

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 5th November 2015 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, M. Leach, J. Lovell, R. Lewandowski, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllrs. M. Alexander & Mrs S. Rayner (RBWM), Ms R. Rivaz (ECA)

Apologies: Cllr P. Lawless

The Mayor opened the Meeting by welcoming everyone present.

The apologies were recorded.

CM 4528 Finance – Schedule of Payments & Monthly Accounts

- Mr Reynolds advised the Meeting that finances were broadly in line with budget and reported on the additional expenditure that has been made this financial year on benches maintenance which was over and above budget. There was a VAT refund and income from the hire of football pitches and the Council Chamber that had boosted income. There being no questions the accounts were approved.
- Mr Reynolds then explained the purpose of the budget which was to serve as a guide to Council income and expenditure. It is quite in order to budget for a deficit if there are sufficient reserves to cover any planned loss. The Town Clerk had previously circulated a draft budget and requested feedback from Members prior to preparing a formal document for approval at the December meeting.
Action: Members
- The estimates for remedial work to Stockdales Recreation Ground Play Area were considered and it was agreed that the work would be divided as follows:

Demolish brick wall and make good) Greentouch
Install additional fencing at entrance)

Renovate two wooden benches My Handyman

The Town Clerk was instructed to action this work.

Action: Town Clerk

- The RBWM notice of Participatory Budget Consultation (previously circulated) requested ideas for capital expenditure from local councils for their particular areas and for the wider Borough. Members were requested to consider proposals for Eton and Eton Wick.

Action: Members

CM 4529 RBWM Councillors' Issues

Cllr Mrs Rayner reported on the following:

- **Bell Lane Farm:** A meeting had been held at the Town Hall on Friday 30th October when Sara Ross of the Animal Sanctuary answered questions from Cllr Mrs Rayner, the Mayor and Cllr Lawless on her plans. All present were satisfied with what was being proposed and all the concerns of local residents had been answered. Minutes of this meeting had been circulated to participants and would be circulated to Members.

Action: Town Clerk

- **Stockdales Recreation Ground:** Tree roots were coming through the tarmac pathway alongside the Play Area to the brick wall entrance. Town Clerk instructed to get this repaired.**Action: Town Clerk**

In addition, it was requested that illuminated bollards be installed along this pathway. Cllr Mrs Rayner would follow this up.

Action: Cllr Mrs Rayner

- **Village Bakery:** It was noted that this business had ceased trading.

Cllr Alexander reported on the following:

- **Meadow Lane Car Park:** Work on the extension had started this week and was due to be completed by April 2016. A photo opportunity was being organised for Wednesday 11th November at 2.00pm which the Mayor was invited to.

Action: Mayor

- **PSPO:** Cllr Alexander had met with Peter Eaton of the Brocas Residents Group and Brian Martin of RBWM regarding the proposed Brocas PSPO. Eton College has been consulted. This is being considered at the next Crime & Disorder Scrutiny Panel and it is hoped that it will be in force ready for Spring 2016.

All existing DPPO's will automatically become PSPO's.

- **Flaming Cow:** Cllr Alexander declared an interest in this planning application which was being considered at the Panel meeting on Wednesday 11th November. RBWM is recommending that permission be granted. All details are on the RBWM website. Either Cllr Leach or Cllr Reed will attend for ETC.

CM 4530 Thames Valley Police Liaison

The following report was received from Tamara Tatton for the Meeting:

Burglary dwelling 2014 x 1

Burglary dwelling 2015 x 1

Burglary non dwelling (sheds/garages etc) 2014 x 1

Burglary non dwelling (sheds/garages etc) 2015 x 7

Theft from motor vehicle 2014 x 1

Theft from motor vehicle 2015 x 1

As you can see we have had a rise in burglary non dwellings – this was attributed a series that we had in the allotments where several sheds were broken into. PCSO Michelle Walker plus reactive officers attended and gave fairly extensive crime prevention advice over the securing of sheds. We have several plain clothes and high visibility operations running through November to target shoplifters and the vagrants so please report

allotments where several sheds were broken into. PCSO Michelle Walker plus reactive officers attended and gave fairly extensive crime prevention advice over the securing of sheds. We have several plain clothes and high visibility operations running through November to target shoplifters and the vagrants so please report any issues to us.

This month we have the Eton Christmas Lights switch on. Burglary Road Show will be on Eton Bridge on 18th November.

