

## **Minutes of the Council Meeting**

**Held in the Council Offices, 102 High Street, Eton**

**Thursday 2<sup>nd</sup> July 2015 at 7.30pm**

- Present:** Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, P. Highy, D. Hill, J. Lovell, M. Leach, R. Lewandowski, D. Reed, Mrs L.Tarbox & Mrs S. Warner
- In Attendance:** Mr R. Austen – Town Clerk, Mr M. Reynolds – Accountant, Cllrs M. Alexander & Mrs S. Rayner – RBWM, Mrs R. Rivaz (ECA), Mrs M. McLean (Resident)  
Mr F. Batt (Press)
- Apologies:** Cllrs Mrs S. Evans, P. Jackson, P. Lawless

The Mayor opened the Meeting by welcoming everyone to this his first meeting as Mayor.

The apologies were recorded.

### **CM 4474 Finance – Schedule of Payments**

Mr Reynolds explained that he would now be sending out accounts two days ahead of the meetings so that Members had the opportunity to study them ahead of his presentation.

Mr Reynolds summarised the June accounts and confirmed that expenses are in line with budget. The month and YTD Income and Expenditure spreadsheet was reviewed and the Accounts Schedule 03-15/16 was considered, and it was proposed by Cllr Highy and seconded by Cllr Lovell that the accounts be approved. All agreed.

Cllr Highy requested Council to approve his proposed expenditure on a ‘thank you’ dinner to past and present ETC Members to thank them for their support during his 8 years as Mayor. This expenditure would be taken from Cllr Highy’s mayoral allowance which had not been claimed during his term of office in order to facilitate such an event at the end of his term.

Mr Reynolds pointed out that it was not possible to accrue allowances from one financial year to the next under local government rules and so any additional expenditure over budget would involve a deficit this financial year.

The Mayor asked for Members’ agreement which was forthcoming from all present, but subsequent correspondence from Cllrs Leach and Reed meant that they would not be approving this expenditure.

### **CM 4475 RBWM Councillors’ Issues**

Cllr Mrs Rayner reported on the following:

- **Eton Wick Post Office**

The new Post Office opens on 30<sup>th</sup> July, however the existing one has already closed and so Cllr Mrs Rayner was trying to arrange for a mobile Post Office to visit Eton Wick in the intervening period.. Cllr Highy was arranging with People to Places for one of their mini coaches to pick up seniors and take them to Eton to collect their pensions. The cost of this was still awaited but would be borne by the Eton Poor Estate charity.

- **Bell Lane Farm**

The consultation document had now been distributed to all households and results were awaited. Cllr Lewandowski had attended a Village Hall meeting where concerns about extra traffic and adequate investment had been expressed. It was agreed that Cllr Mrs Rayner would attend their next meeting in August. **Action: Cllr Mrs Rayner**

Cllr Highy asked whether there had been a separate consultation document for Bell Lane residents as they would be most affected by the new tenants. Cllr Mrs Rayner confirmed that the same document applied.

- **Boveney Ditch**

The recent pollution had been discussed at the Flood Forum on 12<sup>th</sup> June. It was confirmed at the Forum that Slough Treatment Works is very keen to keep good relationships with the local communities.

Cllr Alexander reported on the following:

- **Meadow Lane Car Park Extension**

The completion date is estimated to be the end of the current financial year.

- **The Gables Site**

The issue of residents parking permits was being progressed with RBWM.

#### **CM 4476 Thames Valley Police Liaison**

There was nothing to report from Thames Valley Police.

#### **CM 4477 Eton Traders Association (ETA) and Eton Community Association (ECA)**

It had been reported from Paul Roach that footfall into Eton was down 5% year on year. Nobody could confirm where this statistic came from.

Mrs Rivaz from ECA reported on the following:

- **ASB**

Thames Valley Police had organised voluntary breathalyser tests which were aimed at reducing alcohol consumption. Mrs Rivaz will follow up results. **Action: Mrs Rivaz**

- **Magna Carta Fete**

This had been very successful and the day made a profit of £4,300. 1/3 will go to the Alexander Devine Hospice charity, 1/3 to Eton Surgery and 1/3 to ECA. The 'Your Name on a Brick' promotion was still open.

- **Eton Matters**

The new issue had just been distributed. There has been good support from advertisers.

- **ECA Website**

Progress was being made in association with the ETC website.

- **Eton Greenery**

There are four different organisations looking after plants and flower beds in the town and ECA was proposing that one organisation should be responsible for this, to maximise efficiency and economies of scale.

There was much discussion about the various services which are being provided including watering plants and hanging baskets which is handled in the High Street by Windowflowers, and all the various traders make a contribution. The cost to maintain one hanging basket was £50 and a planter was £170 for six months.

