

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 4th February 2016 at 7.30pm

Present: Cllrs R. Lewandowski (Deputy Mayor & Chairman), M. Blightman, M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, P. Lawless, M. Leach, J. Lovell, D. Reed & Mrs L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllrs. M. Alexander & Mrs S. Rayner (RBWM), P. Bayley (ECA), Mr M. Scaife & Family & Supporters, 2 members of the press.

Apologies: Cllrs D. Bishop (Mayor), Mrs S. Warner

Non Attendance: Cllr P. Jackson

The Deputy Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

CM 4574 The Myrke Bridge

The Deputy Mayor outlined the procedure for debating this issue.

- Cllr Reed reported on his visit to see Mr Scaife on 16th January as arranged in Minute CM 4572 of the ETC Meeting on 7th January.
- Mr Scaife presented his petition and accompanying letters to the Meeting and explained his reasons why ETC should withdraw its objection to the naming of the footbridge.
- Cllr Leach asked Mr Scaife how renaming the bridge would assist in reducing the number of accidents. Mr Scaife responded that he is planning to make school visits to educate children in the dangers of playing in water. Naming the bridge Michael's Bridge would provide the focus of such visits.
- Cllr Leach expressed his concern that the bridge has become known as Myrke Bridge and local people would need re educating to call it Michael's Bridge. The bridge is by The Myrke. Mr Scaife's sister responded that people on the Slough side of the river are not accustomed to calling it Myrke Bridge as this is something specific to the Eton side.
- Cllr Lawless supported the proposal to name it Michael's Bridge as it would help in highlighting the dangers of swimming in the Jubilee River.
- Cllr Reed gave his main reason why he thought the objection should stand – geographical location by googlemaps, AA and Emergency Services, and these reasons were contradicted by the Scaife family and supporters.
- Cllr Alexander outlined the process after the vote. Anne Keohane of RBWM will receive the results of the vote and the petition from the Town Clerk and she will report to Cllr Colin Rayner who will bring the matter to RBWM Cabinet. Mr Scaife would have 21 days to appeal if the proposal for removing the objection was defeated.

would have 21 days to appeal if the proposal for removing the objection was defeated.

There followed the vote to determine whether the Council would withdraw their objection to the naming of the bridge.

Yes to remove the objection = 8 votes

No to remove the objection = 3 votes

The motion to withdraw the objection was carried by 8 votes to 3.

The Mayor and Cllr Mrs Warner had registered their written support for removing the objection and under local government regulations these cannot be counted.

The Deputy Mayor summarised the debate by asking members of the press to report on the positive message that the Council hopes that this debate will help to raise the profile of the dangers of playing in the water.

The Scaife family and supporters were thanked for their attendance and they then left the Meeting.

CM 4575 Eton Community Association (ECA)

The Town Clerk had previously circulated Ros Rivaz's report the ECA meeting on 20th January, and Mr Bayley highlighted areas of interest and concern.

Mr Bayley was thanked for his contribution to the Meeting.

CM 4576 Finance – Schedule of Payments & Monthly Accounts

- Mr Reynolds advised the Meeting that finances were in good condition and expenditure was in line with budget.
 - Play Areas Repair Schedule – the Town Clerk has yet to deliver on this.
Action: Town Clerk
 - Eton Wick Village Association (EWVA) – the Deputy Mayor asked of the possibility of obtaining a start up grant from ETC. It was agreed that EWVA would present a case to the Council. Cllr Mrs Tarbox would check out the possibility of a grant from RBWM Rural Fund. **Action: Cllr Mrs Tarbox**
 - Clean for the Queen – Cllr Highy outlined the expenditure on equipment, all agreed.
 - Christmas Lights – Cllr Leach confirmed ETC ownership and that in future invoices will be made out to ETC so that VAT can be reclaimable.
 - The YTD accounts and the January monthly schedule of payments were approved.

CM 4577 Thames Valley Police (TVP) Liaison

In the absence of a representative from TVP there was nothing to report.

