

Minutes of the Council Meeting

Held in the Council Offices, 102 High Street, Eton

Thursday 1st October 2015 at 7.30pm

Present: Cllrs D. Bishop (Mayor), M. Blightman, M. Cadwallader, P. Highy, D. Hill, P. Lawless, M. Leach, R. Lewandowski & Mrs L. Tarbox

In Attendance: Mr R. Austen (Town Clerk), Cllr Mrs S. Rayner (RBWM) & Ms R. Rivaz (ECA)

Apologies: Cllrs Mrs S. Evans, J. Lovell, D. Reed, Mrs S Warner, M. Alexander (RBWM) & Mr M. Reynolds (Accountant)

The Mayor opened the Meeting by welcoming everyone present and informed the Meeting of the recent death of Sidney Baker, the husband of past Deputy Mayor Pam Baker. Condolences were expressed and Members were asked to sign a card of sympathy.

The apologies were recorded.

CM 4512 Finance – Schedule of Payments & Monthly Accounts

In the absence of Mr Reynolds the Mayor advised the Meeting that finances were in line with budget and asked if there were any questions regarding the September accounts previously circulated. An issue regarding expenditure on stationery was dealt with by the Town Clerk. No other questions were forthcoming and so all agreed that the accounts be approved.

CM 4513 RBWM Councillors' Issues

Cllr Mrs Rayner reported on the following:

- **Bell Lane Farm:** Matters were progressing with the Animal Sanctuary and RBWM. Councillor Lewandowski requested an update from the Animal Sanctuary regarding their plans for the site, Cllr Mrs Rayner will follow up with the Animal Sanctuary.
Action: Cllr Mrs Rayner
- **Ella's Party Shop:** This is moving into the old Post Office shop.
- **Motorcycle Barrier:** This has been erected on the bridleway at Woods Lane.

CM 4514 Thames Valley Police Liaison

There was nothing to report from Thames Valley Police.

CM 4515 Eton Traders Association (ETA) and Eton Community Association (ECA)

Ms Rivaz reported on behalf of ECA:

- **Eton Greenery:** This was being progressed.

- Eton Bridge ASB Survey: The data from this exercise is being analysed and Ms Rivaz will report findings at the next Council Meeting.

Action: Ms Rivaz

Ms Rivaz will arrange for the shortfall of £484 to be paid into the ETC account so that the last invoice to Churchill Security Limited can be paid.

Action: Ms Rivaz

- Vagrancy: This is an issue which needs further examination. Ms Rivaz will meet with Carol Lewin, the RBWM Community Warden and formulate some proposals.
- Flaming Cow: Town Clerk wrote to CSK requesting copies of plans but the reply was the plans were not available. It was agreed that Cllr Alexander would be asked to contact RBWM to find out why the plans for the Flaming Cow were passed by RBWM; where are the drawings? What was proposed?

Action: Ms Rivaz

Action: Cllr Alexander

Ms Rivaz will continue her search for the plans.

Action: Ms Rivaz

- Waterman's Arms: This business has requested an outside cigarette end bin. It was agreed that this would be acceptable if it was a portable one that was returned to the building each evening.
- Christmas Lights: Ms Rivaz thanked the Council for its support of the Eton Christmas Lights with the previously agreed grant of £1500. A letter of thanks had been sent to the Mayor.

CM 4516 Confirmation of the Minutes of the Town Council

The minutes of the Meeting held on 3rd September 2015 were approved and signed.

CM 4517 Matters Arising from the Minutes

- **CM 4493 ECA & ETA:**

Eton Greenery: Town Clerk had received confirmation from RBWM that expenditure on the proposed bench and planters outside The Watermans Arms could be allocated from Section 106 funding.

Christmas Lights: Town Clerk had received confirmation from Mr Reynolds that ETC could settle the invoices for the Christmas Lights as long as the invoices were made out to ETC as the money would be coming from the ETC bank account up to the £1500 grant allowable.

