

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 3rd September 2015 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, Mrs S. Evans, P. Highy, P. Jackson, P. Lawless, M. Leach, R. Lewandowski, D. Reed, Mrs L. Tarbox & Mrs S. Warner

In Attendance: Mr R. Austen – Town Clerk, Mr M. Reynolds – Accountant, Cllr M. Alexander (RBWM), Ms R. Rivaz (ECA), Mr B. Voakes (Resident), Windsor Observer Rep

Apologies: Cllrs M. Cadwallader, D. Hill, J. Lovell, Mrs S. Rayner (RBWM) & T. Tatton (TVP)

The Mayor opened the Meeting by welcoming everyone present.

The apologies were recorded.

CM 4490 Finance – Schedule of Payments

Mr Reynolds summarised the July and August accounts and confirmed that expenses are in line with budget. The month and YTD Income and Expenditure spreadsheets were reviewed and the Accounts Schedules 04-15/16 and 05-15/16 were considered, and all agreed that the accounts be approved.

CM 4491 RBWM Councillors' Issues

Cllr M. Alexander reported on the following:

Flaming Cow Restaurant

- Cllr Alexander had received confirmation that as far as RBWM was concerned, the problems of noise and smell from the restaurant had been solved following improvements made and planned to be made by the owner.
- Ms Rivaz pointed out that the application to open up the windows and doors will actually increase smells outside, that there was considerable local concern with the current situation and would like ETC to officially object to RBWM. The smells continue to be very bad. It was pointed out that RBWM did not consider this aspect when granting approval for the restaurant (an omission which has been recognised by RBWM) and this now needs to be taken up (Clause 5).
- Cllr Alexander reported on the letter he had received from a local resident expressing many concerns about the restaurant (Town Clerk had previously circulated this to Members). This needs to be a formal complaint to RBWM. Cllr Alexander will advise the resident concerned.

Action: Cllr Alexander

- Cllr Alexander was meeting the RBWM Planning Officer on Friday 4th September in Eton and they will walk past the restaurant to check on the smell.
- It was pointed out that the restaurant needs a proper air conditioning system but this is not allowed in that location.
- Cllr Leach reported that the tube from the side window had been in place since July but cooking smells outside are just as bad.
- Concerns were expressed about possible noise from any outside flue.
- Cllr Alexander pointed out that the owner had already spent £15K on alterations to the system with no apparent improvement

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- It was agreed that ETC will pass on their (and residents) concerns to RBWM and asks that Cllr Alexander does likewise.

Fishcraft Restaurant

- Cllr Alexander reported that he had received 4 complaints about this operation and RBWM is making investigations.

South Meadow Lane Car Park

- The work is out for tender and it is expected to be completed by the end of March 2016.

CM 4492 Thames Valley Police Liaison

There was nothing to report from Thames Valley Police.

CM 4493 Eton Traders Association (ETA) and Eton Community Association (ECA)

Ms Rivaz reported on behalf of ETA:

- Confirmed that the reported figures of footfall into Eton being down 5% year on year had come from Paul Roach, the Windsor & Eton Town Manager.
- Tours of Eton College will continue.
- Believed that Tudor Stores will open up as a café on Monday 7th September. Will this be a proper café with chairs and tables or simply a coffee station as the one located in Budgens? It was agreed that Council will wait and see what actually takes place as there may be a problem with change of use.

Ms Rivaz then reported on behalf of ECA:

Eton Greenery

- There is a question mark hanging over Section 106 funding for proposed bench and planters outside The Watermans Arms. Town Clerk is seeking clarification from Kevin Mist of RBWM and will report back to Members.
Action: Town Clerk
- In the meantime it was proposed and agreed that ETC should commit up to £1500 in order to get the planning situation under way. Cllr Mrs Warner abstained.
- It was agreed that Cllr Lewandowski would continue to manage the project and design.

Footpath 51

- Mr Voakes presented plans for erecting a fence which would help to protect the residencies from ASB – urinating against the walls etc. This fence would not interfere with access to Footpath 51.
- Additionally, Mr Voakes presented plans for a gate at the end of the alley by the side of the building which would be locked at night, say 10.00pm to 6.00am. This would not interfere with access to the river front on Footpath 51 from The Brocas but would not permit a through route overnight.
- It was pointed out that this presentation was just a ‘pre application information’ session and had no legal obligation. There was general agreement about the fence and any proposed changes to the footpath would be determined by RBWM.

Christmas Lights

- Ms Rivaz outlined her email of 2nd September which proposes a three year funding breakdown as follows:

£1.5K Eton College
£1.5K ETC
£1.5K ECA
£1.5K Elsewhere

There was considerable discussion about what ETC should be funding and how much the amount should be. Should there be parity between what is spent in Eton and what is spent in Eton Wick?

It was proposed and agreed that a grant of £1.5K be awarded to ECA for 2015 only and any Eton Wick grant for fireworks would be discussed and agreed when it is presented to the Council. Town Clerk to discuss VAT situation with Mr Reynolds. **Action: Town Clerk**

It was agreed that future policy regarding grants will be discussed by The Mayor, Deputy Mayor & Town Clerk prior to agreement by full Council.

