

## **Minutes of the Council Meeting**

**Held in the Council Offices, 102 High Street, Eton**

**Thursday 3<sup>rd</sup> December 2015 at 7.30pm**

**Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, Mrs S. Evans, P. Highy, D. Hill, P. Lawless, M. Leach, R. Lewandowski, D. Reed & Mrs L. Tarbox

**In Attendance:** Mr R. Austen (Town Clerk), Mr M. Reynolds (Accountant), Cllrs. M. Alexander & Mrs S. Rayner (RBWM), Ms R. Rivaz (ECA), PCSO M. Walker & Colleague (TVP)

**Apologies:** Cllrs J. Lovell & Mrs S. Warner, Ms H. Shelley (ETA)

The Mayor opened the Meeting by welcoming everyone present and the apologies were recorded.

The Mayor congratulated ECA and ETA for the Eton Christmas Lights display. Cllr Leach responded with ECA appreciation to ETC for their financial support to make it possible.

### **CM 4543 Finance – Schedule of Payments & Monthly Accounts**

- Mr Reynolds advised the Meeting that finances were broadly in line with budget and reported on the monthly surplus of £1.5K which was attributed to income from hire of football pitches. There was unbudgeted expenditure on the glass bowl for the mayoral presentation and salt for the roadside bins.
- Mr Reynolds explained the importance of keeping within the rules regarding VAT and only ETC sponsored activities could be subject to a VAT reclaim. Expenditure on Eton Christmas Lights may be a legitimate case but only if ETC has ownership of the lights. Cllr Leach will follow this up with ECA and the other stakeholders.  
**Action: Cllr Leach**
- It was agreed that ECA should pay the invoice for the hire of the reindeer. Town Clerk to pass invoice across to Ms Rivaz of ECA.  
**Action: Town Clerk**
- The draft budget for 2016/17 which the Town Clerk had previously circulated was formally approved.
- The quotation from Greentouch for the grounds maintenance contract for 2016/17 amounting to £12,750 plus VAT was formally approved.
- The quotation from Lewandowski Architects for design fees for the Waterman's Greenery Project amounting to £1,000 - £1,500 was formally approved.

### **CM 4544 Thames Valley Police (TVP) Liaison**

PCSO Michelle Walker reported on the following:

- There will be additional policing over the Christmas period in Eton town centre, with particular emphasis on tackling vagrancy and begging, instances of which increase over this period.
- The call centre at Windsor is closing and their work is transferring to Kidlington, which would explain why callers recently have had to wait for long periods before getting a response.

- The call centre at Windsor is closing and their work is transferring to Kidlington, which would explain why callers recently have had to wait for long periods before getting a response.
- From January 2016 there will no longer be police surgeries at Eton and Eton Wick libraries; demand has been very low. From April 2016 there will be TVP roadshows at strategic locations in the Royal Borough.
- Cllr Alexander reported on the theft of two new bicycles from William Street and enquired whether there is a system for tracking stolen bicycles. Michelle advised that TVP is aware of a growing trend in bicycle theft and is conducting education sessions at key locations like the railway stations, promoting messages such as 'where to park' and 'what lock to buy'.

#### **CM 4545 RBWM Councillor Issues**

Cllr Mrs Rayner reported on the following:

- The Animal Sanctuary was ready to sign the contract for Bell Farm.
- There had been road resurfacing in several locations in Eton Wick. Cllr Mrs Tarbox asked that the drains in Princes Close be opened up. **Action: Cllr Mrs Rayner**
- The barrier at Moores Lane footpath had been widened to allow easier access for bicycles and buggies. The barrier was necessary to deter motorcyclists. Horses can still go through with care although it was pointed out that horses should only be permitted on bridleways. Cllr Mrs Rayner to confirm whether this is a footpath or bridleway. **Action: Cllr Mrs Rayner**

Cllr Alexander reported on the following:

- The Brocas PSPO Consultation Process was going through and it should be implemented in April 2016, all being well.
- The manager of Budgens attended the recent ECA meeting and indicated their wish to work closely with the community. It was reported that the rear door to the car park may be closed as there has been several thefts of produce. If this closure happens then shoppers may desist from using the car park, further aggravating the congestion on the High Street.
- Cllr Highy reported on RBWM dustmen apparently leaving cardboard in a mess outside the College. Cllr Alexander pointed out that the collectors of domestic waste are not the same ones that collect trade waste and so the two types of refuse should not be put out together. This is what caused the mess.
- Cllr Alexander had attended a meeting at the Flaming Cow with the owner and 4 officers of RBWM to see at first hand what impact the cooking odours has on the local environment and to discuss the current situation in the restaurant. Cllr Leach will attend the RBWM Planning Meeting on Wednesday 9<sup>th</sup> December on behalf of ETC when the latest Flaming Cow application will be heard.