We have been carrying out extensive work with the Eton Community Association and intervention work is being carried out regarding Footpath 51.

Any feedback or questions, please feel free to pass back to me to answer.

CM 4531 Eton Traders Association (ETA) and Eton Community Association (ECA)

Ms Rivaz had previously circulated her report on ECA activities to the Members. In summary:

- **Christmas Lights:** Switch on scheduled for 19th November, cost of tickets is £2.00.
- **ASBO Survey:** The trial had been completed and results were being analysed. Agencies involved were Police, RBWM (Brian Martin), Eton College and Eton Town Council. It had been noted that instances of ASB had reduced when the exercise was in force, prompting thought that a more permanent solution might be considered. The Mayor asked for clarity from the data.

A further trial might be considered for vagrancy although it was reported that the main culprit had left the area and with him many others. This may though just be a seasonal switch.

- **Post Office:** Concerns were expressed about the performance of Budgens, which is below par. Poor training seems to be the cause. Eton College is compiling a petition to be sent to the Post Office. It was noted that the opening hours were only a little different than Eton Stationers.
- **Eton Riverside:** It was reported that two letter boxes had been burgled; Simon the postman is now delivering post direct to the individual apartments.
- **Air Pollution:** Ms Rivaz requested that the Council takes over this activity from ECA. To be considered. **Action: Mayor**
- **Traffic Congestion at Budgens/Porny School:** Ms Rivaz will meet with the Town Clerk to discuss.
- **Signage:** A sign on the High Street for Eton Court Car Park Toilets needs to be installed.

Signage for Eton Court Car Park will be installed when the development has been completed.

Clr Leach suggested that Eton Town Council should be doing some of this work which ECA is currently doing. This needs to be followed up. **Action: Mayor**

CM 4532 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 1st October 2015 were approved and signed.

It was noted that Minute CM 4520 – Application Number 15/02292 needs to be removed from the minutes.

CM 4533 Matters Arising from the Minutes

The Town Clerk actions were as follows (previously circulated to Members):

CM 4497: ETON WICK PLAQUE

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The Mayor has identified a specialist to quote for a memorial onto which the names will be engraved.

CM 4518: LETTER FROM BUCKINGHAM PALACE

The letter has been framed and is on display in the Council Chamber.

CM 4520: MEADOW LANE CAR PARK

RBWM advised that tree line cannot be changed from the plan. The Mayor suggested that we still request that some of the new replacement trees be planted along the southern end of South Meadow to act as a screen, on the basis that when they have grown, they would help our case in asking for the removal of the existing trees in the new section of the car park and allow for it to be extended further, perhaps gaining a further 20 or so parking spaces

CM 4525: STOCKDALES RECREATION GROUND

Two quotes have been received for the remedial work as follows:

Greentouch:

Demolish brick wall and make good	£490
Add additional piece of fencing	£100
Renovate one bench	£135
Replace other bench	£1100 (mtce free, can buy cheaper wooden bench)
Total	£1825 plus VAT

My Handyman

Demolish brick wall	
Add additional piece of fencing	
Renovate two benches	£1340 (not VAT registered)

My recommendation would be to ask Greentouch to do the brick wall and the fencing, and My Handyman to do the benches. We know he does a good job from Clifton Lodge.

CM 4526: ETON WICK FIREWORKS

A cheque for £750 to include £250 for cost of hiring a digger has been sent to Geoff Low.

CM 4526: RECYCLING BINS IN MEADOW LANE CAR PARK

RBWM has not been able to identify an alternative location for the recycling bins during the redevelopment.

CM 4526: SALT BINS IN ETON & ETON WICK

The salt bin in Eton Court Car Park will be replaced and filled by RBWM. The 3 salt bins at Eton Wick are managed and refilled by RBWM. The other salt bin at Tangier Lane is owned by ETC and will be refilled.

CM 4534 Mayor's Report

9 & 10th Oct: Neighbourhood Plan Drop Ins
22nd October: Reception at College – Jafar Hall
23rd October: Animal Sanctuary Charity Ball
30th October: Meeting at Town Hall with Animal Sanctuary

1st November: Eton Wick Fireworks
2nd November: Meeting with ECA Chair
4th November: Meeting ref Council Budget

CM 4535 Action List

Issue

Action / Status

South Meadow Lane Pavilion.	Some Section 106 funds are available for renovation work and additional Section 106 funds held by RBWM may be made available to ETC. Possibility of a partnership with Eton College at some stage in the future if the College needs additional changing facilities. Mayor to define what funds are currently available in Section 106 for this work before proceeding.
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this work before proceeding.