Cllr Lawless expressed concern over the amount of crime in Eton Wick. The importance of reporting all crimes to the Police was highlighted.

CM 4578 RBWM Councillor Issues

Cllr Mrs Rayner reported on the following:

- Hedges at Bell Lane need trimming and the brambles removing. Town Clerk to arrange for Greentouch to meet with the Deputy Mayor.

Action: Town Clerk

- Hedges at Ben Lane need trimming and the brambles removing. Town Clerk to arrange for Greentouch to meet with the Deputy Mayor.

Action: Town Clerk

- A meeting has been organised on 11th February between Cllr Mrs Rayner, Town Clerk and a local resident of Stockdales Recreation Ground to look at the rise in the footpath.
- The gate at Stockdales Play Area is now working OK.

Cllr Alexander reported on the following:

- Budgens deliveries are being made outside their agreed times, Cllr Alexander will be looking into this.
- Cllr Alexander advised the Meeting that the Temporary Events Notice (TEN) issued to Fishcraft for their Superbowl Evening on 7th February still stands as they are not breaking any regulations. Undue noise should be reported to the after hours service line at RBWM at Tinkers Lane. This will also assist in reviewing future requests for TEN.
- The Brocas PSPO is going through the system.
- The Cockpit planning application has been approved, Cllr Reed spoke against the development at the Panel.

CM 4579 Eton Wick Village Association (EWVA)

The Deputy Mayor reported on the second meeting of the Association on 20th January:

- Officers appointed: Chair: Ron Lewandowski
Deputy Chair: Lynne Highy
Secretary: TBA
Treasurer: To be appointed
- 30 residents attended, at the first meeting on 16th December there was 20.
- The Association will be identifying projects to take on including Section 106 & Neighbourhood Plan.
- The next EWVA will be on 25th February at the Shepherd's Hut PH when local traders and the Animal Sanctuary will be encouraged to attend.
- Clean for the Queen and Stockdales Play area projects were outlined.

Draft minutes of the meeting on 20th January have been circulated.

Eton Traders' Association

Nothing to report.

CM 4580 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 7th January were approved and signed with one amendment:

CM 4572 The Myrke Bridge, delete 'or earlier if the situation so demanded'

CM 4581 Matters Arising from the Minutes

TOWN CLERK ACTIONS:

TOWN CLERK ACTIONS:

1. **CM 4459: ADVISE CLLR REED OF AMOUNT DUE TO ETC FOR DRINKS AT XMAS PARTY **ACTIONED****
2. **CM 4561: COMPLETE CONSULTATION DOCUMENT RE BROCAS PSPO **ACTIONED****
3. **CM 4561: FOLLOW UP LACK OF SHORT TERM PARKING AT MEADOW LANE **ACTIONED****
4. **CM 4567: ADVISE RBWM OF CONCERNS RE CROWN FARM APPLICATION **ACTIONED****
5. **CM 4569: WRITE TO TRUSTEES OF BALDWINS BRIDGE TRUST & ETON WICK VILLAGE HALL RE USING PREMISES AS EMERGENCY ACCOMMODATION. **ACTIONED****
6. **CM 4572: COMPLETE QUESTIONNAIRES RE BROCAS PSPO & FOOTPATH 51 **ACTIONED****
7. **CM 4572: FOLLOW UP ‘CLEAN FOR THE QUEEN’ ACTIVITY **ACTIONED****
8. **CM 4572: RENEW SUBS FOR BALC **ACTIONED****
9. **CM 4572: ORGANISE REPAIRS TO PLAYGROUND EQUIPMENT UP TO 10K **IN PROCESS****

OTHER ACTIONS:

1. **CM 4561: CLLR ALEXANDER - ARRANGE TRAFFIC SURVEY FOR MEADOW LANE & S MEADOW LANE **ACTIONED****
2. **CM 4564: CLLR LEACH - CONFIRM OWNERSHIP OF CHRISTMAS LIGHTS **ACTIONED****
3. **CM 4564: CLLR MRS RAYNER - FOLLOW UP ON ROAD FLOODING ISSUES IN ETON WICK **ACTIONED****
4. **CM 4572: CLLR REED - VISIT MR SCAIFE & REPORT BACK TO ETC ON 4.2.16 **ACTIONED****

CM 4582 Mayor’s Report

The Deputy Mayor reported on the following activity in January:

22nd January: Interviewed Planning Consultants with Town Clerk. AECOM has been appointed. Town Clerk to advise Members of this consultantancy’s Neighbourhood Plan clientele.