- **CM 4497 Action List:**

South Meadow Lane Recreation Ground: Town Clerk confirmed that the Mayor had agreed to make a sign to deter public car parking whilst the gates were open for football matches.

Action: Mayor

Town Clerk had followed up plans for Eton College usage and these were now in place.

Town Clerk had followed up with Greentouch regarding the new ground maintenance arrangements.

Eton Wick Transformation:

There was no indication on progress with the plaque and granite block plan from Cllr Jackson. Town Clerk will progress.

Action: Town Clerk

• **CM 4498 Development Control:**

Application Number: 15/02204 54 High Street: Town Clerk had written to RBWM expressing Council wish for the ground floor to remain commercial.

Application Number: 15/02292 Flaming Cow: Town Clerk had sent a letter to RBWM pointing out the lack of technical data on the application.

This letter needs to be uploaded onto the ETC website.

Action: Cllr Blightman

Application Number: 15/02614 162 Eton Wick road: Town Clerk had written to RBWM expressing Council concern that the dormers will overlook the next door property (160).

• **CM 4501 Website:**

Contributions from Members: Cllr Blightman reported that he had not received any contributions during September and repeated his request to Members.

• **CM 4502 Other Organisations:**

Baldwins Bridge Trust: Cllr Mrs Tarbox had attended the meeting on Tuesday 8th September.

• **CM 4503 Section 106 Funding:**

Town Clerk had attended a meeting with Hilary Oliver of RBWM with the Mayor, Cllr Highy and Mr Reynolds on Wednesday 16th September to discuss existing funds, and new funds which RBWM is holding. The Mayor is working on the schedule which will identify where the Council can allocate funds for current and future activity.

Action: Mayor

• **CM 4506 Clifton Lodge Bench:**

Town Clerk reported that the bench has been repaired at the agreed cost.

• **CM 4507 Berkshire Association of Local Councils:**

Town Clerk reported that ETC was now a member of the Association and any relevant communications would be forwarded to Members.

• **CM 4510 Town Clerk Salary:**

The Mayor had written to the Town Clerk with details of his new salary.

CM 4518 Mayor's Report

The Mayor had attended the following events during September:

- 2 x Neighbourhood Plan Meetings
- Reception at the High Sheriff's house in Bracknell
- Visit to Cockpitt to review plans – the stocks would be transferred to ETC
- Meeting with Hilary Oliver of RBWM to review Section 106 Monies
- Dinner to thank Cllr Highy for his time as Mayor

The Mayor had received a letter from Buckingham Palace thanking him for his congratulations on Her Majesty becoming the longest serving monarch. Town Clerk to organise a frame. **Action: Town Clerk**

CM 4519 Action List

The Mayor and Town Clerk updated Members on the current situations as recorded on the report:

Issue

Action / Status

South Meadow Lane Pavilion. It was agreed at the Council meeting on 8th January 2015 that further discussion and action on this would need to be included in the Neighbourhood Plan. No funds are available from Parkwood Leisure who are the RBWM Leisure Services operators. Some Section 106 funds are available for renovation work and additional Section 106 funds held by RBWM may be made available to ETC. Possibility of a partnership with Eton College at some stage in the future if the College needs additional storage space.

Car Parking in Eton. RBWM intend to commence work in this financial year.

Eton Wick Cemetery Extension. Recent planning application was withdrawn on Environment Agency guidance.

Eton Wick Transformation 34 trees have been planted along the Eton Wick Road. It was agreed at the Council Meeting on 3rd September 2015 that a plaque listing the names of the Eton Wick fallen of WW1 be incorporated on a memorial stone, to be sited in the centre of the village. Cllr P. Jackson will progress this.

Neighbourhood Plan At the Steering Group meeting on 7th September 2015 the Consultative Document was further reviewed and apart from some minor alterations was approved. This will be distributed in September 2015 and drop in sessions arranged at Eton Town Hall and Eton Wick Youth Centre 9th and 10th October 2015.

