

## Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 7<sup>th</sup> January 2016 at 7.30pm

**Present:** Cllrs D. Bishop (Mayor), M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, P. Lawless, M. Leach, J. Lovell, D. Reed, Mrs L. Tarbox & Mrs S. Warner

**In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllrs. M. Alexander & Mrs S. Rayner (RBWM), P. Bayley (ECA), Ms Lou Turner (TVP)

**Apologies:** Cllrs M. Blightman & R. Lewandowski

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

### CM 4559 Finance – Schedule of Payments & Monthly Accounts

- Mr Reynolds advised the Meeting that finances were in good condition and expenditure was in line with budget. A variation with benches maintenance was noted although this was a one off item.
- Mr Reynolds pointed out that the Council now has in excess of £240K in the bank, although much of this is allocated to specific areas:

Current Year Budget	28K
Section 106	123K
Playground Reserve	9K
Neighbourhood Plan	16K
<b>Total</b>	<b>£176K</b>

The Council is actively looking at projects to utilise the Section 106 money and the aim will be to reduce general reserves to 6 months of precept which is around £30K.

- The ETC Christmas Party was self funded with The Mayor purchasing the drinks from his annual mayoral allowance of £500. Cllr Reed indicated his wish to pay his share of the cost of the drinks which was  $\frac{2}{27}$  of £494.15 = £36.60. Town Clerk to advise Cllr Reed of this amount. **Action: Town Clerk**
- The accounts and the December schedule of payments were approved.

### CM 4560 Thames Valley Police (TVP) Liaison

Lou Turner reported on the following:

- In December there was 1 burglary reported, 2 thefts from vehicles and 3 thefts of cycles.
- Tamara Tatton was leaving in January and a replacement has not yet been appointed. Louise Warbrick is the new Inspector.
- Cllr Leach pointed out that Ros Rivaz's house at 87 High Street had been burgled over the New Year, this would be recorded in January crime figures.
- Cycle theft is becoming more common, need to report thefts as and when they occur.
- There was no crime reported from Eton Wick. Stolen fuel from vehicles would be reported

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- There was no crime reported from Eton Wick. Stolen fuel from vehicles would be reported in January.

The Meeting thanked Ms Turner for her attendance and her contribution.

### **CM 4561 RBWM Councillor Issues**

Cllr Alexander reported on the following:

- The Brocas PSPO Consultation Process was going through and it should be implemented in April 2016, all being well. Town Clerk was requested to complete the consultation document as per Council line.

**Action: Town Clerk**

- Work on Meadow Lane Car Park Extension was progressing. Cllr Mrs Warner questioned why there were no spaces allocated to the Surgery when this was apparently promised by RBWM. Cllr Alexander had no explanation and the Town Clerk was requested to follow up with RBWM.

**Action: Town Clerk**

- Flaming Cow application had been approved by RBWM. It was reported that the smell of cooking was still evident outside the building.

- Bollards had been erected in Brocas Street; reflectors still to be added.

- Cllr Highy requested an update on trade waste being dumped outside college premises by person or persons unknown. Cllr Alexander pointed out that those traders with no waste collection contract with RBWM are dumping their waste onto those that have arrangements in place.

Cllr Alexander would be looking at the whole issue of waste collection services as reform was needed.

- Cllr Alexander and The Mayor had made a site visit along Meadow Lane and South Meadow Lane to assess the condition of the thoroughfare. There was some flooding, excessively high kerbing, insufficient speed restriction signage, and a need for a weight restriction was evident. Cllr Alexander will arrange a traffic survey in the first instance.

**Action: Cllr Alexander**

Cllr Mrs Rayner reported on the following:

- There had been changes at the top at RBWM with 3 new appointments.
- The proposed outdoor gym at Haywards Mead Recreation Ground was going to RBWM Cabinet in February.
- The barrier at Moores Lane bridleway was being further altered with additional land being made available following consultation with Eton College and their tenant. This will create better access for horses.

### **CM 4562 Eton Traders Association (ETA), Eton Community Association (ECA) & Eton Wick Community Association (EWCA)**

**ECA:** Ms Rivaz had previously circulated her report on ECA activities to Members. Mr Bayley summarised:

- The Brick Scheme was going ahead as planned
- ECA is exploring new opportunities eg Commonwealth Walkway and Finding Our Historic Brook.
- Awaiting result of ASB data collection from Craig Miller at RBWM.
- The PSPO for The Brocas and Footpath 51 were going ahead as planned.
- Dropped kerbs along the High Street are now in place.
- The Head of the Porny School, Karen Waller was staying for at least two more terms.
- Flaming Cow situation still being questioned.
- Eton Christmas Lights...