**Action: Cllr Leach**

#### **CM 4546 Eton Traders Association (ETA), Eton Community Association (ECA) & Eton Wick Community Association (EWCA)**

**ECA:** Ms Rivaz had previously circulated her report on ECA activities to the Members. In summary:

- **Eton Matters:** needs articles please.
- **Jubilee Square Bricks Scheme:** now being activated. People can buy bricks with up to 30 letters.
- **ASB Survey:** Ms Rivaz is meeting with Craig Miller of RBWM to discuss the results.

- **ASB Survey:** Ms Rivaz is meeting with Craig Miller of RBWM to discuss the results.
- **Eton Post Office:** is opening at 9.30am instead of 8.30am. The Manager attended the last ECA meeting and indicated their desire to work closely with the community, although feedback regarding the post office is very poor.
- **EWCA:** Cllr Lewandowski confirmed that from feedback received from the Neighbourhood Plan questionnaire, there was demand for an Eton Wick association along the lines of the ECA. A start up meeting is being held on 17<sup>th</sup> December at the Village Hall.

#### **CM 4547 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 5<sup>th</sup> November 2015 were approved and signed.

#### **CM 4548 Matters Arising from the Minutes**

The Town Clerk actions were as follows (previously circulated to Members):

CM 4528: Demolish brick wall and renovate two benches at Stockdales Recreation Ground - Actioned  
Members requested timetable for this work. **Action: Town Clerk**

CM 4529: Minutes of meeting with Sara Ross of Animal Sanctuary circulated to Members - Actioned  
Tree roots coming through the pathway at Stockdales Recreation Ground to be repaired - Actioned

#### **MAYOR ACTIONS**

CM 4529: Mayor invited to photo shoot for Meadow Lane Car Park - Actioned

CM 4531: Air pollution activity to be taken over from ECA by ETC – Actioned by Town Clerk  
Other ECA activities to be taken over by ETC – Actioned by Town Clerk

CM 4541: Mayor & Malcolm Alexander to discuss Meadow Lane weight restriction & roadside kerbs - Pending

Action List: South Meadow Lane Recreation Ground: Define what S106 funds are currently available - Pending

Action List: Eton Wick Transformation: Organise memorial stone for Eton Wick. Cllr Lawless will advise Mayor of plaque wording and list of names. **Action: Cllr Lawless**

#### **MEMBERS ACTIONS**

CM 4528: Feedback to Town Clerk requested re draft 2016/17 Budget – Actioned and draft budget approved.  
Proposals to Town Clerk for Participatory Budget Consultation - Actioned

CM 4539: Michael Blightman to post photo of Eton Wick fireworks display on website - Actioned  
Send in news and articles to Michael for the website - Ongoing

CM 4541: Suggestions on where to plant 39 new trees to Mayor – Actioned from Cllr Lewandowski.

#### **RBWM COUNCILLORS' ACTIONS**

CM 4529: Cllr Mrs Rayner to follow up illuminated bollards along pathway of Stockdales Recreation Ground – RBWM awaiting estimates

CM 4536: Cllr Alexander to call in Application Number 15/02783/02786 for 47-49 High Street, Eton – Actioned

#### **CM 4549 Mayor's Report**

6.11.15: Sir Christopher Wren Reception	19.11.15 Chapel Service & Eton Lights
8.11.15: Remembrance Sunday Service + Watermans Arms	20.11.15 Windsor Conservative Association
10.11.15: Neighbourhood Plan Meeting	22.11.15 Rotary Chapel Service
11.11.15: Meadow Lane Car Park Photo Shoot	