CM 4494 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 2nd July 2015 were approved and signed with the amendment of Cllr Mrs S. Evans being recorded as present.

CM 4495 Matters Arising from the Minutes

These were all agenda items at this Meeting.

CM 4496 Mayor's Report

The Mayor had attended the following functions during July and August:

- 2 x Neighbourhood Plan Meetings
- An opera at Eton College Theatre

CM 4497 Action List

Issue

Action / Status

South Meadow Lane Pavilion

It was agreed at the Council meeting on 8th January that further

Issue**Action / Status**

- South Meadow Lane Pavilion. It was agreed at the Council meeting on 8th January that further discussion and action on this would need to be included in the Neighbourhood Plan. No funds are available from Parkwood Leisure. Some Section 106 funds are available for renovation work and additional Section 106 funds held by RBWM may be made available to ETC. Possibility of a partnership with Eton College, Town Clerk is following up with Ian Mellor.
Proposed and agreed that a sign be erected to deter parking. **Action: Town Clerk**
Proposed and agreed that Town Clerk follow up plans for Eton College usage with Ian Mellor of Eton College, as previously advised to Members.
Action: Town Clerk
- Agreed that Town Clerk negotiates with Greentouch regarding cancellation of their maintenance work on the Recreation Ground. **Action: Town Clerk**
- Car Parking in Eton. Planning permission had been received for the South Meadow Lane extension. RBWM intend to commence work in this financial year.
- Eton Wick Cemetery Extension. Planning application has been withdrawn due to objection from the Environment Agency.
- Eton Wick Transformation 34 trees have been planted along the Eton Wick Road in memory of the fallen of WW1. It was agreed that instead of plaques on trees, a single granite block with the names of the fallen enscribed should be sited centrally in Eton Wick. £2K has already been approved for this. Cllr Jackson will progress this.
Action: Cllr Jackson
- Neighbourhood Plan At the Steering Group meeting on 4th August 2015 the second draft of the Consultative Document was presented by Ros Rivaz to broad agreement. This will be distributed in September 2015 and drop in sessions arranged at Eton Town Hall and Eton Wick Youth Centre 9th and 10th October 2015. Responses due in by 26th October 2015.
- Eton Wick Sewage Contamination A meeting of the Eton Wick Flood Forum was held on 12th June 2015. Cllrs. Lovell and Lewandowski represent the Council on the Forum. Minutes of the meeting have been circulated to Members, next meeting is scheduled for September sometime.

CM 4498 Development Control – Town Council Consultation

It was proposed and agreed that in future details of significant planning applications will be circulated by Cllr Lewandowski to Members 2/3 days before a Council Meeting, following discussions with the Mayor and Town Clerk, so that Members are duly informed and prepared in advance of the Meeting.

The following planning applications were received from RBWM during the preceding months and Town Council comments are invited:

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Cllr Alexander declared an interest in all planning issues.

- **Application Number: 15/00765** Cllr Highy declared an interest. **No objections**
- **Application Number: 15/00920** **Permission granted, no objections**
- **Application Number: 15/01991/01992** Cllr Highy declared an interest. This application had been withdrawn due to an objection from the Environment Agency. The Church therefore had to withdraw the application. Members were asked to answer any criticism of the Church by responding that the responsibility for the withdrawal lay with the Environment Agency.
- **Application Number: 15/02077** Cllr Mrs Tarbox declared an interest. **No objections**
- **Application Number: 15/02155** Cllr Lewandowski declared an interest. **No objections**
- **Application Number: 15/02204** It was pointed out that ETC is powerless other than to make a comment. Town Clerk to pass on Council wish for the ground floor to remain commercial.

Action: Town Clerk

- **Application Number: 15/02292** Town Clerk to send the draft letter agreed by Cllr Lewandowski and Ms Rivaz to RBWM, with any rewording as seen fit. Need to mention that there is no technical data in the application.

Action: Town Clerk

Letter should also go on the ETC website.

Action: Cllr Blightman

- **Application Number: 15/02394** **No objections**
- **Application Number: 15/02592** Cllr Highy declared an interest. **No objections**
- **Application Number: 15/02614** Town Clerk to make the comment that the dormers will overlook the next door property (Number 160).
Action: Town Clerk
- **Application Number: 15/02521** **No objections**

CM 4499 Planning Decisions & Information

- **Application Number 15/00990** **Approved**
- **Application Number: 15/01077** **Permission Granted**
- **Application Number: 15/01441** **Permission Refused**
- **Application Number: 15/01638** **Permission Granted**
- **Application Number: 15/01657** **Approved**
- **Application Number: 15/01686** **Consent Granted**
- **Application Number: 15/01780** **Consent Granted**
- **Application Number: 15/01356** **Permission Granted**

• **Application Number: 15/01356 Permission Granted**

• **Application Number: 15/01582 Permission Refused**

• **Application Number: 15/01992 Lawful**

CM 4500 Correspondence

Members had received the following information prior to the meeting:

- Letter dated 6th July from Post Office Limited confirming the location of new Post Office at Budgens, 137 High Street, Eton. Letter is in the office.
- Email from Phillip Gill of RBWM dated 7th July regarding Borough Local Plan Consultation. Emailed to Members on 7th July.
- Email from David Payne of Thames Path Challenge dated 3rd July regarding event on 12/13 Sept. Emailed to Members on 7th July.
- Email from Peter Eaton of Brocas Residents Group dated 8th July regarding Meadow Lane Car Park.