- The Head of the Porny School, Karen Waller was staying for at least two more terms.
- Flaming Cow situation still being questioned.
- Eton Christmas Lights very well received.
- The role of the ECA going forwards will be to improve the community aspects and to report issues to Eton Town Council for action, where appropriate.
- **EWCA:** Cllr Lawless reported:
  - An initial meeting had been held on 17<sup>th</sup> December in Eton Wick following which there was enthusiasm to set up a Community Association along the lines of the Eton Community Association. 20 residents had attended.
  - The next meeting is planned for 20<sup>th</sup> January when it is hoped that local traders will attend as well, including the Animal Sanctuary.
  - Officers will be appointed at that meeting.
  - Finances had still to be discussed although funding streams are available.

**ETA:** Nothing to report

### **CM 4563 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 3<sup>rd</sup> December 2015 were approved and signed.

### **CM 4564 Matters Arising from the Minutes**

CM 4543: Cllr Leach confirmed that secure storage of the Christmas lights had been arranged. ETC ownership issue was still being addressed. **Action: Cllr Leach**

Town Clerk had received confirmation from ECA that the invoice for the hire of the reindeer had been paid by ECA.

CM 4545: Cllr Mrs Rayner reported that the drains in Princes Close had been opened up. Cllr Mrs Tarbox pointed out that recent heavy rain had caused the drains there to flood yet again, and Cornwall Close was similarly affected. Cllr Mrs Rayner agreed to follow up on these issues. **Action: Cllr Mrs Rayner**

Cllr Mrs Rayner had confirmed Moores Lane was indeed a bridleway and not a footpath.

Cllr Leach had attended the RBWM Planning Meeting on 9<sup>th</sup> December on behalf of the Council.

CM 4548: Town Clerk confirmed that the brick wall at Stockdales Recreation Ground had been demolished, a section of fencing between the gate and the chainlink fence had been installed and the two benches had been renovated.

CM 4541: Mayor and Cllr Alexander had visited Meadow Lane and South Meadow Lane, as reported in CM 4561.

Mayor had identified Section 106 funding and additional monies had been received in December.

Cllr Lawless had passed on list of names of fallen to Mayor.

CM 4550: **Eton Wick Transformation:** This is an agenda item under CM 4566.

**Stockdales Road Play Area Renovation:** This is an agenda item under CM 4566.

CM 4556: **Myrke Footbridge:** This is an agenda item under CM 4572.

**Porny School:** Town Clerk had written to SEBMAT and had received an acknowledgment of our concerns.

**Mayor's Future Projects Initiative:** Mayor had organised sessions week commencing 4<sup>th</sup> January

## **CM 4565: Mayor's Report**

The Mayor reported on the following activities in December and January to date:

- 4<sup>th</sup> December: RBWM Mayor's Dinner – Guilhall
- 10 December: Neighbourhood Plan Meeting
- 11<sup>th</sup> December: Meeting with RBWM ref Section 106 funding
- 12<sup>th</sup> December: Brass band Concert – Guildhall
- 15<sup>th</sup> December: ECA Christmas Dinner
- 17<sup>th</sup> December: EWCA Meeting
- 18<sup>th</sup> December: Council Christmas Dinner
- 4<sup>th</sup> January: ETC Project Meeting
- 6<sup>th</sup> January: Meeting with Malcolm Alexander ref Meadow lane  
ETC Project Meeting

## **CM 4566: Action List**

**Issue**

**Action / Status**

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South Meadow Lane Pavilion.	Section 106 funds are available for renovation work. Possibility of a partnership with Eton College at some stage in the future if and when the College needs additional changing facilities. Town Clerk monitoring situation.
Eton Wick Cemetery Extension.	A new planning application had been made on 4 <sup>th</sup> November 2015. Environment Agency (EA) had again objected, 11 days past the closing date. A risk assessment is being organised which will confirm whether the application can be approved. RBWM will not approve the application without the risk assessment. It was proposed by Cllr Hill and seconded by Cllr Lawless that Council gives £2K from reserves to the Church to finance the risk assessment. All agreed. Cllrs Highy and Mrs Tarbox declared an interest.
Eton Wick Transformation	34 trees have been planted along the Eton Wick Road. It was agreed at the Council Meeting on 3rd September 2015 that a plaque listing the names of the Eton Wick fallen of WW1 be incorporated on a memorial stone, to be sited in the centre of the village. The Mayor is organising the stone. Estimated cost is £1000 but the price may now be higher as the stone and the plaque will need to be larger.
Neighbourhood Plan	The Steering Group met on 10 <sup>th</sup> December. There were over 200 responses to the questionnaire which is a 10% strike rate. Responses have been entered onto Survey Monkey and are being analysed. A planning consultant is being recruited, interviews will be held in January with Cllr Lewandowski and Town Clerk in attendance.
Eton Wick Sewage Contamination	A meeting of the Eton Wick Flood Forum was held on 6 <sup>th</sup> October 2015. The next meeting will be on 12 <sup>th</sup> January. Cllrs. Lovell and Lewandowski represent the Council on the Forum.
Stockdales Road Play Area Renovation	At the Council Meeting on 1 <sup>st</sup> October it was agreed that Cllrs Lawless and Mrs Tarbox would prepare a scheme for submission to the Council. It was noted that Section 106 funding is in place for this as well as a play area reserve fund in the ETC bank account. Cllr Mrs Tarbox presented a scheme from one company which would cost £24K and 2 more quotes were expected. Other funding sources are available including Tesco which has been applied for.