#### **CM 4550 Action List**

<b>Issue</b>	<b>Action / Status</b>
South Meadow Lane Pavilion.	Some Section 106 funds are available for renovation work and additional Section 106 funds held by RBWM may be made available to ETC. Possibility of a partnership with Eton College at some stage in the future if the College needs additional changing facilities. Mayor to define what funds are currently available in Section 106 for this work.
Eton Wick Cemetery Extension.	A new planning application has been made on 4 <sup>th</sup> November 2015.
Eton Wick Transformation	34 trees have been planted along the Eton Wick Road. It was agreed at the Council Meeting on 3rd September 2015 that a plaque listing the names of the Eton Wick fallen of WW1 be incorporated on a memorial stone, to be sited in the centre of the village. The Mayor is organising this. Estimated cost is £1000.
Neighbourhood Plan	The Steering Group met on 10 <sup>th</sup> November. There were approx 250 responses to the questionnaire which is a 10% strike rate. Responses are being entered into Survey Monkey and will then be analysed. Following this a planning consultant will be recruited.
Eton Wick Sewage Contamination	A meeting of the Eton Wick Flood Forum was held on 6 <sup>th</sup> October 2015. The minutes have still not yet been circulated. Cllrs. Lovell and Lewandowski represent the Council on the Forum. Roundmoor Ditch has been restocked with fish.
Stockdales Road Play Area Renovation	At the Council Meeting on 1 <sup>st</sup> October it was agreed that Cllrs Lawless and Mrs Tarbox would prepare a scheme for submission to the Council. It was noted that Section 106 funding is in place for this as well as a play area reserve fund in the ETC bank account. Meeting with possible contractors arranged for 11 <sup>th</sup> December. Plan to present the Scheme to Council at January meeting.

#### **CM 4551 Development Control - Town Council Consultation**

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited. Cllr Mrs Rayner and Councillor Alexander declared an interest.

- **Application Number: 15/03532 & 15/03536: Common Lane House:** Cllr Highy declared an interest.

**No Obiection**

- **Application Number: 15/03532 & 15/03536: Common Lane House:** Cllr Highy declared an interest. **No Objection**
  
- **Application Number: 15/03562: 34 Colenorton Crescent, Eton Wick:** **No Objection**
  
- **Application Number: 15/03581: 1 Moores Lane, Eton Wick:** **No Objection**
  - **Application Number: 15/03599: St John the Baptist Church, Eton Wick:** Cllr Highy declared an interest. Agreed that if the application is rejected, Cllr Mrs Rayner will call it in
  - **Application Number: 15/03655 & 15/03657: 109 High Street, Eton:** Cllr Lewandowski declared an interest. Concern expressed that the design was not on keeping with the High Street. As a focal point it would need a more sympathetic design, and not of this height. In principle the Council had no objections to having a development on this site.
  - **Application Number: 15/03790: Works to Trees:** Cllr Highy declared an interest. **No Objection**
  - **Application Number: 15/03393: Black Potts Island:** **No Objection**
  - **Application Number: 15/03947: Brewhouse, Eton College:** Cllr Highy declared an interest. **No Objection**

#### **CM 4552 Planning Decisions & Information**

- **Application Number: 15/01612: 5-7 High Street, Eton: Application Withdrawn**
- **Application Number: 15/02800: 87 High Street, Eton: Permission Granted**
- **Application Number: 15/03033: South Meadow, Eton: Application Withdrawn**
- **Application Number: 15/03226: Carter House, Eton: Approves**
- **Application Number: 15/01444: 41 High Street, Eton: Application Disposed from Part 1 to Part 11 of the Register of Planning Applications**
- **Application Number 15/03291: Wooten House, Eton: No Objection**
- **Application Number: 15/03543: Mustians House, Eton: No Objection**

#### **CM 4553 Correspondence**

Members had received the following information prior to the meeting:

Members had received the following information prior to the meeting:

- Email from Kay Webb of Swan Lifeline dated 9<sup>th</sup> November regarding need for new trustees. Circulated to Members on 10.11.15
- Copy Email from M Hayes-Powell of Windsor Bridge Court Management to Malcolm Alexander dated 9<sup>th</sup> November regarding Flaming Cow.  
Circulated to Members on 10.11.15
- Email from Christine Lalley of BALC dated 13<sup>th</sup> November regarding AGM minutes. Circulated to Members on 17.11.15
- Email from Alison Singleton of RBWM dated 13<sup>th</sup> November regarding Mayor's Christmas Meal.  
Circulated to Members on 17.11.15
- Email from Craig Miller of RBWM dated 19<sup>th</sup> November regarding Aviation Roadshows. Circulated to members on 19.11.15
- Copy Emails from Peter Eaton of Brocas Residents Group and Sara Plowman of RBWM dated 26<sup>th</sup> and 30<sup>th</sup> November and 1<sup>st</sup> December regarding Meadow Lane Car Park.