Emailed to Members on 8th July.

- Email from Claire Pugh of RBWM dated 7th July regarding The Gables Application.

Emailed to Members on 8th July.

- Email from Andrew Fletcher of RBWM dated 10th July regarding Local Access Forum.

Emailed to Members on 10th July.

- Email from Katie Broady of Eton Community Association dated 27th July regarding Windsor Link Rly. Emailed to Members on 4th August.

- Email from Andrew Fletcher of RBWM dated 22nd July regarding Rights of Way Consultation. Emailed to Members on 4th August.

- Email from Kieran Clough of RBWM dated 10th August regarding Gambling Act 2015 – Statement. Emailed to Members on 11th August.

- Email from Jason Webb of RBWM dated 13th August regarding Keats Lane Road Closure on 6th Nov. Emailed to Members on 18th August.

- Letter from The Planning Inspectorate dated 7th August regarding Proposed M4 Smart Motorway. Members advised by email on 20th August.

- Email from Craig Miller of RBWM dated 31st July regarding Flood Forum Meeting Minutes. Emailed to Members on 21st August.

- Email from Tanya Leftwich of RBWM dated 27th August regarding Crime & Disorder Overview & Scrutiny Panel Meeting on 10th September. Emailed to Members on 27th August.

CM 4501 Website

Cllr Blightman updated the Meeting on progress with the website.

The website needs contributions from Members please.

Action: All Members

CM 4502 Other Organisations

- **Baldwins Bridge Trust:** Cllr Mrs Tarbox pointed out that she had not received any paperwork from the Trust regarding her appointment as the ETC representative. It was reported that there is a meeting scheduled for Tuesday 8th September which Cllr Mrs Tarbox can attend.

Action: Cllr Mrs Tarbox

- **Eton Wick Football & Social Club:** Cllr Lawless reported in Cllr Lovell's absence that there has been no steward appointed and the committee is running the bar. The bar is not open at lunchtimes.

It was also reported that the Shepherds Hut has closed its doors.

CM 4503 Section 106 Funding Report

Town Clerk reported that he is pursuing RBWM for additional funds that they are keeping hold of for Eton and Eton Wick, pending agreement of ETC expenditure plans on current Section 106 funds being held. This will continue until a positive response is obtained.

Action: Town Clerk

CM 4504 Heathrow Airport Report

Cllr Reed updated the members on the current situation. ECA and RBWM are supporting the Anti Third Runway Campaign and Cllr Reed sought clarification from ETC that it is also behind the Campaign. The Mayor stated that it was ETC policy to oppose the building of a third runway and the Council supports the Royal Borough in their efforts.

Cllr Reed asked for a clear vote on where individual Members stand on this point. It was therefore proposed by Cllr Reed that this Council is against any runway expansion at Heathrow.

The following votes were cast:

For the proposal: Cllrs D. Bishop (Mayor), P. Highy, P. Jackson, M. Leach, R. Lewandowski, D. Reed & Mrs L. Tarbox

Against the proposal: None

Abstentions: Cllrs M. Blightman, Mrs S. Evans, P. Lawless & Mrs S. Warner

Cllr Reed proposed that £500 be given to the Campaign. This was not agreed.

CM 4505 Swan Lifeline Update

It was agreed that ETC should continue to adopt a neutral stance pending the outcome of what happens between Swan Lifeline and Swan Support.

CM 4506 Clifton Lodge Bench Update

It was agreed that Town Clerk should progress the repair of the bench as per the quote of £625 from

Mr Handman

Action: Town Clerk

It was agreed that Town Clerk should progress the repair of the bench as per the quote of £625 from Mr Handyman.

Action: Town Clerk

CM 4507 Berkshire Association of Local Councils

Cllr Leach proposed that ETC joins this organisation which offers advice and support to councillors. This was agreed, Town Clerk to organise.

Action: Town Clerk

CM 4508 Pathway 51

This subject had already been discussed under CM 4493.

CM 4509 Any Other Business

- Cllr Lawless reported that the Party Shop in Eton Wick is moving to the old Post Office premises.
- Cllr Lawless reported on a fundraising event which is planned for July 2016 on Haywards Mead which is being organised by ex soldiers in support of renovation of war damaged infrastructure in Bosnia.
- Cllr Mrs Evans reported that lorry trailers are being parked on Bunces Close despite the yellow lines. Cllr Mrs Tarbox confirmed that the RBWM survey on parking permits had not been concluded.
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CM 4510 Date of Next Meeting

Thursday 1st October at 7.30pm

CM 4511 Town Clerk Salary

The Town Clerk withdrew whilst Members discussed his salary review. The Mayor will write to the Town Clerk with the Council decision.

Action: The Mayor

The Meeting closed at 22.15