Action: Town Clerk

22nd January. Interviewed Planning Consultants with Town Clerk. ALCOOM has been appointed. Town Clerk to advise Members of this consultancy's Neighbourhood Plan clientele.

Action: Town Clerk

CM 4583: Action List

Issue

Action / Status

- South Meadow Lane Pavilion. Section 106 funds are available for renovation work. Possibility of a partnership with Eton College at some stage if and when the College needs additional changing facilities. Town Clerk monitoring situation.
- Eton Wick Cemetery Extension. A new planning application has been made on 4th November 2015. A risk assessment has been undertaken to confirm whether the application can be approved as RBWM will not approve the application without it.
- Eton Wick Transformation 34 trees have been planted along the Eton Wick Road. It was agreed at the Council Meeting on 3rd September 2015 that a plaque listing the names of the Eton Wick fallen of WW1 be incorporated on a memorial stone, to be sited in the centre of the village. The Mayor is organising this. Estimated cost is £1000 but the price may now be higher as the stone and the plaque will need to be larger to accommodate all the necessary information.
- Neighbourhood Plan The Steering Group met on 10th December. There were over 200 responses to the questionnaire which is a 10% strike rate. Responses are being entered into Survey Monkey and will then be analysed. A planning consultant has been appointed and arrangements are being made for him to meet with the NP Steering Group.
- Eton Wick Sewage Contamination A meeting of the Eton Wick Flood Forum was held on 12th January. The minutes have not yet been circulated. A visit to the Jubilee River was organised on 22nd January and Cllrs Mrs Rayner & Mrs Evans participated. Cllr Lewandowski has resigned from the Forum and Cllr Mrs Evans was appointed in his place to join Cllr Lovell as the ETC representatives. Town Clerk to advise Craig Miller of RBWM accordingly. **Action: Town Clerk**
- Stockdales Road Play Area Renovation At the Council Meeting on 1st October it was agreed that Cllrs Lawless and Mrs Tarbox would prepare a scheme for submission to the Council. It was noted that Section 106 funding is in place for this as well as a play area reserve fund in the ETC bank account. Cllr Mrs Tarbox has presented one scheme which will cost £24K and two more quotes are expected. A

fund in the ETC bank account. Cllr Mrs Farbox has presented one scheme which will cost £24K and two more quotes are expected. A grant from Tesco has been awarded, minimum £8K.

CM 4584 Development Control - Town Council Consultation

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited. Cllr Mrs Rayner and Councillor Alexander declared an interest.

The Meeting was not able to access the plans and so the Deputy Mayor requested Members to check the plans from the RBWM website themselves and advise any comments to Town Clerk.

Action: Members

Application Number: 16/00039

Application Date: 7.1.16

Applicant: Ms M. Burrows

Location: 12 Cornwall Close, Eton Wick

Proposal: Single storey front porch.

Determination Date: 28.1.16

Application Number: 16/00071

Application Date: 18.1.16

Type: Variation Under Reg 73

Applicant: RBWM

Location: Meadow Lane Car Park, Eton

Proposal: Change location of silver birch tree.

Representation Date: 15.2.16

Application Number: 16/00189

Application Date: 27.1.16

Type: Full

Applicant: Eton Town Council

Location: Brocas Street, Eton

Proposal: Replacement of existing bench.

Representation Date: 25.2.16

Application Number: 16/00203

Application Date: 25.1.16

Type: Full

Application Date: 25.1.16

Type: Full

Applicant: The Provost & Fellows of Eton College

Location: 13A Brocas Street, Eton

Proposal: Amendments to fenestration.