Circulated to Members on 26.11.15 and 1.12.15

- Copy Email from Paul McAteer from Eton Porny School dated 24<sup>th</sup> November regarding Eton Porny Consultation to become an Academy.

Circulated to Members on 24.11.15

- Email from Karen Morton of The Capability Company dated 26<sup>th</sup> November regarding Workshop on Monday 7<sup>th</sup> December.

Circulated to Members on 27.11.15

- Email from Claire Pugh of RBWM dated 27<sup>th</sup> November regarding The Flaming Cow. Circulated to Members on 1.12.15

- Email from Wendy Binmore of RBWM dated 30<sup>th</sup> November regarding Windsor Urban DC Panel Meeting on 9.12.15.  
Circulated to members on 1.12.15

- Email from Peter Eaton of Brocas Residents Group dated 29<sup>th</sup> November regarding The Brocas PSPO.

Circulated to Members on 1.12.15

- Email from Caroline Perkins of Thames Valley Berkshire LEP dated 30<sup>th</sup> November regarding Berkshire Functional Economic Market Area Study.

Circulated to Members on 1.12.15

- Email from Tais Oliveira dated 1<sup>st</sup> December regarding planning application for floating houses on the Thames.

Circulated to members on 2<sup>nd</sup> December

**CM 4554 Website**

Cllr Blightman had previously circulated his report on website activity to the members. Interestingly there were 4 views from Nigeria.

**CM 4555 Other Organisations.**

- **Baldwins Bridge Trust:** The Mayor reported that there was a meeting planned for w/c 8<sup>th</sup> December.
- **Eton Wick Football & Social Club:** In his absence, Cllr Lovell had reported that there was a meeting planned for w/c 8<sup>th</sup> December.
- **Eton Wick Village Hall Committee:** It was reported with regret that abuse had been levelled at the Chairperson on facebook, which the Council deplored.

**CM 4556 Any Other Business**

- **Myrke Footbridge:** After much discussion it was agreed by a majority vote that the Council, whilst sympathetic to the situation, does not approve of renaming the bridge. Town Clerk to respond accordingly to RBWM.  
**Action: Town Clerk**
- **Haywards Meads Events:** The event in Summer 2016 had already been approved by Council at an earlier Meeting. The event in 2017 was also agreed in principle. Cllr Lawless noted these.
- **Tilston Field:** Town Clerk read out Cllr Lovell's report which confirms that Tilston Field is now called Stockdales Recreation Ground, and the original aims of the Trust are still in force.
- **Floating Homes on Thames:** It was agreed that it is not appropriate for Eton Town Council to comment on a development distant from our borders.
- **Eton Porny School:** Serious concern was expressed about the manner of the transfer of management from school to academy status. It was felt that staff and teachers needed to be protected during this transfer. Town Clerk to respond accordingly to SEBMAT.  
**Action: Town Clerk**
- **Mayor's Future Projects Initiative;** The Mayor will be organising 'brainstorming sessions' of groups of councillors over the coming weeks.  
**Action: Mayor**
- **The Brocas PSPO:** It was agreed that the Council would support the application during the consultation period.
- **Christmas Dinner Bookings:** All up to date and 27 are confirmed attendees.

**CM 4557 Date of Next Meeting**

Thursday 7<sup>th</sup> January at 7.30pm

**CM 4558 Town Clerk Pension**

The formal Council Meeting ended at 22.00 for a Part 2 Session when it was confirmed that the Town Clerk should join the Local Government Pension Scheme, effective from his starting date 1<sup>st</sup> November 2014

The formal Council Meeting ended at 22.00 for a Part 2 Session when it was confirmed that the Town Clerk should join the Local Government Pension Scheme, effective from his starting date 1<sup>st</sup> November 2014