**CM 4567 Development Control - Town Council Consultation**

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited. Cllr Mrs Rayner and Councillor Alexander declared an interest.

**Application Number: 15/01570/MULFP**

Application Date: 10.12.15

Applicant: Aster Developments Ltd

Location: 28 Victoria Road, Eton Wick

Proposal: Single storey rear extension, loft conversion & internal alterations. **No Objection**

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**Application Number: 15/03393**

Application Date: 24.11.15

Type: Full

Applicant: Mr Martin Delaney

Location: Black Potts, Black Potts Island, Pockocks Lane, Eton

Proposal: Erection of replacement dwelling, boathouse & garage following demolition of existing house, boathouse & garage.

Determination Date: 19.1.16 **No Objection**

**Application Number: 15/03892**

Application Date: 15.9.15

Type: Full

Applicant: Mrs Natalie Styles

Location: 37 Tangier Lane, Eton

Proposal: Single storey side/rear extension, alterations to ground floor rear elevation and replacement sash windows.

Representation Date: 15.1.16 **No Objection**

**Application Number: 15/03894**

Application Date: 16.12.15

Type: Listed Building Consent

Applicant: Mrs Natalie Styles

Location: As above

Proposal: As above

Representation Date: 15.1.15 **No Objection**

**Application Number: 15/03947**

Application Date: 2.12.15

Type: Listed Building Consent

Applicant: Provost & Fellows of Eton College

Location: Brewhouse, Eton College, Eton

Proposal: LBC for internal alterations to existing office/administration spaces and former gallery.

Determination Date: 27.1.16 **No Objection** (Cllr Highy declared an interest)

**Application Number: 15/03991**

Application Date: 2.12.15

Type: Works to Trees in Conservation Area

Applicant: Mrs Sylvia Ellis

Location: 20 King Stable Street, Eton

Proposal: Thin canopy of fig tree, reduce spread by 2-3 metres

Representation Date: 5.1.16 **No Objection**

**Application Number: 15/01605/OTHBN**

Application Date: 14.12.15

Applicant: Ms M Burrows

Location: 12 Cornwall Close, Eton Wick

Proposal: Installation of roof light to existing rear extension. **No Objection**

**Application Number: 15/04258**

Application Date: 5.1.16

Type: Full

Applicant: The Provost & Fellows of Eton College, Eton

Location: Agars Plough Cricket Pavilion, Eton

Proposal: Resurfacing of existing access and vehicular surface.

Representation Date: 2.2.16 **No Objection** (Cllr Highy declared an interest)

**Application Number: 15/04292**

Application Date: 31.12.15

**Application Number: 15/04292**

Application Date: 31.12.15

Type: Agricultural Determination

Location: Crown Farm, Eton Wick Road, Eton Wick

Proposal: Notification to determine whether prior approval is required for a new road.

Town Clerk to advise RBWM Enforcement Team to be vigilant with this case due to past history.

**Action: Town Clerk**

**Application Number: 15/04296**

Application Date: 29.12.15

Type: Full

Applicant: Mr Ian Mellor

Location: Waynefleete House, Eton College, Eton

Proposal: Conversion of loft to form additional habitation.

Representation Date: 1.2.16 **No Objection** (Cllr Highy decalred an interest)

**Application Number: 16/00039**

Application Date: 7.1.16

Type: Full

Applicant: Mrs M Burrows

Location: 12 Cornwall Close, Eton Wick

Proposal: Single storey front porch.

Representation Date: 4.2.16 **No Objection**

**CM 4568 Planning Decisions & Information**

- **Application Number: 15/02077: 16 Victoria Road, Eton Wick Permission Granted**
- **Application Number: 15/02292: Flaming Cow, Eton: Permission Granted**
- **Application Number: 15/02813: Eton Thamesdie, Eton: Application Withdrawn**
- **Application Number: 15/03113: 41 High Street, Eton: Permission Granted**
- **Application Number: 15/03114: 41 High Street, Eton Consent Granted**
- **Application Number 15/03296: New & Lingwood Limited, Eton: Consent Granted**
- **Application Number: 15/03431: St Mary's Chapel, Eton College, Eton: No Objection**
- **Application Number: 15/03655 & 15/03657 (LBC): 109 High Street, Eton Application Withdrawn**
- **Application Number: 15/03790: 117 High Street, Eton No Objection**
- **Application Number: 15/03399: The George, Eton Listed Building Consent Granted**
- **Application Number: 15/03426: The Gables, Eton Application Withdrawn**
- **Application Number: 15/02608: 162 Eton Wick Road, Eton Wick Permission Refused**

**CM 4569 Correspondence**

Members had received the following information prior to the meeting:

- Email from Karen Morton of The Capability Company dated 3.12.15 regarding 'Delivering Differently' workshop on 7.12.15.