Cllr Lewandowski agreed that a cohesive system would be preferred, to include ETC, Eton College and Baldwins Bridge Trust. A plan is needed, followed by quotes and then get the stakeholders together to agree on a course of action. This could include the Eton Wick planters. It was agreed that Cllrs Lewandowski and Leach would work together to prepare the plan. **Action: Cllrs Lewandowski & Leach**

- **Flaming Cow**

There continued to be serious concerns from local residents about the smells which were all pervading in the recent warm weather. The Town Clerk read out the latest email from RBWM on the subject which suggested that the owner was working to eradicate the problem, albeit unsuccessfully thus far. Cllr Alexander agreed to discuss this with the officers concerned. **Action: Cllr Alexander**

It was agreed that enforcement action by RBWM was required if the conditions of the development are not being met. Mrs Rivaz agreed to pass over her data to Cllr Alexander.

### **CM 4478 The Gables Site**

At this point it was agreed that the Council would debate The Gables issue and Mrs McLean addressed the Meeting.

- Local residents had been extremely upset about the cedar of lebanon which had been cut down by the developer and they wanted to ensure that the remaining trees were protected.
- The old mortuary was being demolished and none of the residents knew this was due to take place. The developer needs to inform the local residents who are severely affected by dust, noise and aggravation.
- There has been a complete breakdown in relations with the developer.
- Illegal parking was taking place in Eton Wick Road and Broken Furlong.

Cllr Alexander advised that this developer was a member of the Considerate Constructors Scheme

- Cllr Burbage of RBWM had instructed the developer not to cut down the cedar of lebanon but it had happened anyway.
- The work is being carried out behind wooden fencing and so it is not possible to see what is happening.

- The existing trees are all covered by a TPO but the developer has ignored so many conditions thus far and so there is real concern for what trees are left.

There is a Development Control Meeting on 9<sup>th</sup> July and it was agreed unanimously that the Conditions be called in. Cllr Alexander actioned this immediately.

Additionally, residents of Stonebridge Field request residents parking zones. Cllr Alexander to progress with RBWM. **Action: Cllr Alexander**

### **CM 4479 Confirmation of the Minutes of the Town Council**

The minutes of the Meeting held on 4<sup>th</sup> June 2015 were approved and signed.

### **CM 4480 Matters Arising from the Minutes**

- **CM 4459:** Town Clerk indicated that the Eton Wick planter could be allocated to S106 as it would come under the category of a community facility.
- **CM 4444:** Town Clerk was waiting for any feedback from Mrs Rivaz of ECA ref rumour of bus service ceasing. He had received no feedback from his request to First Group.
- **CM 4444:** Town Clerk advised that our contractor Greentouch was meeting with the brick expert next week commencing 6<sup>th</sup> July to match the bricks. Town Clerk to continue to monitor progress. **Action: Town Clerk**
- **CM 4428:** Town Clerk had received a report and a letter from Cllr Burbage of RBWM ref cedar of Lebanon issue and had circulated these to Members.
- **CM 4428:** Town Clerk had received progress report from RBWM ref Flaming Cow and had circulated this to Members.
- **CM 4440:** Town Clerk had received confirmation from RBWM that a white line would be painted on the roadside platforms on Eton Wick Road by the shops, to deter car parking, and had circulated this email to Members.
- **CM 4453:** Town Clerk is still progressing S106 issue ref Rafts Court and will report back if anything materialises.
- **CM 4467:** Application Number 15/00529 – Town Clerk had received required information from RBWM and had circulated this to Members.
- **CM 4467:** Application Number 15/01576 – Cllr Mrs Rayner had called this application in.
- **CM 4467:** Application Number 15/01582 – Nothing to report.
- **CM 4472:** Town Clerk confirmed that S106 money would apply for second Eton Wick planter.
- **CM 4472:** Town Clerk had sent strongly worded letter to organisers of the Windsor Trial Runs.

## CM 4481 Mayor's Report

The Mayor had attended the following functions during June:

- Meeting of ECA ref Magna Carta Fete
- The George Public House Open Evening
- Meeting with Swanline trustees. There are concerns about this charity, due to breakdown of relationship between trustees and employee. It was agreed that ETC will not commit itself to Swanline or Swan Support until the situation becomes clear.
- Meeting with Cllrs Blightman and Lewandowski regarding the website.
- The Lady Mayoress had attended a meeting at the Guildhall in Windsor on behalf of the Mayor.

## CM 4482 Development Control – Town Council Consultation

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited:

Cllrs Mrs Rayner and Alexander declared an interest in all planning issues.

