check out at the College end. In the meantime the Town Clerk will use the individual addresses for the two councillors.

## CM 4696 Other Organisations

- **Eton Wick Football & Social Club**

Cllr Lovell attended the most recent meeting. Problems of litter on the pitches was highlighted and the litter bins on Haywards Mead were constantly overfull. It was agreed that the Town Clerk would investigate the current bin emptying regime and increase the regularity. **Action: Town Clerk**

The Club needs a RBWM wheelie bin for used bottles. Cllr Mrs Rayner will check. **Action: Cllr Mrs Rayner**

Cigarette ends are being deposited all over the ground and there is a need for a stand ashtray by the multi purpose pitch. The Town Clerk will investigate. **Action: Town Clerk**

Action Challenge will pay for the broken gate post. Town Clerk to progress the repair with My Handyman with a post supplied by Stockport Fencing Limited. **Action: Town Clerk**

- **Eton Poors Estate**

Cllr Highy attended the most recent meeting. The charity is still trying to identify potential clients and Cllr Highy asked Members to pass on any cases of need.

Cllr Mrs Tarbox asked about Eton Porny Trust. This trust still exists although it was not known whether it deistributes bibles to schools anymore.

- **Baldwins Bridge Trust**

The Mayor attended the most recent meeting and there was very little to report. The trust had donated £1K to the Eton Heritage Walkway fund.

## CM 4697 Any Other Business

### Reports from ETC Recreation Ground & Open Spaces Representatives

#### 1. Haywards Mead:

- Cllr Lovell advised that the request for a dog bin by the scout hut should be made to the College.

#### 2. Stockdales Recreation Ground

- Cllrs Lawless and Mrs Tarbox advised that large signs be installed by all the Eton Play Areas highlighting the 'no dogs' policy and ETC contact details. The Town Clerk will progress the Stockdales sign to start with. **Action: Town Clerk**
- The 'Official Opening' plaque from 1952 will be reinstalled on Friday 14<sup>th</sup> October by the new lamp.

### 3. South Meadow Lane Recreation Ground

- Cllr Reed expressed his delight at being nominated as the representative and will discuss his new role with the Town Clerk.

#### **New Bus Policy:**

Cllr Highy reported on the new RBWM policy which will cause severe difficulties for families in Eton Wick. Cllr Mrs Rayner will follow this up and report back. **Action: Cllr Mrs Rayner**

#### **Eton Cemetery**

Cllr Leach updated Members on the current situation. It has been established by the Diocese that Eton College owns the Lych Gate and has responsibility for its maintenance. The Town Clerk will follow up with the College. **Action: Town Clerk**

#### **Eton Wick Sports Hall**

The Town Clerk reported on correspondence with RBWM Youth Services who had a booking from two archery clubs to use the Sports hall but the Eton Wick Village Hall Committee had rejected it because they needed a small storage shelter for their equipment. It was recommended that storage space should be sought either within the Sports Hall or outside on ETC land.

#### **ETC Christmas Dinner**

The Mayor reported that the date has been set as Friday 9<sup>th</sup> December at 7.00pm for 7.30pm at Christophers Hotel.

#### **Dairy Farm**

Cllr Lawless will pass on information to Town Clerk who will follow up with RBWM. **Action: Cllr Lawless/Town Clerk**

#### **109 High Street, Eton**

The Panel is being held on Wednesday 12<sup>th</sup> October. Cllr Leach plans to attend on behalf of ETC.

#### **CM 4698 Date of Next Meeting**

Thursday 3<sup>rd</sup> November in the Council Chamber at 7.30pm.

Cllr Mrs Rayner left the Meeting at this point.

**CM 4699 Development Control - Town Council Consultation**

The following applications had been received by the planning authority in September and comments were/are invited:

**Application Number: 16/02678**

Application Date: 18.8.16

Type: Full

Applicant: Mr Ketterer

Location: 6 Boveney New Road, Eton Wick

Proposal: Single storey front, side and rear extension

Determination Date: 13.10.16 **No Objection**

**Application Number: 16/02718 Cllrs Fussey & Highy declared an interest**

Application Date: 1.9.16

Type: Listed Building Consent

Applicant: Eton College

Location: New Schools, Eton College, Common Lane, Eton

Proposal: Amendment to planning permission 99/77779/FULL to lowering of glass link and roof

Representation Date: 5.10.16 **No Objection**

**Application Number: 16/02792 Cllrs Fussey & Highy declared an interest**

Application Date: 30.8.16

Type: Discharge of Condition

Applicant: Mr Ian Mellor, Eton College, Eton

Location: Wayneflete House, Eton College, Eton

Proposal: Details required of conditions 2,3 & 4 of 15/04296 for conversion of loft to room