Eton Wick Cemetery Extension. Recent planning application was withdrawn on Environment Agency (EA) guidance, however it is being resubmitted due to EA lack of responses on 4th November.

Eton Wick Transformation 34 trees have been planted along the Eton Wick Road. It was agreed at the Council Meeting on 3rd September 2015 that a plaque listing the names of the Eton Wick fallen of WW1 be incorporated on a memorial stone, to be sited in the centre of the village. The Mayor is organising this. Estimated cost is £1000 plus installation

Neighbourhood Plan The Consultative Document was distributed and drop in sessions were held at Eton Town Hall and Eton Wick Youth Centre on 9th and 10th October 2015. Closing date for return of questionnaires was 26th October and the responses are being analysed. There were about 200 responses, which is approximately a 10% strike rate. The Mayor will be organising data transfer onto on line entries.

Eton Wick Sewage Contamination A meeting of the Eton Wick Flood Forum was held on 6th October 2015. The minutes have not yet been circulated. Cllrs. Lovell and Lewandowski represent the Council on the Forum and have reported that the Forum is working well with both TW and the EA on board. TW has long term plans for £4 million capital investment in improving Slough Treatment Works.

Stockdales Road Play Area Renovation At the Council Meeting on 1st October it was agreed that Cllrs Lawless and Mrs Tarbox would prepare a scheme for submission to the Council. It was noted that Section 106 funding is in place for this as well as a play area reserve fund in the ETC bank account. Mrs Tarbox has visited local playgrounds and has spoken with parents regarding their expectations equipment wise.

CM 4536 Development Control - Town Council Consultation

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited. Cllr Mrs Rayner and Councillor Alexander declared an interest.

- **Application Number: 15/02783 & 15/02786: 47-49 High Street:** Cllr Reed declared an interest and Cllr Lewandowski declared an interest and confirmed his earlier email to the Council which stated he would have no participation in any discussions on this application.

There was concern expressed regarding over development at the rear of the site and a lack of parking. Also, the Charteris Day Centre is much closer to the boundary than is shown on the Plan.

The Council requested Cllr Alexander to call the application in. Action: Cllr Alexander

- **Application Number: 15/02901: Works to Trees:** Cllr Highy declared an interest. **No Objection**
- **Application Number: 15/03033: Works to Trees:** Cllr Highy declared an interest. **No Objection**
- **Application Number: 15/03067: 42 Queens Road, Eton Wick: No Objection**

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- **Application Number: 15/03113 & 15/03114: 41 High Street: No Objection**
 - **Application Number: 15/03272: The Sandles: No Objection**
 - **Application Number: 15/03291: Works to Trees: Cllr Highy declared an interest. No Objection**
 - **Application Number: 15/03296: 118 High Street: No Objection**
 - **Application Number: 15/03426: The Gables: No Objection**
 - **Application Number: 15/03431: Works to Trees: Cllr Highy declared an interest. No Objection**
 - **Application Number: 15/03454: Quens Schools: Cllr Highy declared an interest. No Objection**
 - **Application Number: 15/03543: Works to Trees: Cllr Highy declared an interest. No Objection**

CM 4537 Planning Decisions & Information

- **Application Number: 15/02521: 148 Eton Wick Road, Eton Wick: Permission Granted**
- **Application Number: 15/02788: Meadow Lane Car Park, Eton: Approval Granted**
- **Application Number: 15/02845: 48 Tangier Lane, Eton: Permission Granted**
- **Application Number: 15/02896: Babylon & Villiers House, Eton: No Objection**
- **Application Number: 15/02901: Works to Trees, Eton: No Objection**
- **Application Number 15/02913: Works to Trees, Eton: No Objection**
- **Application Number: 15/03067: 42 Queens Road, Eton Wick: Lawful**
- **CM 4538 Correspondence**

Members had received the following information prior to the meeting:

- Email from Katie Broady of ECA dated 1st October regarding support for the No 3rd Runway Campaign Rally on 10th October.
Circulated to Members on 6.10.15
- Email from Wendy Binmore of RBWM dated 2nd October regarding Big Society Panel meeting on 12th October.
Circulated to Members on 6.10.15
- Email from Shilpa Manek of RBWM dated 5th October regarding Presentations from Parish Conference on 1st October.
Circulated to Members on 6.10.15
- Email from Wendy Binmore of RBWM dated 6th October regarding Windsor Urban Development Control Panel meeting on 14th October.
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Circulated to Members on 6.10.15
- Email from Thames Valley Alert dated 7th October regarding Open Meeting on 21st October. Circulated to Members on 7.10.15
- Email from Christine Lalley of BALC regarding AGM on 11th November.