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Emailed to Members on 3.12.15

- Emails from Thames Valley Police dated 9.12.15, 21.12.15 and 22.12.15 regarding front counter provision.

Emailed to Members on 10.12.15, 22.12.15 and 23.12.15

- Email from Anthony Hurst of RBWM dated 14.12.15 regarding Public Rights of Way Improvement Plan.

Emailed to Members on 15.12.15

- Anonymous letter dated December 2015 regarding Swan Lifeline.

Synopsis emailed to Members on 15.12.15 and original letter retained on file.

- Emails from Sarah Soal of RBWM dated 15.12.15 and 16.12.15 regarding PSPO Consultation Exercise for Footpath 51.

Emailed to Members on 16.12.15 and 18.12.15.

Plus letter enclosing revised gating questionnaire and map, available as online survey.

- Copy email from Janet Losty of Eton College to Brocas Residents Group dated 16.12.15 regarding a Fair on The Brocas in July 2016.

Emailed to Members on 16.12.15

- Email from Wendy Dacey of Community Council for Berkshire dated 16.12.15 regarding meetings to discuss using halls as emergency accommodation.

Emailed to Members on 18.12.15

Agreed that Town Clerk to write to Chair of Trustees of Baldwins Bridge Trust and Eton Wick Village Hall Trust to request use of their facilities.

**Action: Town Clerk**

### **CM 4570 Website**

Cllr Blightman had previously circulated his report on website activity to the members. Request for more notices please.

### **CM 4571 Other Organisations.**

- **Eton Wick Football & Social Club:** Cllr Lovell reported that there was a meeting planned for Monday 12<sup>th</sup> January. The new Steward was in place.
- **Heathrow 3<sup>rd</sup> Runway Campaign:** Cllr Reed reported that the project was being delayed which is an achievement for the campaigners. Ongoing plans for promoting the campaign are in preparation.

### **CM 4572 Any Other Business**

- **Myrke Footbridge:** Following on from the letter which had been received from the father of the dead child, and the fact that Eton Town Council was the only agency which had objected to the renaming of the bridge, it was felt that the subject needed to be revisited at this Meeting.

After much more discussion and suggestions of a plaque and/or a bench instead of the renaming by Cllrs Mrs Tarbox and Mrs Warner, it was agreed that Cllr Reed would arrange to visit the father to determine his position and report back at the next Council meeting on 4<sup>th</sup> February, or earlier if the situation so demanded.

**Action: Cllr**

**Reed**



earlier if the situation so demanded.  
**Reed**

**Action: Cllr**

- **Emergency Accommodation:** Already dealt with in CM 4569 Correspondence.
- **Watermans Arms Bench & Planters:** It was confirmed that the payment for the design an submission of the planning application had been made and so the application must be with RBWM awaiting action.
- **PSPO for The Brocas and Footpath 51:** Town Clerk was authorised to complete the questionnaires in line with official Council policy, which is to support the PSPO on both The Brocas and Footpath 51. Council agreed to oppose the partial gating of Footpath 51 by a majority vote:

for partial gating 4  
against partial gating 6

**Action: Town Clerk**

- **Clean for the Queen:** Cllr Rayner reported on this initiative which takes place on the weekend of 4 - 6<sup>th</sup> March 2016 as part of the Queen's 90<sup>th</sup> Birthday Celebrations. The mayor has already prepared some Keep Eton Tidy and Keep Eton Wick Tidy posters which will be used, and the Town Clerk will download the Information Pack from the website. **Action: Town Clerk**

Town Clerk to investigate supplies of litter pickers and hi vis jackets.

**Action: Town Clerk**

- **Berkshire Association of Local Councils:** It was agreed unanimously that the subscription to this body should be renewed. **Action: Town Clerk**
- **Playground Repairs:** Following receipt of the Safety Inspection, it was agreed unanimously that the Town Clerk be authorised to spend up to £10K to organise the necessary repairs.

**Action: Town Clerk**

### **CM 4573 Date of Next Meeting**

Thursday 4<sup>th</sup> February at 7.30pm in the Council Chamber

The Meeting ended at 9.30pm.