- **Application Number: 15/01657** Cllr Highy declared an interest. The Conditions had been granted today with no opportunity for ETC to comment. **No Comment**
- **Application Number: 15/01758 No Objections**
- **Application Number: 15/01780 No Objections**
- **Application Number: 15/00626/KO No Comment**
- **Application Number: 15/01992** ETC cannot comment, only RBWM. Town Clerk to write to case officer expressing ETC concerns that the applicant is reapplying to avoid community funding. **Action: Town Clerk**

## CM 4483 Planning Decisions & Information

- **Application Number 15/00421 Permission Granted**
- **Application Number: 15/01261 Approved**
- **Application Number: 15/01564 Permission Granted**
- **Application Number: 15/00418 Permission Granted**
- **Application Number: 15/00747 Agrees to Vary (extensive list of conditions)**

## CM 4484 Action List

Issue	Action / Status
South Meadow Lane Pavilion.	It was agreed at January meeting that further discussion and action on this would need to be included in the Neighbourhood Plan. No funds are available from Parkwood Leisure. Possible co-operation with Eton College going forwards.
Car Parking in Eton.	Planning permission had been received for the South Meadow Lane extension. RBWM advise that work will be completed by the end of the current financial year.
Eton Wick Cemetery Extension.	The extension has been agreed by the PCC and it will not include any new car parking spaces.
Eton Wick Transformation	34 trees have been planted along the Eton Wick Road. Plaques with the names of the fallen of WW1 will be attached to the struts of each tree. Cllr Lawless and Town Clerk have agreed wording and are progressing with Cllr Jackson.
Neighbourhood Plan	At the Steering Group meeting on 3 <sup>rd</sup> June 2015 progress with the four Topic Groups was discussed. A bank account has been opened and £20K has been paid into the account from RBWM which represents grant money due from Community Development Foundation. Authority to download OS maps has been received from Ian Bellinger of RBWM and a laptop has been purchased to access these off site. A website is being progressed alongside the ETC website.
Eton Wick Sewage Contamination	A meeting of the Eton Wick Flood Forum was at last held on 12 <sup>th</sup> June 2015 with Craig Miller of RBWM. Dan Saunders had agreed to be Chair but has since declined. Cllrs. Lovell and Lewandowski represent the Council on the Forum. Agenda and notes have been circulated to Members.

## CM 4485 Correspondence

Members had received the following information prior to the meeting:

- Letter from Councillor Burbage of RBWM received on 12th June regarding his actions over The Gables site.

Emailed to Members on 12<sup>th</sup> June

- Email from TVP (Thames Valley Alert) dated 12<sup>th</sup> June regarding break in and vandalism at Bell Lane Farm.

Emailed to Members on 12<sup>th</sup> June

- Email from St Gilberts Church dated 17<sup>th</sup> June scotching the rumour on facebook that the Church will be demolished and a mosque erected in its place!

Emailed to Members on 19<sup>th</sup> June

- Email from David Harding of Thames Water dated 18<sup>th</sup> June regarding invitation to guided tour of Slough Treatment Works for Flood Forum members.

Emailed to members on 18<sup>th</sup> June

- Email from Councillor Mrs Rayner of RBWM dated 18<sup>th</sup> June regarding the Bell Lane Farm tenancy consultation process.

Emailed to Members on 19th June

- Letter from Chris Hilton of RBWM received on 24th June regarding Consultation: Preliminary Draft Charging Schedule for the Community Infrastructure Levy.

Available to read in the Office

- Email from Rebecca Williams of RBWM dated 24<sup>th</sup> June regarding Housing & Economic land Availability Assessment: 'Call for sites' July 2015

Emailed to members on 25<sup>th</sup> June

## CM 4486 Website

Cllr Blightman updated the Meeting on progress with the website.

It was agreed that Cllr Blightman should expend £85 pa for control over our fonts.

The website can incorporate social media as and when the Council finds someone willing and able to manage this.

### CM 4487 Other Organisations

- **Eton Wick Flood Forum:** Reported under CM 4475.
- **Baldwins Bridge Trust AGM:** It was reported that Tim Gyngeell is the new Bridge Master and James Slipper is the Assistant Bridge Master
- **Slough Treatment Works:** Recent tour attended by Cllr Lovell. Very interesting. Other tours can be arranged.
- **Heathrow Runway Extension:** Cllr Reed reported he is keeping on top of this issue.
- **Eton Wick Football & Social Club:** Cllr Lovell reported that there have been five applicants for the post of Steward.

### CM 4488 Any Other Business

- The Mayor requested Members to report back with their 'pet projects' by the next meeting.  
**Action: All Members**
- Cllr Mrs Evans requested information on the removal of benches from the Bridge and it was confirmed that this was a temporary measure required by a film company
- The Baldwins Bridge Trust requires an ETC Member to represent the Council. Cllr Mrs Tarbox was nominated and accepted.
- Cllr Highy advised Members that the date of his 'thank you' dinner would be Friday 18<sup>th</sup> September.
- Cllr Lewandowski requested a better IT system to present planning applications to the Council. Members agreed that he should go ahead and obtain whatever is needed. Town Clerk requested a quotation, to ensure budgetary control. **Action: Cllr Lewandowski**

### CM 4489 Date of Next Meeting

Thursday 6<sup>th</sup> August (To Be Confirmed)

The Meeting closed at 21.40