Eton Wick Sewage Contamination A meeting of the Eton Wick Flood Forum was held on 12th June 2015 with Craig Miller of RBWM. Dan Saunders had agreed to be Chair but has since declined. Cllrs. Lovell and Lewandowski represent the Council on the Forum. Minutes have been circulated to Members and a new Meeting is in the process of being organised.

CM 4520 Development Control – Town Council Consultation

The following planning applications were received from RBWM during the preceding month and Town Council comments are invited:

Cllr Mrs Rayner declared an interest in all planning issues.

- **Application Number: 15/02521: 148 Eton Wick Road:** This application had been covered at the last meeting.

- **Application Number: 15/02608: 162 Eton Wick Road:** Cllrs Mrs Tarbox & Highv

at the last meeting.

- **Application Number: 15/02608: 162 Eton Wick Road:** Cllrs Mrs Tarbox & Highy declared an interest. **No Objection**
- **Application Number: 15/02788: Meadow Lane Car Park: No Objection** Town Clerk to enquire of RBWM whether it is possible to move the tree barrier into South Meadow, releasing space for additional car parking.
Action: Town Clerk
- **Application Number: 15/02800: 87 High Street:** All Members declared an interest.
No Objection
- **Application Number: 15/02813: Eton Thameside:** Cllr Lewandowski declared an interest.
No Objection
- **Application Number: 15/02845: 48 Tangier Lane: No Objection**
 - **Application Number: 15/02913: Eton College:** Cllr Highy declared an interest. **No Objection**
 - **Application Number: 15/02896: Eton College:** Cllr Highy declared an interest. **No Objection**
 - **Application Number: 15/02292: Flaming Cow:** Members expressed their serious concern about the lack of information on the internal extraction system, and requested that Cllr Alexander call the application in.
Action: Cllr Alexander

CM 4521 Planning Decisions & Information

- **Application Number: 15/01991: St John the Baptist Church: Application Withdrawn.**
Cllr Highy informed Members that documents from the Environment Agency dated 2008 had been located which stated that the impact of the churchyard extension would be minimal and that the Agency would not object to any extension. This information was relayed to the Agency but as there had been no reply within 21 days, the Church would be resubmitting their application.
- **Application Number: 15/02157: 5-7 High Street, Eton: Permission Granted**
- **Application Number: 15/02204: 54 High Street: Prior Approval Required & Granted.**
Members expressed their deep concern over this application which is contrary to Council policy of retaining the High Street as a trading area. Town Clerk to follow up again with RBWM.
Action: Town Clerk
- **Application Number: 15/02614: 162 Eton Wick Road: Permitted Development**
- **CM 4522 Correspondence**

Members had received the following information prior to the meeting:

- Email from Katie Broady of ECA dated 2nd September regarding request from Rev La Stacey for volunteers for Saturday afternoon manning.
Circulated to members on 4.9.15
- Email from Thames Valley Alert dated 7th September regarding Bike Register.

- Email from Thames Valley Alert dated 7th September regarding Bike Register. Circulated to members on 7.9.15
- Email from Karen Morton c/o RBWM dated 7th September regarding Parish Council Workshops. Circulated to members on 9.9.15
- Email from Kay Webb of Swan Lifeline dated 10th September regarding work party on 12.9.15 Circulated to members on 10.9.15
- Email from Helen Leonard of RBWM dated 11th September regarding winter trees planting. Circulated to members on 11.9.15
- Letter from The Planning Inspectorate dated 11th September regarding M\$ Smart Scheme. Letter is in the office for inspection.
- Email from Tanya Leftwich of RBWM dated 11th September regarding Planning & Housing Panel. Circulated to members on 15.9.15
- Email from Craig Miller of RBWM dated 11th September regarding date of next Flood Forum. Circulated to members on 16.9.15
- Email from Thames Valley Alert dated 16th September regarding crime wave in Eton. Circulated to members on 16.9.15
- Emails from Sarah Plowman of RBWM dated 21st and 23rd September regarding removal and replanting of trees in Meadow Lane Car Park. Circulated to members on 22.9.15 and 23.9.15
- Email from Shilpa Manek of RBWM dated 23rd September regarding Parish Conference. Circulated to members on 24.9.15
- Email from Katie Broady of ECA dated 24th September regarding Duncan Reed's circular on Heathrow Runway Expansion. Circulated to members on 24.9.15
- Email from Mayor's Secretary of RBWM dated 24th September regarding Mayor's Charity Challenge. Circulated to members on 24.9.15