Circulated to Members on 13.10.15

- Email from Peter Eaton of Brocas Residents Group dated 10th October (addressed to Cllr Leach) regarding Meadow Lane Car Park.
Circulated to Members on 13.10.15
- Email from Shilpa Manek of RBWM dated 12th October regarding The Planning System. Circulated to Members on 13.10.15
- Email from Kieran Cough of RBWM dated 12th October (addressed to Cllr Alexander) regarding George Inn.
Circulated to Members on 13.10.15
- Email from Kay Webb of Swan Lifeline dated 12th October regarding Newsletter.
Circulated to Members on 13.10.15
- Email from Jane Simpson of Windsor & Eton Society dated 21st October regarding list of non listed buildings in Eton.
Circulated to Members on 22.10.15
- Email from Caroline Perkins of Thames Valley Berkshire LEP dated 21st October regarding Berkshire Functional Economic Market Area Study & Economic Development Needs Assessment Method Consultation.

Emailed to DB and RWL of the Neighbourhood Plan Steering Group on 22.10.15

- Emails from Hilary Oliver of RBWM dated 22nd October regarding the new Community Infrastructure Levy.
Circulated to Members on 23.10.15
- Email from Louisa Dean of RBWM dated 27th October regarding Participatory Budget Consultation.
Circulated to Members on 28.10.15
- Email from Gerald Cole of RBWM dated 27th October regarding High Street dropped kerbs. Circulated to Members on 28.10.15
- Email from RBWM Planning Maidenhead dated 28th October regarding the Flaming Cow application to be raised at the Windsor Urban Development Control Panel on 11th November. Circulated to Members on 29.10.15
- Email from David Sharman of Fields in Trust dated 30th October regarding their Centenary Fields Project.
Circulated to

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Circulated to

Members on 30.10.15

CM 4539 Website

Cllr Blightman was asked to obtain a photograph of Eton Wick Fireworks Display from George Blair for the website.

Action: Cllr Blightman

Members are requested to send in news and articles for the website.

Action: Members

CM 4540 Other Organisations.

- **Baldwins Bridge Trust:** Cllr Lewandowski advised that the faulty lights on the bridge are being sorted.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that a new steward had been appointed, a Patrick Farrel, and he will be taking up his duties at the end of November.

CM 4541 Any Other Business

- **Bikes on Bridge:** Cllrs Leach and Lawless and the Mayor and the Town Clerk had met with Gordon Oliver of RBWM to show the problem. Mr Oliver confirmed that there was nothing they can do about the parking; the cyclists are not breaking any law. The Council needs to locate some secure bicycle parking space in the town centre. Members are asked to come up with ideas as there is an opportunity to use the capital expenditure being offered by RBWM, as reported earlier in CM 4528.
Action: Members
- **ModGov App:** Cllr Alexander informed the Council of a new free app launched by RBWM which enables councillors to see all RBWM papers, on all issues.
- **Remembrance Day:** The Mayor is on duty at Eton and Cllr Lewandowski is on duty at Eton Wick.
- **Meadow Lane:** Cllr Highy suggested that Meadow Lane should have a weight restriction and a 5 hour parking limit. Further discussion resulted in suggestions that the high kerbs should be abolished. It was agreed that the Mayor and Cllr Alexander will get together to discuss this issue.
Action: The Mayor & Cllr Alexander

Cllr Lewandowski pointed out that in the Neighbourhood Plan, a new road is proposed that would overcome the problems with Meadow Lane.

- **39 Trees:** The Mayor asked Members for their suggestions where we should be planting new trees.

Action: Members

CM 4542 Date of Next Meeting

Thursday 3rd December at 7.30pm

The Meeting closed at 21.30