Representation Date: 22.2.16

Cllr Highy declared an interest.

Application Number: 16/00236

Application Date: 25.1.16

Type: Variation Under Reg 73

Applicant: RBWM

Location: Meadow Lane Car Park, Eton

Proposal: Removal of tree at rear.

Representation Date: 24.2.16

Application Number: 16/00011/DEXBN

Application Date: 28.1.16

Applicant: Mr & Mrs Dale Rising

Location: 148 Eton Wick Road, Eton Wick

Proposal: Single Storey Side & Rear Extension

CM 4585 Planning Decisions & Information

The following planning decision notifications were received from the Royal Borough last month:

Application Number: 15/03532

Application Date: 11.11.15

Location: Common Lane House, Eton College, Eton

Type: Full

Proposal: Enlargement of an existing single storey, flat roofed extension to the Boarding House and new fence and gate.

Decision: Permission Granted

Application Number: 15/03991

Application Date: 2.12.15

Location: 20 King Stable Street, Eton

Type: Works to Trees in Conservation Area

Type: Works to Trees in Conservation Area

Proposal: Thin out canopy etc

Decision: No Objection

Application Number: 15/04292

Application Date: 31.12.15

Location: Crown Farm, Eton Wick

Type: Agricultural Determination

Proposal: Determine whether prior approval is required for a new road

Decision: Refused

Application Number: 15/03562

Application Date: 5.11.15

Location: 34 Colenorton Crescent, Eton Wick

Type: Full

Proposal: Side extension & conversion of loft

Decision: Permission Granted

CM 4586 Correspondence

Members had received the following information prior to the meeting:

- Letter from Royal Berkshire Fire & Rescue Service dated January 2016 regarding public consultation on their Integrated Risk Management Plan, running from 4.1.16 to 4.4.16.

This letter is in the office for review.

- Email from Peter Eaton of Brocas Residents Group dated 13.1.16 regarding short term parking arrangements at South Meadow Lane Car Park.

Circulated to Members on 14.1.16

- Letter from Brian Benzie, Planning Officer at RBWM dated 12.1.16 regarding planning appeal 15/02608/FULL for 162 Eton Wick Road, and advising that there is no opportunity to submit further comments.

Copy of the letter is in the office.

- Email from Alison Singleton of RBWM dated 18.1.16 regarding invitation to all Members to Valentine High Tea on 13.2.16 at the Windsor Guildhall.

Emailed to Members on 22.1.16

- Email from Maureen Hunt, Chair of Hurley & the Walthams Neighbourhood Plan dated 18.1.16 regarding input to their Plan.

Emailed to Members on 22.1.16

Neighbourhood Plan dated 18.1.16 regarding input to their Plan.

Emailed to Members on 22.1.16

- Email from Katie Broady of ECA dated 20.1.16 regarding ECA update.

Emailed to Members on 22.1.16

- Email from Heather Shelley of ETA dated 22.1.16 regarding invite to Adieu Jam.

Emailed to Members on 22.1.16

- Email from Katie Broady of ECA dated 23.1.16 regarding Eton College Open House Afternoon on 29.1.16

Emailed to Members on 24.1.16

- Email from Anthony Hurst of RBWM dated 25.1.16 regarding Consultation on Public Rights of Way Milestones Statement 2016/17.

Emailed to Members on 26.1.16

- Email from NALC dated 26.1.16 with information on publication 'Good Councillor's Guide.

Emailed to Members on 26.1.16

- Email from Vivienne McDowell, Senior Planning Officer at RBWM dated 26.1.16 regarding planning application 15/013454/FULL for Queens School, Eton College and the opportunity to speak at the Development Control Panel Meeting on 3.2.16

Emailed to Members on 26.1.16

- Email from Alistair de Joux, Senior Planning Officer at RBWM dated 26.1.16 via Duncan Reed regarding planning application 15/02786/FULL for 47-49 High Street, Eton and the opportunity to speak at the Development Control Panel Meeting on 3.2.16

Emailed to Members on 26.1.16

- Email from Andrew Fletcher of RBWM dated 27.1.16 regarding Moores Lane bridleway motorcycle barrier.