Determination Date: 25.10.16 **No Objection**



**Application Number: 16/02869**

Application Date: 5.9.16

Type: Listed Building Consent

Applicant: Mr Simon Kelsall

Location: 20 High Street, Eton

Proposal: Consent to replace 4 Georgian windows to the front

Representation Date: 10.10.16 **No Objection**

**Application Number: 16/02876**

Application Date: 8.9.16

Type: Full

Applicant: Mr Sunny Nar

Location: 29 Tilstone Close, Eton Wick

Proposal: Detached outbuilding with pitch roof

Representation Date: 11.10.16 **No Objection**

**Application Number: 16/01254/OTHFP**

Application Date: 14.9.16

Applicant: Mr & Mrs Julian Morrell

Location: 32 Tilstone Close, Eton Wick

Proposal: Single storey side and rear extension & new 1<sup>st</sup> floor **No Objection**

**Application Number: 16/02907**

Application Date: 8.9.16

Type: Full

Applicant: Mr Gary Russell

Location: 8 Stonebridge Field, Eton

Proposal: Garage conversion to habitable accommodation

Representation Date: 14.10.16 **No Objection**

**Application Number: 16/02925**

Application Date: 19.9.16

Type: Full

Applicant: Mr Matthew Varady

Location: 34 Tilstone Close, Eton Wick

Proposal: Single storey rear extension

Representation Date: 18.10.16 **No Objection**

**Application Number: 16/02311**

Application Date: 9.8.16

Type: Full

Location: Eton Print Rooms, The Granary, Baldwins Shore, Eton

Proposal: Erection of bin and air conditioning enclosure and the erection of 3 x new air conditioning coolers

Additional information to support the application has been received and is available for inspection on the website

**Application Number: 16/01354/INC**

Application Date: 28.9.16

Applicant: Enterprise Inns

Location: Henry V!, 37 High Street, Eton

Proposal: Internal alterations and refurbishment **No Objection**

**Application Number: 16/02718 Cllrs Fussey & Highy declared an interest**

Application Date: 1.9.16

Type: Listed Building Consent

Applicant: Eton College

Location: New Schools, Eton College, Common Lane, Eton

Proposal: Amendment to planning permission 99/77779/FULL to lowering of glass link and roof

Determination Date: 27.10.16 **No Objection**

**CM 4700 Planning Decisions & Information**

The following planning decision notifications were received from the Royal Borough in September:

**Application Number: 16/01490**

Application Date: 23.5.16

Location: Queens Schools, Eton College, Eton

Type: Full

Proposal: Installation of 4 x temporary cabins to be used as classrooms

Decision: Permission Granted

**Application Number: 16/02135**

Application Date: 15.7.16

Location: 7 Brocas Terrace, Eton

Type: Full

Proposal: Part two storey part first floor rear extension

Decision: Permission Granted

**Application Number: 16/02174**

Application Date: 30.6.16

Location: 5 Sunbury Court, Sunbury Road, Eton

Type: Full

Proposal: Two storey rear extension and one new first floor window

Decision: Permission Granted

**Application Number: 16/02243**

Application Date: 4.8.16

Location: 6 Cornwall Close, Eton Wick

Type: Permitted Development Extended

Proposal: Single storey rear extension

Decision: Approval Not Required

**Application Number: 16/02342**

Application Date: 18.7.16

Location: The Gables, Eton Wick Road, Eton

Type: Discharge of Condition

Proposal: Details required by condition 21 (Cycle Shelter)

Decision: Approved

**Application Number: 16/02433**

Application Date: 25.7.16

Location: 12 Sunbury Road, Eton

Type: Certificate of Lawfulness of Proposed Development

Proposal: Whether a detached outbuilding is lawful

Decision: Lawful

**Application Number: 16/02386**

Application Date: 1.8.16

Location: 29 Tilstone Close, Eton Wick

Type: Full

Proposal: Part single, part two storey side extension

Decision: Permission Granted

**Application Number: 16/02478**

Application Date: 8.8.16

Location: Cotton Hall House, Eton College, Eton

Type: Works to Trees in Conservation Area

Proposal: Fell cherry plum tree to create an outdoor garden

Decision: No Objection

**Application Number: 16/01509**

Application Date: 17.5.16

Location: 13 Eton Thameside, 15 Brocas Street, Eton

Type: Full

Proposal: Alterations and raising of roof, rear Juliette balcony and amendments to fenestration and chimneys

Decision: Permission Granted

**Application Number: 16/02501**

Application Date: 27.7.16

Location: Highfield Common Road, Eton Wick

Type: Full

Proposal: Insertion of roof lights in garage building

Decision: Permission Granted

**Application Number: 16/02602**

Application Date: 27.7.16

Location: 24 Boveney New Road, Eton Wick

Type: Full

Proposal: Single storey rear extension

Decision: Permission Granted

**Application Number: 16/02545**

Application Date: 5.8.16

Location: Common Lane House, Eton College, Eton

Type: Listed Building Consent

Proposal: Enlargement of extension, new rooflights and fencing

Decision: Permission Granted

The Meeting concluded at 9.45pm.