It was noted that the new swan rescue charity Swan Support had been given charitable status. It was agreed that the Council would remain in a neutral situation over the two competing charities.

CM 4523 Website

Neighbourhood Plan poster to go on website.

Action: Mayor & Cllr Blightman

CM 4524 Other Organisations

- **Eton Poor Estate:** Cllr Highy reported that there is a lack of individuals

- **Eton Poor Estate:** Cllr Highy reported that there is a lack of individuals requesting help from the trust. Grants are going to organisations exclusively. Members are requested to advise Cllrs Highy or Hill if they know of any deserving residents.
- **Baldwins Bridge Trust:** Nothing to report.
- **Eton Wick Football & Social Club:** Nothing to report.

CM 4525 Stockdales Recreation Ground

Cllr Lawless presented the report from Cllr Mrs Tarbox on proposals for improving the play area at Stockdales Recreation Ground. Certain actions need to be taken straight away:

- a) Remove damaged and dangerous wall.
- b) Secure the gate.
- c) Attend to the rotten benches

Town Clerk will attend to these.

Action: Town Clerk

It was agreed that Cllrs Lawless and Mrs Tarbox would prepare a scheme for submission to the Council. It was noted that Section 106 funding is in place for this as well as a play area reserve fund in the ETC bank account.

Action: Cllrs Lawless & Mrs Tarbox

CM 4526 Any Other Business

- **Tudor Stores:** Cllr Cadwallader requested an update on Tudor Stores. Cllr Lewandowski confirmed that the Baldwins Bridge Trust is monitoring the situation. There was general satisfaction that the business is continuing and appears to be popular with the schoolboys.
- **The Gables:** Cllr Highy expressed concern over site vehicles parking on grass verges and work on site starting too early at 7.15am. Town Clerk to contact RBWM to sort out the parking infringements and establish correct working hours (understood to be from 8.00am)

Action: Town Clerk

- **Bikes on Bridge:** Cllr Leach advised Members that a meeting is scheduled on Tuesday 5th October at 10.00am with RBWM to look at the problem. Town Clerk will also attend.
- **Eton Wick Firworks:** In response to a request from the organisers, Members agreed that a further donation of £250 would be made to alleviate the cost of hiring a digger. Town Clerk will reply to Geoff Low accordingly.

Action: Town Clerk

- **Christmas Trees Recycling:** Town Clerk reported that once again there would be a space at Haywards Mead for this. Meadow Lane Car Park can no longer be used due to the redevelopment and so a new space has been identified at the corner of the new Eton Court Car Park and Eton Court roadside, nearly opposite Meadow Lane Car Park entrance. The Mayor and Town Clerk had secured agreement on this from the Site Manager of the Eton Court development.
- **Recycling Bins:** There was no agreement over what space could be allocated to the recycling bins during the Meadow Lane Car Park redevelopment. Town Clerk will follow up with RBWM.

Action: Town Clerk

- **Salt Bins:** Tangier Lane salt bin will be refilled, however the Eton Court bin

- **Salt Bins:** Tangier Lane salt bin will be refilled, however the Eton Court bin has disappeared. Town clerk to check with the contractors what has happened to it. Also to confirm with RBWM the ownership of the 3 bins at Eton Wick. **Action: Town Clerk**

CM 4527 Date of Next Meeting

Thursday 5th November at 7.30pm

The Meeting closed at 21.15