Emailed to members on 27.1.16

- Email from Alan Barwise of RBWM dated 28.1.16 regarding correspondence on the planned temporary event at Fishcraft on 7.2.16.

Emailed to Members on 28.1.16

- Letter from Rachel Morgan of The Dash Charity dated 21st January regarding a donation towards their victims of domestic abuse charity.

This letter is in the office for review.

CM 4587 Website

Cllr Blightman had previously circulated his report on website activity to the members.

Cllr Blightman reported on the Parish Transparency Code which all Parish Council with websites have to abide by. Cllr Blightman is checking with BALC what our obligations are and he will report back at the next Council Meeting on 2nd March. There is a need to appoint an outside provider to

Cllr Blightman reported on the Parish Transparency Code which all Parish Council with websites have to abide by. Cllr Blightman is checking with BALC what our obligations are and he will report back at the next Council Meeting on 3rd March. There is a need to appoint an outside provider to ensure that we keep up to date with Government legislation. The Deputy Mayor recommended the use of templates. **Action: Cllr Blightman**

Cllr Blightman to circulate to Members a list of parish councils that are using the proposed provider.

Action: Cllr Blightman

CM 4588 Other Organisations.

- **Eton Wick Poor Estate:** Cllr Highy reported that Cllr Jackson had not attended a meeting in 2.5 years. Town Clerk will meet with Cllr Jackson on this subject. **Action: Town Clerk**
- **Eton Wick Football & Social Club:** Cllr Lovell reported that the Club is seeking quotes for repair of the roof.
- **Heathrow 3rd Runway Campaign:** Cllr Reed reported that plans for promoting the campaign are in hand.

CM 4589 Meadow Lane Car Park

Cllr Alexander summarised the figures provided by Peter Eaton. There are potentially 80 parking spaces available for short term parking, however the underlying problem is the profusion of season tickets and business permits. The business permits only cost £100 pa which is far too cheap and encourages misuse. Town Clerk asked to write to Neil Walter of RBWM to ascertain how many business permits are in circulation, all of which should be generating far more income than £100 pa.

Action: Town Clerk

Concern was also expressed about the seemingly absence of parking wardens in Eton; many of the cars were found to have either no ticket or an out of time ticket on their dashboards. Town Clerk to follow up with Neil Walter of RBWM.

Action: Town Clerk

Town Clerk was asked to write to Peter Eaton with our gratitude for all his hard work. **Action: Town Clerk**

CM 4590 Any Other Business

- **Clean for the Queen:** Town Clerk to advise members the insurance position; is it included in ETC policy? **Action: Town Clerk**

Eton Wick Risk Assessment needs to be adapted for Eton. **Town Clerk**

Action:

- **Disabled Bay:** Cllr Cadwallader expressed concern at the absence of a disabled bay outside Budgens, where the post office is now sited. The one outside the old post office is now redundant. Town Clerk to follow up with RBWM. **Action: Town Clerk**
- **Voting Procedure:** Cllr Cadwallader questioned whether email voting is permitted. Town Clerk confirmed that only a show of hands is permissible.
- **Sandles Development:** Cllr Lovell concerned about the number of contractor's vehicles that are parked along Eton Wick Road. Town Clerk will follow up with RBWM. **Action: Town Clerk**

- **Sandles Development:** Cllr Lovell concerned about the number of contractor's vehicles that are parked along Eton Wick Road. Town Clerk will follow up with RBWM. **Action: Town Clerk**
- **Police Comissioners' Election:** This is scheduled to take place on Thursday 5th May which is an ETC Meeting date. This will be discussed at the next meeting as there is some doubt whether this election will take place.

CM 4591 Date of Next Meeting

Thursday 3rd March at 7.30pm in the Council Chamber

The Meeting ended at 9.50pm.